DAVIA GREEN

BUSINESS/DATA ANALYST

CONTACT

EMAIL:
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PHONE:
(876) 810-7414

ADDRESS:
Knockpatrick District, Mandeville, Manchester

EDUCATION

UNIVERSITY OF TECHNOLOGY
GPA: 3.67
Kingston, Kingston
Bachelor of Science (B.S.)
Computer Information Systems
Candidate (Expected graduation Aug 2024)

Relevant Coursework
Foundations in Data Analytics (Google)
Foundations of Information Systems
UTech's Google Analytics Bootcamp

Extracurricular Activities
Google Developers Student Club

ADDITIONAL SKILLS

Microsoft Office (Proficiency)
Google Data Studio
Korean - Foundational Level
Speaking, Reading & Writing

CERTIFICATIONS

Foundations: Data, Data, Everywhere (Google/Coursera)
Caribbean Advanced Proficiency Examination
Caribbean Secondary Examination Certificate
High School Diploma

CAREER OBJECTIVE

Diligent Computer Information Systems major currently attending the University of Technology, with 6 months of work experience. Aiming to leverage a proven knowledge of IT/IS, and management information systems skills to successfully fill the Business/Data Analyst role at your company. Frequently praised as quality-oriented by my peers, I can be relied upon to help your company achieve its goals.

EXPERIENCE

Volunteer
HEART NSTA TRUST, Mandeville, Manchester / Oct 2020 - Feb 2021

- Update inventory system
- Audit inventory records and check balances against computerized information
- Create and update records in filing systems
- Carry out routine clerical duties as required

Exam Invigilator
HEART NSTA TRUST, Mandeville, Manchester / Dec 2019 - Dec 2019

- Invigilated exams over a two week period