

# Project Manager Exhibition stand construction

### **About us**

C³ Expo is a medium-sized family business that operates in the field of live marketing with a focus on trade fair construction. The company has been active in the market since 1995. Through creative new approaches and methods, we always have our finger on the pulse of the times and stage brands and their products in the space along current social meta-themes in such a way that all the senses feel a lasting experience.



For the field of project management (m/f/d) with a focus on trade fair construction, we are now looking for a personality who impresses with a lot of dedication, determination, sophistication and a good demeanor. Is the idea of service deeply rooted in your DNA? Do you always get the best for your customers? Do you consult your clients and bring all your expertise to bear to make their project a success? Then YOU are exactly the right person for us!

## Your Challenge

- You are responsible for **consulting** and **developing** existing and new customers in conventional stand construction, taking **sustainability** aspects into account
- You support our customers during all project phases, i.e. from the customer briefing to the preparation of
  offers, technical planning and awarding of contracts to suppliers through to construction supervision
  including personal customer support on site
- You are committed to receiving customer enquiries/tenders and clarify the respective specifications in your briefings. Depending on the project requirements, you will then involve your colleagues from design and construction and prepare the appropriate offer
- You are **responsible** for the commercial **success** and **on-time** completion of individual **national** and **international** trade fair projects, including **invoicing**, **controlling** and **follow-up**
- You are responsible for clarifying **technical details** and **communicating** with the **trades involved** (production, media and lighting technology, graphics, etc.) and creating **specifications** and **tender documents**
- You use your technical skills to support colleagues in drafting the development of concepts
- You like to be in the front row at customer presentations and present a concept tailored to the customer's needs
- You always keep your **eyes** and **ears** open to land **further** projects with customers and are happy to **tap** into your network to do so



## Your Skills

- You do your job with absolute dedication
- You have a lot of empathy, understand people and brands and can respond to their needs in order to consult them
- Despite the expertise you have built up so far, your nature is characterized by a thirst for knowledge
- · Hands-on is not just an phrase for you, but an unconditional basic attitude
- Your motto is "the captain is the last to leave the ship"
- You understand something about architectural compositions for temporary structures and know that there is no Siemens air hook
- You are able to read construction plans and drawings
- You are able to lead people from different cultures on site to make your project a success
- German is no stranger to you and you are comfortable negotiating in English
- You are able to drive a car yourself

#### **Your Benefits**

- Performance-related pay
- Flexible working hours
- Choice of work locations (offices in Mannheim or Bernau near Berlin)
- **Home office** options
- 30 days vacation
- Up-to-date **equipment** (cell phone / laptop / etc.)
- Company car after the probationary period
- Expense account

# Appeals to you?

Then get in **touch** with us, we **look forward** to receiving your **detailed** application documents, which you are welcome to send <u>here</u>. Please let us know your **salary expectations** and your earliest possible **starting date**.