

## **How to Obtain a New, Replacement or Additional Parking Sticker**

If you need a new, replacement or additional parking sticker, we need to know the following information, in order to issue the parking sticker to you:

1. What is the license plate number that will be associated with the new sticker?
2. Is this replacing a sticker, or vehicle, currently in the system?
3. In what state is the vehicle registered?

Send the above information in an e-mail request to:

[VolunteerServices@longwoodgardens.org](mailto:VolunteerServices@longwoodgardens.org).

Please include your name and postal mailing address. After we have processed your request, a parking sticker will be mailed to you.

Administrative Support is available to you through

[VolunteerServices@longwoodgardens.org](mailto:VolunteerServices@longwoodgardens.org). The volunteer team in the Volunteer Office processes requests sent to this e-mail address.

If you prefer to call and leave a telephone message, the number is 610-388-5405.

Please remember to speak clearly and spell your last name.

