

[Student Full Name]
[Student Address]
Burnaby, BC, V5B 4Z4
[Student Number] | [Student Email]

«Contact»

«Title»

Norton Rose Fulbright LLP

«Street»

«City»

Re: Summer 2025 Student Position at Norton Rose Fulbright LLP

Dear «Salutations» «Contact»,

I am a third-year JD/MBA (2L) student at the University of British Columbia. I am writing to apply for a summer 2025 position with Norton Rose Fulbright LLP (“NRF”).

I aspire to pursue a career in business law, with a particular interest in Corporate/Commercial and Mergers and Acquisitions. I am drawn to NRF because of its strong Commercial Transactions and Mergers and Acquisitions practice groups. I am confident that your firm is the ideal place to establish my legal career, given its commitment to mentorship, early exposure to challenging legal work, and the breadth and sophistication of cases that can only be found in a leading national firm.

I aim to leverage my diverse skill set honed through various work and academic experiences to contribute to the established success of NRF. Before attending law school, I joined Motic Instruments Inc. as a Sales Manager, where I bridged my understanding of biotechnology with business. I oversaw enterprise sales of life science microscopes across Canada and Latin America, handling contract negotiations and making strategic marketing recommendations from a life sciences perspective. A highlight was working with business and R&D teams in China, Texas, and Germany to coordinate manufacturing and distribution routes during the pandemic. This experience taught me to adapt under pressure and engage in creative problem-solving. I built on these skills the following summer and through the academic year as a legal intern at JarvisLegal Law Corporation. I quickly adapted to the fast-paced environment, managing memos and conveyancing files from start to finish and actively seeking and incorporating feedback from my supervising partner while maintaining a full course load. As a Venture Development Specialist at e@UBC, I work with founders of high-growth companies to outline their commercial goals and formulate sustainable business strategies to maximize their potential for funding and acquisition. Exposure to this field has solidified my interest in mergers and acquisitions and acquisition financing.

Please find enclosed my resume and undergraduate and law school transcripts for your review. I can be reached at [phone] or [email] should you wish to arrange an interview. Thank you for taking the time to consider my application. I look forward to hearing from you.

Sincerely,
[student-full name]