

Johanna Rivera

From: Johanna Rivera
Sent: Tuesday, June 17, 2025 3:44 PM
To: 'Monroe, Latroy'
Subject: RE: DUS Case Plan

DUS CASE PLAN-SAGO PALMS
June 10, 2025

Derrick Troy Johnson
Sago Palms Reentry (RESTORE)
500 Bay Bottom Rd
Pahokee, Fl 33476

VIA EMAIL TO:
Latroy Monroe
Reentry Coordinator - The Reentry Center
Florida Department of Corrections
Office: 561-285-6354

Re: Case No. 23CF007071AMB

Dear Mr. Johnson:

I have received your letter requesting assistance to get your license. This letter documents what you need to do in order to reinstate your license. Please note that there are some limitations to what suspensions I can assist you. I can only help you to fulfill your fines and court costs with AA/NA meetings or community service hours for cases that occurred in Palm Beach County.

I **cannot** help you with the establishment of payment plans or recalling the cases from collections when you elected to pay.

I **cannot** help you with payments or fines out of Palm Beach County.

I **cannot** help you with the satisfaction of civil judgments.

In addition, please be aware that no judge or any other person can give you a license. Only the Department of Motor Vehicles (DMV) can issue or reinstate your license. Therefore, once your fines and court costs are satisfied, you may still have to complete additional requirements for the DMV.

Please note that only the judge can authorize the payment of court costs with community service hours or AA meetings. My advice is that you start doing your AA/NA meetings on the papers provided. Normally, most of the hours are completed before they are submitted to the judge.

It is possible that after you complete the hours, the judge will request a hearing where you will have to be present AND may not accept the hours. Not all judges authorize community service/AA/NA meetings to pay off court costs. Some judges will require you to enter into a payment plan. Also, some fees

cannot be paid with community service hours or meetings. Therefore, there are fees that will have to be paid even if all fines and court costs are satisfied by the hours completed.

The process of getting the hours approved may take between two to four weeks. It is essential that every time you complete a set of hours, you mail the letter from Sago Palm verifying you are currently there, and that you have completed the AA/NA meetings with the documentations of your meetings attended.

PLEASE NOTE the instructions below and the fees listed are subject to change at any time due to changes in the law or court procedures.

PLEASE NOTE that this is the only letter you will receive from me. You will not receive any reports or status on the approval of your hours and I will not be corresponding to any other letters from you. You must review the approval of your hours upon your release.

Also, the following fees can not be waived or satisfied with community hours and will continue to increase until such time the amount is paid in full.

- **Interest fees**
- **Late Fees**
- **Payment Plan fees**
- **Failure to provide sufficient funds.**

If you seek my assistance, please do not write letters to the judges and follow instructions below. **I will only be able to assist you while you are on re-entry. Once you are out, I can no longer provide assistance.**

- 1. Do not write letters to the judges OR speak to the clerk about your cases;**
- 2. Read entire letter before beginning any work;**
- 3. Try to complete conditions in the order listed from Top to Bottom (ex. instruction 1 should be completed before instruction 2 and so on).**
- 4. Pay or complete community service for your pending fines in Palm Beach County.**
(ONLY LETTERS SIGNED BY SUPERVISOR AND COMPLIANT WITH INSTRUCTIONS BELOW WILL BE ACCEPTED)

- I. If you elect to pay the cases, UPON RELEASE, go to the clerk of the court and work to establish a payment plan with them. This, you must do on your own.
- II. If you elect to complete community hours, follow the instructions below.
Please note that only the judge can authorize the payment of court costs with community service. Normally, most of the hours are completed before they are submitted to the judge. It is possible that after you complete the hours, the judge would NOT accept the hours or request a hearing where you will have to be present. Further, not all judges authorize community service; some will agree that, instead, you enter into a payment plan. Also, some fees cannot be paid with community service. Note that the process of getting the hours approve may take between two to four weeks.
 - A. **The community service must be completed at a not for profit organization.**
 - B. **The organization must be listed as not-for-profit with the State of Florida.** The court will review your hours to verify not for profit status.

- C. **Proof of completion must be provided via a letter on the organization's letter head** and addressed to Palm Beach County Court.
- D. **The letter must be printed.** In other words, it cannot be handwritten.
- E. **The letter must be signed in blue ink pen** by the person who supervised your work.
- F. **The letter must be notarized by the not for profit.**
- G. **Please provide ONE letter per case.** Do not provide one letter with all the hours for all cases because if you do the hours won't be accepted.
- H. **Each letter should include the case number.**
- I. **Every time you complete ONE letter, bring to the Public Defender's Office ONLY.** DO NOT take the hours to the clerk. **Bring them to me only.** Do not wait to complete all hours before turning them in. You must bring one letter at a time to avoid delays. Note: it takes a few weeks before the court costs and fines show up as clear on the computer. After all the hours have been turned in, call us to find out if they are cleared.
- J. In the box below you will find the cases that have pending fines and court costs and amount of community service hours you must complete per case.

Case Number	DIV	Money Owed. This amount will continue to accrue interest and increasing until the principal is fully paid or satisfied in other ways)	Community Hours
23-CF-007071-AMB	V	\$768	77
23-CF-007070-AMB	V	\$768	77
23-CF-007068-AMB	V	\$768	77
23-CF-007066-AMB	V	53,356.00	5,336
23-CF-007062-AMB	V	856.00	86
21-CT-015203-AMB	DUSGB	*****	
21-TR-084026-ANB		68.00	7
20-CT-014644-AMB	H	\$347	29
18-CT-019684-ANB	E	340.00	31
16-CT-004883-ANB	C	\$428	27
15-CT-023700-ANB	E	\$292	17
15-CT-016928-ANB	C	\$292	17
12-CT-024329-ANB	K	\$528	37
12-CT-019342-ANB	K	\$528	37
07-CT-023301-ANB	P	\$356	36
07-CF-010794-AMB	V	\$700	67

06-MM-000275-ANB	K	\$305	28
06-CF-000770-AMB	V	\$500	48
04-CF-013787-AMB	X	\$585	59
03-MM-009730-AMB	L	\$181	19
02-MM-023336-ANB	L	\$181	19
02-MM-005859-ANB	M	\$30	3
01-CT-013951-AMB	M	\$260	26
01-CF-006457-AMB	W	\$60	56
01-CF-004078-AMB	W	\$60	56

5. **At least 4 weeks after you have turned in the hours, call us to find out if the hours are approved.** Once the hours are approved, go to the clerk of the court and pay the following late fees.

Case Number	Late fees and other fees. These fees must be paid. Cannot be waived or paid by hours.	Interest Fees. Will continue go up until the principal owed is paid in full or satisfied with hours. Interest fees Cannot be waived or paid by hours.
21-TR-084026-ANB	23.00	
20-CT-014644-AMB	32.00	37.26
18-CT-019684-ANB	32.00	
16-CT-004883-ANB		\$200
15-CT-023700-ANB	\$32	\$130
15-CT-016928-ANB	\$32	\$130
07-CF-010794-AMB	\$25	
06-MM-000275-ANB	\$25	
06-CF-000770-AMB	\$25	
1997-TR-004110-ANB	\$24	
2001-TR-080560-AMB	\$23	
2001-TR-081419-AMB	\$23	
2001-TR-128494-AMB	\$23	

UPON RELEASE START COMPLETING THE CONDITIONS BELOW (You must complete this on your own, you will not receive any further assistance from me for the items below):

6. Upon release and at least 2 weeks after you have turned in the hours, email only to find out if the hours are approved. Only do this upon release, please note that I will not be providing status checks for your hours while you are in prison.
7. IF BY THE TIME OF YOUR RELEASE, YOU STILL NEED TO COMPLETE COMMUNITY HOURS, PLEASE CONTACT:

Orie Bullard
Director
The Reentry Center |
City of Riviera Beach
2051 Martin Luther King Jr. Blvd. Suite 307 Riviera Beach, Florida 33404
Office: 561-840-3124
obullard@rivierabeach.org
www.rivierabeach.org [\[rivierabeach.org\]](http://rivierabeach.org)
8. Pay your out of state cases, IF ANY. Once they are paid, you must contact the DMV in that state to make sure there are no additional fees to pay that state.
9. Once the hours are approved, go to the clerk of the court and pay the following late fees.
10. Clear your support;
11. Study for the road signs written exam if your license has been expired more than 18 months.
12. After all prior conditions have been completed, you can go to the DMV to: re-instate your license and obtain a replacement license card.
 - a. To make an appointment for DMV. See website below ONLY if, you reside in Palm Beach County : <https://www.flhsmv.gov/?s=appointments>

To the DMV you must bring the following:

- b. Appointment with the DMV
- c. Clearance letters for your out of state cases, IF ANY.
- d. Clearance letters for cases listed under subsection **#5** above. You will receive the clearances upon payment of the fines.
- e. Birth certificate and social security card;
- f. Utility bills under your name and address showing your current address. If you have no utility bills, you must bring legal mail;
- g. A form of payment to reinstate your license; (Estimated cost (Subject to change) is about \$240)

If you have any questions, please do not hesitate to contact me via email only. Please note that my assistance will be limited to provide status on hour. **Via email at jirivera@pd15.org**. Please include your last name, first name and case number included on the TOP of this letter, on the subject line when sending an email.

Sincerely,

Johanna Rivera,
Assistant Public Defender

Thank you for your time.

Cordially,
Johanna Rivera,
Assistant Public Defender

15th Judicial Circuit
421 3rd Street
West Palm Beach, FL 33401

Phone numbers:

Division L & Division M: 561-355-7763

Division P-561-355-7881

Veteran's Court: 561-688-4610

Gun Club cases: 561-355-7778 or 561-355-7798

Palm Beach Gardens: 561-624-6560

Via Text only (available Monday to Friday 8-4 only) 561-571-5524.

Via email at jirivera@pd15.org. Please include your last name, first name and case number on the subject line when sending an email.

The content of this email is confidential and intended for the recipient specified in message only. It is strictly forbidden to share any part of this message with any third party, without a written consent of the sender. If you received this message by mistake, please reply to this message and follow with its deletion, so that we can ensure such a mistake does not occur in the future.

From: Monroe, Latroy <Latroy.Monroe@fdc.myflorida.com>

Sent: Wednesday, June 4, 2025 3:10 PM

To: Johanna Rivera <JIRivera@pd15.state.fl.us>

Subject: Re: DUS Case Plan

This Message Is From an External Sender

This message came from outside your organization.

Revised

From: Monroe, Latroy

Sent: Wednesday, June 4, 2025 3:01 PM

To: Johanna Rivera <jirivera@pd15.state.fl.us>

Subject: DUS Case Plan

Derrick Johnson #N12523

H525-178-77-384-0

10/24/1977

Latroy Monroe

Reentry Coordinator - The Reentry Center
Sago Palms Reentry (RESTORE)
500 Bay Bottom Rd
Pahokee, FL 33476
Florida Department of Corrections
Office: 561-285-6354

***Inspiring Success by Transforming One Life at a Time***

Respect ê Integrity ê Courage ê Selfless Service ê Compassion

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