

RICHARD DAVIS

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RE: Desktop Support Technician for hire posted on Indeed:

<https://www.indeed.com/viewjob?from=app-tracker-saved-appcard&hl=en&jk=23e85468bf2d1613&tk=1ei43g4qipbtt800>

To whom it may concern,

I believe I possess the necessary skills and experience you are seeking and would make a valuable addition to Financial Software Solutions, LLC.

As my resume indicates, I possess more than five years of progressive experience in the IT & computer field. This includes personal hands-on experience working with/repairing computers, professional experience in the field, as well as both formal and personal education. Including, but not limited to: Associates in Computer Science in 2018, CompTIA A+ & Network+ certifications.

My professional work history includes Managing Member, co-owner and Registered Agent at Revolution Games, LLC, Xfinity Residential Sales Professional at Comcast and most recently Technical/Help Desk Support Analyst at San Jacinto College Central campus.

My responsibilities at Revolution Games, LLC were as follows: As a Managing Member and the Registered Agent of Revolution Games, LLC, my responsibilities included managing Excel spreadsheets for business revenue and taxes; maintaining company equipment, network, computer systems and software; managing assets and vendor relations and setting product price points based off of the MSRP and local market.

At my previous employer with Comcast, where it pertains to this job, I did basic setup/install and troubleshooting of client's network and equipment for residential homes.

And my most recent and current position at San Jacinto College includes identifying client issues quickly to effectively administer potential solutions both on-site and remotely. I oversee checking and maintaining all IT related equipment on a monthly basis in one of the largest process technology learning facilities in the Houston area. I assisted in setting up new facilities and deployed dozens of laptops/desktops, both client and lab. As well my position has required me to have basic knowledge and understanding of Azure Services, AD, SCCM, CMD, CMC, Print Management, RDP, Reg-Editor and more.

I have attached my resume for your review, and I look forward to speaking with you via phone or email (listed above) for further details and interview opportunities regarding any available current or future positions in the computer and IT field at Financial Software Solutions, LLC. Please also visit my website, listed at the bottom of my resume, to view a personal and more recent work in my capabilities with website design/development.

Sincerely,
Richard E. Davis Jr.

Enclosure (1)