

Jane Doe

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Professional Summary:

Detail-oriented Accountant with 5+ years of experience in financial reporting, auditing, and compliance. Skilled in budget management, reconciliations, and IFRS standards.

Skills:

- Financial Reporting
- Auditing & Compliance
- Budget Forecasting
- Tax Preparation
- QuickBooks, Sage, Excel

Experience:

Senior Accountant | Deloitte Nigeria | 2019 – Present

- Prepared quarterly and annual financial reports for multinational clients.
- Managed tax compliance and reduced audit risks by 15%.

Junior Accountant | Zenith Bank | 2016 – 2019

- Handled daily reconciliations and supported external audits.

Education:

B.Sc. Accounting – University of Lagos, 2015

ICAN Certified – 2017