**Caitlynn Davis**

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PROFESSIONAL SUMMARY

Aspiring full-stack developer with over 8 years professional experience in management. Regarded as an active listener and efficient problem solver that maintains a high level of integrity consistently.

EDUCATION

**University of Denver** Denver, CO

Coding Bootcamp Certification Aug 2019 – Anticipated Mar 2020

**University of Colorado** Denver, CO

Bachelor of Arts Communications 2012 - 2016

EXPERIENCE

**University of Denver**

Coding Bootcamp Certification

* Computer Science applied to JavaScript
* Browser Based Technologies (HTML, CSS, JavaScript, jQuery)
* Databases (MySQL, MongoDB)
* Deployment (Heroku, Git)
* PHP/Laravel
* Quality Assurance (Writing Tests)
* Server Side Development (Node.js, Express, MERN Stack)

**Target Corporation**

Executive Team Leader

*Specialty Sales Leader July 2017 – June 2019*

* Demonstrate exceptional communication, multitasking, and problem-solving skills while leading the store team through daily operations
* Create store sales plans and quotas in alignment with business objectives
* Support Store Team Leaders with day-to-day store operation
* Report and forecast on quarterly and annual store sales results
* Proactively address potential problems and problem solve prompt solutions
* Plan and execute new national brand launches
* Assist in achievement of 4% annual sales comp year over year, exceeding goal of 2%
* Lead district in hour team engagement with a 93% engagement score

*Human Resources Leader June 2015 – June 2017*

* Develop and implement HR strategies and initiatives aligned with the overall business strategy
* Bridge management and employee relations by addressing demands, grievances or other issues
* Manage the recruitment and selection process
* Support current and future business needs through the development, engagement, motivation and preservation of human capital
* Nurture a positive and empowering working environment that fosters individual decision making
* Oversee and manage a performance appraisal system that drives high performance
* Report to management and provide decision support through HR metrics
* Ensure legal compliance throughout human resource management

COMMUNITY INVOLVEMENT

**Dartmouth Elementary School**  August 2019 – Present

Educating 4th graders on community-related topics

* Preparing lessons appropriate for the age group and presenting information to students in the classroom setting.
* Engaging with students and answering health-related questions during visits.