

DAVID C. PROVOST

WWW.DAVEPROVO.ST

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(774) 232-8522

733 Leatherstone Lane
Fuquay Varina, NC 27526

QUALIFICATIONS

Specialty librarian with experience and skills at all aspects of academic librarianship, from access services and collections management to systematic literature reviews and user experience. Broad experience across multiple fields, spanning an expanding range of duties and responsibilities, including the ability to manage individuals and generate results. Significant exposure to veterinary medicine and information technology. Able to interact at all levels of an organization, with a demonstrated commitment to diversity, equity, and inclusion.

CURRENT POSITION

NC State University Libraries

Research & Outreach Librarian

Raleigh, NC

2020 – Present

Instruction, Consultation & Reference

- Co-teach in multiple DVM classes.
- Deliver student and house officer orientation sessions and develop orientation materials.
- Perform consultations with students, faculty and staff.
- Provide in-depth reference and research services, referring to and coordinating with librarians across the university.
- Perform reference management and search strategies instructional sessions.

Research Collaboration

- Key member of VML Collections Committee, with responsibility for electronic and print monographs

Clinical Outreach

- Develop and establish embedded clinical librarianship program within NC State's veterinary teaching hospital.
- Consult with residents, interns, students and other veterinary trainees on Evidence-Based Medicine research strategies and methods.

Collection Development

- Key member of VML Collections Committee, with responsibility for electronic and print monographs
- Member of University Libraries Collections Committee, provide input and guidance on journal subscriptions, e-book packages, and other large financial commitments.

Access & Discovery

- Collaborate with librarians across the university to ensure access to electronic point-of-care resources including books, journals, and databases
- Develop and maintain VML and Libraries web pages with Libraries' Web Team.

Diversity, Equity, and Inclusion

- Multiple cultural competence certificates and safe ally status maintained through NC State OIED.
- Participate in DEI training opportunities through the Libraries, the CVM, and the University.

ADDITIONAL EXPERIENCE

NC State University Libraries

University Library Technician

Raleigh, NC

2016-2020

Coordinated and supervised day-to-day operations of specialty branch library at NC State College of Veterinary Medicine. Hired, trained and managed student workers, including scheduling and personnel duties. Performed circulation and basic reference services.

NC State University Veterinary Hospital

Business Office Specialist

Raleigh, NC

2014 – 2016

Responsible for wide range of administrative duties within NC State Veterinary Hospital Business Office. Worked in multiple specialty and emergency services with doctors, technicians, clients and referring veterinarians to ensure correct billing and excellent client service. Designed and implemented new procedures, using Lean Healthcare methods, to increase efficiency and improve faculty, staff, and student experiences.

NC State University Veterinary Hospital Pharmacy

Inventory Manager

Raleigh, NC

2010 – 2014

Provided inventory management services for world-class veterinary teaching hospital pharmacy. Completed Lean Healthcare projects to streamline procedures and provide cost savings throughout the hospital.

Cape Animal Referral and Emergency Center

Interim Hospital Manager/Client Service Manager

South Dennis, MA

2007 – 2008

Client Service Representative

2006 – 2007

Promoted to senior management position at Cape Cod's only 24-hour emergency and referral veterinary hospital. Developed and implemented hospital-wide policies and procedures.

Google, Inc. (via WorkforceLogic)

Quality Rater

Remote

2006 – 2007

Self-motivated, part-time quality rater for Google search properties. Review and assess search results for accuracy and usefulness.

Bank of America

Teller Coordinator

Chatham, MA

2005 – 2006

Managed all teller operations for busy full-service bank branch. Provide industry-leading customer service. Responsible for meeting all security, safety, and loss prevention requirements.

NH Land and Community Heritage Investment Program

Historic Resource Grant Administrator

Concord, NH

2002 – 2004

Administered over 60 grants to historic rehabilitation projects from pre-application to close-out. Collaborated with awardees, building professionals, local, state, and federal officials to ensure adherence to project standards and requirements. Developed application materials and evaluation system for grant rounds.

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EDUCATION

University of North Carolina at Greensboro, Greensboro, NC

Part-time MLIS candidate. Expected graduation in Fall 2022.

University of Vermont, Burlington, VT

Graduated in 2001 with Master of Science degree in Historic Preservation. GPA 4.00

Tufts University, Medford, MA

Graduated Magna Cum Laude in 1998 with Bachelor of Arts degree in Art History. GPA 3.77

Additional post-graduate classwork and training

Accounting and Economics at University of Massachusetts, Boston

NC State University Libraries Project Management Training Series, 2020

NC State University Office for Institutional Equity and Diversity

Inclusive Excellence Certificate, 2021

The Credential Certificate, 2022

INTERESTS & ACHIEVEMENTS

Volunteer; NC State University Council on Undergraduate Education	2021-Present
Volunteer; NC State University Committee on Admissions (Undergraduate)	2021-Present
Volunteer; NC State University Libraries Learning Programs Committee	2021-Present
Member, NC State CVM Academy of Educators	2018-Present
Volunteer; NC State University Libraries Student Appreciation Program Committee	2018-Present
Committee Chair	2020-Present
Winner, NC State Pride of the Wolfpack Award	2018
Quizmaster; GWD, LLC	2017-Present
Volunteer; Dillard Drive Elementary School and Moore Square Middle School Libraries	2010-2015
Trustee; The Laurel School (Brewster MA)	2007-2009
Presenter; Vermont Historic Preservation Conference, "Accessibility for Historic Buildings: A Field Guide"	2001

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