

**MONTAVILLA NEIGHBORHOOD
ASSOCIATION
ELECTIONS
COMMITTEE REPORT**

THE BASICS

COMMITTEE APPROACH & GOALS

PROCESS SHOULD NEVER BE USED AS A WEAPON

- Encourage turn-out
- Remove as many barriers to participation as by-laws and process would allow
- Run a clean/tight election that minimizes potential challenges
- NAILED IT!
- Include Board member's concerns/ideas about
 - Re-implementing staggered terms
 - Geographical representation
 - Ease of access to membership
- NAILED *MOST* OF IT! (We hoped to have a map that members could mark the area where they are from in the neighborhood at the election, but we do have the results by zipcode).

PARTICIPATION

YUM, DATA

Attendance:

- Many guests including media, children and observers from nearby neighborhoods. (22 of whom signed in on individual sign-in sheets)
- 228 non-guest/intended voters signed-in
 - 6 children with parental consent forms for them become members
 - 5 registered as having a business license in the neighborhood.
 - 3 had signed-in to previous meetings with a different address
 - 1 had no previous record of attending an MNA meeting
- 223 regular ballots were distributed
- 5 provisional ballots were distributed

Attendance by zip code:

- 97213 = 28%
- 97215 = 28%
- 97216 = 27%
- 97220 = 17%

PARTICIPATION

RECORDS WERE BROKEN

Participation:

- 222 votes were cast
 - 219 regular ballots
 - 3 provisional ballots
 - 1 blank ballot was returned
- 22 Nominees
- 8 candidates received votes from a majority of the voters
- On average each member cast a vote for 8.9 candidates

RESULTS

COUNTED AND CERTIFIED BY SEUL & ONI

MNA Final Count

Name	#	Initial Count w/o Provisional Ballots	Provisional Votes	Initial Count with Provisional Ballots	Final Count w/o Provisional Ballots	Final Count w. Provisional Ballots
Amanda Rhoads	13	160	2	162		
olivia alsept-ellis	18	145	0	145		
David Linn	2	138	2	140		
Jonathan Ogden	12	123	0	123		
Briar Rose Schreiber	5	116	0	116	118	118
Antigonus Jarrett	11	115	0	115	115	115
Micah Fletcher	8	114	0	114	114	114
Jonnie Shaver	3	110	2	112	111	113
Ben Tertin	4	82	3	85		
Ruth Donohue	7	84	1	85		
Joan Jones	10	82	1	83		
Robb Hengerer	22	83	0	83		
Angela Todd	17	79	1	80		
Paul Roland	21	80	0	80		
Brad Purfeerst	6	70	1	71		
Julie McConnell	16	66	1	67		
Evelyn Macpherson	14	65	1	66		
Abigail Garwood	15	56	1	57		
Larry Meres	20	54	1	55		
Lucy Elizabeth	1	49	0	49		
Robbie Estabrook	9	44	0	44		
Robert Brown	19	41	0	41		

EARLY OBSTACLES

MNA BY-LAWS AND BOARD POLICY

ELECTIONS RELATED

- The current board was limited in its ability to support the elections committee in their work (two out-going, two away due to family emergency).
- SEUL & ONI's roles in supporting and advising was unclear at times.
 - Suggestion: Create an Elections Committee guide that includes all relevant by-laws and board policies, along with a clear set of duties, expectations, and time-lines reviewed by board and adjusted if necessary prior to convening Elections Committee. Other documents might include past membership sign-ins, ballots, definitions of election related terms, etc.
 - Suggestion: Clarify the role of SEUL & ONI in relation to the election and Elections Committee. (Further recommendation is that communications with SEUL & ONI regarding the election should include the EC and any advice provided to board members individually from SEUL & ONI should be reviewed with the EC as soon as possible).
 - Suggestion: Convene the Elections Committee at least three and a half months prior to the election date.

MEMBERSHIP LISTS

BUTTON, BUTTON WHO'S GOT THE BUTTON

- MNA Board Secretary had not attended a meeting in sometime, had not officially resigned, and had not turned over the sign-in sheets or updated membership lists.
 - Suggestion: The MNA board might consider including meeting attendance requirements to remain an officer. As well as clear provisions for coverage of the work of non-participating officers.
 - Suggestion: Strong consideration about the security and chain of custody of membership lists (including policy on non-board members possession and or interaction with membership lists and sign-ins).
 - Suggestion: Strong consideration about the rules and enforcement thereof for outgoing officers/board members timely return of all MNA property. (Further suggestions include consideration of security regarding electronic access to email platform, electronic storage and all other MNA things on the inter-webs).

**PRIOR TO
SEPTEMBER MEETING**

WORK OF THE COMMITTEE

AUGUST 2017

- Set goals and scope of the work (boy howdy were we wrong!)
- Review MNA by-laws and board policy available (limited)
- Request membership lists
- Review limited membership list available (primary work of one team member, Amy! She thought she was only going to do the list work but we needed her and she stepped up!)
- Design (Robyn is amazing in many ways & making something worth printing in a very short amount of time is one of them), print and distribute flyers for September meeting.
- Request membership lists
- Research cost of outreach items (MNA swag)

 **MONTAVILLA**
neighborhood association



MAKE YOUR
VOTE
COUNT IN
OCTOBER

Attend the Montavilla Neighborhood Association
meeting on September 11, 2017 to ensure your vote
is counted on election day in October.

SEPT 11
2017

Interested in running for the MNA Board?
Attend the September meeting to find
out how you can run for a board position!

hosted at:
MONTAVILLA UNITED METHODIST CHURCH
232 SE 80TH AVE
more info, visit:
MONTAVILLAPDX.ORG

meeting
STARTS AT
6:30 PM

 **MONTAVILLA**
neighborhood association

SEPT 11
2017

attn:
NEIGHBORS
YOU ARE INVITED

to attend the
MONTAVILLA
Neighborhood Association

meeting on Sept 11, 2017
to confirm your membership
(if you aren't a member already)
before our elections in October.

**Eligibility: All residents age 18 and older including property owners, and individuals who hold a business license located within the boundaries as defined by these bylaws are eligible to be a member of the association. Individuals or entities not meeting the boundary criteria can request to become members of MNA at a general meeting or as described by board policy. Individuals under age 18 may become members on submitting written consent from a parent or guardian.*

MNA Boundaries

Southern Boundary: S.E. Division Street (North Side)
Eastern Boundary: Interstate 205 (West Side of I205/Veterans Freeway)
Northern Boundary: Interstate 84 (South Side of I84/Banfield Freeway)
Western Boundary: S.E. 76 Avenue (East Side from Division to Burnside
AND
N.E. 68 Avenue (East Side from Burnside to I84/Banfield Freeway)

meeting
STARTS AT
6:30 PM

hosted at:
MONTAVILLA UNITED METHODIST CHURCH
232 SE 80TH AVE
MONTAVILLAPDX.ORG

WORK OF THE COMMITTEE

LATE AUGUST-EARLY SEPTEMBER

- Request membership lists
- Draft recommendations for board on ballot, handling need for staggered terms, and an election night process to include nominations from the floor without preferential treatment in process for early nor later candidates.
- Request membership lists
- Get clarification from ONI about legitimacy of third party (group not MNA) collecting on-line "membership" registrations. Prepare to answer questions about paths to membership at meeting if necessary.
- Draft proposal for board following MNA by-laws in conducting an election without a up-to-date complete membership list, new ONI guidelines on including neighbors without a fixed address, and other concerns about ease access to MNA membership.
- Present proposal to the board and members in attendance on September 11. Plan approved by the board...hold on to your hats this is when the real work starts.

POST SEPTEMBER MEETING

WORK OF THE COMMITTEE

FOR REAL Y'ALL WE HAVE FULL-TIME JOBS

- Draft Election FAQ and seek board approval - long version for web-site
- Amend Election FAQ - shorter version for mailing
- Request membership lists
- Draft ballot
- Draft sign-in sheets
- Draft suggested process for nominees for board
- Outreach (it gets its own slide)
- Suggest the board use a facilitator for the election meeting
- Reconcile the multiple formats of membership lists (Amy is my hero!!)

MONTAVILLA

NEIGHBORHOOD ASSOCIATION BOARD ELECTIONS



OCTOBER 9TH, 2017

General
Meeting
6:30-7PM

Election
Meeting
7PM-8PM

Montavilla United Methodist
Church 232 SE 80th Ave
Portland, OR 97215

SHARE THE NEWS! BRING A NEIGHBOR WITH YOU.

montavillapdx.org



MONTAVILLA

NEIGHBORHOOD ASSOCIATION BOARD ELECTIONS



General
Meeting
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MONDAY
Oct 9th
2017



Montavilla United Methodist
Church 232 SE 80th Ave
Portland, OR 97215



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montavillapdx.org

OUTREACH

ELECTION COMMITTEE WORK

MEETING TURNOUT

- Election notice with FAQ sent to membership list (Robyn is my other hero)
- Ad in SE Examiner
- Ad in Street Roots
- Ads on screen at Academy Theater
- Flyers and posters designed, printed, and distributed (thank you to all those who helped)
- Information about where/how to get printed flyers and posters shared via MNA Facebook
- Printable flyers and posters shared on MNA Facebook and MNA web-page

******Since you asked - we did not do any work with facebook, web-site or email platform directly because we did not have access. Also, almost all of the items purchased were carried by one of the elections committee members.

THOSE LAST
THREE DAYS

JUST WHEN WE THOUGHT WE WERE READY

MORE TWISTS AND WORK

- Lots and lots of conversations about space and safety. Almost lost venue after right wing provocateur group announced their plan to attend our election.
- Clarified process for children voting and was set up through SEUL & ONI
- Sound system, extension cords, flip charts, water, pens, clip boards, projector, envelopes, etc...who has one or many?
- Last minute change to sign-in process to secure individual information and speed process - printing up to 5:40pm day of election.
- Last minute tweak to voting procedure - to allow people to vote who did not want to stay for all candidates' speeches - printing up to 5:50pm day of election.
- Pizza!

POST ELECTION

LET THE DATA ENTRY COMMENCE

ALL THE FEELS FOR SCHOOL TEACHERS

- Entered all the sign-in data
- Checked unclear information (such as scribbled emails) with prior membership lists
- Looked up and mapped zip codes (sorry, we only got to the percentages not the mapping)
- Wrote this

FINAL SUGGESTIONS

PROCESS SPECIFIC

- Suggestion: Board clarify their understanding and intent of the language allowing children (with no age limit) to become members and vote with parental approval - amend if deemed necessary.
- Suggestion: Without assumption that all elections will be as well attended with as broad of a pool of candidates, the board may consider and specify ahead of time how they will address the question of producing a neutral candidates guide. If printing a physical guide, please consider using a local union printer, recycled paper, and double sided printing.
- Suggestion: Clarify the process for "exceptions" to membership boundaries, clarify the expiration or reversal of said memberships.
- Suggestion: Clarify areas and activities acceptable for electioneering at the meeting site.
- Suggestion: Future elections committees may consider the need to recruit and train volunteers (who would not be simultaneously electioneering) to work any line of MNA members explaining the sign-in and elections process.
- Suggestion: Communicate clearly with SEUL your process for conducting the election and counting the ballots.
- Suggestion: Recruit fresh volunteers who have not had another job that evening to count the ballots - witnessed by members of the Elections Committee and SEUL (if the board deems necessary).

SHOUT OUTS

THANK YOU

MANY PEOPLE HELPED TO MAKE THIS POSSIBLE

- Montavilla United Methodist Church: For sticking in there with us when things got scary. Robin you are the best.
- Shane R: For making and donating those fantastic buttons, for loaning and working the p.a. system, for all the support.
- Chris O: For power-strips, having your house taken over for multiple meetings, printer runs, poster/flyer distribution, and the thankless job of physically marking the 7:00pm arrival cut off.
- David L: For his early work with the committee before family obligations and board candidacy took him from us.
- David O: For picking up pizza and general volunteer willingness.
- East Glisan Pizza: Yum
- SEUL staff: For last minute people and technical support.
- Jonathan Ogden: For trying to cover all the duties of a full board.
- Tamara: For stepping-in and facilitating in a pressure cooker!
- Neighbors: For distributing leaflets and pitching in where necessary on election day.
- MNA members: For patiently waiting in the cold, in a very warm room, or less than ideal overflow space to participate in an election with record breaking attendance. Your tenacity and (for the most part) good humor is what makes our neighborhood great.

AND WE ARE DONE

(WELL, EXCEPT THAT WE ARE STILL WILLING TO WALK THROUGH OUR
DATA ENTRY FIELDS WITH THE CURRENT SECRETARY AND ANSWER
QUESTIONS FROM THE BOARD.)

YOUR EX-ELECTIONS COMMITTEE MEMBERS:
AMY REANEY, ROBYN HEAD & YONNA CARROLL