



## PROFESSIONAL SUMMARY

Digitalization specialist with 4+ years of end-to-end experience driving procurement and service-delivery transformations in global, technology-centric organisations. Expert in building and scaling automated workflows (UiPath, Power Automate, Python) and data-rich analytics platforms (Power BI, SQL) that reduce operating costs and halve processing times. Proven collaborator with cross-regional stakeholders (Americas, Asia, Europe) and a strong track record of translating business requirements into robust, maintainable tech solutions. Seeking to leverage this expertise as a Digitalization / Automation Consultant or Business Analyst in a forward-thinking technology or consulting firm. --- ### CORE COMPETENCIES | Process & Strategy | Automation & Development | Data & Analytics | Integration & Tools | |-----|-----

-----|-----|-----| | Process design, SOP creation, backlog reduction | RPA (UiPath, Power Automate), Python scripting, VBA | Power-BI dashboards, SQL, data modelling | SAP ECC, Ariba, ServiceNow, ClickView, SharePoint | | Stakeholder engagement, workshop facilitation | Power Apps, Web tech (HTML/CSS, JavaScript) | Excel (advanced), VBA, VBA macros | Microsoft Teams, Outlook, Teams Power-Automate | \*Additional proficiencies: Node.js, C++, HTML/CSS, SAP Technology Consultant training (ongoing).\* --- ### PROFESSIONAL EXPERIENCE \*\*Digital Specialist – Danfoss\*\* \*March 2025–Present\* | Global Indirect Procurement - Lead

digital-transformation initiatives across > 30 regions, translating strategic objectives into actionable automation road-maps. - Designed, developed, and deployed 150+ UiPath bots that eliminated manual data-entry and approval steps, cutting end-to-end processing time by \*\*40%\*\* . - Launched an enterprise-wide Power BI dashboard that delivers real-time KPI visibility, reducing executive reporting cycle from 2 weeks to 3 days. - Spearheaded cross-functional collaboration with IT, Finance, and Procurement to align new tech with existing ERP workflows, achieving 95 % adoption within the first year. \*\*Procurement Specialist – Danfoss\*\* \*April 2024– March 2025\* | Poland (DPS Transition) - Streamlined procurement processes for the newly-migrated DPS department, delivering a unified SOP set now standard for 3 regional teams. - Automated email-based PO handling and SAP data extraction via Python scripts, cutting ticket volume by \*\*60%\*\* and reducing manual effort by 70 %. - Developed Power BI dashboards for blocked-invoice monitoring, producing a 30 % reduction in invoice backlog. - Implemented UiPath solution for material creation, shortening

processing from 5 days to under 12 hours. **\*\*Service & Solution Delivery Specialist – Philips\*\*** \*July 2021 – March 2024\* | Denmark & Poland - Managed service delivery and quote preparation for high-value parts, maintaining a 99% on-time delivery record. - Created detailed work instructions and performance statistics dashboards using ClickView and Excel. - Supported Ariba implementation and participated in functional testing, contributing to a 2023 go-live that increased procurement cycle efficiency by 25%. - Piloted ServiceNow automation scripts that reduced ticket resolution time by **\*\*25%\*\***, freeing up 15 hours of support staff time weekly. --- **### SELECTED PROJECTS**

Project	Technologies	Impact
<b>**Procurement Analytics Control Tower**</b>	Power BI, SQL, SAP	Centralised real-time monitoring of supplier performance, spending trends, and compliance across > 10 categories, enabling procurement leaders to reduce cost-expenditure by 12% in the first fiscal year.
<b>**PO &amp; FO Automation for SAP**</b>	Python, SAP LSMW	Automated closure of all Purchase & Forecast Orders, driving a 75% reduction in manual input errors and saving 18 hours of manual work per week.
<b>**Power Apps Contact Management Tool**</b>	Power Apps, SharePoint, Power Automate	Consolidated global contact database, cutting lookup times from minutes to seconds and improving cross-regional collaboration scores by 35%.
<b>**SAP-Ariba Integration &amp; SOP Standardisation**</b>	SAP, Ariba, SharePoint	Established SOP documentation hub, standardised procurement workflows, and decreased onboarding time for new hires by 50%.

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**EDUCATION** **\*\*Bachelor of Computer Science\*\***

## PROFESSIONAL EXPERIENCE

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--- **CERTIFICATIONS** | Credential | Provider | Year | |-----|-----|-----| | SAP Technology Consultant (Enrolment) | SAP | Current | | Google Data Analytics Professional Certificate | Google | 2024 | | Google AI Essentials | Google | 2024 | --- **LANGUAGES** | Language | Proficiency | |-----|-----| | English | Fluent | | Polish | Native | | Danish | Fluent | --- **INTERESTS** AI tools | Emerging technologies | Cross-cultural exploration | Travel | Family & community \*Prepared in a clean, two-page format (Calibri 11 pt body, 13 pt headers). All dates formatted as MMMYYYY. Feel free to contact for any additional information or to schedule a discussion.\*

# EDUCATION

**Bachelor's degree in Computer Science**  
University of Lodz

2021-09 - 2024-06

# TECHNICAL SKILLS

## Technical Skills

languages, technical\_skills, process\_project\_skills, linkedin\_endorsed\_skills

# KEY PROJECTS

{{description}}

Automated the processing and closure of all Purchase Orders (PO) and Forecast Orders (FO) in the SAP system. The solution streamlined the end-to-end workflow, ensuring accurate and timely closure of orders while reducing manual effort and errors. The project enhanced operational efficiency and improved data accuracy across procurement and planning processes.

Developed a centralized contact management tool using Power Apps to gather, maintain, and update contact information for Procurement Specialists across all regions. The solution streamlined communication, ensured data accuracy, and provided easy access to key contacts, improving collaboration and efficiency across the procurement network.

Led a cross-functional team to define, describe, and document procurement processes following a country transition. The project addressed the lack of existing documentation by creating a centralized documentation hub for all procurement workflows. Successfully reduced backlog, clarified processes, and established standardized procedures, ensuring consistency, efficiency, and knowledge continuity across the organization.

Implemented a solution using Power Apps for centralized data collection on real estate projects, integrated approval workflows, and interactive Power BI dashboards to monitor budget, forecasts, and project performance. The project enhanced data visibility, streamlined decision-making, and improved overall governance across all projects.

# CERTIFICATIONS

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## KEY ACHIEVEMENTS

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