Dave Levine

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IT Analyst with 7 years' experience and a master's degree in Information Systems.

Experienced IT analyst with comprehensive knowledge of developing, documenting and delivering solutions for attaining business goals. Capable of leading cross-functional teams to advance continuous improvement of web-based solutions for clinical faculty and staff.

Technical Proficiencies:

   Platforms: Linux, MacOS, Windows

   Tools: EC2, S3, AWS Identity & Access Management (IAM), Docker, XenServer

   Methodologies: Software Development Life Cycle (SDLC), Agile Development

   Certifications: AWS Certified Solutions Architect - Associate, Security+

Professional Experience

IT Business Analyst | Weill Cornell Medicine, New York, NY   **December 2017 – Present**

- Lead analyst and subject matter expert (SME) for the Conflicts of Interest module.
- Manage workflow of administrative approvals, training and documentations required for the advancement of over 5,000 research studies.
- Liaise with stakeholders to collect business requirements, create functional specifications, distribute data & interface with cross-functional teams.
- Conduct quality control testing used to improve workflows and enhance business processes.

Application Support Analyst II | Weill Cornell Medicine, New York, NY   **October 2015 – December 2017**

- Provided Tier 2 end-user support for research administration application modules.
- Provisioned user access rights to research administration application modules.
- Collaborated with lead analysts in the implementation, testing & training for new and enhanced functionality.
- Created and developed knowledge base to store documentation, procedures & solutions related to research administration application modules.

Systems Support Analyst | ClickIT Inc., Hauppauge, NY   **November 2013 – October 2015**

- Provided Tier 1 end-user support for MS Windows based system support & proprietary surveillance software.
- Conducted video analytics testing to improve motion detection, heat maps & people counting.
- Created and maintained company knowledge base.

Education

Master of Science in Information Systems   **Graduated 2014**
Long Island University, New York, NY

Bachelor of Science in Information Management & Technology   **Graduated 2011**
Long Island University, New York, NY

Additional Skills

Knowledge Management • *Stakeholder Management* • Business *Process Improvement* • *Requirements Gathering & Analysis*