

Field Trip Permission Form

Name _____ Grade _____ IGS _____

Field Trip BCA History Conference

Date(s) May 18th, 2018 Time 5/18 1:30pm to 6:00 pm

Sponsoring Teacher Wallace

Student is responsible for completing this form and handing it to the Sponsoring Teacher **BEFORE** going on the field trip. This form must be back to the Sponsoring Teacher with all the necessary signatures at least **24 HOURS IN ADVANCE**. It is also the responsibility of the student to complete the necessary coursework by the due date required by the classroom teacher.

Student: Please fill in the courses and dates in the chart below. Then, list the work that you will miss, and ask the teacher to sign where indicated.

Teachers: Please give specific assignments and due dates. You should also give your recommendation on the student's participation in this field trip.

<u>Course</u>	<u>Days Missed</u>	<u>Work to be Completed</u>	<u>Date Due</u>	<u>Recommendation (Yes/No)</u>	<u>Teacher Signature</u>

Students are responsible for completing the work in each class by the due date assigned.

Parent/Guardian Signature _____ Date _____

Attention Student Attendee and Guardian:

The student organizers and faculty advisor for this event have spent countless hours organizing this event and reaching out to numerous organizations for support. Furthermore, the guest speakers are volunteering their time with no compensation because they truly believe in the value of this opportunity. That being said, Bergen County Academies will expect the highest level of conduct of all attendees throughout the conference. Students attending will be expected to present and conduct themselves in a professional manner throughout the entirety of the conference. Students will respect the academic climate of the conference and show the greatest respect for the presenters and organizers. This will include being on time for each of the blocks and attending each block for their entirety. At no time may cell phones be utilized and laptops may only be used for note taking purposes in cases when it is absolutely necessary. Students will refrain from eating or drinking during the conference except at times noted within the agenda. The highest level of decorum will be expected.

Students failing to adhere to the standards outlined above or within the student handbook will be removed from the conference and will face disciplinary action in according to school and district policy.

We look forward to your attendance in this unique and important opportunity. If you have any questions or concerns, please reach out to the conference organizers.