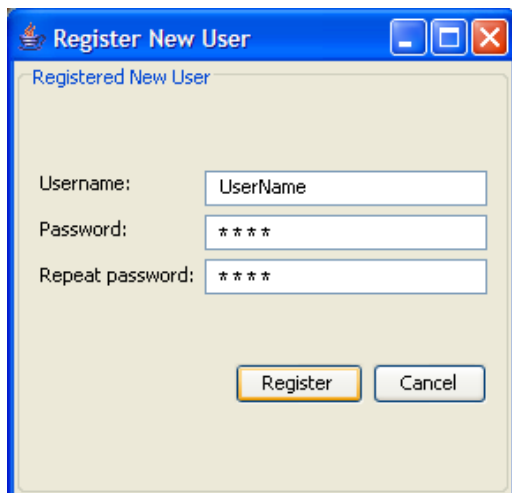# TeddySoft Media Library Tutorial

Welcome to the TeddySoft Media Library Tutorial. I am Dexter the Indexer, and will be your guide for this tutorial.

First lets start off by opening up TeddySoft Media Library, you should be greeted with the following screen:
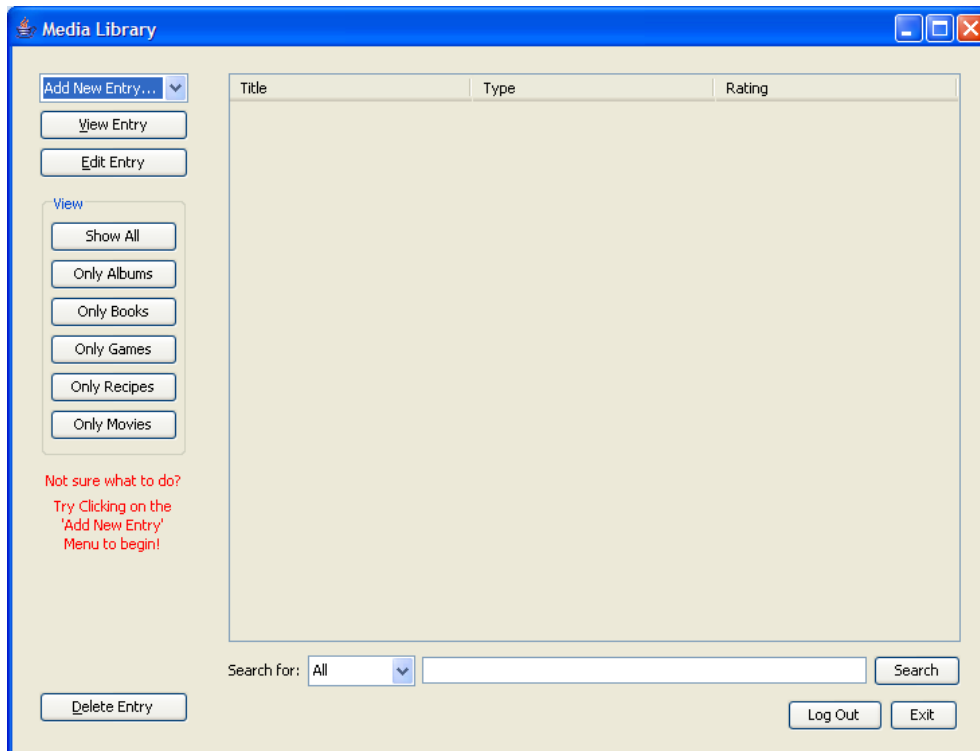

From here, simply click on the "Register new user" button to create a profile for yourself.
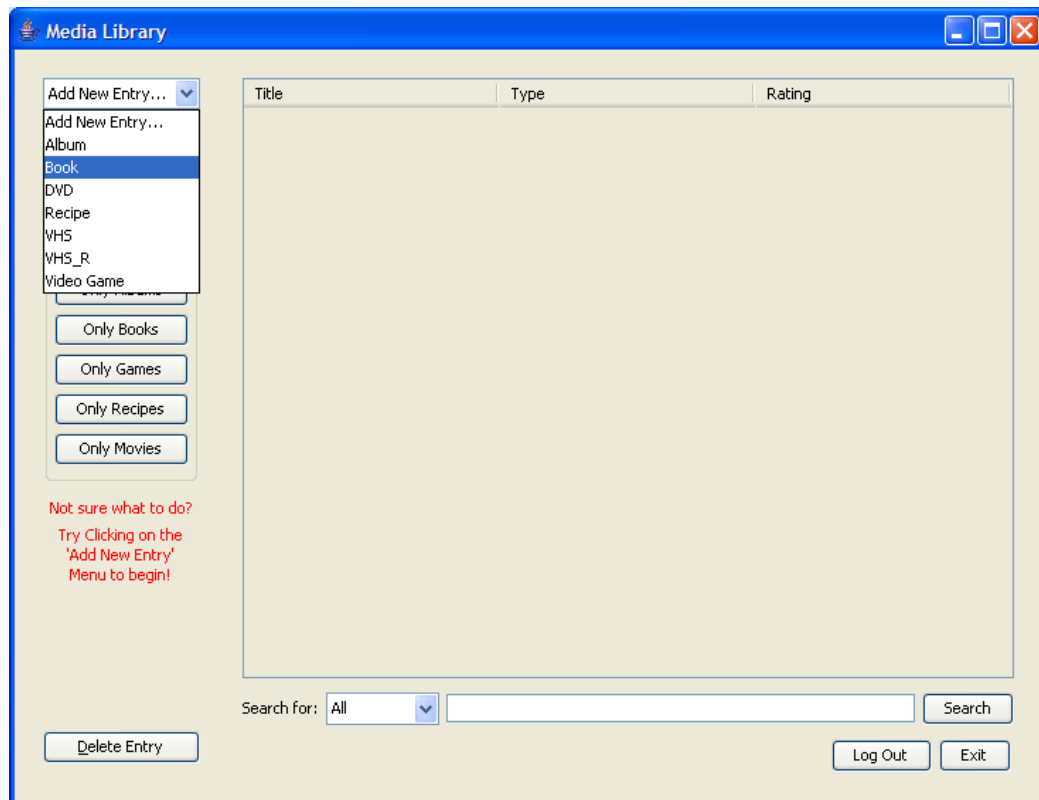
Now simply enter a username, and a password. Repeat the password just in case of spelling errors. Select register to register your new user profile.

Now you can log into the system by simply typing your new username and password, and pressing the "Sign in" button.

From here, you can click on the dropdown window "Add New Entry…" and select which type of entry to add to your own personal media library. For my research paper, I need to cite the Hitchhikers Guide to the Galaxy, by Douglas Adams. So let's select "Book".

And the following window will appear.

In this example, I've already filled out all necessary
information. If you want to add another book, simply
click "Add another". If you want to add this book, and
return to the menu, just click "Add".
We'll just click "Add".

As you can see, our book has been added to the table. We can select it and click on the View Entry to view it, or we can edit it for any mistakes. Let's view the entry.

Media Library

Title	Type	Rating
Hitchhikers Guide To The Galaxy	Book	5

Add New Entry...
View Entry
Edit Entry

View
Show All
Only Albums
Only Books
Only Games
Only Recipes
Only Movies

Search for: All

Search

Delete Entry

Log Out   Exit

View Book

Book Information

Title: **Hitchhikers Guide To The Galaxy**
Genre: **Science Fiction**
Author: **Douglas Adams**
Edition: **N/A**
Publisher: **Apple Books**
Publishing date: **1979**
Publishing place: **Edmonton**
ISBN number: **N/A**

Rating
○ 1 Star
○ 2 Stars
○ 3 Stars
○ 4 Stars
◉ 5 Stars

Description
Searching for the answer to life, the universe, and everything.
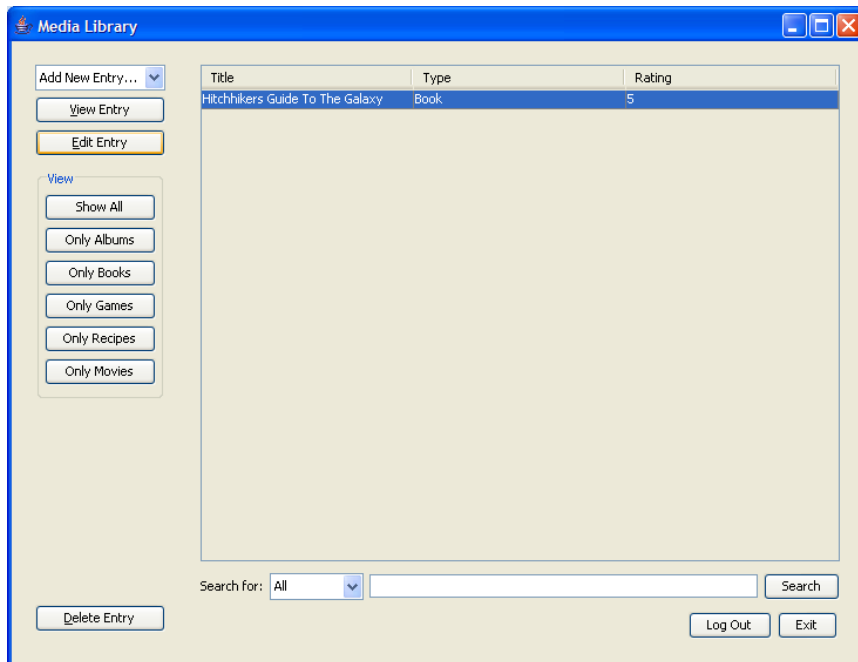
Review
Funny book. Must read again.

Citation
Adams, D. (1979). Hitchhikers Guide To The Galaxy. Edmonton: Apple Books.

Close

If you'll notice, at the bottom, there is an extra bar for citations. We can simply copy and paste this into our reference list, if we want to use it in a paper.

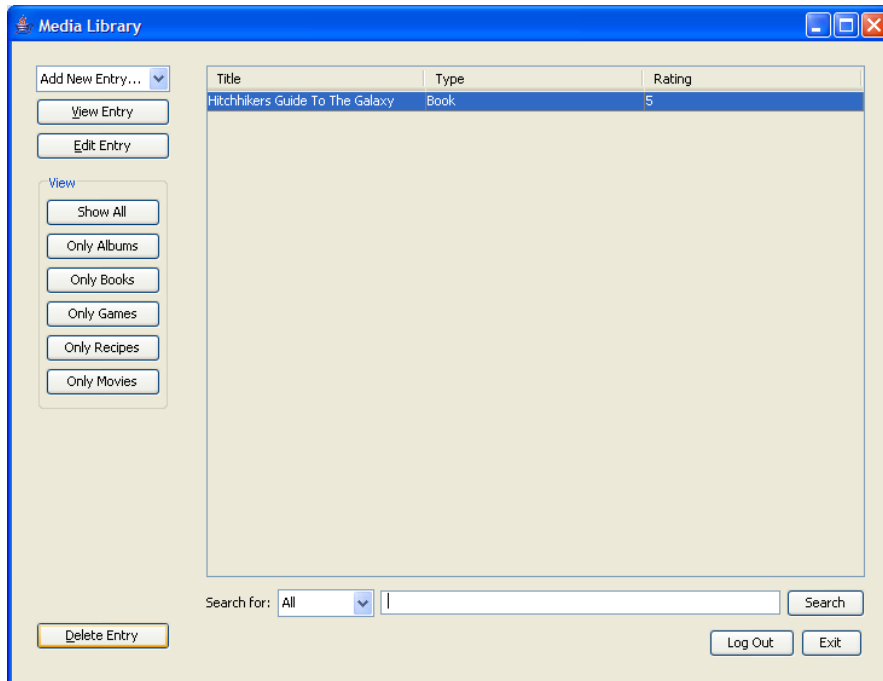Let's close this window, and return back to our main window.

I believe I made a mistake with the publisher, let's select the Edit button, just below view and change this so that our citation will be correct.

You can edit any information here, to assure that it is correct.

Now, I don't believe I even used this reference in my research paper, so you can just delete the entry by selecting "Delete entry".

And Voila, the Item is removed. That concludes this tutorial. If you want to switch users, you can select the "Log Out", or you can exit the program via the "Exit" button, or the [X] on the top right.