

## **Team Meeting**

Date:

Sept 8<sup>th</sup>, 2025 7:30pm PST

Attendance:

David Merten-Jones, Eva Mui, Aashish Sunar, Aishwarya Pandian, Jennifer Long

Agenda & Notes:

- Kickoff
- Member introduction and role assignment
  - PM: Eva Mui
  - Designer: Eva Mui and Jennifer Long
  - Frontend & DB Lead: Aashish Sunar
  - Backend Lead: David Merten-Jones
  - QA Lead: Aishwarya Pandian
  - Docs Lead: Jennifer Long
- Ways of Work
  - Meeting every Saturday online via Zoom
  - Time TBD depending on availability
  - Communicate via meeting, chat group, and email
  - Collaborate using Google Doc, GitHub, and Figma
- Definition of Done (TBD)

## **Project: A Medical Service Catalog**

A medical service catalog app is a Web application that centralizes and streamlines access to healthcare organizations' available medical services, allowing patients, providers, and administrators to easily browse, request, and manage care options.

## **GitHub repository URL**

<https://github.com/davidmertenjones/ist-303-team-kanto-project.git>