

Austin, TX

Expense Report
Jun 12, 2025 - Jun 16, 2025

Duration
5 days

Expenses
2 items

Total Amount
\$150.00

Trip Notes

Trip includes flights (American Airlines) from Wilmington, NC to Austin, TX and return, rental car (Avis), and hotel (Homewood Suites by Hilton Austin-South/Airport).

Expense Summary by Category

CATEGORY	AMOUNT	PERCENTAGE
Meals	\$75.00	50.0%
Transportation	\$75.00	50.0%

Detailed Expenses

DATE	MERCHANT	NOTE	AMOUNT
Meals			
Jun 12, 2025	Sample Receipt 1	Receipt from trip	\$75.00
Meals Total			\$75.00
Transportation			
Jun 13, 2025	Sample Receipt 2	Receipt from trip	\$75.00
Transportation Total			\$75.00

Receipt Attachments

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STORE RECEIPT  
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Store Name: Greenfield Grocers  
Address: 123 Market Lane, Springfield  
Phone: (555) 987-6543  
Date: 2023-10-15  
Time: 14:32  
  
Items Purchased:  
1. Organic Apples (2 lbs)      $4.50  
2. Whole Wheat Bread (1 loaf)  $3.00  
3. Almond Milk (1 carton)      $3.75  
4. Free-range Eggs (1 dozen)   $5.50  
5. Greek Yogurt (4 cups)       $8.00  
6. Granola Bars (6 pack)       $6.25  
7. Fresh Spinach (1 bunch)     $2.00  
8. Chicken Breast (2 lbs)      $18.00  
9. Brown Rice (1 bag)          $5.00  
10. Dark Chocolate (1 bar)     $3.00  
11. Herbal Tea (box)           $5.00  
12. Honey (1 jar)              $4.00  
13. Mixed Nuts (1 bag)         $10.00  
  
Subtotal:                      $78.00  
Discount:                      -$3.00  
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TOTAL:                          $75.00  
  
Payment Method: Credit Card  
  
Thank you for shopping at Greenfield Grocers!  
Visit us again soon!  
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