Long Words

Resource: <https://www.plainenglish.co.uk/>

The Plain English Campaign.

Avoid using extra words for describing something implicit.

Example 2.20-1

Hema’s matter of talking demonstrated a disregard of social graces.

Revision: 1

Hema’s talking showed a lack of social graces.

Revision: 2

Hema’s way of talking showed a disregard for social graces.

Example 2.20-2

Section 2.5 of the document demonstrates the manner in which surfaces are expected to be cleaned after use.

Revision: 1

Section 2.5 of the document demonstrates how surfaces are expected to be cleaned after use.

Revision: 2

Section 2.5 of the document shows the way surfaces should be cleaned after use.

Example 2.20-3

I plan to go shopping today to acquire a new pair of shoes.

Revision: 1

I plan to buy shoes today.

Revision: 2

I plan to go shopping today to buy a new pair of shoes.

Example 2.20-4

Every day I commence my journey to work on the bus before boarding a train.

Revision: 1

Every day, I go to work, taking a bus before boarding a train.

Revision: 2

Every day, I start my journey to work on the bus before boarding a train.