DbNetOffice is a web-based contact management system that stores and integrates contact information from the file, e-mail and database systems. It is has been designed to facilitate the effective management of e-mail and contact information within an organisation.

E-Mail collaboration

- Subscribers to a mailbox can see all incoming and outgoing e-mails for the mailbox regardless of which user received or sent the e-mail.
- E-Mails cannot be overlooked as they remain visible to the subscriber group until processed.
- Locking prevents the same e-mail being processed by more than one user.
- E-Mails are automatically grouped into conversations allowing the entire correspondence to be seen from any e-mail.
- Organise e-mail using shared and personal folders and create rules to automatically assign messages to those folders.
- Find archived e-mails in seconds using powerful search tools.

Document management

- Upload and store documents that are directly linked to a contact.
- Use keywords and folders to organise documents so they can found again easily.

Consolidated information

- Quickly find e-mails, documents and other related contact information.
- Create shortcut references to any e-mail, document, organisation, contact or note.
- Comprehensive de-duplicating features help ensure that data integrity is retained by eliminating duplicate data at the point of entry.
- E-mails are automatically linked to a contact record allowing all e-mail correspondence with a contact to be seen at a glance.
- [Integrated address management](#) allows address information to be recorded quickly and efficiently.

Scheduled work-load

- Built-in [web-based diary](#) with SMS and e-mail reminder capability.

- Shared appointments means that other users can see your availability.
- Organise meetings, schedule recurring appointments, and view consolidated diaries for teams of users.
- Book and reserve meeting resources.
- Create a task from an e-mail.
- Send reminders to yourself and other DbNetOffice users

Customise

- Create user reports and deploy without writing any code. Including built-in mail merge and bulk mailing capabilities.
- All text can be changed to accommodate modified terminology or translation to another language.
- Includes support for addition of custom fields that can be added to existing maintenance screens.

Easy Configuration

- Comprehensive security allows access to applications to be controlled at the user and group level.
- Centralised server-based configuration for easy administration.
- Built-in spam filtering removes unsolicited mail before it reaches your inbox.
- Easy installation, be up and running in 5 minutes.
- Simple per-user pricing. No on-going monthly fees. Add user licenses as you need them.
- Browser based. Run from anywhere. No client installation required.

Enterprise strength architecture

- All server-side code is written using 100% C# running inside Microsoft's .Net framework.
- Minimal server memory footprint ensures salability that will grow with your business.
- All data is stored in a SQL Server database to ensure fast performance and guaranteed data integrity.

For more information and to download an evaluation visit;

www.dbnetoffice.com