

MINUTES

Montavilla Neighborhood Association Board

@ Montavilla United Methodist Church, 232 SE 80th Avenue, Portland, OR. **DATE:** Monday, **2/13/2017.**

MNA BUSINESS MEETING:

Board Members Present: Benjamin Kerensa (Chair), Elaine Hakala (Treasurer), Jane Lawson, Nick Mira, Jennifer Tamayo, & Michael Sonleitner (Vice Chair, taking minutes).

Absent with Regrets: Justine Scannell (Secretary) & Jennie Shaver. (NOTE: 8/11 Board positions are now filled, with 5/8 members present constituting a quorum; **6 present satisfied quorum.**)

Others present: Tina Gronzo, Paula Fanatake, Jennifer Tamayo's daughter, & Susie Silva Strammer (guest)

@ 6:31pm the MNA Business Meeting was called to order, Chair Benjamin Kerensa presiding.

Consent Agenda: unanimously approved (after discussion) including Minutes of the MNA Emergency Board Meeting of 1/30/2017 and our Treasurer's Finance Report of 1/31/2017 that shows a balance of \$2,702.70 in the MNA savings account & \$3,855.92 in the MNA checking account. **NOTE:** Minutes relating to the previous three Board Meetings have yet to be received in a form that may be subject to approval.

Proposed Ground Rules: a document proposed for discussion by Jennifer Tamayo prompted the circulation of revised document composed by Jane Lawson, to which Michael Sonleitner added information provided to him by Kelly Fedderson (SEUL staff person). After much discussion, including questioning whether there is any current need for "Board Meeting Ground Rules" or an "MNA Code of Conduct", a motion was made by Michael Sonleitner & seconded by Jennifer Tamayo:

Res.17-2-13a: Ground Rules (unanimous hand-count): **To form a working group (consisting of Jane Lawson, Jennifer Tamayo, & others who may be interested) to try and obtain agreement regarding language to propose for future Board consideration.**

Fiscal Sponsorships: Benjamin Kerensa led a discussion regarding paperwork necessary to submit to SEUL regarding a PROJECT INVENTORY AND STATEMENT OF INTENT to **establish a "Neighbor Emergency Assistance Fund (NEAF)" as an MNA Project** for which Board member Jennie Shaver would serve as Project Coordinator. Fiscal sponsorship with the SE Uplift Neighborhood Coalition would allow for donations to NEAF and MNA Housing & Homelessness Committee fundraising efforts for NEAF to be tax deductible – and kept separate from the MNA General Fiscal Account. "Limited financial assistance" could then be made available "to assist neighbors who are experiencing a personal financial crisis and have exhausted other avenues for obtaining resources in response to an event or catastrophe that is sudden, unexpected, and critical, such as a family crisis, natural disaster, or accident." Benjamin made it clear that Jennie Shaver desires great autonomy for the committee allocating emergency assistance, noting that a request detailing that autonomy, reporting requirements to the MNA Board, while assuring accountability to the MNA Board will be put before the Board for consideration in the near future. A motion was made by Michael Sonleitner, seconded by Nick Mira:

Res. 17-2-13b: NEAF (unanimous hand-count): **To approve establishment of a Neighbor Emergency Assistance Fund (NEAF) as an MNA Project and to submit the PROJECT INVENTORY AND STATEMENT OF INTENT paperwork for fiscal sponsorship with the SE Uplift (SEUL) Neighborhood Coalition.**

Fundraising Plan: Benjamin Kerensa led a discussion regarding a proposed MNA Fundraising Plan, including specific MNA Fundraising Goals that would generate increased revenues to the MNA General Fiscal Account through 1) individual donations, with tax-deductible checks that would be sent via SEUL to

the MNA General Fiscal Account and other non-tax deductible donations able to be made via an online Paypal or Stripe Donation Page on the MNA Website); 2) business donations through tax-deductible contributions sent via SEUL to the MNA General Fiscal Account; 3) neighborhood recycling events; 4) restaurant partnership events (Burgerville, E. Glisan Pizza, Thatchers, etc.); and 5) an MNA hosted breakfast or dinner night which could include revenues raised through auctioning of items. Following clarifications and praise for Benjamin taking the lead in creating this plan, a motion was made by Jane Lawson and seconded by Nick Mira:

Res. 17-2-13c: Fundraising Plan (unanimous hand-count): **To approve the MNA Fundraising Plan as presented by Benjamin Kerensa.**

Franklin High School Request: Susie Silva Strammer, representing the Parent-Teacher-Student-Association of Franklin High School, requested that the MNA be a sponsor for the 2017 fundraising auction as it did last year. Depending upon household location, high school students in Montavilla attend either Madison or Franklin High School. As construction on a renovated Franklin High School nears completion, "Heading Back to the Future" auction has a goal of raising \$34,000, with \$25,000 going to fund grants at Franklin for needs to be met there, and \$9,000 contributed to "All Hands Raised" to be distributed throughout the Portland Public School District. After little discussion, a motion was made by Jane Lawson and seconded by Elaine Hakala:

Res. 17-2-13d: Franklin HS Donation (unanimous hand-count): **To approve \$250 for the MNA to be a "Franklin Bowl Sponsor" for the Franklin High School Auction slated for Saturday, March 4th at the Melody Ballroom.**

Same-Day Agenda Addition: With a few minutes of meeting time left, Benjamin Kerensa asked for that a same-day agenda item be considered relating to reimbursing him for a printer cartridge to be exclusively used for MNA purposes. Jennifer Tamayo moved for agenda modification, Jane Lawson seconded, and the item was added to the agenda. After little discussion, a motion was made by Jan Lawson and Elaine Hakala:

Res. 17-2-13e: Printer Cartridge Reimbursement (unanimous hand-count): **To approve up to \$15 in reimbursement to Benjamin Kerensa's purchase of a printer cartridge to be exclusively use by him for MNA purposes.**

@ 7:30pm Meeting was adjourned.

MNA GENERAL MEMBERSHIP MEETING:

Attending: Tina Gronzo, Paula Fanatake, Jennifer Tamayo's daughter, Greg Burrill, Matthew Ford, Mary Grant Doherty, Larry Woods (Chair, Montavilla United Methodist Church Board of Trustees); together with six Board members: Benjamin Kerensa (Chair), Elaine Hakala (Treasurer), Jane Lawson, Nick Mira, Jennifer Tamayo, & Michael Sonnleitner (Vice Chair, taking minutes).

@ 7:45 The MNA General Membership Meeting was convened, following an informal social time. and facilitated by Michael Sonnleitner (as Benjamin Kerensa's voice was not entirely functional).

Following Introductions and the announcement that a guest speaker from Franklin High School was unable to attend, various informal (but very informative) reports on activities were provided by those present with discussions going with the flow of expressed interest. Reports included 1) the MNA Warming Shelter action at St. Peter & Paul Church in January during which about 25 volunteers for four nights served 24-50 people per night (150 total) receiving special praise from Portland City Commissioner Amanda Fritz, 2) activities of the MNA Land Use & Transportation Committee, 3) attended meetings of the PCC Public Safety Committee, 82nd Ave. Improvement Coalition, & the Human Solutions' Daybreak Shelter program, and 4) security issues concerning houseless persons and discarded needles on the property of Montavilla United Methodist Church (where we meet). People present actively participated in discussions and refreshments were appreciated.

@ 8:45 Meeting ended.