

ILMUNC India

THE IVY LEAGUE MODEL UNITED NATIONS CONFERENCE 2014

Faculty Advisor Agreement

At ILMUNC, we work closely with Faculty Advisors to ensure a safe and enjoyable ILMUNC experience. We depend on you to help us maintain a conference of this size and quality by acting as a link between the delegates and the Secretariat, as well as providing your delegates with a direct adult contact. We greatly appreciate your involvement in this conference and your commitment to ensuring your students enjoy their weekend. We are including this document so that all Faculty Advisors are aware what is expected of them to deliver the best possible ILMUNC experience to their delegates.

1. **Faculty Advisor Ratio** – Every delegation must have at least one faculty advisor. If delegations have more than 15 delegates, then we recommend an additional faculty advisor. For delegations smaller than 15 that would like more than one faculty advisor, the primary faculty advisor must contact the Charge d’Affaires upon registration.
2. **Faculty Advisor Meetings** - At least one faculty advisor from each school should attend every faculty advisor meeting. Missing a faculty advisor meeting could result in your delegation being at a disadvantage due to lack of information. Any policies announced at faculty advisor meetings will be enforced regardless of that faculty advisor’s attendance, and any disadvantage to delegates due to not receiving information that was announced at the faculty advisor meeting will be the sole responsibility of the faculty advisor, not the conference Secretariat.
3. **Enforcing ILMUNC Code of Conduct** - A copy of the ILMUNC delegate code of conduct will be provided at registration. Faculty advisors are responsible for enforcing this code of conduct among their students and for appropriately disciplining students when contacted by a member of the Secretariat.
4. **Contact Information** – It is imperative for the safety of your students that we have a mode of communication during conference. Therefore, you must provide your cell number when completing the registration form, and be accessible at that number during conference. If you will be using a school issued cell phone or are from outside India, please contact Secretary-General Astha Shukla to work out alternative arrangements.
5. **General Decorum** – As a faculty advisor, we look to you to set the tone for your students. Thus we expect you to return the respect you will receive from the conference Secretariat and ask you to ensure that you are courteous to our staff, fellow Faculty Advisors, and delegates.