



CHLOE JUDE BALAGTAS

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Address

Taguig City, Metro manila

About Me

A dedicated and accomplished individual who graduated from the Polytechnic University of the Philippines, ranking among the top students in the class. Known for being a fast learner and highly adaptable, I also excel in tackling challenges in any situation with a critical and analytical mindset. Combining academic excellence with practical problem-solving skills.

Skills

Hard Skills

- HTML
- CSS
- Java
- C++
- PHP
- SQL
- Troubleshoot
- Python

Soft Skills

- Fast Learner
- Adaptive
- Team Player
- Customer Service
- Interpersonal skills
- Data Analytical

Education

Polytechnic University of the Philippines Bachelor of Science in Computer Engineering	2022 - 2025
Polytechnic University of the Philippines Bachelor of Science in Computer Engineering	2019 - 2022
Taguig Science High School High School	2013 - 2019

JOB Experiences

DATA INPUT AND FILE MANAGEMENT

Handog Industrial Gases | 2016 - 2018 (summer only)

- Digitalized new and old records of sales and orders for ease access
- Managing hard copies and original forms of orders by arranging it. Helping Hand for co- employee

DATA INPUT AND ASSISTANCE OF OWNER

Signature Property Management | 2019 (Work Immersion)

- Checking in the customer to the hotel they rented
- Data Input of orders and scheduling of visitors. Responsible for digitalized marketing .Manage survey of customers post-visit

WEBSITE CREATION AND DESIGN (GIVEN PROJECT)

The City Government of Taguig | 2022 (OJT 3)

- Designing and creating a website with the theme of landmarks and visiting places in Taguig.
- Observing how the IT in the municipal of Taguig handle things and people

Barista

Starbucks - SM Bicutan Taguig | Sep 2023 - Jan 2024

- Customer Service and Interaction
- Multitasking and working under pressure