Getting Started !

Dear TONYA L FIELDS,

To log into the system for the first time, please use this temporary password:

Password: MD65777&

You will also need your User ID, which has been sent to you in a separate email for security reasons.

Log into the website at this URL:

https://www.elending.fiservlendingsolutions.com

Quick Reference for Borrowers

(Viewing and/or Printing)

Completing the Setup Process

1. In your Web browser, enter https://www.elending.fiservlendingsolutions.com

2. In the Member Login fields, enter your User ID and Temporary Password

3. Click Log In

Initial Login Process (You only need to complete this process once.)

1. Enter your temporary password in the Old Password field

2. Enter your new password in the New Password and Confirm New Password fields

3. From the drop down list, select a Password Reminder Question

4. Enter the answer to the reminder question in the Password Reminder Answer field

5. Click Change Password

6. Review the terms and conditions and click I Agree (scroll to the bottom of the window to access the button)

7. In the Last Four SSN# field, enter the last four digits of your Social Security Number

8. Click Continue

9. Review the consent terms and click Accept

10. Click Continue to proceed to the Home page; otherwise, click Log Off to exit the system

Viewing a Document

1. On the Home page, click on the document link in the Document Type column

2. Review the document (use the scroll bar to the right to display any additional text)

3. Click on the Next link to go to the next document, or click on the Previous link to display the previous document

4. When there are no more documents to view, click on the Return to Document List link to return to the Home page

5. Click Logout to exit the system

Viewing and Printing a Single Document

1. On the Home page, click on the document link in the Document Type column

2. Review the document (use the scroll bar to the right to display any additional text)

3. Click on the Ink Sign button if you wish to indicate to us that you are printing the document and will ink sign it

4. On the Print Document dialog box, select File:Print on the toolbar

5. In the Print dialog window, select your printer

6. Click Print

Printing a Single Document

1. On the Home page, click on the Print link under the document name link

2. On the Print Document dialog box, select File:Print on the toolbar

3. In the Print dialog window, select your printer

4. Click Print

Printing All Documents

1. On the Home page, click on the Print All button

2. Select File:Print

3. In the Print dialog window, select your printer

4. Click Print