

David Godinez

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Work Experience

Accounting Technician (Temp Support)

City of Manhattan Beach-Manhattan Beach, CA

January 2025 to May 2025

- Processed vendor invoices and financial reports using Tyler Munis ERP software.
- Reconciled cash flow records and daily disbursements, ensuring audit-ready documentation.
- Flagged and resolved inconsistencies in accounts payable transactions before month-end close.

Banking Ambassador

Capital One-Glendale, CA

October 2023 to September 2024

- Provided financial literacy support to walk-in customers, especially young adults, older adults, and underserved groups.
- Delivered personalized banking guidance, helping users set up savings, checking, and credit tools.
- Supported in-branch events and community outreach campaigns in collaboration with nonprofit partners.

Foreign Currency Operations Analyst

City National Bank-Los Angeles, CA

June 2022 to September 2023

- Executed high-value Foreign Currency Trading transactions, maintaining compliance and accuracy.
- Used internal systems to monitor, reconcile, and resolve foreign currency processing issues.
- Worked with the IT department and other stakeholders to address transaction discrepancies promptly.

Community Outreach Specialist

MUFG Union Bank - LA & Oakland-Los Angeles, CA

April 2017 to May 2022

- Delivered bilingual workshops and one-on-one financial education support in low-income neighborhoods.
- Partnered with schools, nonprofits, and community groups to increase banking access and awareness.
- Recruited and mentored 12 High School and Community College Student-interns through our Union Bank Internship program with an effort to provide hands-on work experience and financial education to underserved communities
- Facilitated over 1,000 member interactions through mobile branches and tabling efforts.

Education

Bachelor's degree in Legal Studies

University of California, Berkeley-Berkeley, CA

May 2020 to May 2022

- Emphasis in finance, economics, law and development, and data analysis
- Developed research, critical thinking, and communication skills.

Associate's degree in Economics & Accounting

Rio Hondo College-Whittier, CA

May 2016 to May 2020

- Relevant: Financial & Managerial Accounting, Business Law, Statistics

Skills

- Software and Web Development (2 years)
- Microsoft Office (Word, Excel, Outlook) (8 years)
- CRM software (6 years)