

**Participation Form : Please make your Selection/s below:-**

Kindly come along to the program with this form filled and printed out. | Leave out columns not applicable to you.

Form 001 # Customer Service Skills 2020|

<b>Name of Organization / Business:</b>			
<b>Postal Address &amp; Code:</b>			
<b>Office Tel:</b>		<b>Office FaxNo:</b>	
<b>Title:</b>	Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Professor <input type="checkbox"/> Other <input type="checkbox"/>		
<b>Full Names of Participant</b>			
<b>Job Title:</b>			
<b>Mobile Number:</b>			
<b>E-Mail:</b>			
<b>Name of Person Authorizing participation :</b>			
<b>Signature Person Authorizing: Accepting the Terms and Conditions Below.</b>		<b>Date:</b>	

**Further details: ICSP GHANA | Mobile: 054233390**

*[Scroll down]*

**PARTICIPANT PRE TRAINING FEEDBACK FORM**

NAME: .....

ADDRESS:

.....

HOW DID YOU GET TO KNOW OF THIS PROGRAM?

\*Twitter ☐

\*Instagram ☐

\*Facebook ☐

\*Via Email ☐

\*Via Hot Nigeria jobs ☐

\*Via Instablog ☐

\*Via Bellanaija ☐

Others, please specify

.....

HOW DID YOU MAKE PAYMENT?

\*Card Payment ☐

\*Via Bank transfer ☐

HOW HAS THE SERVICE FROM OUR TEAM VIA WHATSAPP, EMAIL, ONLINE AND CALLS BEEN SO FAR LEADING TO THE PROGRAM?

.....

.....

ANY SUGGESTIONS ON HOW TO PERFORM BETTER?

.....

.....

.....

Thanks.



**Below are our Terms and Conditions, Please go through these carefully and keep this copy to yourself.**

**T&C:**

1. Cancellation of participation attracts a 90% cancellation fee.
2. No refund of payment for early bird payment that is cancelled.
3. No refunds will be entertained for non-appearance at the programme.
4. Substitutes are allowed if it is done at least 72 hours or 48 hours in the case of online program- before the first day of the program.
5. Organizers decision as to modules, programme schedule, venue, location and others are final and subject to change.
6. We are not liable for any harm or damages related to the requirements needed for the program.
7. All cancellations must be made no later than 15 working days before the start of the Training. We will only accept cancellations that are made via email.
8. If You request a change in your original course selection, ICSP GHANA will make reasonable efforts to accommodate a requested change in course selection provided such written request is received at least ten (10) business days prior to the originally scheduled course start date
9. In case of virtual classes, you may not share class links with a non-registered participant
10. You agree not to export or re-export any of the Course Materials in violation of e-learning online export laws and regulations.
11. Sharing of web link, address, training ID, in-session screen, e-manuals, modules and other resource materials attracts immediate exclusion and termination of participation without recourse to any form of compensation or refund.
12. The organization reserves the right to add, restrict and remove you from any other pre or post training platform including our learning portal, zoom, telegram, WhatsApp, wechat etc,