

## 公共管理学院

学院以“领导者的摇篮，政府的思想库”为愿景，拥有高素质、国际化的师资队伍，建筑面积达 15000 平方米的综合大楼和 4 个省级教学和科研基地，是集教学、科研、培训和咨询服务于一体，提供公共管理领域最齐全的学士、硕士、博士学位和学历教育，具有国际化视野的国内一流、国际知名的公共管理学院。

具有公共管理一级学科博士学位授予权，在行政管理、土地资源管理、电子政务、非传统安全等二级学科培养硕士和博士研究生，为全国首批公共管理硕士（MPA）专业学位试点单位，设公共事业管理和政治学与行政学两个本科专业。获评湖北省唯一公共管理重点一级学科，设有公共管理博士后科研流动站。建成湖北省高校人文社科重点研究基地“非传统安全研究中心”并列为国家“985 工程（2010~2020）”重点建设项目。“文科综合实验教学中心”为“湖北省实验教学示范中心”。与中共湖北省纪委共建“反腐倡廉理论研究基地”和“纪检监察干部教育培训基地”。建成世界最先进的数字仿真模拟及决策咨询实验室“电子决策剧场”，与国内外六所名校共建国际首个“电子决策剧场联盟”。

在连续三轮教育部学位与研究生教育发展中心学科评估中，雄踞公共管理一级学科前五名。公共事业管理专业 2006 年以来连年被《中国大学评价》列为“A++级专业”，2011~2017 年连续七年排名全国第一。

## 政治学与行政学专业本科培养计划

### Undergraduate Program for Specialty in Political Science and Public Administration

#### 一、培养目标

##### I . Program Objectives

本专业培养具有政治学、公共管理学方面的基本理论和专门知识，掌握电子政务的相关理论和技术，了解现代经济学和管理学的基本原理与方法，具备国际化视野，在党政机关、企事业单位和非政府组织等从事管理工作的高级专门人才。

This program intends to cultivate students with basic theories and expertise in political science and public administration, relevant theories and techniques in electronic government, fundamentals and methods in modern economics and management, as well as international vision. Being senior specialists in political science and public administration, the graduates can hold posts in Party and government organizations, enterprises, public facilities, and non-government organizations, etc.

#### 二、基本规格要求

##### II . Learning Outcomes

本专业学生主要学习政治学、公共管理学和经济学等方面的基础理论与基本知识，接受行政管理、公共政策分析、电子政务、社会调查和统计等方面的基本训练，培养调查研究、分析判断以及组织协调等方面的基本能力。

毕业生应获得以下几方面的知识和能力：

- (1)掌握政治学、公共管理学和经济学的理论基础；
- (2)掌握电子政务的基本技术和方法，具备系统分析、统计分析、调查分析等能力；
- (3)了解有关政治体制、决策过程、执行过程以及党政管理法律、制度、方针、政策；
- (4)掌握文献检索和资料查询的基本方法和手段。

Students in this major study basic theory and knowledge of political science、public administration and economics, receive basic training in public administration, public policy analysis, e-government, social research and statistics and cultivate basic abilities of investigation, research, analysis, judgement, organization and coordination .

Graduates in this major should acquire knowledge and capabilities as follows:

- (1) Understand basic theories of political science, public administration and economics;
- (2) Master basic technologies and methods of e-government, as well as analytical skills of systems, statistics and investigation;
- (3) Understand political system, policy decision process, executive process as well as party and government management laws, institution, general and specific policies;
- (4) Master basic methods and means of document reference and data inquiring.

#### 三、培养特色

##### III . Program Highlights

1.重视文理交叉和学科融合。

Emphasize on the intersection and integration of social science the natural science.

要求学生掌握与本专业相关的数理知识、经济学、管理学和电子政务知识，对政治学、公共

管理学理论有比较深入的理解与把握，并了解学科前沿和发展趋势。

This program requires students to master scientific knowledge related to the major courses, such as mathematics, economics, management and electronic government, understand and grasp the theory and knowledge of political science and public administration deeply, and keep abreast of discipline frontier and its future development.

2. 以电子政务为培养特色。

Take e-government as feature.

注重信息技术的训练和公共管理实践能力的培养，要求学生具备从事电子政务工作的素质与能力，包括电子政务基本理论、电子政务技术、电子政务解决方案、电子政务安全等方面的知识。

This program emphasizes on training information technical skills and practical capabilities of public administration, and requires students to gain qualities and abilities to take a career in e-government, including basic theory and knowledge of e-government, e-government technology, e-government solutions and information security.

#### 四、主干学科

IV. Main Discipline

政治学与行政学 Political Science & Public Administration

#### 五、学制与学位

V. Program Length and Degree

修业年限：四年

Duration：4 years

授予学位：法学学士

Degrees Conferred: Bachelor of Law

#### 六、学时与学分

VI. Credits Hours and Units

完成学业最低学分（含课程体系与集中性实践教学环节）要求：158 学分。

Minimum Credits of Curricular (Comprising course system and intensified internship practical training)：154.5credits

其中，专业核心课程学分不允许用其他课程学分进行学分冲抵和替代。

Major-related core courses cannot be covered using credits from other courses in the program.

完成学业最低课外学分要求：5

Minimum Extracurricular Credits：5

##### 1. 课程体系学时与学分

Course Credits Hours and Units

| 课程类别      |        | 课程性质 | 学时/学分        | 占总学分比例（%） |
|-----------|--------|------|--------------|-----------|
| 素质教育通识课程  |        | 必修   | 576/32       | 20        |
|           |        | 选修   | 128/8        | 5         |
| 学科基础课程    |        | 必修   | 944/59       | 38        |
| 专业课程      | 专业核心课程 | 必修   | 264/16.5     | 10        |
|           | 专业选修课程 | 选修   | 400/25       | 16        |
| 集中性实践教学环节 |        | 必修   | 35w/17.5     | 11        |
| 合计        |        |      | 2312+35w/158 | 100       |

华中科技大学 2017 级本科专业培养计划

| Course Type  |                             | Course Nature | Hrs/Crs      | Percentage (%) |
|--|-----------------------------|---------------|--------------|----------------|
| Essential-qualities-oriented Education General Courses |                             | Required      | 576/32       | 20             |
|  |                             | Elective      | 128/8        | 5              |
| Discipline Courses                                     |                             | Required      | 944/59       | 38             |
| Major-specific Courses                                 | Major-specific Core Courses | Required      | 264/16.5     | 10             |
|  | Major-specific Electives    | Elective      | 400/25       | 16             |
| Practicum Credits                                      |                             | Required      | 35w/17.5     | 11             |
| Total  |                             |               | 2312+35w/158 | 100            |

2. 集中性实践教学环节周数与学分

Practicum Credits

| 实践教学环节名称    | 课程性质 | 周数/学分   | 占实践环节总学分的比例 (%) |
|-------------|------|---------|-----------------|
| 军事训练        | 必修   | 2/1     | 6               |
| 公益劳动        | 必修   | 1/0.5   | 3               |
| 生产实习 (社会实践) | 必修   | 4/2     | 11              |
| 科学研究训练与社会调查 | 必修   | 12/6    | 34              |
| 毕业设计 (论文)   | 必修   | 16/8    | 46              |
| 合计          |      | 35/17.5 | 100             |

| Course Title  | Course Nature | Weeks/Credits | Percentage (%) |
|---|---------------|---------------|----------------|
| Military Training (two weeks)                             | Required      | 2/1           | 6              |
| Laboring for Public Benefit                               | Required      | 1/0.5         | 3              |
| Engineering Internship (Social Practice)                  | Required      | 4/2           | 11             |
| Scientific Research Training and Social Research Practice | Required      | 12/6          | 34             |
| Undergraduate Thesis                                      | Required      | 16/8          | 46             |
| Total   |               | 35/17.5       | 100            |

3. 课外学分

Extracurricular Credits

| 序号 | 名 称      | 要 求   |            | 课外学分 |
|----|----------|---|------------|------|
| 1  | 社会实践活动   | 提交社会调查报告, 通过答辩者                               |            | 2    |
|    |          | 个人被校团委或团省委评为社会实践活动积极分子者, 集体被校团委或团省委评为优秀社会实践队者 |            | 2    |
| 2  | 思政课社会实践  | 提交调查报告, 取得成绩                                  |            | 2    |
| 3  | 英语及计算机考试 | 全国大学英语六级考试                                    | 获六级证书者     | 2    |
|    |          | 托福考试  | 达 90 分以上者  | 3    |
|    |          | 雅思考试  | 达 6.5 分以上者 | 3    |
|    |          | GRE 考试  | 达 280 分以上者 | 3    |
|    |          | 全国计算机等级考试                                     | 获二级以上证书者   | 2    |
|    |          | 全国计算机软件资格、水平考试                                | 获程序员证书者    | 2    |
|    |          |   | 获高级程序员证书者  | 3    |
|    |          |   | 获系统分析员证书者  | 4    |
| 4  | 竞赛       | 校级  | 获一等奖者      | 3    |
|    |          |   | 获二等奖者      | 2    |
|    |          |   | 获三等奖者      | 1    |
|    |          | 省级  | 获一等奖者      | 4    |
|    |          |   | 获二等奖者      | 3    |
|    |          |   | 获三等奖者      | 2    |
|    |          | 全国  | 获一等奖者      | 6    |
|    |          |   | 获二等奖者      | 4    |
|    |          |   | 获三等奖者      | 3    |
| 5  | 论文       | 在全国性刊物发表论文                                    | 每篇论文       | 2-3  |
| 6  | 科研       | 视参与科研项目时间与科研能力                                | 每项         | 1-3  |

华中科技大学 2017 级本科专业培养计划

| No. | Activities                                       | Requirements   |                         | Extracurricular Credits |
|-----|--|--|-------------------------|-------------------------|
| 1   | Community Engagement                             | Submitting a report and passing the oral defense   |                         | 2                       |
|     |  | Individuals awarded “Active Participant” / Teams awarded “Excellent Performance” by HUST or Hubei Youth League Committee |                         | 2                       |
| 2   | Ideological and political course Social Practice | Submit a report and obtain a passing score   |                         | 2                       |
| 3   | Qualifications                                   | CET-6  | Certificate             | 2                       |
|     |  | National Computer Rank Examination   | Certificate (Grade 1/2) | 2                       |
|     |  | Qualifications for Computer and Software Technology Proficiency  | Programmer              | 2                       |
|     |  |  | Senior Programmer       | 3                       |
|     |  |  | System Analyst          | 4                       |
| 4   | Competitions                                     | University Level   | First prize             | 3                       |
|     |  |  | Second prize            | 2                       |
|     |  |  | Third prize             | 1                       |
|     |  | Provincial Level   | First prize             | 4                       |
|     |  |  | Second prize            | 3                       |
|     |  |  | Third prize             | 2                       |
|     |  | National Level   | First prize             | 6                       |
|     |  |  | Second prize            | 4                       |
|     |  |  | Third prize             | 3                       |
| 5   | Academic Papers                                  | Published in national-level journals   | Each paper              | 2~3                     |
| 6   | Research Programs                                | Contribution and research capability   | Each program            | 1~3                     |
| 7   | Experiments                                      | Innovation capacity  | Each experiment         | 1~3                     |

七、主要课程

VII. Main Courses

政治学原理 Fundamentals of Politics、当代中国政治与政府 Temporary China Politics and Government、政治思想史 The History of Political Thought、比较政治学 Comparative Politics、电子政务 Electronic Government、网络技术与网络安全 Network Technology and Network Security、公共政策分析 Public Policy Analysis、行政法学 Administrative Law、公共管理学 Public Administration、非营利组织管理 Non-Profit Organization Management

八、主要实践教学环节（含专业实验）

VIII. Practical Module (experiments Included)

军事训练 Military Training、公益劳动 Labouring for Public Benefit、社会实践 Social Practice、社会调查 Social Research Practice、毕业论文 Undergraduate Thesis

九、教学进程计划表

IX. Course Schedule

院（系）：公共管理学院

专业：政治学与行政学

School (Department): School of Public Administration

Specialty: Political Science and Public Administration

| 课程类别<br>course type | 课程性质<br>required/<br>elective | 课程代码<br>course code | 课程名称<br>course name                                  | 学时<br>hrs | 学分<br>crs | 其中<br>Including |                 | 设置学期<br>semester |
|---------------------|-------------------------------|---------------------|--|-----------|-----------|-----------------|-----------------|------------------|
|                     |                               |                     |  |           |           | 实验<br>exp.      | 上机<br>operation |                  |
|                     | 必修<br>Required                | MAX0021             | 思想道德修养与法律基础<br>Morals & Ethics & Fundamentals of Law | 48        | 3         |                 |                 | 1                |
|                     | 必修<br>Required                | MAX0041             | 中国近现代史纲要<br>Survey of Modern Chinese History         | 32        | 2         |                 |                 | 2                |

续表

| 课程类别<br>course type  | 课程性质<br>required/<br>elective | 课程代码<br>course code | 课程名称<br>course name  | 学时<br>hrs | 学分<br>crs | 其中<br>Including |                 | 设置学期<br>semester |
|--|-------------------------------|---------------------|--|-----------|-----------|-----------------|-----------------|------------------|
|  |                               |                     |  |           |           | 实验<br>exp.      | 上机<br>operation |                  |
| 素质教育通识课程<br>Essential-qualities-oriented Education General Courses | 必修<br>Required                | MAX0011             | 马克思主义基本原理概论<br>Introduction to Basic Principle of Marxism  | 48        | 3         |                 |                 | 3                |
|  | 必修<br>Required                | MAX0001             | 毛泽东思想和中国特色社会主义理论体系概论<br>General Introduction to Mao Zedong Thought and Socialist Theory with Chinese Characteristics | 64        | 4         |                 |                 | 4                |
|  | 必修<br>Required                | MAX0031             | 形势与政策<br>Current Affairs and Policy  | 32        | 2         |                 |                 | 5-7              |
|  | 必修<br>Required                | CHI0001             | 中国语文<br>Chinese  | 32        | 2         |                 |                 | 2                |
|  | 必修<br>Required                | SFL0001             | 综合英语（一）<br>Fundamental English ( I )   | 56        | 3.5       |                 |                 | 1                |
|  | 必修<br>Required                | SFL0011             | 综合英语（二）<br>Fundamental English ( II )  | 56        | 3.5       |                 |                 | 2                |
|  | 必修<br>Required                | PHE0001             | 大学体育（一）<br>Physical Education( I )   | 32        | 1         |                 |                 | 1                |
|  | 必修<br>Required                | PHE0011             | 大学体育（二）<br>Physical Education( II )  | 32        | 1         |                 |                 | 2                |
|  | 必修<br>Required                | PHE0021             | 大学体育（三）<br>Physical Education( III )   | 32        | 1         |                 |                 | 3                |
|  | 必修<br>Required                | PHE0031             | 大学体育（四）<br>Physical Education( IV )  | 32        | 1         |                 |                 | 4                |
|  | 必修<br>Required                | RMWZ0001            | 军事理论<br>Military Theory  | 16        | 1         |                 |                 | 1                |
|  | 必修<br>Required                | PUA0001             | 学科导论<br>Introduction of Public Administration  | 16        | 1         |                 |                 | 1                |
|  | 必修<br>Required                | PUA0011             | 计算机与程序设计基础（Java）<br>Fundamental of Computer Programming(Java)  | 48        | 3         | 24              |                 | 1                |
|  | 选修<br>Elective                | GEC1061             | 数据库技术及应用<br>Applications for Database Technology   | 32        | 2         | 8               |                 | 2                |
|  |                               |                     | 从不同的课程模块中修读若干课程，总学分不低于 10 学分<br>General Education Courses(elective)  | 160       | 10        |                 |                 | 2-8              |
| 学科基础课程<br>Basic Sub-disciplinary Courses                           | 必修<br>Required                | MAT0541             | 微积分（三）<br>Calculus ( III )   | 80        | 5         |                 |                 | 1                |
|  | 必修<br>Required                | MAT0721             | 线性代数<br>Linear Algebra   | 40        | 2.5       |                 |                 | 2                |
|  | 必修<br>Required                | MAT0591             | 概率论与数理统计<br>Probability and Mathematics Statistic  | 40        | 2.5       |                 |                 | 3                |
|  | 必修<br>Required                | PHI0521             | 哲学导论<br>Introduction to Philosophy   | 48        | 3         | 4               |                 | 2                |
|  | 必修<br>Required                | PHI0721             | 批判性思维<br>Critical Thinking   | 32        | 2         | 4               |                 | 3                |
|  | 必修<br>Required                | PHI0731             | 公共伦理学<br>Public Ethics   | 32        | 2         | 4               |                 | 3                |

续表

| 课程类别<br>course type                      | 课程性质<br>required/<br>elective | 课程代码<br>course code | 课程名称<br>course name                                  | 学时<br>hrs | 学分<br>crs | 其中<br>Including |                 | 设置学期<br>semester |
|--|-------------------------------|---------------------|--|-----------|-----------|-----------------|-----------------|------------------|
|  |                               |                     |  |           |           | 实验<br>exp.      | 上机<br>operation |                  |
| 学科基础课程<br>Basic Sub-disciplinary Courses | 必修<br>Required                | SOC0572             | 社会学概论<br>Introduction to Sociology                   | 40        | 2.5       | 6               |                 | 4                |
|  | 必修<br>Required                | JOU0531             | 传播学原理<br>Fundamentals of Communications              | 40        | 2.5       | 6               |                 | 4                |
|  | 必修<br>Required                | PUA0511             | 政治学原理<br>Fundamentals of Politics                    | 40        | 2.5       |                 |                 | 1                |
|  | 必修<br>Required                | PUA0561             | 管理学<br>Management                                    | 40        | 2.5       |                 |                 | 1                |
|  | 必修<br>Required                | PUA0611             | 组织行为学<br>Organizational Behavior                     | 40        | 2.5       | 4               |                 | 3                |
|  | 必修<br>Required                | PUA0551             | 公共管理学<br>Public Administration                       | 40        | 2.5       |                 |                 | 2                |
|  | 必修<br>Required                | PUA0591             | 微观经济学<br>Micro- Economics                            | 48        | 3         |                 |                 | 3                |
|  | 必修<br>Required                | PUA0571             | 宏观经济学<br>Macro-Economics                             | 48        | 3         |                 |                 | 4                |
|  | 必修<br>Required                | PUA0621             | 社会调查方法<br>Social Research Method                     | 48        | 3         | 8               |                 | 2                |
|  | 必修<br>Required                | PUA0581             | 人力资源管理<br>Human Resource Management                  | 40        | 2.5       |                 |                 | 4                |
|  | 必修<br>Required                | PUA0541             | 非营利组织管理<br>Non-Profit Organization Management        | 32        | 2         | 4               |                 | 4                |
|  | 必修<br>Required                | PUA0601             | 行政法学<br>Administrative Law                           | 40        | 2.5       |                 |                 | 3                |
|  | 必修<br>Required                | PUA0641             | 管理信息系统<br>Management Information System              | 48        | 3         | 20              |                 | 4                |
|  | 必修<br>Required                | PUA0631             | 管理定量分析<br>Quantitative Analysis for Management       | 48        | 3         | 20              |                 | 4                |
|  | 必修<br>Required                | PUA0521             | 城市管理学<br>Urban Management                            | 40        | 2.5       | 8               |                 | 3                |
|  | 必修<br>Required                | PUA0531             | 当代中国政治与政府<br>Temporary China Politics and Government | 40        | 2.5       | 8               |                 | 3                |
| 专业核心课程<br>Major-specific Core Courses    | 必修<br>Required                | PUA2071             | 电子政务<br>Electronic Government                        | 40        | 2.5       | 8               |                 | 5                |
|  | 必修<br>Required                | PUA2061             | 政治思想史<br>The History of Political Thought            | 40        | 2.5       |                 |                 | 5                |
|  | 必修<br>Required                | PUA2041             | 政府危机管理<br>Government Management on Crisis            | 32        | 2         |                 |                 | 5                |
|  | 必修<br>Required                | PUA2011             | 比较政治学<br>Comparative Politics                        | 32        | 2         |                 |                 | 6                |
|  | 必修<br>Required                | PUA2081             | 决策理论与方法<br>Theories and Methods of Decision Making   | 40        | 2.5       | 8               |                 | 5                |

续表

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|------------------------------------|-------------------------------|---------------------|--|-----------|-----------|-----------------|-----------------|------------------|
|                                    |                               |                     |  |           |           | 实验<br>exp.      | 上机<br>operation |                  |
|                                    | 必修<br>Required                | PUA2031             | 公共政策分析<br>Public Policy Analysis                       | 40        | 2.5       | 4               |                 | 6                |
|                                    | 必修<br>Required                | PUA2021             | 公共财政学<br>Public Finance                                | 40        | 2.5       | 8               |                 | 5                |
| 专业选修课程<br>Major-specific Electives | 选修<br>Elective                | PUA5061             | 会计与财务管理<br>Accounting and Financial Management         | 32        | 2         |                 |                 | 5                |
|                                    | 选修<br>Elective                | PUA5041             | 公务员制度与公务员选拔<br>Civil Service System & Examination      | 48        | 3         |                 |                 | 6                |
|                                    | 选修<br>Elective                | PUA5111             | 政府绩效管理<br>Government Performance Management            | 32        | 2         |                 |                 | 5                |
|                                    | 选修<br>Elective                | PUA5081             | 网络技术与网络安全<br>Network Technology and Network Security   | 32        | 2         | 8               |                 | 5                |
|                                    | 选修<br>Elective                | PUA5021             | 公共部门战略管理<br>Strategic Management in Public Sector      | 32        | 2         |                 |                 | 6                |
|                                    | 选修<br>Elective                | PUA5051             | 管理文秘<br>Management Secretary                           | 40        | 2.5       |                 |                 | 5                |
|                                    | 选修<br>Elective                | PUA5091             | 土地资源管理<br>Land Resource Management                     | 48        | 3         |                 |                 | 5                |
|                                    | 选修<br>Elective                | PUA5011             | 房地产管理<br>Real Estate Management                        | 40        | 2.5       |                 |                 | 6                |
|                                    | 选修<br>Elective                | PUA5031             | 公共关系学<br>Public Relations                              | 32        | 2         |                 |                 | 6                |
|                                    | 选修<br>Elective                | PUA5101             | 项目管理<br>Project Management                             | 32        | 2         |                 |                 | 6                |
|                                    | 选修<br>Elective                | PUA5071             | 领导学<br>Leadership                                      | 32        | 2         |                 |                 | 6                |
| 实践环节<br>practical training items   | 必修<br>Required                | RMWZ3511            | 军事训练<br>Military Training                              | 2w        | 1         |                 |                 | 1                |
|                                    | 必修<br>Required                | HQJT3511            | 公益劳动<br>Labouring for Public Benefit                   | 1w        | 0.5       |                 |                 | 6                |
|                                    | 必修<br>Required                | PUA3521             | 生产实习（社会实践）<br>Engineering Internship (Social Practice) | 4w        | 2         |                 |                 | 6                |
|                                    | 必修<br>Required                | PUA3531             | 科学研究训练与社会调查<br>Social Research Practice                | 12w       | 6         |                 |                 | 2.4.7            |
|                                    | 必修<br>Required                | PUA3511             | 毕业论文<br>Undergraduate Thesis                           | 16w       | 8         |                 |                 | 8                |



## 政治学与行政学第二主修专业培养计划

### Undergraduate Program for the Second Specialty in Political Science and Public Administration

#### 一、培养目标

##### I . Program Objectives

本专业培养具有一定马克思主义理论素养和政治学、行政学方面的基本理论和专门知识，了解现代经济学和管理学的基本原理与方法，具备熟练的英语听说读写能力，能够在涉外机构、党政机关、新闻出版机构、企事业和社会团体等单位从事教学科研、行政管理等方面工作的政治学和行政学高级专门人才。

This program intends to cultivate students with theoretical qualities in Marxism, as well as basic theories and knowledge in political science and public administration. Students should understand basic fundamentals and methods of modern economics and management, possess skillful abilities in English listening, speaking, reading and writing, are enable to work as advanced political specialists in organizations involving foreign countries or nationals, Party and government organizations, press and publishing organizations, business and facilities, and social organization.

#### 二、学位

##### II . Degree

法学学士

Bachelor of Law

#### 三、学分

##### III . Credits

完成学业最低学分要求：50.5

Minimum Course Credits : 50.5

其中：

Including：

学科专业基础课程：16.5 学分

Basic Sub-disciplinary Courses : 16.5

专业核心课程：16 学分

Major-specific Core Courses : 16

专业方向课程：12 学分

Major-specific Electives : 12

毕业设计（论文）：6 学分

Undergraduate Thesis : 6

#### 四、教学进程计划表

##### IV . Course Schedule

华中科技大学 2017 级本科专业培养计划

| 课程类别<br>course type                        | 课程性质<br>required/<br>elective | 课程代码<br>course code | 课程名称<br>course name  | 学时<br>hrs | 学分<br>crs | 其中<br>Including |                 | 设置学期<br>semester |
|--|-------------------------------|---------------------|--|-----------|-----------|-----------------|-----------------|------------------|
|  |                               |                     |  |           |           | 实验<br>exp.      | 上机<br>operation |                  |
| Basic Sub-disciplinary Courses<br>学科专业基础课程 | 必修<br>Required                |                     | 公务员制度概论<br>Civil Service System                                      | 32        | 2         |                 |                 | 4                |
|  | 必修<br>Required                |                     | 公共管理学<br>Public Administration                                       | 48        | 3         |                 |                 | 5                |
|  | 必修<br>Required                |                     | 管理学原理<br>Management  | 48        | 3         |                 |                 | 4                |
|  | 必修<br>Required                |                     | 行政法学<br>Administrative Law   | 56        | 3.5       |                 |                 | 4                |
|  | 必修<br>Required                |                     | 管理文秘<br>Management Secretary   | 32        | 2         |                 |                 | 5                |
|  | 必修<br>Required                |                     | 社会调查与统计<br>Social Survey and Statistics                              | 48        | 3         |                 |                 | 5                |
| Major-specific Core Courses<br>专业核心课程      | 必修<br>Required                |                     | 中外政治制度史及制度分析<br>Comparative History of Political and System Analysis | 56        | 3.5       |                 |                 | 6                |
|  | 必修<br>Required                |                     | 人力资源管理<br>Human Resource Management                                  | 48        | 3         |                 |                 | 6                |
|  | 必修<br>Required                |                     | 公共财政学<br>Public Finance  | 56        | 3.5       | 8               |                 | 5                |
|  | 必修<br>Required                |                     | 公共政策分析<br>Public Policy Analysis                                     | 48        | 3         |                 |                 | 6                |
|  | 必修<br>Required                |                     | 当代中国政治与政府<br>Temporary China Politics and Government                 | 48        | 3         |                 |                 | 4                |
| Major-specific Electives<br>专业方向课程         | 必修<br>Required                |                     | 非营利组织管理<br>Non-Profit Organization Management                        | 48        | 3         |                 |                 | 5                |
|  | 必修<br>Required                |                     | 城市管理学<br>Urban Management  | 48        | 3         |                 |                 | 4                |
|  | 必修<br>Required                |                     | 电子政务<br>Electronic Government  | 48        | 3         |                 |                 | 6                |
|  | 必修<br>Required                |                     | 公共关系学<br>Public Relations  | 48        | 3         |                 |                 | 6                |
| 实践环节<br>practical training items           | 必修<br>Required                |                     | 毕业论文<br>Undergraduate Thesis   | 12w       | 6         |                 |                 | 7                |

## 政治学与行政学辅修专业培养计划

### Undergraduate Program for Auxiliary Specialty in Political Science and Public Administration

#### 一、培养目标

##### I . Program Objectives

本专业培养具有一定马克思主义理论素养和政治学、行政学方面的基本理论和专门知识，了解现代经济学和管理学的基本原理与方法，具备熟练的英语听说读写能力，能够在涉外机构、党政机关、新闻出版机构、企事业和社会团体等单位从事教学科研、行政管理等方面工作的政治学和行政学高级专门人才。

This program intends to cultivate students with theoretical qualities in Marxism, as well as basic theories and knowledge in political science and public administration. Students should understand basic fundamentals and methods of modern economics and management, possess skillful abilities in English listening, speaking, reading and writing, are enable to work as advanced political specialists in organizations involving foreign countries or nationals, Party and government organizations, press and publishing organizations, business and facilities, and social organization.

#### 二、学分

##### II . Credits

完成学业最低学分要求：25.5

Minimum Course Credits : 25.5

其中：

Including：

学科基础课程：9.5 学分

Basic Disciplinary Courses : 9.5

学科专业课程：16 学分

Specific Courses : 16

#### 三、教学进程计划表

##### III . Course Schedule

| 课程<br>类别<br>course<br>type           | 课程<br>性质<br>required/<br>elective | 课程<br>代码<br>course<br>code | 课程名称<br>course name  | 学时<br>hrs | 学分<br>crs | 其中<br>Including |                 | 设置<br>学期<br>semester |
|--------------------------------------|-----------------------------------|----------------------------|--|-----------|-----------|-----------------|-----------------|----------------------|
|                                      |                                   |                            |  |           |           | 实验<br>exp.      | 上机<br>operation |                      |
| 学科基础课程<br>Basic Disciplinary Courses | 必修<br>Required                    |                            | 公共管理学<br>Public Administration                                       | 48        | 3         |                 |                 | 5                    |
|                                      | 必修<br>Required                    |                            | 管理学原理<br>Management  | 48        | 3         |                 |                 | 4                    |
|                                      | 必修<br>Required                    |                            | 行政法学<br>Administrative Law   | 56        | 3.5       |                 |                 | 4                    |
|                                      | 必修<br>Required                    |                            | 中外政治制度史及制度分析<br>Comparative History of Political and System Analysis | 56        | 3.5       |                 |                 | 6                    |

续表

| 课程<br>类别<br>course<br>type     | 课程<br>性质<br>required/<br>elective | 课程<br>代码<br>course<br>code | 课程名称<br>course name                                     | 学时<br>hrs | 学分<br>crs | 其中<br>Including |                 | 设置<br>学期<br>semester |
|--------------------------------|-----------------------------------|----------------------------|---|-----------|-----------|-----------------|-----------------|----------------------|
|                                |                                   |                            |   |           |           | 实验<br>exp.      | 上机<br>operation |                      |
| 学科<br>专业课程<br>Specific Courses | 必修<br>Required                    |                            | 人力资源管理<br>Human Resource Management                     | 48        | 3         |                 |                 | 6                    |
|                                | 必修<br>Required                    |                            | 公共财政学<br>Public Finance                                 | 56        | 3.5       | 8               |                 | 5                    |
|                                | 必修<br>Required                    |                            | 公共政策分析<br>Public Policy Analysis                        | 48        | 3         |                 |                 | 6                    |
|                                | 必修<br>Required                    |                            | 当代中国政治与政府<br>Temporary China Politics<br>and Government | 48        | 3         |                 |                 | 4                    |