Evernote Keyboard Shortcuts

EVERNOTE®
for Windows

Global

Switch to Evernote & jump to a new note	ctrl + alt + N
Start screen capture mode	win + Print Scrn
Cancel screen capture	esc
Clip selection	win + A
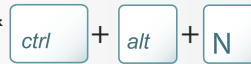
Find in Evernote	win + shift + A
Paste clipboard into Evernote as a new note	ctrl + alt + V

Note: all standard shortcuts like Paste, Copy, Cut, etc. work as well.

Application-wide

Synchronize with Evernote Web	F9
Create a new note	ctrl + N
Minimize to tray	alt + F4
Exit application	ctrl + Q
Start search	F6
Reset search	ctrl + shift + A
Display left panel	F10
Display note list	F11
Display note panel	ctrl + F11
Display search explanation	ctrl + F10
Set note list to Table view	ctrl + F5
Set note list to Mixed view	ctrl + F6
Set note list to Thumbnails	ctrl + F7
Display note info panel	F8
Display note editing toolbar	ctrl + F8
Rename selected item	F2
Go to the tag field of the active note	F3
Create a new notebook	ctrl + shift + N
Create a new tag	ctrl + shift + T
Create a new saved search	ctrl + shift + S
Assign tags	ctrl + alt + T
Start spell-checking	F7
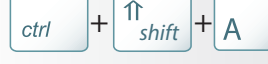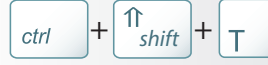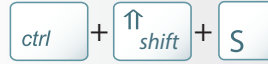
Note List

Previous note	↑
Next note	↓
One page up	page up
One page down	page down
First note in list	Home

Last note in list	End
Select all notes	ctrl + A
Open selected note in a new window	ctrl + ↵
Print	ctrl + P
Print preview	ctrl + F2

Note Editor

Focus on Note list	esc
Search within a note	ctrl + F
Find next	↵
Find Previous	shift + ↵
Select All content in the current note	ctrl + A
Paste as unformatted text	ctrl + shift + V
Bulleted list	ctrl + shift + B
Numbered list	ctrl + shift + O
Font dialog box	ctrl + shift + D
Increase font size	ctrl + shift + >
Decrease font size	ctrl + shift + <
Clear formatting	ctrl + space
Insert current date and time	alt + shift + D
Add hyperlink	ctrl + K
Edit hyperlink	ctrl + shift + K
Remove hyperlink	ctrl + shift + F9
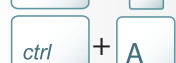
|				
Align left	ctrl + L	Center	ctrl + E
Align right	ctrl + R	Justify	ctrl + J
Bold	ctrl + B	Underline	ctrl + U
Italic	ctrl + I	Strike through	ctrl + T

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