

DAVID OYUGI

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With regards,
Human resources

To whom it may concern,

It is with great interest that I am forwarding my curriculum vitae for consideration within your organization. With a sound understanding of purchase and supply chain management (procurement) techniques in previous organization combined with outstanding of planning, organising, staffing directing and oversight skills, I will bring a unique blend of creative, strategic, and management talents of significant value to your organization. Please consider the following in addition to my curriculum vitae.

- Completed Bachelor of business management and Procurement and purchase and supplies.
- Effectively managed projects and provided conflict resolution skills, ensuring adherence to targets.
- Outstanding business communication and interpersonal skills, with expertise in project management maintaining strong and productive working relationships with clients and staff at all levels.
- Ability to work independently as well as collaboratively to meet company objectives.
- Extensive experience acquired while working in Migori in the hospitality sector as manager of a hotel in Migori, rongo and working with USAID As a program coordinator of parental malarial initiative launched through out the country to empower the rural areas with knowledge of how to reduce malaria epidemic/endemic and currently waiting to join an institution as an administrator in the procurement sector.

Throughout my professional and academic careers, I have consistently driven myself to meet challenges and achieve goals. I thrive in challenging and results-oriented environments, and it is these qualities that attract me to a highly competitive and exciting career in international business

As a highly motivated, results-driven individual, I have a strong desire to exceed expectations and deliver the extra effort necessary to achieve company goals. With my strong management skills in accounting, marketing, and international business, combined with a diverse technical background in computers and software applications, I am confident in my ability to make a strong positive contribution to your organization.

I would welcome the opportunity to discuss how my credentials and expertise can benefit your company and address the unique challenges of this position. I am ready to elaborate my expertise and value to your institution as soon as you place me for an interim trial or interview. I thank you for reviewing this letter and the accompanying material.

Sincerely,
David Oyugi
Encl.