DON ALEXIS CANLAS
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PROFESSIONAL SUMMARY

Information Technology graduate and project manager with expertise in cybersecurity, front-end/UI/UX design, inventory management, and esports event operations. Skilled in building user-friendly digital solutions, optimizing logistics workflows, and leading live productions for 10,000+ audiences. Recognized for delivering high-quality projects under tight deadlines while bridging technical execution with creative design

EDUCATION

University of Santo Tomas - BS Information Technology | Manila, Philippines | Aug 2021 – Jun 2025
Our Lady of Fatima University - Senior High School | Valenzuela City, Philippines | Jun 2019 – Jun 2021

TECHNICAL SKILLS

- **Front-End & UI/UX:** HTML, CSS, JavaScript, Responsive Design, Figma, Adobe XD, Prototyping, Wireframing, Usability Testing, Accessibility Standards
- **Cybersecurity & Networking:** Cisco-certified; LAN/WAN, VLANs, Routing, Switching, Firewalls, Phishing Detection
- **Project & Event Coordination:** Task planning, milestone tracking, logistics, cross-functional collaboration, live production
- **Inventory & Logistics:** Workflow optimization, stock management systems, procurement coordination
- **Productivity & Tools:** Google Workspace, Microsoft 365, Adobe Creative Suite, Canva

WORK EXPERIENCE

Inventory / Warehouse Manager

Narp Tech - Valenzuela City, Philippines | Aug 2025 - Present
- Improved warehouse efficiency by 15% through process automation and system-driven tracking.
- Developed and maintained streamlined inventory workflows, ensuring 100% stock accuracy across daily operations.
- Coordinated procurement and logistics to align with project timelines and organizational needs.

Project Management Intern

Dark League Studios - Quezon City, Philippines | Feb 2025 - May 2025
- Planned and documented esports events with 1,000+ participants.
- Coordinated cross-functional teams, ensuring on-time delivery of large-scale tournaments.

Freelance Commentator & Events Host

Various Clients - Philippines | 2019 - Present
- Hosted and produced 20+ esports broadcasts for 10,000+ live viewers with brands such as NVIDIA, PBA, and TNC.
- Enhanced production quality, boosting live engagement by 15%.

EXTRA-CURRICULAR ACTIVITIES

Head of Event Management - Teletigers Esports Club, UST | Dec 2021 - Jun 2025
- Directed and managed 5+ major university events, coordinating teams of up to 15 members.
- Delivered successful events reaching 1,000+ cumulative viewers.

Head of Talent Management - Thomasian Gaming Society, UST | Oct 2023 - Mar 2024
- Supervised live production staff and ensured team readiness for university-level tournaments.
- Coordinated talent pipeline and event staffing for 3+ major programs.

LICENSES & CERTIFICATIONS

- **Network Security** - Cisco, Aug 2024
- **CyberOps Associate** - Cisco, Feb 2024
- **CCNA: Enterprise Networking, Security, and Automation** - Cisco, Jan 2024
- **CCNA: Switching, Routing, and Wireless Essentials** - Cisco, Jun 2023

AWARDS & ACADEMIC PROJECTS

- **Dean's List** - UST-CICS: 2nd Term AY 2024–2025, 1st Term AY 2024–2025, 2nd Term AY 2021–2022
- **Project Manager** - PhishNet: Real-Time Anti-Phishing Browser Extension (Nov 2024)
- **Project Manager** - SIENA: Event Reservations & Navigation Platform (Nov 2023)
- **Creatives Staff** - Securing the Wild Web Seminar (Apr 2025)
- **Creatives Staff** - ABCs of Digital Autonomy Seminar (Mar 2025)