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Transformative AI Engagement Officer

Department for Science, Innovation & Technology

Apply before 11:55 pm on Sunday 15th February 2026



Department for
Science, Innovation
& Technology

Reference number

447780

Salary

£40,415 - £48,620

National: £40,415 - £44,480

London: £44,195 - £48,620

A Civil Service Pension with an employer contribution of 28.97%

Job grade

Senior Executive Officer

Contract type

Fixed term

Loan

Length of employment

24 months

Business area

DSIT - Digital, Technologies and Telecoms

Type of role

Policy

Working pattern

Flexible working, Full-time, Job share, Part-time

Number of jobs available

1

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Location

Birmingham, London, Manchester

About the job

Job summary

The AI Security Institute (AISI) is the largest team in a government dedicated to understanding AI capabilities and risks in the world.

Our mission is to equip governments with an empirical understanding of the safety of advanced AI systems. We conduct research to understand the capabilities and impacts of advanced AI, and develop and test risk mitigations. We focus on risks with security implications, including the potential of AI to assist with the development of chemical and biological weapons, how it can be used to carry out cyber-attacks, enable crimes such as fraud, and the possibility of loss of control.

The risks from AI are not sci-fi, they are urgent. By combining the agility of a tech start-up with the expertise and mission-driven focus of government, we're building a unique and innovative organisation to prevent AI's harms from impeding its potential.

Job description

Help shape how the UK prepares for transformative AI and AGI.

The AI Safety Institute (AISI) is seeking a proactive, detail-oriented hire to help drive one of the most consequential challenges facing Government: ensuring the UK is ready for transformative AI and Artificial General Intelligence (AGI).

You'll work at the centre of AISI's strategy to engage Ministers and senior officials across Whitehall - helping departments understand what transformative AI means for their missions, and what actions the UK must take now to stay ahead.

What you'll do

Shape a cross-Government strategy for transformative AI. Work with AISI leadership and No.10 to design and execute an engagement plan that reaches Ministers and senior officials across key departments.

Turn cutting-edge science into compelling narratives. Collaborate with AISI's technical teams to produce clear, impactful briefings, slide decks, and demos that make scientific insights accessible and relevant to policymakers.

Generate insight across Whitehall. Conduct research and coordinate with policy teams to understand how transformative AI and AGI will impact each department's responsibilities – from health and defence to education and online safety.

Equip senior figures for high-stakes conversations. Prepare AISI's Director, Chief Scientist, CTO, and other leaders for engagements with Ministers and senior officials, ensuring they have sharp, persuasive material that drives action.

Why this role matters

Transformative AI and AGI will reshape how Government works, delivers services, and protects the public. This role gives you the opportunity to sit at the centre of the UK's response – influencing decisions at the highest levels, shaping the national agenda, and helping turn scientific insight into real-world preparedness.

If you want to work at pace on a high-impact mission with exposure to the most senior levels of Government, this is one of the most exciting opportunities available.

Person specification

Who we're looking for

Someone who can operate with pace, clarity, and judgement in a complex, senior-facing environment. You'll need:

Deep understanding of AI technology, how transformative AI systems are built, and the pathways through which transformative AI could create major risks to national security

Strong strategic judgement, and the ability to quickly grasp new policy or technical domains.

Excellent communication skills, especially translating complex or technical material into clear, compelling briefs and slides.

Confidence working with senior stakeholders, building trust across departments and navigating competing priorities.

High-quality delivery and organisation, with the ability to run multi-stakeholder projects end-to-end.

Curiosity and intellectual agility, comfortable learning about transformative AI and mapping insights to real policy implications.

A proactive, high-ownership mindset, able to drive work forward with autonomy in a fast-moving environment.

Desirable experience and background, though not essential, include:

Experience working on national security issues

Experience working in government, policy, or the AI ecosystem

Strong understanding of domestic and geopolitical factors affecting AI development and policy

Technical skills

We'll assess you against these technical skills during the selection process:

Take home written exercise

Benefits

Alongside your salary of £40,415, Department for Science, Innovation & Technology contributes £11,708 towards you being a member of the Civil

Service Defined Benefit Pension scheme. [Find out what benefits a Civil Service Pension provides.](#)

The Department for Science, Innovation and Technology offers a competitive mix of benefits including:

A culture of flexible working, such as job sharing, homeworking and compressed hours.

Automatic enrolment into the [Civil Service Pension Scheme](#), with an employer contribution of 28.97%.

A minimum of 25 days of paid annual leave, increasing by 1 day per year up to a maximum of 30.

An extensive range of learning & professional development opportunities, which all staff are actively encouraged to pursue.

Access to a range of retail, travel and lifestyle employee discounts.

Office attendance

The Department operates a discretionary hybrid working policy, which provides for a combination of working hours from your place of work and from your home in the UK. The current expectation for staff is to attend the office or non-home based location for 40-60% of the time over the accounting period.

Things you need to know

Artificial intelligence

Artificial intelligence can be a useful tool to support your application, however, all examples and statements provided must be truthful, factually accurate and taken directly from your own experience. Where plagiarism has been identified (presenting the ideas and experiences of others, or generated by artificial intelligence, as your own) applications may be withdrawn and internal candidates may be subject to disciplinary action. Please see our [candidate guidance \(opens in a new window\)](#) for more information on appropriate and inappropriate use.

Selection process details

This vacancy is using [Success Profiles \(opens in a new window\)](#), and will assess your Experience and Technical skills.

As part of the application process you will be asked to complete a CV and personal statement. Further details around what this will entail are listed on the application form.

We will review your CV and personal statement (500 words). Your personal statement should focus on your understanding of AI technology, how it intersects with national security issues and demonstrate with proven examples your ability to deliver results when working in a fast-changing technological and / or political landscape.

Screening interview 20 mins

Take home written exercise

Experience based interview 50 mins

Senior Civil Service sign off interview 30 mins

Sift and interview dates

Sift and interview dates to be confirmed.

Further Information

Reasonable Adjustment

We are proud to be a disability confident leader and we welcome applications from disabled candidates and candidates with long-term conditions.

Information about the Disability Confident Scheme (DCS) and some examples of adjustments that we offer to disabled candidates and candidates with long-term health conditions during our recruitment process can be found in our [DSIT Candidate Guidance](#). A [DSIT Plain Text Version](#) of the guidance is also available.

We encourage candidates to discuss their adjustment needs by emailing the job contact which can be found under the contact point for applicants section.

If you are experiencing accessibility problems with any attachments on this advert, please contact the email address in the 'Contact point for applicants' section.

If successful and transferring from another Government Department a criminal record check may be carried out.

New entrants are expected to join on the minimum of the pay band.

A location based reserve list of successful candidates will be kept for 12 months. Should another role become available within that period you may be offered this position.

Candidates who meet the minimum benchmark may be placed on a Reserve List for consideration for similar roles, including those at a lower grade.

Candidates who narrowly miss the benchmark and are not placed on the Reserve List may still be considered for an offer in a similar role at a lower grade.

Please note terms and conditions are attached. Please take time to read the document to determine how these may affect you.

Any move to the Department for Science, Innovation and Technology from another employer will mean you can no longer access childcare vouchers. This includes moves between government departments. You may however be eligible for other government schemes, including Tax Free Childcare; for further information [visit the Childcare Choices website](#).

DSIT does not normally offer full home working (i.e. working at home); but we do offer a variety of flexible working options (including occasionally working from home).

DSIT cannot offer Visa sponsorship to candidates through this campaign. DSIT holds a Visa sponsorship licence but this can only be used for certain roles and this campaign does not qualify.

In order to process applications without delay, we will be sending a Criminal Record Check to Disclosure and Barring Service on your behalf.

However, we recognise in exceptional circumstances some candidates will want to send their completed forms direct. If you will be doing this, please advise Government Recruitment Service of your intention by emailing Pre-EmploymentChecks.grs@cabinetoffice.gov.uk stating the job reference number in the subject heading.

For further information on National Security Vetting please [visit the Demystifying Vetting website](#).

Applicants who are successful at interview will be, as part of pre-employment screening, subject to a check on the Internal Fraud Database (IFD). This check will provide information about employees who have been dismissed for fraud or dishonesty offences. This check also applies to employees who resign or otherwise leave before being dismissed for fraud or dishonesty had their employment continued. Any applicant's details held on the IFD will be refused employment.

A candidate is not eligible to apply for a role within the Civil Service if the application is made within a 5 year period following a dismissal for carrying out internal fraud against government.

Feedback

Feedback will only be provided if you attend an interview or assessment.

Security

Successful candidates must undergo a criminal record check.

Successful candidates must meet the security requirements before they can be appointed. The level of security needed is [security check \(opens in a new window\)](#).

[See our vetting charter \(opens in a new window\)](#).

People working with government assets must complete [baseline personnel security standard](#) ([opens in new window](#)) checks.

Nationality requirements

This job is broadly open to the following groups:

UK nationals

nationals of the Republic of Ireland

nationals of Commonwealth countries who have the right to work in the UK

nationals of the EU, Switzerland, Norway, Iceland or Liechtenstein and family members of those nationalities with settled or pre-settled status under the [European Union Settlement Scheme \(EUSS\)](#) ([opens in a new window](#))

nationals of the EU, Switzerland, Norway, Iceland or Liechtenstein and family members of those nationalities who have made a valid application for settled or pre-settled status under the European Union Settlement Scheme (EUSS)

individuals with limited leave to remain or indefinite leave to remain who were eligible to apply for EUSS on or before 31 December 2020

Turkish nationals, and certain family members of Turkish nationals, who have accrued the right to work in the Civil Service

[Further information on nationality requirements](#) ([opens in a new window](#))

Working for the Civil Service

The [Civil Service Code](#) ([opens in a new window](#)) sets out the standards of behaviour expected of civil servants.

We recruit by merit on the basis of fair and open competition, as outlined in the Civil Service Commission's [recruitment principles](#) ([opens in a new window](#)).

The Civil Service embraces diversity and promotes equal opportunities. As such, we run a Disability Confident Scheme (DCS) for candidates with disabilities who meet the minimum selection criteria.

The Civil Service also offers a Redeployment Interview Scheme to civil servants who are at risk of redundancy, and who meet the minimum requirements for the advertised vacancy.

Diversity and Inclusion

The Civil Service is committed to attract, retain and invest in talent wherever it is found. To learn more please see the [Civil Service People Plan \(opens in a new window\)](#) and the [Civil Service Diversity and Inclusion Strategy \(opens in a new window\)](#).

Apply and further information

This vacancy is part of the [Great Place to Work for Veterans \(opens in a new window\)](#) initiative.

Once this job has closed, the job advert will no longer be available. You may want to save a copy for your records.

Contact point for applicants

Job contact :

Name : Clíodhna Ní Ghuidhir

Email : cliodhna.nighuidhir@dsit.gov.uk

Recruitment team

Email : Farah.Chowdhury@dsit.gov.uk

Further information

Appointment to the Civil Service is governed by the Civil Service Commission's Recruitment Principles. If you feel that your application has not been treated in accordance with the recruitment principles, and wish to make a complaint, then you should contact in the first instance DSITrecruitment.grs@cabinetoffice.gov.uk . If you are not satisfied with the response that you receive, then you can contact the Civil Service Commission. For further information on bringing a complaint to the Civil Service Commission please visit their web pages: Click [here](#) to visit Civil Service Commission/Complaints.

