

Faculty Advisor Agreement

At ILMUNC India, we work closely with Faculty Advisors to ensure a safe and enjoyable experience. We depend on you to help us maintain a conference of this size and quality by acting as a link between the delegates and the Secretariat. We greatly appreciate your involvement in this conference and your commitment to ensuring your students have an enjoyable and educational weekend. We are including this document so that all Faculty Advisors are aware what is expected of them at the conference.

1. **Faculty Advisor Ratio** – Every delegation must have at least one faculty advisor. There must be at least 1 FA for every 10 students at the conference. We recommend that delegations try to maintain a faculty advisor to student ratio of 1:15.
2. **Faculty Advisor Meetings** - At least one faculty advisor from each school MUST attend every faculty advisor meeting. Missing a faculty advisor meeting could result in your delegation being at a disadvantage due to lack of information. Any policies announced at faculty advisor meetings will be enforced regardless of that faculty advisor's attendance, and any disadvantage to delegates due to not receiving information that was announced at the faculty advisor meeting will be the sole responsibility of the faculty advisor, not the conference Secretariat.
3. **Enforcing ILMUNC Code of Conduct** - A copy of the ILMUNC delegate code of conduct will be provided at registration. Faculty advisors are responsible for enforcing this code of conduct among their students and for appropriately disciplining students when contacted by a member of the Secretariat. This includes but is not limited to Security Policies, Dress Code, Curfew, Alcohol and Drug policies, etc.
4. **Contact Information** – It is imperative for the safety of your students that we have a mode of communication during conference. Therefore, you must provide your cell number when completing the registration form, and be accessible at that number during conference. Please reach us at info@ilmunc-india.com to work out alternative arrangements.
5. **Delegate Participation** – Faculty Advisors are expected to encourage the active participation of their delegates throughout the conference. This includes committee sessions as well as other events that the conference may have such as speaker series', delegate dances, cultural nights, etc. While Faculty Advisors are encouraged to support their delegates in every possible way, they are NOT allowed to participate in anything that could affect committee proceedings. This includes but is not limited to helping write working papers or draft resolutions, writing speeches, caucusing, etc.
6. **General Decorum** – As a faculty advisor, we look to you to set the tone for your students. Thus we expect you to return the respect you will receive from the conference Secretariat and ask you to ensure that you are courteous to our staff, fellow Faculty Advisors, and delegates.