

**SOUTHERN CALIFORNIA
AMATEUR HOCKEY ASSOCIATION**



SCAHA

2013-2014 SEASON

1974-2014

SCAHA MEMBER CLUBS

(as of June 2013)



Anaheim Junior
Ducks



Anaheim Wildcats



Bakersfield Dragons



Bay Harbor Red
Wings



California Golden
Bears



California Heat



California Titans



California Wave



Channel Islands
Riptide



Desert Blaze



Junior Reign Hockey
Club



Los Angeles Jr. Kings



OC Hockey Club



Ontario Eagles



Pasadena Maple
Leafs



San Diego Jr. Gulls



San Diego Ice Arena



San Diego Saints



Valencia Jr. Flyers

SCAHA Executive Committee

Bob Driffill	Commissioner
Bill Mendes	Deputy Commissioner
Kevin Culbertson	Treasurer
Rosemary Voulelikas	Secretary
Sandy Blumberg	Parliamentarian
Nancy Hodge	ACE Coaching Coordinator
Annie Fisher	Director of Managers
Wendy Goldstein	Director at Large
Bridget Hopkinson	Director at Large

SCAHA Program Directors

Sandy Blumberg	Playoff Tournament Director
Jaime Campbell	SafeSport
Kevin Culbertson	College Scholarship
Rob Foster	Pre-Select Camp Coordinator
Debbie Romo	Scholar Athlete Program/Financial Assistance
NEW - To be determined	A Level Liaison
NEW - To be determined	B Level Liaison

SCAHA Staff

Nancy Hodge	Member Services
Dave Bigelow	Ice Convener
Rob Foster	Statistician

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Member Club Agreement

**BYLAWS OF THE
SOUTHERN CALIFORNIA AMATEUR
HOCKEY ASSOCIATION
(SCAHA)**

**ADOPTED
NOVEMBER 1974**

**LAST REVISED
JUNE 2013**

SCAHA BYLAWS

Article 1 - NAME

- 1.01 The name of this corporation shall be the Southern California Amateur Hockey Association (SCAHA), herein referred to as the Association or League.
- 1.02 No Member Club within this League shall carry "Southern California" in its name.

Article 2 - OFFICE

- 2.01 For the purpose of transacting business, the principal office of the Association shall be located within Southern California, at such place or places as may be designated by the Board of Directors from time to time. Normally, however, the principal office will be the home address of the current Commissioner of the Association.
- 2.02 The Association may also have offices at such other places within or without the State of California where it is qualified to do business as its business may require and as the Board of Directors may from time to time designate.

Article 3 - PURPOSE

- 3.01 The specific and primary purpose of this Association is to act as a regulatory and governing body for member amateur hockey clubs and teams in SCAHA.
- 3.02 The general purposes and powers shall be as stated in the articles of incorporation of this Association.

Article 4 - MEMBERSHIP

- 4.01 The League shall consist of regular members and probationary members only. A regular or probationary member is a club, organization or team involved in competitive play.
- 4.02 Membership shall be open to hockey clubs within the Southern California region of the Pacific District with approval from the Board of Directors.
- 4.03 New Member Club voting privileges will commence with the first active season in SCAHA. Exhibition status is not considered an active season.
- 4.04 No member shall hold more than one (1) membership in the League. All teams of the Member Club must be members of SCAHA.
- 4.05 All property, rights, interests and privileges of each regular and probationary member shall be equal.
- 4.06 Members shall abide by and be members in good standing of the Bylaws, Rules and Regulations of SCAHA, CAHA and USA Hockey.
- 4.07 New clubs shall be approved for membership by a vote of two-thirds (2/3) of the existing Member Clubs present at a meeting for which this purpose is previously disclosed and in which a quorum is present.
 - a) New clubs may apply at any time during the year.
 - b) Only clubs that have submitted their application for membership prior to April 1st and have been accepted prior to May 1st of the current season shall be included in the SCAHA schedule for the upcoming season.

- c) New club applications must be submitted in written form detailing the structure, program plan and a timetable adhering to SCAHA, CAHA and USA Hockey requirements. Jersey style, color and logo must be approved by the Board of Directors at the time of application. Club name shall not conflict with any other Club in the League and shall be confined to one (1) name. Tier teams may be excluded from this naming requirement.
 - d) All new clubs will be accepted on a “probationary” basis only, regardless of previous affiliations or participation until December 8th of the affected season. The new club shall be subject to a compliance review by the Executive Committee prior to December 8th. The compliance review may include, but is not limited to, registration procedures, accrued penalty minutes, submission of scoresheets, adherence to game misconduct and suspension rules and any other additional information that the Executive Committee determines to be of a pertinent nature. The Executive Committee will lift or extend the probationary status as it sees fit.
- 4.08 A Member Club may be placed on probationary status for cause:
- a) In the event a Member Club shall commit repeated and uncorrected violations of the League’s Bylaws or Rules, or the policies, procedures, practices and guidelines from time to time established by the Executive Committee or Board of Directors, the Executive Committee may place that Member Club on administrative probation pending correction of the deficiency or its cause within a time period to be established by the Executive Committee. The decision to place a Member Club on administrative probation shall not be subject to appeal and shall not affect the Member Club’s right to participate in League games or playoffs. Notice of being placed on administrative probationary status shall be provided to the offending Member Club only. The executive committee may, at its discretion, impose a fine on a club that is placed on probationary status.
 - b) In the event that a Member Club that has been placed on administrative probation fails to correct the deficiencies or the cause therefore cited by the Executive Committee within the time period established in the notice of being placed on administrative probation (which period may be extended by the Executive Committee), the Executive Committee may recommend to the SCAHA Board of Directors that the Member Club be placed on probationary status, thereby making the Member Club ineligible for playoff participation while the probationary status remains in effect.
 - c) A Member Club that has been placed on probationary status may apply to the Executive Committee for lifting of the probationary status and the Executive Committee shall, at or before the next meeting of the SCAHA Board of Directors, make a recommendation to the SCAHA Board of Directors as to whether the Member Club should have its probationary status lifted.
- 4.09 A Member Club’s membership may be terminated for cause by a vote of two-thirds (2/3) of the existing Member Clubs present at a meeting for which this purpose is previously disclosed and in which a quorum is present.
- 4.10 Any Member Club may resign from the League, but such resignation shall not relieve the Member Club of the obligation to pay any dues or charges accrued and unpaid.
- 4.11 Existing Member Clubs who wish to change jersey style, color or logo must seek Executive Committee approval prior to April 1st. Approved changes will go into effect the following season. Clubs wishing to use a third jersey or special jersey must have Executive Committee approval prior to the jersey being worn.
- 4.12 Member Clubs shall have one (1) name and one (1) jersey style. Tier teams may be excluded from this requirement.

- 4.13 A Member Club that does not field at least one (1) team shall be allowed one (1) year to develop its Club. Membership shall be terminated if no teams are in place the following year.
- 4.14 All Member Clubs must provide electronic contact (e-mail) for the League to communicate with club officers including, but not limited to, the President, Statistician, Ice Convener, Registrar and Team Managers.
- 4.15 All clubs must use the USA Hockey online registration system for all its members.
- 4.16 When two (2) Member Clubs merge, for the purposes of League membership, one (1) club shall remain with one (1) President seated with voting rights. The League must be notified which Member Club has given up its membership (resigned its CAHA number). New jersey styles and colors must be approved before tryouts for the upcoming season. If no changes are made in name or logo, rule 4.11 will apply.
- 4.17 Consolidation of Member Clubs' Tier II programs requires written notification, including detailed program structure submitted to both SCAHA and CAHA for review and approval by April 30th. None of the clubs involved in the consolidation can field separate Tier II teams while the consolidation exists.

Article 5 - FEES AND DUES

- 5.01 All Member Clubs are subject to the full payment of dues as established by the Board of Directors.
- 5.02 The Board of Directors is authorized to establish the amount of said dues in the form of a player registration fee for each rostered player.
- 5.03 The said dues shall be payable to the League by the Member Clubs as directed by the Executive Committee.
- 5.04 As required, the Executive Committee may request special assessments from Member Clubs with the approval of the Board of Directors.
- 5.05 Member Clubs are required to ensure that all players, coaches, managers and volunteers have current USA Hockey online registration. There is no charge for managers and volunteers to complete USA Hockey online registration.

Article 6 - GOVERNMENT

- 6.01 The League shall be governed by two (2) bodies; one body shall be the Board of Directors and the other body shall be the Executive Committee.

Article 7 - BOARD OF DIRECTORS

- 7.01 The Board of Directors shall consist of the President of each Member Club and shall be the main decision-making body of the League. The Board of Directors shall:
 - a) Direct and manage all phases of the League program except where it so delegates to the Executive Committee.
 - b) Work in conjunction with the Executive Committee in the direction and development of organizational policies to further the purpose of the League.
- 7.02 Each Director shall have voting rights in the League unless said Director's Member Club is on suspension.
- 7.03 Each Director is entitled to one (1) vote.

7.04 Voting at duly held meetings shall be by show of hands or ballot as is stated in the Bylaws.

Article 8 - MEETINGS OF THE BOARD OF DIRECTORS

- 8.01 There shall be one (1) meeting which shall be called the Annual Meeting of the Board of Directors each year held at a time and place fixed by the Executive Committee.
- a) The purpose of the Annual Meeting shall be to vote on any proposals made for revisions to the SCAHA Guidelines, Rules and Regulations and/or Bylaws.
 - b) Nominations for the elected Executive Committee members shall be made 30 days prior to the Annual Meeting. Elections will be held at the Annual Meeting of the Board of Directors.
 - c) Elected officers shall be elected by a majority vote of the Directors present at the Annual Meeting provided the number present constitutes a quorum.
 - d) Voting for elected officers shall be by ballot.
 - e) The Secretary, when appropriate, will prepare, distribute and collect ballots.
- 8.02 In the absence of a Member Club's President, the Member Club's Vice-President or designee, who shall be an elected or appointed member of that Club's Board of Directors, may represent the Member Club with the same rights as the President. The Club President shall notify the SCAHA Commissioner prior to the meeting of any such designation.
- 8.03 Any Member Club failing to attend two (2) consecutive meetings or three (3) meetings total in a season shall be automatically placed on probation as described in Bylaw 4.08a. A second violation of this rule shall result in formal probation as described in Bylaw 408b.
- 8.04 The Commissioner alone shall have the power to call special meetings of the Board of Directors at any time giving the Directors no less than three (3) working days written notice of the time, place and agenda of said meeting.
- 8.05 The business of any special meeting shall be limited to that particular agenda for which the meeting was called.
- 8.06 Meetings of the Board of Directors shall be presided over by the Commissioner, or in his or her absence, the Deputy Commissioner, or a chairperson designated by the Commissioner.
- 8.07 Regular meetings of the Board of Directors shall take place on a schedule established by the Executive Committee.
- 8.08 Notice of meetings of the Directors shall specify the place, the date and the hour of the meeting.
- 8.09 The order of business for any meeting shall be: Meeting Called to Order; Reading and Approval of Minutes; Financial Report; Nomination/Election of Officers; Reports of Officers and Committees; Unfinished Business; New Business; Adjournment. *Robert's Rules of Order* shall govern the conduct of business except where otherwise provided herein.

Article 9 - EXECUTIVE COMMITTEE

- 9.01 The voting Executive Committee shall consist of no less than five (5) and no more than nine (9) members but shall include the Commissioner and Deputy Commissioner. The Board must ratify persons appointed by the Commissioner. In addition, at any one Executive Committee meeting,

- executive voting members that are associated with the same club cannot be greater than or equal to 50% of the voting members present.
- 9.02 The Executive Committee will consist of voting members and non-voting members. The Executive Committee shall consist of three (3) parts: the elected officers (Commissioner and Deputy Commissioner), appointed members and staff. Paid staff as well as those persons appointed by the Commissioner will require ratification by the Board of Directors. The Commissioner will vote in tie-breaking issues only. The Executive Committee shall:
- a) Carry out the day-to-day business of the League; perform all the duties of the League between meetings of the Board of Directors.
 - b) Carry out the directives of the Board of Directors.
 - c) Have jurisdiction over suspensions of teams, parents, spectators, officers, players, coaches and managers; adjudication of protests and lifting of suspensions; may delegate the power to suspend to the Discipline Committee.
 - d) Have determination of all questions, taking of any action and meeting any situation involving the League, not otherwise specifically provided for in the Articles of Incorporation, Bylaws, Rules and Regulations or by the vote of the Board of Directors.
 - e) Have the responsibility and authority to enforce all the Bylaws, Rules and Regulations and policies of the League.
- 9.03 Have the power to impose monetary or other sanctions for violations of the League's Bylaws or Rules, or the policies, procedures, practices and guidelines established by the Executive Committee or the SCAHA Board of Directors.
- 9.04 The Executive Committee may consist of other positions as deemed necessary by the Commissioner. Staff members may also hold an Executive Committee voting position.
- 9.05 The elected officers shall be the Commissioner and the Deputy Commissioner.
- 9.06 The Commissioner and Deputy Commissioner of SCAHA shall not hold any elected voting or paid positions within individual clubs while serving their terms as Commissioner or Deputy Commissioner.
- 9.07 Elected officers shall be elected by a majority vote of the Directors present at the Annual Meeting providing the number present constitutes a quorum.
- a) Voting for elected officers shall be by ballot.
 - b) The Secretary, when appropriate, shall prepare, distribute and collect ballots.
- 9.08 The Treasurer, Secretary, Parliamentarian, ACE Coordinator, Director of Managers, Directors at Large, Member Services, Ice Convener and Statistician shall be appointed by the Commissioner and approved by the Board of Directors. Other program directors may be appointed by the Commissioner.
- 9.09 The Commissioner shall be the Chief Executive Officer of the Association and shall have all the powers and duties usual to that position including, but not limited to, the following:
- a) Cast the deciding vote in case of a tie at meetings of the Board of Directors and Executive Committee.
 - b) Represent the Association in matters involving other leagues and associations under USA Hockey itself and other relationships outside the Association. SCAHA will reimburse

the Commissioner for travel, room and board to represent SCAHA at State playoffs, Pacific District meetings and the USA Hockey Annual Meeting subject to Executive Committee approval.

- c) Make commitments in the name of the Association in cases of emergency subject to review and ratification by the Executive Committee at the following meeting.
 - d) Preside over all regular meetings of the Board of Directors and Executive Committee.
 - e) Sign with the Treasurer and/or the Deputy Commissioner on the Association's bank account and all checks written on behalf of the Association.
 - f) Sign and execute all written contracts, conveyances and obligations of the Association.
 - g) Appoint the voting and non-voting members of the Executive Committee.
 - h) Appoint committees and representatives from within the League membership with approval of the Executive Committee, and to be an ex-officio member of all committees created by or connected with the League.
 - i) Perform other such duties as pertain to this office as the Board of Directors may deem necessary.
 - j) Serve as the SCAHA Representative to the CAHA Youth Council.
- 9.10 The Deputy Commissioner shall be second in order of seniority in the Association and shall have the following duties and powers:
- a) Perform other such duties as delegated by the Commissioner.
 - b) Sign with the Treasurer and/or the Commissioner on the Association's bank account and all checks written on behalf of the Association.
 - c) Chair the Discipline Committee.
 - d) Chair the Rules and Regulations and Bylaw Committees.
 - e) Be the alternate for any SCAHA or CAHA meeting.
- 9.11 In the absence of the Deputy Commissioner or in the event of his or her inability to act, the Commissioner shall appoint a representative from the Executive Committee who will have and exercise all power and duties of the Deputy Commissioner.
- 9.12 The Treasurer of the Association shall be responsible for all financial matters of the Association including, but not limited to:
- a) Maintain the financial accounts of the Association, receiving all monies paid to the Association and making disbursement of funds for the Association.
 - b) Open and maintain the only SCAHA-authorized accounts in such banks as directed by the Board of Directors and under such conditions as prescribed by the Board of Directors.
 - c) Prepare all checks against the accounts of the Association for disbursement of amount owed. For all expenditures in excess of \$500, the second signature to be added upon approval of the Executive Committee. The Treasurer, Commissioner and Deputy Commissioner only are authorized to sign on any account of the Association.

- d) Prepare an annual budget of income and expenses for the ensuing year and to recommend to the Board of Directors a player registration fee for anticipated needs of the Association.
 - e) Provide a monthly financial statement to the Executive Committee and the Board of Directors and to make available the books of the Association upon request of the Executive Committee or as directed by the Commissioner.
 - f) Make the books of the Association available for independent audit each year.
 - g) File all necessary tax returns in a timely manner.
- 9.13 The duties of the Secretary shall be to:
- a) Issue notice of all meetings of the League.
 - b) Maintain a record of all proceedings at such meetings.
 - c) Prepare and distribute and collect ballots as required.
 - d) Be responsible for the distribution of the minutes to every member of the Executive Committee and Board of Directors within two (2) weeks of such meetings.
 - e) Advise clubs who do not attend meetings regarding rules related to attendance and any resulting change in club status.
- 9.14 The duties of the Parliamentarian shall be to:
- a) Attend Executive and League meetings and ensure *Robert's Rules of Order* are followed.
 - b) Assist Commissioner and Deputy Commissioner as needed.
- 9.15 The duties of the ACE Coordinator shall be to:
- a) Compile a complete list of all ACE Coordinators for all Member Clubs.
 - b) Notify clubs of upcoming coaching clinics at Board of Directors meetings.
 - c) Maintain a list of all coaches who are screened and eligible to participate in the League as a qualified coach.
 - d) Maintain a list of all coaching certifications and ensure compliance with all USA Hockey requirements.
- 9.16 The duties of the Director of Managers shall be to:
- a) Train managers and assist with situations as they arise.
 - b) Communicate with managers during the season regarding duties, League requirements and deadlines.
- 9.17 The duties of the Directors at Large shall be to:
- a) Attend Executive and League meetings.
 - b) Assist Commissioner and Deputy Commissioner as needed.
- 9.18 Each term of office shall commence as of the date they are duly elected/appointed.

- 9.19 The term of office for each elected officer shall be for two (2) years. The term of office for each appointed officer shall be for one (1) year.
- 9.20 The term of office as herein above set forth shall not be construed as to limit an officer to only one (1) term of office. If duly elected/appointed, an officer may serve consecutive terms of office.
- 9.21 Each officer shall hold office for the term herein set forth until she or he resigns or is removed or otherwise disqualified to serve, or his successor shall be duly elected/appointed, whichever occurs first.
- 9.22 Any officer appointed by the Commissioner may be removed either with or without cause at the discretion of the Executive Committee.
- 9.23 Any officer may resign at any time by giving written notice to the Commissioner. Any such resignation shall take effect at the date of receipt of such notice, or at any later time specified therein. The acceptance of the resignation by the Commissioner shall not be necessary to make it effective.
- 9.24 Any elected officer may be removed from office by a seventy-five percent (75%) vote of the Board of Directors.
- 9.25 Any vacancy caused by death, resignation or otherwise of the Commissioner shall be filled by the Deputy Commissioner for the remaining term.
- 9.26 Any vacancy caused by death, resignation, or otherwise, of the Deputy Commissioner, may be filled temporarily by appointment of the Commissioner until such time as the Board of Directors shall fill the vacancy by a regular or special meeting to be called within thirty (30) days.
- 9.27 Any vacancy caused by death, resignation, or otherwise of an officer appointed by the Commissioner shall be filled by reappointment by the Commissioner and approved by the Board of Directors.
- 9.28 The qualifications to be a candidate for Commissioner or Deputy Commissioner requires having served as a President or Vice President of a Member Club, unless the candidate is approved by a seventy-five percent (75%) vote of the Board of Directors.
- 9.29 Regular attendance at meetings is required of all officers. Failure to attend meetings regularly can be considered just cause for removal.

Article 10 - MEETINGS OF THE EXECUTIVE COMMITTEE

- 10.01 Meetings of the Executive Committee shall be called by the Commissioner. Meetings shall occur on a regular basis and be separate from the Board of Directors meeting.
- 10.02 Meetings of the Executive Committee shall be presided over by the Commissioner, or in his or her absence, the Deputy Commissioner.
- 10.03 Meetings will be conducted under *Robert's Rules of Order* unless in conflict with this Association's Articles of Incorporation, Bylaws or Rules and Regulations.

Article 11 - QUORUM

- 11.01 A quorum of all meetings of this Association shall consist of a majority of the voting members. If there is an even number of members, one-half (1/2) shall constitute a quorum.

- 11.02 In the absence of a quorum, any meetings of the association may be adjourned by a majority vote of the members present, but no other business shall be transacted.
- 11.03 The members present at a duly called or held meeting at which a quorum is present may continue to do business until adjournment, notwithstanding the withdrawal of enough members to leave less than a quorum.

Article 12 - COMMITTEES

- 12.01 The Commissioner may from time to time appoint committees and representatives within the Association membership with the approval of the Executive Committee in order to transact and expedite the business and/or activities of the Association.

Article 13 - FINANCIAL REVIEW

- 13.01 A financial review shall be made of the books of the Association at the end of each fiscal year and at any change of the office of Treasurer.
- 13.02 A committee of three (3), appointed by the Commissioner, will conduct the review.
- 13.03 A professional audit may be ordered as an alternative and at the option of the Commissioner, Executive Committee or Board of Directors.
- 13.04 The Board of Directors shall approve all financial reports.

Article 14 - DISSOLUTION

- 14.01 This Association is a non-profit organization and all donations shall be considered charitable contributions.
- 14.02 If at any time this Association shall cease to carry out the purpose herein stated as outlined in the Articles of Incorporation, the property of said Association shall inure only to the benefit of a fund, foundation, or association organized and operated for charitable purposes.

Article 15 - BYLAWS

- 15.01 These Bylaws shall become effective immediately on their adoption.
- 15.02 Amendments of these Bylaws shall become effective immediately upon their adoption unless the Board of Directors in adopting them provides that they are to become effective at a later date.
- 15.03 Proposed Bylaw changes may be made at any time during the year. Such proposals must be made to the Executive Committee for review at least 15 days prior to a Board of Directors Meeting.
- 15.04 Proposed Bylaw changes, after review by the Executive committee, must be given in writing to the full Board of Directors prior to any vote to adopt said proposal.
- 15.05 Any new Bylaws or Amendments to the current Bylaws require a two-thirds (2/3) vote of the voting members of the full Board of Directors.
- 15.06 Additional provisions to accomplish the objectives of the Bylaws are contained in the Association's Rules and Regulations.

Article 16 - RESOLUTION OF DISPUTES

16.01 It is the express purpose of this Article to establish a fair and orderly process for the resolution of disputes within SCAHA and to require all members of SCAHA to utilize that process. In the event a controversy or dispute arises regarding the construction, interpretation or application of the Constitution, Bylaws, Rules and Regulations or decisions of the Board of Directors or Executive Committee of SCAHA, CAHA or USA Hockey, the dispute shall first be submitted to the SCAHA Executive Committee of this corporation, or its designee, for resolution.

16.02 Appeals - Any party disputing the decision of a person or committee established by the Executive Committee under the Bylaws and Rules and Regulations of SCAHA may appeal the decision to the Board of Directors of SCAHA. The Board of Directors shall consider the appeal at a special meeting or the next regularly scheduled meeting (except the Annual meeting or Rules and Elections meeting), whichever is sooner. The Board of Directors or the SCAHA Commissioner may require a seven (7) day period to review the material prior to any dispute meeting.

Any party disputing the decision of the Executive Committee may, after a review by the Board of Directors, appeal the decision to CAHA following the procedures set out in the CAHA Bylaws and Rules and Regulations. CAHA decisions may be appealed to USA Hockey subject to the procedures in the USA Hockey Bylaws and other applicable USA Hockey Rules and Regulations.

16.03 Sanctions - Each individual member, member team, local association, its agents or representatives, shall confine the resolution of disputes with SCAHA to the process described herein. Therefore, any recourse directly to CAHA or USA Hockey, or the courts of any jurisdiction by any individual member, member team, local association, its agents or representatives before all of the procedures, rights, and remedies described in these Bylaws have been exhausted shall be deemed ungentlemanly conduct within the meaning of these Bylaws. Such a violation of these Bylaws and procedures shall subject the individual member, member team, or local association and its agents or representatives to immediate suspension and disqualification.

16.04 Sanctions imposed under this Bylaw shall be modified or removed only by a vote of the Executive Committee of this Association at a special meeting or a regularly scheduled meeting of the Executive Committee, whichever occurs first.

16.05 In order to defray some of the costs associated with SCAHA resolving the dispute, the appealing party shall forward a bond in the form of a certified check in the amount of \$250, made out to SCAHA, along with a written request for resolution. If the decision is in favor of the appealing party, the bond will be returned.

16.06 Any party that wishes to appeal any decision may do so by exhausting his/her home club appeal process. If satisfaction is not given, he/she must then exhaust the Association (SCAHA) appeal process. If satisfaction is not given, he/she must then exhaust the affiliate (CAHA) appeal process. If satisfaction is not given, he/she must then appeal to USA Hockey (reference USA Hockey Annual Guide, Suspension and Resolutions of Disputes Section).

**RULES AND REGULATIONS OF THE SOUTHERN
CALIFORNIA AMATEUR HOCKEY ASSOCIATION
(SCAHA)**

**ADOPTED
NOVEMBER 1974**

**LAST REVISED
JUNE 2013**

SCAHA RULES AND REGULATIONS

SECTION 17 - GENERAL

- 17.01 USA Hockey and CAHA's Rules and Regulations shall apply. SCAHA has the authority to enact any rules or regulations that do not conflict with USA Hockey or CAHA rules, regulations or policies.
- 17.02 Any rules, regulations or directives that are approved by the Club Presidents at the Annual Meeting cannot be changed or amended by the SCAHA Executive Committee unless approved by two-thirds (2/3) vote of all registered clubs present at a meeting for which this purpose is previously disclosed and in which a quorum is present. The Commissioner retains the power to call special meetings to address policy, rule or bylaw changes as emergency situations dictate. (See Article 8.04)
- 17.03 The Executive Committee has the authority to interpret and apply the Rules and Regulations consistent with their intent and in the best interests of the League.
- 17.04 Any Head or Assistant Coach may not attend the tryout sessions of any SCAHA club other than his or her own club. Coaches who violate this rule shall be sanctioned.
- 17.05 A parent/guardian signed "Letter of Intent/Membership Registration" (hereinafter "LOI") shall be submitted for each player indicating their knowledge that the SCAHA rules are available on the SCAHA website and signifying their agreement to abide by those rules/regulations. It is the responsibility of those who do not have online access to the SCAHA Guidebook to request a printed copy of the rules from their club.
- 17.06 By April 1, clubs must notify all parents/players in writing of any club delinquency. Such written notice must be sent by Certified Mail/Return Receipt. Return receipts must be retained by the Club until the matter is resolved. Such notice must contain a detailed summary of the total amounts owed, paid, and the remaining balance owed. By April 15, clubs must submit a list of players to the League who are financially delinquent. These players (and siblings) will be placed on the League delinquency list and are not permitted to participate in tryouts or any other activities with any club until their financial obligations have been satisfied. Additionally, CAHA and Pacific District shall be notified so that the delinquency list is honored for all State and District activities.

Clubs not able to demonstrate that these procedures were followed, or that notification to the player or league was not made by the deadlines, will be prohibited from placing the player on the delinquency list. If, in the event of a dispute, it is discovered these procedures were not properly followed by the Club, the player will be removed from the delinquency list.
- 17.07 During the regular playing season, the League shall have the right to suspend any player who has become financially delinquent. Clubs must have a policy regarding delinquencies that gives a 14 day notice to the player and parents to clear the delinquency. Upon notification by a club, the League shall suspend the player and will not remove them until the club has notified the League that the player is financially clear or the League has held a hearing. The League will have 24 hours to remove the player upon notification of the cleared delinquency.
- 17.08 Locker Room Attendants: It is the policy of USA Hockey that all Affiliates, Districts, Leagues and local hockey programs have at least one responsible, screened adult present directly monitoring the locker room during all team events to assure that only participants (coaches and players), approved team personnel and family members are permitted in the locker room and to supervise the conduct in the locker room.

- 17.09 The use of a mobile device with recording capabilities is not permitted in the locker room at any USA Hockey sanctioned event.
- 17.10 USA Hockey specifically prohibits hazing, which includes any conduct which is intimidating, humiliating, offensive, physically harmful or potentially physically harmful. This includes but is not limited to “locker boxing”. Activities that fit the definition of hazing are considered to be hazing regardless of a person’s willingness to cooperate or participate. Any USA Hockey participant or parent of a participant who violates this hazing policy is subject to appropriate disciplinary action including, but not limited to, suspension, permanent suspension and/or referral to law enforcement authorities. Reports may be made at www.scaha.com/safesport.
- 17.11 Spectator, coach, player, and parent conduct, before, during, and after a game is subject to review and possible sanction by SCAHA.
- 17.12 In the event that a game official or League official deems it necessary to eject a spectator, the following shall occur:
- a) The spectator will be ejected and shall leave the rink property and shall not be allowed re-entry to the property for a minimum of three (3) hours.
 - b) The scoresheet shall be documented that an ejection occurred. Whenever possible, the spectator’s name should be documented on the scoresheet. The referee will file a report within 24 hours with the League.
 - c) The club of the offending spectator may be fined \$250 per ejection, payable to the League within 30 days.
 - d) The spectator will immediately be suspended from all USA Hockey activities for 30 days.
 - e) The team Manager is responsible for facilitating compliance with this rule including assisting with identification of the offending party for the scoresheet.
- 17.13 Any player or coach who is given a penalty as a result of using a racial slur will be immediately suspended for 30 days. The racial slur must be documented on the scoresheet or in the referee’s report as a Game Misconduct for a racial slur.
- 17.14 Players who have previously played for another USA Hockey or CAHA (Canadian) club must have a release from the prior club or association, which demonstrates the player is financially “free and clear”, before he/she can be registered by a SCAHA club.

SECTION 18 - TRYOUTS

- 18.01 Players will be eligible for tryouts if they have met their financial and/or equipment obligations. Tryouts shall begin as follows:
- a) Tier I tryouts (youth and girls) are permitted to begin the first Friday in June.
 - b) Tier II tryouts (youth and girls, including girls 8U and 10U) are permitted to begin the second Friday in June.
 - c) A & B tryouts (youth) are permitted to begin the fourth Friday in June.

- 18.02 The League will provide a link to each club's website for the purpose of tryout advertising. It is the responsibility of each club to maintain and update their tryout schedules.
- 18.03 A player whose name is on the delinquency list, and is permitted to tryout, and/or sign an LOI will be fined a sum of not less than \$100 payable to the League. The club allowing the tryout may also be sanctioned.
- 18.04 Player-up teams (100% eligible birth year teams) must try-out as follows:
- a) Must notify League prior to advertising for the team.
 - b) Players must tryout in their age-appropriate division.
 - c) The LOI must be signed at the intended level with player-up acknowledgement.
 - d) Parents must sign club agreement acknowledging the birth year team is playing up and individual players may not return to their age appropriate level.
 - e) Team can only add players with the same birth year.
 - f) The League will review all games played prior to September 15. Final determination will be made by the League by September 20.
- 18.05 The SCAHA LOI is valid for all teams in all Member Clubs. Clubs fielding Tier I teams shall submit all rosters and LOI's to the League in order to track player movement.
- 18.06 The LOI is in force from the date of signing until the end of the USA Hockey regular season, which is April 30th of each year.
- 18.07 A parent or guardian must sign the out-of age division consent section of the LOI if a player is playing-up. Once a player has been rostered, he/she cannot move back to their age-appropriate division.
- 18.08 If more than one (1) LOI is signed for a given player, the player will immediately be suspended from any on-ice participation, which includes games/practices, until such time as his or her status has been determined by SCAHA. Parents/legal guardians signing more than one (1) LOI for a given player will be fined up to \$500.
- 18.09 Once an LOI is signed, clubs have seven (7) days to forward the original LOI to SCAHA. Clubs who are found to be non-compliant in regard to this rule shall be subject to fines/sanctions at the discretion of the Executive Committee.
- 18.10 Deposits paid with the LOI are non-refundable.
- 18.11 To participate with a different club, players will be required to complete the standard SCAHA Release form. (See Section 29.)

SECTION 19 - REGISTRATION REQUIREMENTS FOR PLAYERS

- 19.01 Any player who participates in SCAHA organized programs, team practices and games must first be registered with USA Hockey and registered/rostered with SCAHA.
- 19.02 Proof of age must be submitted for all new players. A copy of a government-issued birth certificate or passport will be the only acceptable proof of age. Proof of legal residency is also required to the satisfaction of USA Hockey prior to the rostering of non US citizens.

- 19.03 Any player whose name appears on the game scoresheet must be properly registered and rostered with USA Hockey **and** SCAHA prior to taking part in his/her first game. Failure to register and roster can mean forfeiture of all subject games. Forfeiture fees may apply.
- 19.04 No youth player may play up from a non-checking to a checking division. In other age classifications (Mite, Squirt and Bantam) a player who by birth is in the last year of his or her age division may play up one age classification but may not drop back to their appropriate age classification.
- 19.05 A player may not register with more than two (2) SCAHA clubs in a single season. Upon signing with the 2nd club, the player may not move again, including back to his first club of record.

SECTION 20 - REGISTRATION REQUIREMENTS FOR TEAMS

- 20.01 No team can participate in any SCAHA-organized activities without proper registration with SCAHA, CAHA and USA Hockey.
- 20.02 For all SCAHA rostered teams, registration runs from August 1st to April 30th.
- 20.03 Each team shall be entitled to register 20 active players. In order to compete in the SCAHA regular season, Squirt teams must have 10 players; Peewee, Bantam and Midget teams must have 12 players. (Refer to CAHA Guidebook for Tier teams.)
- 20.04 Teams will be registered at the USA Hockey-recognized age division based on the oldest player listed on the roster. Girls' exhibition teams must seek executive board approval to play in the League at the appropriate level of play (without regards to age).
- 20.05 Teams having an over-age player, player without proper release or fictitious proof of age documentation, may forfeit all games in which the ineligible player has participated.
- 20.06 Regardless of the number of teams an individual club fields in a classification, a committee chaired and appointed by the Commissioner may decide the level of play for all teams. Regardless of classification by error or misjudgment of competition, the decision as to the level of play shall be final and not subject to appeal. Preseason scoresheets and/or game summary sheets must be submitted to SCAHA no later than the time and date prescribed by the Executive Committee. Failure to submit summaries within the designated time frame may result in the withholding of the regular season schedule.
- 20.07 Clubs may not roster a team in which 25% of the roster is playing up a division without first receiving Executive Committee approval.
- 20.08 Team Officials (Head Coach, Assistant Coach(s) and Manager) must complete the following prior to participation. Fines, sanctions and/or suspension shall be assessed to clubs and participants for violations of this rule:
 - a) Register online with USA Hockey
 - b) Complete the CAHA-mandated screening process with name included on Compliance List
 - c) Roster with SCAHA
 - d) Safe Sport online training
- 20.09 TEAM CREDENTIALS BOOK: It is the responsibility of the team Manager and/or team official to ensure that the team credentials book be present at all of the team's USA Hockey-sanctioned events (i.e. League and exhibition games, off-ice conditioning, tournaments, etc.). The team credentials book, in proper order, must be prepared as per CAHA Rule 22.2. CAHA reserves the right to check the team credentials book at any time throughout the season and to impose sanctions against the team and/or club for non-compliance.

SECTION 21 - DECLARATIONS

- 21.01 In order to be included in the SCAHA schedule, team declarations and game slots must be submitted electronically by the date specified by the SCAHA Executive Committee. Clubs that do not submit game slots that meet the criteria of Rule 26.03 by the date specified must pay a fine of \$500 each day until the required game slots are submitted. If the games slots are not submitted within three (3) days of the specified deadline, the club will not be placed in the schedule.
- 21.02 Once declared a Tier II team, the team must drop into the A division the first Saturday after Labor Day of the current playing season or it will not be included in the SCAHA season schedule. The club must notify each parent that they are free to tryout with a different team.
- 21.03 If a team drops a level of play, a player must re-establish his/her status with the team:
- a) Sign an LOI at new level, or
 - b) Void LOI, no further financial obligations, player is a free agent.

SECTION 22 - TEAM ELIGIBILITY

- 22.01 Block Recruitment occurs when more than the approved number of players from a final team roster in the previous season is rostered with a different club's team in the new season. The team will be included in the SCAHA schedule but will be ineligible for post-season playoffs. The approved numbers of players that may join a team from a different club's previous season roster are as follows: Squirts - 5 players; Peewees, Bantams and Midgets - 6 players.
- 22.02 **CAHA RULE** - In order to be eligible for SCAHA and CAHA playoffs, Peewee, Bantam and Midget Tier II and 'A' level teams must meet the CAHA player development requirements (PDR).

SECTION 23 - PLAYING RULES

- 23.01 Current USA Hockey and CAHA rules apply in all divisions.
- 23.02 Referee and linesmen's fees must be paid in accordance with the procedure established by the officials association. It is the responsibility of the Coach or Manager to fill out the SCAHA scoresheet and give it to the scorer or referee before the start of the game. Referees may not start the game if the scorer does not have the scoresheet; however, the clock may be started.
- 23.03 Failure to meet minimum player requirements will result in forfeiture of game. Forfeiture fees do not apply if at least six (6) players show up for a game. The game must be stopped if there are less than four (4) eligible players left on the team. Mite teams are exempt from this requirement.
- 23.04 No SCAHA game shall be played with less than two (2) certified officials present. If there are less than two (2) certified officials present, the game will be rescheduled for a future date. In such an event, the Ice Convener will investigate the cause of the incident and the responsible parties will be required to pay the full cost of ice and officials. Mite teams are exempt from this requirement.

SECTION 24 - COACHES/MANAGERS

- 24.01 Coaches and Managers must have the following prior to participation:
- a) Current USA Hockey Online Registration
 - b) CAHA-mandated screening with name on Compliance List
 - c) Coaching agreement on file with SCAHA
 - d) Safe Sport online training
- 24.02 All coaches must have proper coaching certification and age-specific modules completed prior to December 1.
- 24.03 Bench personnel must be designated as coaches on the official roster. The Head Coach must be identified on the roster. Managers and trainers are not considered as coaches. All rosters must include a Manager.
- 24.04 Any ineligible coach who participates at a game or practice shall be subject to fines and/or suspensions as well as the club.
- 24.05 All coaches must wear a helmet for all practices or on-ice sessions. Coaches found to be on the ice without a helmet must leave the ice surface immediately until such time as they comply. In addition, the provisions of CAHA Rule 7.1 apply.
- 24.06 Coaches that were removed from the roster the previous season for CEP (Coaching Education Program) non-compliance will not be eligible to roster for the current season until their CEP is current and at the appropriate level.

SECTION 25 - ON-ICE AND MINOR OFFICIALS

- 25.01 SCAHA will arrange for the officiating program. On-ice officials are not permitted to work games in which they have family members playing or at levels in which they are a coach or player.
- 25.02 Clubs shall pay officials in a timely fashion, not to exceed 14 days of the game date. Clubs who are found to be delinquent in payments to officials may be required to fund an impound account with the League or be put on a cash payment basis as determined by the League and the officials association.

SECTION 26 - SCAHA GAMES

- 26.01 In all SCAHA games the home club must wear SCAHA approved white/light jerseys and the away team must wear SCAHA approved black/dark jerseys.
- 26.02 A club removing a team(s) after any portion of the schedule is established, for the regular season or preseason, shall be fined \$250 per game scheduled, subject to review by the Executive Committee. Fines will be payable to the League within thirty (30) days. A club owing fines to the League will not be eligible for playoffs until the fine(s) have been paid. All statistics involving games played with teams removed from the schedule will be eliminated from the records of the remaining teams in the division.
- 26.03 Member Clubs shall provide one (1) game slot for every two (2) teams. If there are an odd number of teams, an additional game slot must be provided.

- 26.04 Clubs must notify the League of any blackout weekends by July 15 of the current playing season.
- 26.05 Prior to the start of the season, all clubs must submit their game slot costs. This is required for purposes of invoicing teams that cancel/forfeit away games. All information will remain confidential. If not submitted by August 1, that club will not be reimbursed for any ice costs for forfeiture or rescheduling fees.
- 26.06 Weekend game slots must be between the hours of 7:00 a.m. (earliest start time) and 9:00 p.m. (latest start time).
- 26.07 All Squirt, Peewee, Bantam and Midget teams shall be scheduled for three (3) 15-minute stop-time periods each. Game slots for these teams shall be a minimum of one hour and thirty minutes (1:30) in length excluding ice cuts.
- 26.08 Prior to the start of each game, the referee is required to verify players and coaches who are in attendance as well as to perform a general safety/equipment check.
- 26.09 One (1) time-out of 60 seconds is allowed per team in each SCAHA game. Time-outs will be noted on the scoresheet.
- 26.10 Mercy Rule - Games will go to running time when there is a seven (7) goal differential in the third period. Games will not revert back to stop time and final official scores will not reflect a goal differential greater than seven (7) goals.
- 26.11 Once a game has begun, running time may be used to maintain the rink schedule. Games may go to running time only to complete the game in the allocated game slot. The use of running time must be noted on the scoresheet.
- 26.12 No cancellations of games listed on the master schedule will be permitted. Any team ('A', 'B' or Tier II) refusing to play a game at any time in the preseason, regular or playoff seasons, will forfeit the game, and pay forfeiture fees. Note: forfeiture fees are the cost of ice and officials, plus an additional \$500 fine will apply. Clubs must pay forfeiture fees and fines to SCAHA within 30 days of notice. SCAHA shall facilitate both the collection and reimbursement of these fines.
- 26.13 Tier II teams may reschedule games as long as the following criteria are met:
- a) The game is cancelled by notifying the opposing team, the League, and the referee scheduler at least 14 days in advance of the original game date. If not notified within 14 days, there will be a \$100 fine and all referee fees must be paid.
 - b) The new game is scheduled and the League notified within one (1) week of the cancellation.
 - c) The make-up game is played within 30 days of the original game. Failure to play the make-up game within 30 days will result in a \$100 fine.
 - d) If the home team cancels the game, they shall provide a new game at the same venue at no cost to the visiting team.
 - e) If the away team cancels the game, they shall reimburse the home team for the full cost of the ice for the game.
 - f) The original scheduled home team is always responsible for the official fees.
 - g) Disputes regarding the rescheduling of games shall be handled by the League whose decision will be final.

- 26.14 SCAHA will reschedule and determine the venue for games in the event of documented “loss of ice”. Loss of ice is defined as:
- a) No available ice due to rink scheduling. The rink must document such loss of ice on rink letterhead and direct in writing to the League Commissioner and Ice Convener 30 days in advance of the date of affected game(s). Usable ice slots shall accompany this letter to facilitate the rescheduling of games.
 - b) “Act of God” which shall be defined as:
 - no ice due to mechanical failure
 - Natural disaster or condition preventing access to the rink or a natural condition exists that creates such a safety concern that the League deems it necessary to reschedule a game. Such natural disaster or condition must be documented by State/Local authorities.
- 26.15 It is each club’s responsibility to distribute game schedules and game changes to its teams. Failure by a club to notify teams of a scheduled game or a game change will be deemed a forfeit, and applicable forfeiture fees and fines will apply.
- 26.16 SCAHA will ensure that all teams within the same division will have the same number of games count toward standings. However, SCAHA does not guarantee that all divisions will play the same number of preseason or regular season games. The League will assure that all divisions will play no less than sixteen (16) regular season games. If the overall regular season game schedule for a division provides that some teams will be playing more regular season games than other teams in the same division, the League Commissioner and Deputy Commissioner, in the presence of the Executive Committee or Board of Directors, may select on a random basis (by lot or in some other manner which eliminates the possibility of a subjective selection) one (1) or more games which will not count toward the standings for each team in the division which is scheduled to play more regular season games than the others so as to assure that all teams will have the same number of games count toward standings. The game or games which will not count toward the standings shall not be disclosed until after all the games so selected have been played.
- 26.17 All teams will provide stickers in a League-provided format (using legal name on official USA Hockey roster) for use on all copies of the official scoresheet. Players will be listed in numerical order to facilitate proper statistical tracking. Players not in attendance or not able to participate must be crossed off all copies of the scoresheet. Teams that do not comply with this requirement will be fined \$50.
- 26.18 Coaches are responsible for the accuracy of their team personnel as listed on the scoresheets. Inaccurate scoresheets may result in fines, suspensions or forfeitures as determined by the SCAHA Executive Committee.
- 26.19 No person shall be allowed in the penalty box unless required to assist with opening the penalty box door for players. No cameras are allowed in the penalty box or player’s bench. Penalty box attendants must be neutral and may not coach players or engage the referee at any time.
- 26.20 All rostered coaches who are present are required to sign the scoresheet and provide their USA Hockey Coaching Education Program (CEP) number as well as level and date of certification. Non-rostered coaches who sign a scoresheet shall be suspended for one (1) game per offense with additional fines or sanctions to the coach or club as deemed appropriate by the League. Exceptions to this rule will be made at the sole discretion of the League and only when prior approval has been granted.
- 26.21 The home club is responsible for the distribution of the scoresheets. The home club must turn in an original scoresheet of all home games to SCAHA within three (3) days of the game date.

Clubs failing to submit scoresheets within this time frame will be warned by the League Statistician. Upon second notification, the club will be assessed a \$50 fine per late scoresheet.

- 26.22 All scoresheets must be submitted to the League Statistician for ALL games played by SCAHA member teams (League-scheduled, tournament or exhibition).
- 26.23 It is the responsibility of each individual club to train their scorekeepers to ensure accurate reporting of statistics. Clubs failing to submit properly completed score sheets will be warned by the League Statistician. On second notification, the offending club may be fined \$50 for each incomplete or inaccurate score sheet.
- 26.24 The home team is required to submit an online game scoresheet summary using the SCAHA website following each game no later than 10:00 pm on Monday.
- 26.25 A notation will be made on the scoresheet for all injuries.
- 26.26 If any on-ice official deems a noisemaker to be disruptive, they can direct the spectator to desist or leave the arena. Club personnel with League approval are also empowered to determine if the noise maker is disruptive. All spectators are expected to cooperate fully with the officials.
- 26.27 A player or goalkeeper on the roster who is unable to play, other than through suspension, may be on the players' bench without being considered a team official if he is wearing the team jersey and all required head and face protection equipment.

SECTION 27 - GAME PROTESTS

- 27.01 Game protests based on an official's decision will not be considered.
- 27.02 All protests must be filed in writing with the Deputy Commissioner within seventy-two (72) hours after the game and a protest fee of \$250 to be retained by the League must accompany the protest. The party or parties against whom the protest is made shall be notified by SCAHA. One (1) copy will be sent to the Review Committee and one (1) copy to the opposing club. The protest shall set out the regulation and rules, by number, under which the protest is made and shall be signed by the Club President or his/her designee. Accompanying this protest shall be a summary of the evidence submitted. Any protest not following this format will not be considered for review.
- 27.03 Upon receipt of the written official protest, the SCAHA Review Committee shall arrange a hearing of the protest within fourteen (14) days at which time all those concerned shall be given an opportunity to present their evidence.

SECTION 28 - PLAYER MOVEMENT

- 28.01 Only rostered players are eligible to participate in SCAHA games. Players may not try out in SCAHA Preseason or Regular Season games. Prior to October 31st, players may move to a lower skill level. Movement down becomes permanent for that season. Prior to December 31st, players may move to a higher skill level. Movement after these deadlines will render a player post-season ineligible. No player may be cut or dropped after December 1. (See CAHA Rule 6.16)
- 28.02 A player wishing to change clubs after signing a letter of intent will be subject to the Permanent Player Release Guidelines.

28.03 PLAYER MOVEMENT:

PLAYER MOVEMENT	REMOVED:	ADDED:	POST SEASON ELIGIBLE
TIER I TO TIER I	DROP BY 12/1	BY 12/31	YES
	CUT BY 12/1	BY 12/31	YES
TIER I TO TIER II	DROP BY 10/31	11/1 - 12/31	YES
	DROP 11/1-12/1	11/1 - 12/31	NO
	CUT BY 12/1	BY 12/31	YES
TIER I TO 'A'	DROP BY 10/31	11/1 - 12/31	YES
	DROP 11/1-12/1	BY 12/31	NO
	CUT BY 12/1	BY 12/31	YES
TIER I TO 'B'	PLAYER MOVEMENT NOT ALLOWED		
TIER II TO TIER I	BY 12/1	BY 12/31	YES
TIER II TO TIER II	DROP BY 12/1	BY 12/31	YES
	CUT BY 12/1	BY 12/31	YES
TIER II TO 'A'	DROP BY 10/31	11/1 - 12/31	YES
	DROP 11/1-12/1	11/1 - 12/31	NO
	CUT BY 12/1	BY 12/31	YES
TIER II TO 'B'	DROP BY 10/31	11/1 - 12/31	YES
	DROP 11/1-12/1	11/1 - 12/31	NO
	CUT BY 12/1	BY 12/31	YES
'A' TO TIER I	BY 12/1	BY 12/31	YES
'A' TO TIER II	BY 12/1	BY 12/31	YES
'A' TO 'A'	DROP BY 12/1	BY 12/31	YES
	CUT BY 12/1	BY 12/31	YES
'A' TO 'B'	DROP BY 10/31	11/1 - 12/31	YES
	DROP 11/1-12/1	11/1 - 12/31	NO
	CUT BY 12/1	BY 12/31	YES
'B' TO TIER I	BY 12/1	BY 12/31	YES
'B' TO TIER II	BY 12/1	BY 12/31	YES
'B' TO 'A'	BY 12/1	BY 12/31	YES
'B' TO 'B'	BY 12/1	BY 12/31	YES

SECTION 29 - PERMANENT PLAYER RELEASES

- 29.01 After signing an LOI, players in good financial standing will be eligible for a Permanent Player Release. Contested releases shall be subject to the Appeal Hearing Process as outlined in the SCAHA Guidebook.
- 29.02 After signing an LOI any player participating with a club other than his or her own club without a valid release shall be suspended and is automatically ineligible for any on-ice participation, which includes games and/or practices unless and until such a time as his/her status has been determined by SCAHA. (See SCAHA Rule 18.05)
- 29.03 All requests for Personal Preference and Competitive Advancement releases must be in writing. The club has seven (7) days to acknowledge the request and 14 days to respond with an official determination or the matter will be referred to the League for resolution.
- 29.04 Clubs must submit the online Permanent Release form to the League for approval.
- 29.05 A Personal Preference Release is defined as a release requested by a player or family for reasons other than competitive advancement.
- 29.06 Competitive Advancement Release is defined as movement to a higher level of play in the same age division or the same or higher level of play at the next age division. Tier II, 'A' and 'B' level players are eligible for a competitive advancement release if the player meets the following conditions:
 - a) The player is in good financial standing with the home club.
 - b) The release does not reduce the size of the affected team to below the minimum roster requirement. The player is not the team's only goalie.
 - c) The released player moves directly to the roster of the receiving team at a higher competitive level not available to that player at the home club.
 - d) The club and team that the player is moving to are indicated on the release.
- 29.07 If a player is released by his or her home club to skate at a higher level of competition with a different club within the same age division, and the player is subsequently dropped to a lower competitive level at his or her new club, the player will be post-season ineligible.
- 29.08 Any outstanding player or parent suspensions will be noted on release. These suspensions shall be honored by the accepting club.
- 29.09 The releasing club must pay all applicable SCAHA fees, except for players who were released prior to being rostered.

SECTION 30 - TEMPORARY RELEASES

- 30.01 From the time a player signs an LOI until the end of the SCAHA season (April 30th), players wishing to participate with another team must apply for a temporary release. Clubs maintain full control regarding the granting of these releases.
- 30.02 Parents/Guardians must request a Temporary Release in writing any time a player wishes to skate with any team other than his/her own team for the duration of the SCAHA season. Any players found to have violated this rule shall be subject to immediate suspension pending a hearing.

- 30.03 The Temporary Release form must be used for:
- a) Tournament team participation
 - b) League special teams
 - c) Exhibition games
 - d) Special team tryouts
- 30.04 Clubs must submit the Temporary Release form online to the League for informational purposes only.
- 30.05 Temporary releases will be issued by the player's home club only when it has been determined that these games/tryouts will not conflict with any regular season, tournament, or exhibition games or practices in which the player's own team is participating.
- 30.06 A player may not participate with a different team until his/her own club has filed the Temporary Release online to the League. Failure to file the Temporary Release can be cause for suspension from SCAHA for the offending player, team and/or coaches.
- 30.07 Any active SCAHA player who is granted a temporary release to play with another team at the same or lower level will not be eligible to join that team for the remainder of the current season.

SECTION 31 - TOURNAMENT AND EXHIBITION GAMES

- 31.01 During the SCAHA playing season, no team shall compete in any tournament except USA Hockey-sanctioned tournaments.
- 31.02 Any team wishing to play in a tournament within the U.S. but outside of California must have a travel permit approved by the Associate District Registrar-California.
- 31.03 Travel outside of U.S. requires a travel permit approved by the District Registrar.
- 31.04 Tournament officials have the authority to impose an indefinite suspension pending action by the home League or Affiliate.
- 31.05 Canadian penalties shall be recognized and enforced as provided by CAHA Rule 6.12.
- 31.06 Any SCAHA team wishing to play in tournaments or exhibition games must notify the SCAHA Statistician in advance of proposed games. The SCAHA Statistician must give permission for these games to be played. These games must not interfere with SCAHA preseason, regular season and or League playoff games.
- 31.07 All SCAHA teams participating in tournaments or exhibition games must submit an online scoresheet to the SCAHA Statistician for all games in which the team participated within five (5) days of the last game played.
- 31.08 An exhibition game is defined as when two (2) teams play an organized game apart from the League schedule with paid officials and a scoresheet. Scoresheets must be submitted to the League.

SECTION 32 - POST-SEASON ELIGIBILITY

- 32.01 Only players who are registered with SCAHA will be allowed in SCAHA playoffs.
- 32.02 'A' and 'B' teams must play all SCAHA scheduled games. A team must play an overall minimum number of games, including League play, of 20 games. (CAHA Rules 11.2 and 12.2)

- 32.03 Individual players must play a minimum of ten (10) games with their team, six (6) of which must be SCAHA League games. Tournament roster games (rosters that include a temporary player) do not count towards minimum game requirements.

SECTION 33 - PLAYOFFS

- 33.01 Season standings and playoff eligibility will be determined by the number of points earned by each team in a division. Each team will earn two (2) points for a win, one (1) point for a tie and zero (0) points for a loss.
- 33.02 Tie-breakers for purposes of determining advancement to the SCAHA Post-Season Playoff Tournament at the conclusion of the regular playing season will be determined by:
- a) Standings
 - b) Most Wins
 - c) Head-to-Head
 - d) Goal Differential
 - e) Quotient

In the event a team qualifies for the SCAHA Post-Season Playoff Tournament but is otherwise ineligible or chooses not to participate, the team with the next-highest point total in the division will be invited to participate.

- 33.03 Only teams that are eligible to advance to CAHA playoffs are eligible to participate in the SCAHA Post-Season Playoff Tournament, and those teams shall only be entitled to use players during the tournament that will be eligible to participate on the team during the CAHA playoffs.
- 33.04 The Executive Committee may make special rulings during playoffs.
- 33.05 Players receiving a game suspension during a playoff game MUST serve the suspension in the next scheduled playoff game or the suspension will carry over to the following season to be served in a League game.
- 33.06 Each eligible team desiring to participate in the SCAHA Post-Season Playoff Tournament shall submit any tournament fees set by SCAHA in the form of a club check or cashier's check payable to SCAHA no later than seven (7) days prior to the start of the tournament.
- 33.07 A club owing fines to the League will not be eligible for playoffs until the fine(s) have been paid.
- 33.08 The number of berths and tournament structure for the SCAHA Post-Season Playoff Tournament shall be determined in October and announced at the November Board of Directors meeting.
- 33.09 The playing and tournament scoring rules for the SCAHA Post-Season Playoff Tournament will be the same as apply during the regular season except as follows:
- a) All teams must be available and prepared to start their games up to 15 minutes prior to the scheduled start time listed in the official tournament schedule.
 - b) All games will be stop-time.
 - c) One (1) time-out of 60 seconds is allowed for each team.

- d) If at any time after the start of the 3rd period a seven (7) goal differential exists, the game shall go to running time and shall not revert back.
- e) In regular playoff games, if at the end of three (3) periods of regulation play the game is tied, the game will continue with one (1) 5-minute "sudden-death" overtime period followed by a 5-man shootout, followed by a 1-man shootout. No player may shoot a second time until the team with the least number of players on its bench has used all its players. In "sudden-death" the winner will be awarded two (2) points for the win and the loser will be awarded one (1) point for the loss.
- f) In Semi-Final and Championship games, the game will continue with regulation-length sudden-death overtime periods until a winner is determined.
- g) Round Robin standings will be determined by points; three (3) points for a win, two (2) points for a win in overtime or shootout, one (1) point for a loss in overtime or shootout and zero (0) points for a loss in regulation. If two (2) or more teams have equal points, their position in the standings shall be determined by:

1. Standings - most points
2. Differential - When two (2) teams are tied, differential is known as "head-to-head". If three (3) or more teams are tied, differential is the plus/minus of the games played between the tied teams only.
3. Quotient - Quotient is determined by dividing the goals scored in these games by the goals scored against, the positions determined in the order of the greatest quotient. A quotient involving dividing by zero has higher standing than a quotient from dividing by any number other than zero. Where two (2) or more teams have no goals against and the quotient tie-breaker is required, the teams shall be ranked high-to-low of "goals for".
4. Most periods won
5. Quickest first goal

Refer to USA Hockey Annual Guide for further information.

- h) If a team intentionally no-shows one (1) or more games in the tournament, all games it has played shall be forfeited and shall be recorded as 1-0 victories for the opposing team(s).
 - i) If the tie still exists after applying the formulas as outlined, the formulas will be applied to all of the games played by the teams tied (not head-to-head).
 - j) There shall be a minimum of four (4) hours between games played on the same day and twelve (12) hours between games played on consecutive days. Time is counted from the end of one game to the start (puck drop) of the next game. No waiver shall be granted in championship games, except with permission of the team which will forfeit its rest period.
- 33.10 Each team participating in the SCAHA Post-Season Playoff Tournament shall furnish the following credentials to the SCAHA tournament credentials chairperson or his/her designee prior to the start of the tournament by the prescribed date, time and location and in the approved manner and form:
- a) Team Information
 1. Certified Team Roster (1-T)
 2. Game scoresheets, arranged chronologically from the last game played to the first game played

b) Coach Information

1. Signed USA Hockey Consent to Treat
2. Signed USA Hockey Code of Conduct
3. Signed CAHA Concussion Awareness and Protocol

c) Manager Information

1. Signed USA Hockey Consent to Treat
2. Signed USA Hockey Code of Conduct
3. Signed CAHA Concussion Awareness and Protocol

d) Player Information

1. Signed USA Hockey Consent to Treat
2. Signed USA Hockey Code of Conduct
3. Signed CAHA Concussion Awareness and Protocol

All materials must be in a three-ring binder with plastic cover on the front and along the left spine. The team's name shall be displayed both on the front and along the left spine. Each item should be placed inside a sheet protector. A divider tab should identify each section with the title of the section. Each individual appearing on the roster should have an individual name tab by last name. In the case of two (2) individuals with the same last name, the tab must also include the first initial.

- 33.11 Failure to provide full documentation to SCAHA by the specified deadline and in the specified SCAHA format may result in the disqualification of the team.

SECTION 34 - ACCOUNTABILITY, DISCIPLINE, SUSPENSION & EXPULSION

- 34.01 Any violation of the Articles of Incorporation, Rules and Regulations of SCAHA, SCAHA Member Club Agreement, CAHA rules and regulations and USA Hockey rules and regulations, or decisions of the Executive Committee by any member of this Association shall render such member, club or team liable to suspension and/or expulsion. "Team" is defined to mean collectively the team players, coach, manager and parents.
- 34.02 Any team that participates in a game with an ineligible player shall forfeit the game. The game shall be recorded as a 1-0 victory for the opposing team. (CAHA rule 7.12a). The coach shall also be suspended for minimum of one (1) game while the League investigates the matter. Additional fines/sanctions may also be levied against the coach, parents, player or club.
- 34.03 Any team, official or player who knowingly allows false information to appear on a player's birth certificate or who makes a false representation to SCAHA shall be suspended for a period to be determined by the Review Committee.
- 34.04 Any coach, manager, parent, player or other SCAHA member involved in physical violence or any other conduct deemed detrimental to the sport of hockey shall be immediately suspended without prejudice, subject to appeal.
- 34.05 Documented damage to a rink, or causing a billable amount of excess maintenance by parents, players or any team member, must be reimbursed by the offender's club within 30 days of invoice.
- 34.06 Head coaches shall be responsible for the conduct of their assistant coaches and players.

- 34.07 Any player or coach who leaves the game bench or penalty box during an altercation shall result in the team's Head Coach (or designated Head Coach) being suspended for 30 days or until a hearing is held. Players involved will be subject to supplementary disciplinary action as allowed under USA Hockey Rule 4.10(a).
- 34.08 Any player receiving a Game Misconduct must serve the penalty in their next scheduled SCAHA game, tournament game or previously scheduled game. In addition, SCAHA Guidelines for serving Game Misconducts are as follows:
- a) Players and coaches serving a suspension may not have any contact with their team one (1) hour before, during and one (1) hour after the game in which they are suspended.
 - b) Coaches who are "asked to leave" games will be assessed a Game Misconduct.
 - c) A Game Misconduct or Match Penalty assessed in the final game of the season will be served at the start of the following season.
 - d) A Game Misconduct assessed in playoffs must be served in the next playoff game. If assessed in the Championship game, the suspension must be served in the first League game the following season.
- 34.09 Playoff games are SCAHA scheduled games.
- 34.10 Failure to serve a game suspension may result in the forfeiture of that game or games that should have been served. The suspended player and Head Coach may be suspended for the next two (2) SCAHA scheduled games from the time the infraction is discovered.
- 34.11 When a team has incurred the following penalties in League scheduled games, a penalty review hearing for the Head Coach and/or players may occur.
- a) Squirt teams - 275 penalty minutes
 - b) Pee wee, Bantam and Midget teams - 400 minutes
 - c) Tier II teams - 550 minutes
- 34.12 The League will track penalty minute statistics for all game scoresheets. Should a team or individual player incur what is deemed to be an excessive number of penalties for the number of games played, that player or Head Coach may be required to attend a mandatory penalty review hearing.
- 34.13 Clubs are responsible for monitoring the USA Hockey playing rules and automatic suspensions, as well as the following:
- a) Any player receiving five (5) or more penalties in one (1) game shall be removed immediately from the game and be assessed a Game Misconduct. The player shall be warned that a reoccurrence will result in a Discipline Committee hearing
 - b) Four (4) penalties plus a Game Misconduct issued to a player in a game shall be assessed an additional Game Misconduct.
 - c) Any team incurring fifteen (15) penalties in one (1) game shall have an automatic Game Misconduct assessed to the Head Coach signing the scoresheet for the affected game. When the Head Coach is not in attendance, the designated Head Coach shall be assessed the Game Misconduct. If no designation is made, all coaches in attendance on the scoresheet shall be assessed the Game Misconduct.
 - d) Any player or coach accumulating three (3) Game Misconducts shall be subject to supplemental discipline at the discretion of the Discipline Committee.
 - e) A double minor is considered two (2) penalties.

- f) Any player who receives two (2) major penalties in a game shall receive two (2) Game Misconducts.
- 34.14 In all instances where the official USA Hockey playing rules provide for an automatic minimum one (1) game suspension (Game Misconduct) or provide for non-play until reviewed by the Discipline Committee (Match Penalty), the Discipline Committee may impose further suspensions.
- 34.15 Game Misconduct penalties are not appealable.
- 34.16 Coaches may not consume alcohol in the presence of his/her team immediately prior to, during or immediately after any game or practice.
- 34.17 Any player using non-prescription, non-prescribed controlled substances, alcoholic beverages or illegal substances before, during or after a game, while representing his/her club team or SCAHA, shall be suspended pending a hearing.
- 34.18 Any coach or team official who supplies non-prescription or non-prescribed controlled substances or alcoholic beverages to a player at any time will be automatically suspended from SCAHA.
- 34.19 Use of tobacco in any form on the game bench is specifically prohibited. The first offense will result in a one game suspension. The second offense will result in a match penalty.
- 34.20 Failure to comply with all the rules contained herein as well as all USA Hockey or CAHA rules or Codes of Conduct could result in immediate dismissal from SCAHA and forfeiture of any and all monies paid to their Member Club and SCAHA.
- 34.21 A coach or player serving a suspension may, but is not required to, attend the game for which they are suspended. Suspended players, coaches and team officials may not sit on or near the bench. Coaches serving a Game Misconduct are not allowed to be in the locker room with his or her players one (1) hour prior to or one (1) hour after the game. Coaches serving Game Misconducts may not be positioned in such a way as to be in close proximity of the game bench. Coaches serving Game Misconducts may not communicate with the game bench before, during or after the game in any manner. Violations by a coach for any of these restrictions will result in immediate suspension pending review by the SCAHA Discipline Committee.
- 34.22 Coaches, parents or players serving a Match Penalty or any other league-imposed suspension may not be in attendance at the rink for any team or club related games or practices.
- 34.23 There shall be no discrimination based upon race, ethnicity, gender, religion or national origin in any event or program conducted under the auspices of the Southern California Amateur Hockey Association. Alleged violations of this policy are to be immediately brought to the attention of the Commissioner by any member of SCAHA or Member Club. The Executive Committee or Discipline Committee shall review any alleged violations. It should be noted that age and gender would continue to be a factor in determining League programs and policies. In accordance with USA Hockey Rules, any use of racial, religious, ethnic or gender slurs is an automatic Game Misconduct.
- 34.24 The SCAHA Commissioner shall appoint a Discipline Committee, which shall consist of the Deputy Commissioner as chairperson and a minimum of three (3) additional members.
- 34.25 The Discipline Committee is empowered to conduct hearings and issue suspensions for Game Misconducts and Match Penalties or any infractions of the rules and policies as set forth in USA Hockey Official Playing Rules Book, USA Hockey Annual Guide, CAHA Guidelines and SCAHA Rules and Regulations.

- 34.26 The Discipline Committee shall not impose any suspension extending beyond thirty (30) days from the date of the incident without a full hearing conducted in complete accordance with the current version of the USA Hockey Annual Guide.
- 34.27 SCAHA clubs must appoint a Discipline Committee that consists of a chairperson and at least two (2) members. No suspension of a club member shall be imposed without providing the member the right to a hearing. Any request to a club for a hearing must be submitted to the club in writing within seven (7) days of the suspension. Failure to provide a hearing within thirty (30) days of the suspension shall void the suspension by the club.

APPENDIX

SCAHA MEMBER CLUB AGREEMENT

This agreement, made and entered into this ____ day of _____, ____ (year) by and between the Southern California Amateur Hockey Association (hereinafter referred to as SCAHA), a non-profit California Corporation, with its principal place of business to be in the city designated by the current Commissioner, County of _____, California, and the _____ Amateur Hockey Association (hereinafter referred to as Member Club), a profit, non-profit or incorporated organization with its principal place of business located at _____ in the City of _____, State of California, Zip Code _____ for, and in consideration of the mutual covenants and agreements herein contained. Whereas, SCAHA is the duly authorized representative of the California Amateur Hockey Association (hereinafter referred to as CAHA), which is the affiliate member of USA Hockey, Inc. (hereinafter referred to a USA Hockey) and, whereas, the Member Club is desirous of association with SCAHA in the interest of assisting SCAHA in the development and control of the sport within SCAHA's geographical jurisdiction, as provided herein, and consistent with the Constitution, Bylaws, Rules and Regulations, and decisions of SCAHA, CAHA and USA Hockey, and the International Ice Hockey Association. Now, therefore, intending to be legally bound hereby, SCAHA and the Member Club hereby mutually covenant and agree as follows:

JURISDICTION

SCAHA hereby grants to the Member Club jurisdiction to conduct the delegated affairs of SCAHA, to govern the members of SCAHA (as defined in the SCAHA Bylaws and Rules and Regulations) and to regulate all authorized amateur competition and events in the sport of ice hockey within said club's geographical jurisdiction as hereinafter may be defined and to perform and/or provide any and all authorized services or functions, SCAHA agrees to cooperate and assist the Member Club in the administration and organization of the play of the sport of ice hockey.

BYLAWS AND/OR POLICIES, WHICH MUST BE ADOPTED BY CLUB MEMBERS

The Member Club, in consideration of this agreement, hereby agrees to adopt as official policy and/or Bylaws of its organization, the following:

A. BYLAW #1 - SCAHA PREEMINENCE

_____, a Member Club of SCAHA shall abide by and act in accordance with all SCAHA Bylaws, Rules and Regulations, and SCAHA's decisions shall take precedence over and supersede all similar governing documents and/or the decisions of the Member Club in the event of a conflict. Further, the Member Club shall assist SCAHA in the administration and enforcement of the provisions of the Bylaws, Rules and Regulations and the decisions of the Board of Directors of SCAHA within and upon its members.

B. BYLAW #2 - INDEMNITY

_____, a Member Club of SCAHA shall indemnify and hold harmless SCAHA, the Board of Directors and each member thereof, the Executive Committee and each member thereof, committees of SCAHA and each member thereof, from any and all liability, judgments, costs, charges, and expenses whatsoever, which is brought, commenced, or prosecuted against SCAHA, or its representatives, for and in regard to any act, deed, matter, decision, or thing whatsoever made, done, or permitted to be done about, or in relation to the local affairs of _____, through willful neglect and disregard of the SCAHA Bylaws, Rules and Regulations, and decisions of the Board of Directors and the Executive Committee. The Member Club must ensure that its club, all ice rinks, and any facilities it uses are insured, but only with respect to the operations by or on behalf of sanctioned SCAHA events, games, practices and clinics.

PRINCIPLES THAT MUST BE CONTAINED IN MEMBER CLUB BYLAWS OR OFFICIAL POLICY

The Member Club hereby understands and agrees that the organization, structure, policy, Bylaws, and/or operation of the Member Club shall in no way violate any of the following principles:

A. MEMBERSHIP

All members of the Member Club, as a condition of membership in good standing, shall also be required to be members in good standing of SCAHA. All Member Clubs must provide electronic contact (e-mail) for the League to communicate in Word and Excel to the Club officers including but not limited to the President, Statistician, Ice Convener and Registrar.

B. VOTING

Each member of the Member Club shall be entitled to one (1) vote in the process adopted by the Member Club for the elections of its governing body and that no proxy voting shall be allowed in such election. All members are notified no less than fifteen (15) days in advance thereof.

C. GOVERNMENT

The government and authority of the Member Club shall be vested in a Board composed of a number of representatives, as determined by the Member Club, selected through a democratic election process, and the officers of the Member Club selected by the members shall include no less than a President, Vice-President, and Secretary. Member Clubs' board shall include a Team Representative from each team registered with the Member Club having full voting rights on all other matters brought to the Board of Directors of the Member Club for a vote.

D. ANNUAL MEETING

Any action(s) or policy(s) adopted by the Board of Directors of the Member Club shall be reported to its membership or their duly authorized representatives at least once each year at the meeting called for such purpose with notice of such meeting being given to all members of the Member Club no less than fifteen (15) days in advance of the holding of the meeting which shall be open to any and all members of the Member Club.

E. PUBLICATION OF BYLAWS

The Member Club shall publish and distribute to its members and SCAHA copies of its Constitution, Bylaws and/or any other governing documents and all amendments thereto. Copies shall be available upon request. Evidence satisfactory to SCAHA, shall be provided by the Member Club to SCAHA as a condition of granting continuing affiliation by SCAHA to the Member Club.

F. TERM

The term of this agreement shall be for one (1) year, from July 1, 20____ to June 30, 20____, and automatically renewed annually thereafter, unless either party shall notify the other of an intention to terminate the relationship herein created no less than sixty (60) days prior to the end of the term provided for above. The foregoing shall apply unless sooner terminated for breach as herein provided.

G. BREACH

In the event that a Member Club shall breach any one or more of the terms and conditions of this Agreement or any one or more of the terms, provisions and conditions of the Bylaws, Rules and Regulations, and the decisions of the Board of Directors of SCAHA, (which provisions are incorporated herein by this reference as though fully set forth), then SCAHA shall have the immediate right to impose sanctions. Sanctions may include suspension and/or termination of this Agreement.

H. MISCELLANEOUS

For the purpose of consistent administration of the Agreement, the following shall govern and control the relation between SCAHA and the Member Club:

I. NOTICE

Each party shall annually designate the name and address of its official representative to whom notice shall be given of any and all matters involving SCAHA and the Member Club as provided for this Agreement, or in the Bylaws, Rules and Regulations, or decisions of the Board of Directors of SCAHA. The official representatives of the parties are as follows:

SCAHA Commissioner	Member Club President
_____	_____
_____	_____
_____	_____

J. AMENDMENT

This Agreement is not subject to any addition, alteration, modification, or amendment, unless and upon condition that said addition, alteration, modification, or amendment is in writing, and signed by both parties hereto.

K. SEVERABILITY

In the event that any article, section, or clause of this Agreement shall be declared illegal or void by a court of competent jurisdiction, then the article, section, or clause so declared, shall be deleted from this Agreement to the extent that it violates the law, or has been declared void. The remaining articles, sections, and clauses shall remain in full force and effect throughout the entire term hereof.

L. ENTIRE AGREEMENT

This Agreement shall be binding upon both parties hereto, and supersedes all other agreements and understandings by and between the parties hereto.

M. GOVERNING LAW

This Agreement shall be construed, administered, enforced and interpreted pursuant to the laws of the State of California.

PRESIDENT, MEMBER CLUB

MEMBER CLUB ORGANIZATION

SCAHA COMMISSIONER