



Dear USA Hockey Program,

As you know, USA Hockey has long been a leader in efforts to provide a safe environment for all participants. That evolution has continued with the implementation of the USA Hockey SafeSport Program, which combines long-standing USA Hockey policies with new initiatives aimed specifically at misconduct that can occur off the ice. As you may know, among the components of the USA Hockey SafeSport Program are carefully defined policies prohibiting various forms of abuse, from sexual, physical and emotional, to bullying, threats and hazing. The policies also address areas where misconduct can occur and are intended to reduce the risk of potential abuse, including a locker room policy, a travel policy, and situations surrounding the ever-expanding growth of social media and electronic communications. More information on the USA Hockey SafeSport Program can be found at www.usahockey.com/safesport.

One of the most exciting aspects of the USA Hockey SafeSport Program is the online training/education that is available to help our members become aware of the information necessary to help prevent abuse from occurring in our sport.

USA Hockey requires that at least one person from each local program complete the training each year. We are pleased to announce that the appropriate program administrator, and any other employees or volunteers in your program, are entitled to take the training **at no cost**. The training was produced by the United States Olympic Committee. The training is comprised of short video segments that take approximately 90 minutes to complete, however, not all training needs to be completed in one session.

Please forward this email to the person in your program designated to complete the training. If an employee or volunteer in your program wishes to take the training, they can also do so at no cost by first registering with USA Hockey in the Ice Managers/Volunteers category (see instructions below). You should know that coaches, staff and volunteers that register with USA Hockey are eligible and encouraged to complete the training at no cost and we are communicating with them via separate email.

To access the training:

1. You'll need your USA Hockey membership number (confirmation number from online registration as a Player/Coach, Official or Manager/Volunteer). If you don't know your USA Hockey membership number (confirmation number) you can access it from www.usahockeyregistration.com – under Member Options, click on 'Request Duplicate Registration Confirmation.'

2. If you don't have a USA Hockey membership number you can get one by processing your Manager/Volunteer Registration for the 2013-14 season. It's easy to do and there's **no charge**. Go to www.usahockeyregistration.com and click on 'Register Now'...check that you are over 18 and select Ice Manager/Volunteer. At the end of the process you will immediately receive your confirmation number.

3. To access the training click on the link <http://training.safesport.org>. Click on the Register button on the bottom right hand side of the page. The registration code needed to register is **SAFESPORTUSA**. You will then be asked for your email address as well as a password (please note that each individual taking the training needs a unique email address). In the drop down menu for "Select Organization," be sure to select **USA Hockey**. You will then be asked for your membership number, which is your USA Hockey confirmation number. Next, click on the red register button on the bottom left side of the page. You now have an account with SafeSport. You will only need to register the first time to set up the account. Once the account is set up, you will sign in using your email address and password.

Register

Account Information

Enter **SAFESPORTUSA** here

Registration Code *If you do not have a registration code, you will need to*

Email *Confirm Email*

Personal Information

Select Role

First Name

Last Name

USA Hockey *Select **USA Hockey** from the dropdown*

Membership Number *Enter USA Hockey online registration number*

If you do not have a membership number, please enter "0000".

Select Gender (Optional)

Select State (Optional)

REGISTER

Thanks for your diligence in helping making our sport as safe as possible!

Sincerely yours,



Ron DeGregorio
President, USA Hockey



Dave Ogrian
Executive Director, USA Hockey