

AGREEMENT
BETWEEN THE CITY OF ESCONDIDO AND
INTERFAITH COMMUNITY SERVICES FOR
THE ALLIANCE FOR REGIONAL SOLUTIONS
CFDA 14.218

FOR THE USE OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

This Agreement made and entered into by and between the City of Escondido, a municipal corporation of the state of California, hereinafter "CITY," and Interfaith Community Services, for the Alliance for Regional Solutions, hereinafter "SUBRECIPIENT."

WITNESSETH:

RECITALS:

1. CITY is recipient of funds from the United States Department of Housing and Urban Development (hereinafter "HUD") pursuant to Title I of the Housing and Community Development Act of 1974 (41 U.S.C. 5301-5320) as amended (hereinafter "ACT").
2. CITY has approved the provision of federal funds under the Act to be used by the SUBRECIPIENT as provided in its "Work Plan," attached hereto as Attachment "A" and as further modified by any negotiated Statement of Work.
3. SUBRECIPIENT represents that it shall perform the work as set forth in the Work Plan and Statement of Work.
4. SUBRECIPIENT warrants that it has the expertise and experience to perform the work set forth in the Work Plan and Statement of Work.
5. SUBRECIPIENT represents that it shall perform the work as set forth in the Work Plan and Statement of Work pursuant to the "Budget," attached hereto as Attachment "B" and incorporated herein by reference.
6. CITY shall provide Community Development Block Grant "CDBG" funds to the SUBRECIPIENT in the amount set forth in the Budget, and pursuant to the terms of this Agreement.

NOW THEREFORE, in consideration of the foregoing recitals and based on the mutual covenants below, the parties hereby agree as follows:

1. The term of this Agreement shall be FY 2018-2019 (July 1, 2018 – June 30, 2019).

2. Upon the termination or expiration of the term of this Agreement, SUBRECIPIENT shall transfer to CITY any CDBG funds on hand at the time of such termination or expiration and any accounts receivable attributable to the use of CDBG funds.

A. SUBRECIPIENT OBLIGATIONS

1. Use of Funds. SUBRECIPIENT agrees to use federal funds provided by CITY to SUBRECIPIENT pursuant to the provisions of this Agreement, the Work Plan and Statement of Work, and Budget for said program. SUBRECIPIENT'S failure to perform as required may, in addition to other remedies set forth in this Agreement, result in readjustment of the amount of funds CITY is otherwise obligated to pay to SUBRECIPIENT under Section B hereof.

SUBRECIPIENT agrees to use said funds to pay for necessary and reasonable costs to operate said program. Said amount shall include wages, administrative costs, employee benefits comparable to other similarly situated employees, and other allowable program costs as detailed in the Budget.

If SUBRECIPIENT uses the federal funds provided by CITY for the purpose of acquisition of real property or to reduce the cost of financing of acquisition of real property, there shall be no alteration of the use of the real property so acquired and no additional encumbrances placed on such property during the period of this agreement without the prior written consent of CITY, which consent shall not be unreasonably withheld.

SUBRECIPIENT shall, upon receipt of such federal funds for the purpose of acquiring or improving real property, cause a Deed of Trust, secured by a Promissory Note, to be executed and recorded, in favor of the CITY, for the amount of the federal funds provided by the CITY.

If SUBRECIPIENT uses federal funds provided by the CITY as set out in the preceding paragraph, and further encumbers the real property acquired without first giving notice to the CITY, and obtaining the CITY's written consent, which consent shall not be unreasonably withheld, such action on the part of the SUBRECIPIENT will be cause for termination or revocation of this Agreement and reversion of assets as delineated in paragraph A.(15.) or collection on any Promissory Note executed in favor of the CITY.

2. Statement of Work. SUBRECIPIENT represents that it will negotiate a Statement of Work in accordance with the Work Plan that will include an accurate schedule for performance

and completion of the work. These items shall be in sufficient detail to provide a sound basis for the City to effectively monitor performance under the Agreement.

3. Budget. SUBRECIPIENT represents that the Budget includes only allowable costs and an accurate analysis of costs applicable to CDBG funds pursuant to 24 CFR 570.502, which includes requirements for compliance with the following in addition to other requirements as stated in 2 CFR Part 200 Subpart E – Cost Principles.

These items shall be in sufficient detail to provide a sound basis for the City to effectively monitor performance under the Agreement.

4. Records and Reports. The SUBRECIPIENT shall maintain records and reports as required by Federal Regulation 24 CFR 570.506 and 570.503, 2 CFR Part 200.333-227, and 24 CFR 85.32-34 which may include but are not limited to:

- a. Records.

- (1) Documentation providing a full description of the activity undertaken.
- (2) Documentation demonstrating that each activity undertaken meets one of the National Objectives of the CDBG program.
- (3) Documentation of the number, race and income level of persons and/or families participating in or benefiting the SUBRECIPIENT'S program.
- (4) Documentation of all CDBG funds received from CITY.
- (5) Documentation of expenses as identified in the Budget.
- (6) Property and equipment acquisition, management and disposition documentation.
- (7) Any such other related records as CITY shall require.

- b. Reports.

- (1) Payment Request/Invoice
- (2) Quarterly Performance and Demographic Reports
- (3) Final Evaluation Report
- (4) Any such other reports as CITY shall reasonably require.

5. Program Income. Transfers of grant funds by the City to the SUBRECIPIENT shall be adjusted according to the principles described in 24 CFR 570.504(b)(2), and 24CFR570.504(c). Any program income on hand when this Agreement expires, or

received after this Agreement's expiration, shall be paid to the CITY as required by Section A.15 of this Agreement and 24 CFR 570.503(b)(8).

6. Uniform Administrative Requirements. The SUBRECIPIENT shall comply with applicable uniform administrative requirements as described in 24 CFR 570.502, 2 CFR Part 200, and 24 CFR 570 Subpart K.
7. Separation of Accounts. All funds received by SUBRECIPIENT from City pursuant to this Agreement shall be maintained separate and apart from any other fund of SUBRECIPIENT or of any principal or member of SUBRECIPIENT in an account in a federally insured banking or savings and loan institution. No monies shall be withdrawn from such account except for expenditures authorized by this Agreement.
8. Retention of Records. All accounting records and evidence pertaining to all costs of SUBRECIPIENT and all documents related to this Agreement shall be kept available at SUBRECIPIENT'S office or place of business for the duration of the Agreement and thereafter for three (3) years after completion of an audit. Records which relate to (a) complaints, claims, administrative proceedings or litigation arising out of the performance of this Agreement, or (b) costs and expenses of this Agreement to which CITY or any other governmental agency takes exception, shall be retained beyond the three (3) years until resolution or disposition of such appeals, litigation claims, or exceptions.
9. Compliance with Applicable Laws. SUBRECIPIENT agrees to comply fully with all applicable federal, state and local laws, ordinances, regulations, and permits including but not limited to federal CDBG financial and contractual procedures, and 2 CFR Part 200, as set forth in 24 CFR 570.502(b). Said federal documents are on file in the City of Escondido Community Development Block Grant Division, 201 N. Broadway, Escondido, CA 92025, and are incorporated herein by reference. The SUBRECIPIENT shall secure any new permits required by authorities herein with jurisdiction over the project, and shall maintain all presently required permits. The SUBRECIPIENT shall ensure that the requirements of the California Environmental Quality Act are met for any permits or other entitlements required to carry out the terms of this Agreement.

SUBRECIPIENT agrees to comply fully with all applicable federal, state and local laws, ordinances, regulations, and permits regarding provision of services to non-U.S. citizens.

No federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of an agency, a

Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement;

If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

10. Affirmative Action Policy.

a. Provision of Program Services.

- (1) SUBRECIPIENT shall not, on the ground of race, color, national origin, sex or disability, exclude any person from participation in, deny any person the benefits of, or subject any person to discrimination under any program or activity funded in whole or in part with CDBG funds.
- (2) SUBRECIPIENT shall not, under any program or activity funded in whole or in part with CDBG funds, on the ground of race, color, national origin, sex or disability:
 - (a) Deny any facilities, services, financial aid or other benefits provided under the program or activity.
 - (b) Provide any facilities, services, financial aid or other benefits which are different or are provided in a different form from that provided to others under the program or activity.
 - (c) Subject to segregated or separate treatment in any facility in, or in any matter of process related to receipt of any service or benefit under the program or activity.
 - (d) Restrict in any way access to, or in the enjoyment of any advantage or privilege enjoyed by others in connection with facilities, services, financial aid or other benefits under the program or activity.

- (e) Treat an individual differently from others in determining whether the individual satisfies any admission, enrollment, eligibility, membership, or other requirement or condition which the individual must meet in order to be provided any facilities, services or other benefit provided under the program or activity as an employee.
 - (f) Deny an opportunity to participate in a program or activity as an employee.
- (3) SUBRECIPIENT may not utilize criteria or methods of administration which have the effect of subjecting individuals to discrimination on the basis of race, color, national origin, sex or disability, or have the effect of defeating or substantially impairing accomplishment of the objectives of the program or activity with respect to individuals of a particular race, color, national origin, sex or disability.
- (4) SUBRECIPIENT, in determining the site or location of housing or facilities provided in whole or in part with CDBG funds, may not make selections of such site or location which have the effect of excluding individuals from, denying them the benefits of, or subjecting them to discrimination on the ground of race, color, national origin, sex or disability, or which have the purpose or effect of defeating or substantially impairing the accomplishment of the objectives of the Civil Rights Act of 1964 and amendments thereto.
- (5) (a) In administering a program or activity funded in whole or in part with CDBG funds regarding which the SUBRECIPIENT has previously discriminated against persons on the ground of race, color, national origin, sex or disability, the SUBRECIPIENT must take affirmative action to overcome the effects of prior discrimination.
- (b) Even in the absence of such prior discrimination, a SUBRECIPIENT in administering a program or activity funded in whole or in part with CDBG funds should take affirmative action to overcome the effects of conditions which would otherwise result in limiting participation by persons of a particular race, color, national origin, sex or disability, to exclude individuals from participation in, to deny them the benefits of, or to subject them to discrimination under any program or activity to which CDBG funding applies, the SUBRECIPIENT has an obligation to

take reasonable action to remove or overcome the consequences of the prior discriminatory practice or usage, and to accomplish the purpose of the Civil Rights Act of 1964.

(c) A SUBRECIPIENT shall not be prohibited by this part from taking any eligible action to ameliorate any imbalance in services or facilities provided to any geographic area or specific group of persons within its jurisdiction where the purpose of such action is to overcome prior discriminatory practice or usage.

(6) Notwithstanding anything to the contrary in Sections A.10.a(1-5), nothing contained herein shall be construed to prohibit any SUBRECIPIENT from maintaining or constructing separate living facilities or rest room facilities for the different sexes. Furthermore, selectivity on the basis of sex is not prohibited when institutional or custodial services can properly be performed only by a member of the same sex as the recipients of the services.

b. Employment Discrimination.

(1) SUBRECIPIENT shall not discriminate against any employee or application for employment because of race, color, religion, sex, national origin, age or disability. SUBRECIPIENT shall take affirmative action to insure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, age or disability. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rate of pay or other forms of compensation and selection for training including apprenticeship. SUBRECIPIENT agrees to post in conspicuous places available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.

(2) SUBRECIPIENT shall, in all solicitations or advertisements for employees placed by or on behalf of SUBRECIPIENT, state that all qualified applications will receive consideration for employment without regard to race, color, religion, sex, national origin, age or disability.

(3) SUBRECIPIENT shall send to each labor union or representative of workers with which it has a collective bargaining agreement or other contractor

understanding, a notice to be provided by CITY'S contracting officers advising the labor union or workers' representative of SUBRECIPIENT'S commitments under Section 202 of Executive Order No. 11246 of September 14, 1965, and shall post copies of the notices in conspicuous places available to employees and applicants for employment.

- (4) SUBRECIPIENT shall comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- (5) SUBRECIPIENT shall furnish to the CITY all information and reports required by Executive Order No. 11246 of September 24, 1965, and by the related rules, regulations, and orders.
- (6) In the event of SUBRECIPIENT'S failure to comply with any rules, regulations, or orders required to be complied with pursuant to this Agreement, CITY may cancel, terminate, or suspend in whole or in part its performance and SUBRECIPIENT may be declared ineligible for further government contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, and such other sanctions as may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- (7) SUBRECIPIENT shall include the provisions of Section A.10.B, "Affirmative Action Policy," Paragraphs 1 through 6, in every subcontract or purchase order unless exempted by rules, regulations, or order of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. SUBRECIPIENT shall take such action with respect to any subcontractor or purchase order as the CITY may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event SUBRECIPIENT becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the CITY, SUBRECIPIENT may request the United States to enter into such litigation to protect the interests of the United States.

- (8) SUBRECIPIENT shall not discriminate on the basis of age in violation of any provision of the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.) or with respect to any otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794).

SUBRECIPIENT shall also provide ready access to and use of all CDBG fund assisted buildings and programs to qualified persons with disabilities in compliance with the Americans with Disabilities Act of 1990.

- (9) SUBRECIPIENT will provide a drug-free workplace by:
- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition.
 - (b) Establishing an ongoing drug-free awareness program to inform employees about:
 - 1) The dangers of drug abuse in the workplace.
 - 2) The grantee's policy of maintaining a drug-free workplace.
 - 3) Any available drug counseling, rehabilitation, and employee assistance programs.
 - 4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.
 - (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a).
 - (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:
 - 1) Abide by the terms of the statement.
 - 2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five (5) calendar days after such conviction.
 - (e) Notifying the agency, in writing, within ten (10) calendar days after receiving notice under subparagraph (d)(2) from an employee or

otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant.

- (f) Taking one of the following actions, within thirty (30) calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:
 - 1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended;
 - OR
 - 2) Requiring such employee to participate satisfactorily in a drug-abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a)-(f).
- (h) "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15).

"Conviction" means a finding of guilt (through a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the federal or state criminal drug statutes.

"Criminal drug statute" means a federal or nonfederal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance.

"Employee" means the employee of a SUBRECIPIENT directly engaged in the performance of work under this contract including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their

impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under this contract and who are not on the SUBRECIPIENT'S payroll. This definition does not include workers not on the payroll of the SUBRECIPIENT (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the payroll; or employees of SUBRECIPIENTS or subcontractors in covered workplaces).

- c. Remedies. In the event of SUBRECIPIENT'S failure to comply with any rules, regulations, or orders required to be complied with pursuant to this Agreement, the CITY may cancel, terminate, or suspend in whole or in part its performance and SUBRECIPIENT may be declared ineligible for further government contracts and any such other sanctions as may be imposed and remedies invoked as provided by law.
11. Ineligibility of Subrecipients of Contractors. SUBRECIPIENT shall not use CDBG funds directly or indirectly in its operations or to employ, award contracts to, or otherwise engage the services of, or fund any contractor during any period of debarment, suspension, or placement in ineligibility status of the SUBRECIPIENT or such contractor under the provisions of 24 CFR Part 24.
12. Conflict of Interest. In the procurement of supplies, equipment, construction and services by SUBRECIPIENT, the conflict of interest provisions in 2 CFR Part 200.317-326 and 24 CFR 570.611 shall apply.
13. Condition for Religious Organization. SUBRECIPIENT shall comply with all applicable conditions prescribed in 24 CFR 570.200(j) and by HUD for the use of CDBG funds by religious organizations if SUBRECIPIENT is a religious organization.
14. Suspension and Termination. In accordance with 24 CFR 85.43, suspension or termination may occur if SUBRECIPIENT materially fails to comply with any term of this Agreement and/or the award, of this Agreement and/or the award may be terminated for convenience in accordance with 24 CFR 85.44.
15. Reversion of Assets. Upon termination or expiration of the term of this Agreement, the SUBRECIPIENT shall transfer to the CITY any CDBG funds on hand at the time of such termination or expiration and any accounts receivable attributable to the use of CDBG funds. Any real property under the SUBRECIPIENT'S control that was acquired or improved in whole or in part with CDBG funds shall either be:

- a. Used to meet one of the national objectives stated in 24 CFR 570.208 until five (5) years after termination or expiration of this Agreement, or for such longer periods of time as determined to be appropriate by the CITY; or
 - b. Disposed of in a manner that results in the CITY'S being reimbursed in the amount of the current fair market value of the property less any portion of the value attributable to expenditures of non-CDBG funds for acquisition of, or improvement to, the property. Reimbursement to the CITY shall not be required after the period of time specified in Section A.15.a of this Agreement.
16. Independent Contractor. SUBRECIPIENT agrees that the performance of obligations hereunder are rendered in its capacity as an independent contractor and that it is in no way an employee or agent of the CITY.
17. Licensing. SUBRECIPIENT agrees to obtain and maintain all licenses, registrations, accreditations, and inspections from all agencies governing its operations. SUBRECIPIENT shall insure that its staff shall also obtain and maintain all required licenses, registrations, accreditations, and inspections from all agencies governing SUBRECIPIENT'S operations hereunder.
18. Inspection of Records. CITY and the United States government and/or their representatives shall have access for purposes of monitoring, auditing, and examining SUBRECIPIENT'S activities and performance, to books, documents and papers, and the right to examine records of SUBRECIPIENT'S subcontractors, bookkeepers and accountants, employees and participants in regard to said program. CITY and the United States government and/or their representative shall also schedule on-site monitoring at their discretion. Monitoring activities may also include, but are not limited to, questioning employees and participants in said program and entering any premises or any site in which any of the services or activities funded hereunder are conducted or in which any of the records of SUBRECIPIENT are kept. Nothing herein shall be construed to require access to any privileged or confidential information as set forth in federal or state law. SUBRECIPIENT agrees to provide notification of any audits or investigations, including copies of results, findings, and/or liens.

In the event SUBRECIPIENT does not make the above-referenced documents available within the City of Escondido, California, SUBRECIPIENT agrees to pay all necessary and reasonable expenses incurred by CITY in conducting any audit at the location where said records and books of account are maintained.

19. Assignability. SUBRECIPIENT shall not assign or transfer any interest in this Agreement, whether by assignment, delegation or novation, without the prior written consent of CITY; provided, however, that claims for money due or to become due to SUBRECIPIENT from CITY under this Agreement may be assigned to a bank, trust company or other financial institution, or to a trustee in bankruptcy, without such approval. Any assignment, delegation or novation other than as provided above shall be void and inoperative. Notice of any proper assignment or transfer shall be promptly furnished to CITY.

20. Hold Harmless.

- a. SUBRECIPIENT shall indemnify and save harmless CITY, its officers and employees, from and against any and all damages to property or injuries to or death of any person or persons, including property and employees or agents of CITY, and shall defend, indemnify and save harmless CITY, its officers, and employees from and against any and all claims, demands, suits, actions or proceedings of any kind or nature, including, but not by way of limitation, workers' compensation claims, resulting from or arising out of the negligent acts, errors or omissions of SUBRECIPIENT, its employees or subcontractors.
- b. SUBRECIPIENT, shall indemnify and save harmless CITY, its officers, and employees from and against any and all damages to property or injuries to or death of any person or persons, including property, and employees or agents of CITY, and shall defend, indemnify and save harmless CITY, its officers, and employees from and against any and all claims, demands, suits, actions or proceedings therefrom, resulting from or arising out of the intentional or malicious acts of SUBRECIPIENT, its employees or subcontractors.

21. Insurance.

- a. The SUBRECIPIENT shall secure and maintain at its own cost, for all operations, the following insurance coverage, unless reduced by the City Attorney:
 - (1) General liability insurance. Occurrence basis with minimum limits of \$1,000,000 each occurrence, \$2,000,000 General Aggregate, and \$1,000,000 Products/Completed Operations Aggregate; and
 - (2) Automobile liability insurance of \$1,000,000 combined single-limit per accident for bodily injury and property damage, unless waived as provided in 21(b) below; and

- (3) Workers' compensation and employer's liability insurance as required by the California Labor Code, as amended, or certificate of sole proprietorship; and
 - (4) Errors and Omissions professional liability insurance with minimum coverage of \$1,000,000.
- b. It is the parties' understanding that the use of a motor vehicle is not a primary subject of this Agreement. SUBRECIPIENT acknowledges that operating a motor vehicle is outside the scope of this Agreement and occurs only at the convenience of the SUBRECIPIENT. A waiver of automobile liability insurance is only effective if both sets of initials appear below, otherwise such insurance is required.

Acknowledged by SUBRECIPIENT _____

Waiver appropriate by CITY _____

- c. Each insurance policy required above must be acceptable to the City Attorney.
- (1) Each policy must provide for written notice within no more than thirty (30) days if cancellation or termination of the policy occurs. Insurance coverage must be provided by an A.M. Best's A- rated, class V carrier or better, admitted in California, or if non-admitted, a company that is not on the Department of Insurance list of unacceptable carriers.
 - (2) All non-admitted carriers will be required to provide a service of suit endorsement in addition to the additional insured endorsement.
 - (3) Both the General Liability and the Automobile Liability policies must name the CITY specifically as an additional insured under the policy on a separate endorsement page. The CITY includes its officials, employees, and volunteers. The endorsement must be ISO Form CG 20 10 11 85 edition or its equivalent for General Liability endorsements and CA 20 01 for Automobile Liability endorsements.
 - (4) The General Liability policy must include coverage for bodily injury and property damage arising from SUBRECIPIENT'S work, including its on-going operations and products-completed operations hazard.
 - (5) The General Liability policy must be primary and noncontributory and any insurance maintained by CITY is excess.

- d. In executing this Agreement, SUBRECIPIENT agrees to have completed insurance documents on file with the CITY within fourteen (14) days after the date of execution. Failure to comply with insurance requirements under this Agreement will be a material breach of this Agreement, resulting in immediate termination at CITY's option.

B. CITY OBLIGATIONS

1. Payment of Funds. CITY shall pay to SUBRECIPIENT from CDBG funds, when, if and to the extent received from HUD, amounts expended by SUBRECIPIENT in carrying out said program pursuant to this Agreement up to a maximum aggregate payment of \$45,000 in installments determined by CITY. Payment shall be made to SUBRECIPIENT through the submission of monthly invoices, in a form prescribed by CITY, detailing such expenses. CITY shall pay such invoices within thirty (30) days after receipt thereof, provided CITY is satisfied that such expenses have been incurred within the scope of this Agreement and that SUBRECIPIENT is in compliance with the terms and conditions of this Agreement, including 2 CFR Part 200 Subpart F.
2. Audit of Account. CITY shall include an audit of the account maintained by SUBRECIPIENT pursuant to Section A.8 of this Agreement in CITY'S annual audit of all CDBG funds pursuant to federal regulations found in Title 24 of the Code of Federal Regulations and other applicable federal laws and regulations.

C. MISCELLANEOUS PROVISIONS.

1. Termination of Agreement. CITY or SUBRECIPIENT may terminate this Agreement by giving written notice to the other party thirty (30) days prior to the effective date of termination. Additionally, the CITY shall have the right, in accordance with 24 CFR 85.43, to terminate this Agreement immediately or withhold payment of any invoice for failure of the SUBRECIPIENT to comply with the terms and conditions of this Agreement. Should the CITY decide to terminate this Agreement after a full evaluation of all circumstances has been completed, the SUBRECIPIENT shall, upon written request, have the right to an appeal process. A copy of the appeal process will be attached to any termination notice.


If the CITY finds that the SUBRECIPIENT has violated the terms and conditions of this Agreement, the SUBRECIPIENT may be required to:
 - a. repay all monies received from the CITY under this Agreement; and/or

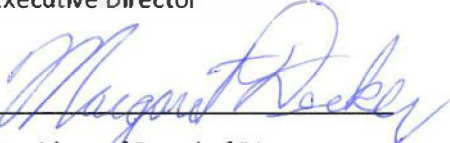
convenience of reference and shall be disregarded in the construction and interpretation of this Agreement.

7. Immigration Reform and Control Act of 1986. SUBRECIPIENT shall keep itself informed of and comply with the Immigration Reform and Control Act of 1986. SUBRECIPIENT affirms that as an employer in the State of California, all new employees must produce proof of eligibility to work in the United States within the first three days of employment and that only employees legally eligible to work in the United States will be employed on this public project. SUBRECIPIENT agrees to comply with such provisions before commencing and continuously throughout the performance of this Agreement.

IN WITNESS WHEREOF, CITY and SUBRECIPIENT have caused this Agreement to be executed by their duly authorized representatives.

SUBRECIPIENT

By  Date: 11-21-18
Executive Director


By  Date: Nov 21, 2018
President of Board of Directors
(above signatures must be notarized)

CITY OF ESCONDIDO

By  Date: 1/3/19
Bill Martin
Director of Community Development

By  Date: 12-28-2018
Eva Heter, Interim City Clerk

APPROVED AS TO FORM:
OFFICE OF THE CITY ATTORNEY
Michael R. McGuinness, City Attorney

By: 

State of California

County of San Diego

On this 21th day of November, 2018, before me, Karen L. White, Notary, personally appeared, **Margaret Decker, Board of Directors Chair, for Interfaith Community Services** who proved to me on the basis of satisfactory evidence to be the person(s) whose name is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature



(Seal)

State of California

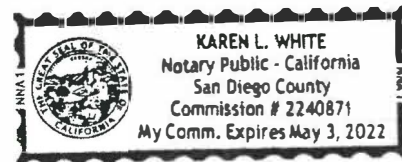
County of San Diego

On this 21th day of November, 2018, before me, Karen L. White, Notary, personally appeared, **Greg Anglea, Chief Executive Officer, for Interfaith Community Services** who proved to me on the basis of satisfactory evidence to be the person(s) whose name is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature



(Seal)

ATTACHMENT A
PROJECT WORKPLAN

Fiscal Year 2018-2019

Organization: Alliance for Regional Solutions

Project Title: Bridge to Housing Network

Goal Statement: To provide 180 homeless individuals with not only a safe haven, but also with the tools and motivation necessary to move them towards self-sufficiency and their maximum level of independent and responsible functioning.

By doing this, the Bridge to Housing Network works towards bridging clients out of homelessness and into their own permanent homes.

Objective: Three: By June 30, 2019, 50% of these homeless community members will exit to a stable housing destination.

Key Activities	Date
-Provide weekly case management and supportive services	July 1, 2018-June 30, 2019
-Assist clients with obtaining all required identification documents for housing	July 1, 2018-June 30, 2019
-Follow up weekly on client's individualized service plan, and monitor progress towards client goals around housing and self-sufficiency	July 1, 2018-June 30, 2019
-Provide referrals/placement to long term housing programs and advocate and help facilitate successful housing placement	July 1, 2018-June 30, 2019
-Provide referrals to community resources and supports as needed	July 1, 2018-June 30, 2019
-Provide access/referrals to employment services	July 1, 2018-June 30, 2019
-Provide job search assistance	July 1, 2018-June 30, 2019
-Conduct weekly case conferencing with all shelter staff to review client's barriers to achieving housing goals	July 1, 2018-June 30, 2019

If the proposed program has more than one objective, please submit a separate work plan form for each objective. You may wish to make a copy of this page prior to completion.

ATTACHMENT A
PROJECT WORKPLAN

Fiscal Year 2018-2019

Organization: Alliance for Regional Solutions

Project Title: Bridge to Housing Network

Goal Statement: To provide 180 homeless individuals with not only a safe haven, but also with the tools and motivation necessary to move them towards self-sufficiency and their maximum level of independent and responsible functioning.

By doing this, the Bridge to Housing Network works towards bridging clients out of homelessness and into their own permanent homes.

Objective: One: By June 30, 2019, the Bridge to Housing Network will provide shelter for a minimum of 180 homeless community members.

Key Activities	Date
Outreach to homeless populations and providers serving the homeless	July 1, 2018-June 30, 2019
Screen all applicants for eligibility	July 1, 2018-June 30, 2019
Complete VI-SPDAT Assessments and CES coordination for all clients	July 1, 2018-June 30, 2019
Provide shelter orientation and offer all eligible-related services	July 1, 2018-June 30, 2019

If the proposed program has more than one objective, please submit a separate work plan form for each objective. You may wish to make a copy of this page prior to completion.

ATTACHMENT A
PROJECT WORKPLAN

Fiscal Year 2018-2019

Organization: Alliance for Regional Solutions

Project Title: Bridge to Housing Network

Goal Statement: To provide 180 homeless individuals with not only a safe haven, but also with the tools
and motivation necessary to move them towards self-sufficiency and their maximum level of independent and responsible functioning.

By doing this, the Bridge to Housing Network works towards bridging clients out of homelessness and into their own permanent homes.

Objective: Two: By June 30, 2019, 90% of these homeless community members will be connected to case-managed
social services focused on permanent housing.

Key Activities	Date
-Offer weekly case management and supportive services	July 1, 2018-June 30, 2019
-Develop individualized service plan, identifying client goals around housing and self-sufficiency	July 1, 2018-June 30, 2019
-Assist clients with obtaining all required identification documents for housing	July 1, 2018-June 30, 2019
-Provide referrals/placement to long term housing programs	July 1, 2018-June 30, 2019
-Provide referrals to community resources and supports as needed	July 1, 2018-June 30, 2019
-Provide access/referrals to employment services	July 1, 2018-June 30, 2019
-Provide job search assistance	July 1, 2018-June 30, 2019
-Conduct weekly case conferencing with all shelter staff to review client's barriers to achieving housing goals	July 1, 2018-June 30, 2019

If the proposed program has more than one objective, please submit a separate work plan form for each objective. You may wish to make a copy of this page prior to completion.

ATTACHMENT B

Budget

Organization: Alliance for Regional Solutions

Fiscal Year 2018-2019

Project Title: Bridge to Shelter Network

ITEM	ESCONDIDO FUNDING	OTHER FUNDS		PROJECT TOTAL
		AMOUNT	SOURCE	
Personnel				
PERSONNEL Salaries: 1. Project Coordinator, \$4,300/month @ 5% for 12 months =\$2,580 2. Shelter Manager, \$4,350/month @ 5% for 12 months = \$ 2,610 3. Resident Coordinator(s), \$2,435/month @ 55% for 12 months = \$16,071 4. Case Manager, \$3,120/month @ 25 %@ for 12 months=\$9,360 5. Intake Coordinator, \$2,773/month @ 10% for 12 months = \$3,328 Benefits: 33% of salaries for personnel #1-5 Other Bridge to Housing Network Salaries and Benefits	2,580 2,610 16,071 9,360 3,328 11,051 0	49,020 49,590 13,149 28,080 30,048 56,545 603,524	Alliance for Regional Solutions (ARS), State ESG, EFSP, private donations, Funding from other North County cities	51,600 52,200 29,220 37,440 33,376 67,596 603,524
OPERATING EXPENSES: 1. Direct Client Supportive Services (meals, hygiene, bus passes) 2. Occupancy expenses and insurance 3. Other expenses Professional Services 1. Technology consulting	0 0 0 0	71,543 215,786 5,666 2,100	Alliance for Regional Solutions (ARS), State ESG, EFSP, private donations, Funding from other North County cities	71,543 215,786 5,666 2,100
Total	\$45,000	\$1,125,051		\$1,170,051

BUDGET NARRATIVE-BRIDGE TO HOUSING NETWORK

The total cost of providing bridge housing and related services through the Alliance for Regional Solutions and Haven House is \$1,171,051. This proposal respectfully requests \$74,963 in CDBG funding from the City of Escondido. Alliance for Regional Solutions has also applied and secured additional funding from other North County Cities to support the Bridge to Housing Network. Haven House is also funded by State ESG, San Diego Emergency Food and Shelter Program (EFSP), and private donations to Interfaith Community Services.

Expenses:

Personnel:

Salaries: Salaries and benefits include all shelter staff for all six shelters in the Bridge to Housing Network, a total of \$800,993. The full salaries for each of the positions included in this proposal is broken out below.

1. Project Coordinator - Provides administrative support to the Bridge to Housing Network and conducts on-site reviews to ensure compliance with contracts.
\$4,300/month @ 5% for 12 months = \$2,580. Full annual cost is \$51,600.
2. Shelter Manager - Provides day to day management and oversight for shelter
\$4,350/month @ 10% for 12 months = \$ 5,220. Full annual cost is \$52,200.
3. Resident Coordinator(s) - Provide operations support and overnight coverage
\$2,435/month @ 1.0 FTE for 12 months = \$29,220. Full annual cost is \$29,200.
4. Case Manager - Provides case management to shelter residents focused on permanent housing. The \$9,360 in case management funds will be allocated \$31.20 for each Escondido resident served by the shelters in the Bridge to Housing Network.
5. Intake Coordinator - Conducts screening and intakes for all potential and new shelter residents
\$2,773/month @ 30% for 12 months = \$9,983. Full annual cost is \$33,276.

Benefits:

Includes health and dental, social security, disability insurance, and life insurance. Estimated at 33% of salaries. $\$56,363 \times 0.33 = \$18,600$

Operating Expenses:

1. Direct Client Supportive Services (meals, hygiene, bus passes) - \$71,543 is the full annual cost for this line item.
2. Occupancy expenses and insurance - \$215,786 is the full annual cost for this line item.
3. Other expenses - \$5,666 is the full annual cost for the Bridge to Housing Network annual report .

Professional Services

1. Technology consulting - \$2,100 is the full annual cost for this line item.

AFFIRMATIVE ACTION PLAN

SUBRECIPIENT: Interfaith Community Services Inc.
STREET ADDRESS: 550 West Washington Avenue
CITY, STATE, ZIP: Escondido CA 92025
TELEPHONE NUMBER: 760-489-6380
IRS/ID: 95-3837714

1. The SUBRECIPIENT named above is committed to a policy of Affirmative Action to ensure Equal Employment Opportunity in response to Executive Order 11246 and relevant requirements adopted by the City.
2. The official designated by the named SUBRECIPIENT to be Equal Employment Officer is: Dennis Haggard.
3. The named SUBRECIPIENT will document fully its affirmative actions which will be at least as extensive as the following:
 - a. Ensure and maintain a working environment free of harassment, intimidation, and coercion at all sites and in all facilities at which the SUBRECIPIENT's employees are assigned to work. The SUBRECIPIENT, where possible, will assign two (2) or more women to each construction project. The SUBRECIPIENT shall specifically ensure that all foremen, superintendents, and other on-site supervisory personnel are aware of, and carry out, the SUBRECIPIENT's obligation to maintain such a working environment, with specific attention to minority or female individuals working at such sites or in such facilities.
 - b. Establish and maintain a current list of minority and female recruitment sources, provide written notification to minority and female recruitment sources and to community organizations when the SUBRECIPIENT or its unions have employment opportunities available and maintain a record of the organizations' responses.
 - c. Maintain a current file on the names, addresses and telephone numbers of each minority and female off-the-street applicant and minority organization and of what action was taken with respect to each such individual. If such individual was sent to the union hiring hall for referral and was not referred back to the SUBRECIPIENT by the union or, if referred, not employed by the SUBRECIPIENT, this shall be documented in the file with the reason therefor, along with whatever additional actions the SUBRECIPIENT may have taken.
 - d. Provide immediate written notification to the Director when the union or unions with which the SUBRECIPIENT has a collective bargaining agreement has not referred to the SUBRECIPIENT a minority person or woman sent by the SUBRECIPIENT, or when the SUBRECIPIENT has

AFFIRMATIVE ACTION PLAN

other information that the union referral process has impeded the SUBRECIPIENT's efforts to meet its obligations.

- e. Develop on-the-job training opportunities and/or participate in training programs for the area which expressly include minorities and women, including upgrading programs and apprenticeship and trainee programs relevant to the SUBRECIPIENT's employment needs, especially those programs funded or approved by the Department of Labor. The SUBRECIPIENT shall provide notice of these programs to the sources compiled under (b) above.
- f. Disseminate the SUBRECIPIENT's Equal Employment Opportunity policy by providing notice of the policy to unions and training programs and requesting their cooperation in assisting the SUBRECIPIENT in meeting its Equal Employment Opportunity obligations; by including it in any policy manual and collective bargaining agreement; by publicizing it in the company newspaper, annual report, etc.; by specific review of the policy with all management personnel and with all minority and female employees at least once a year and by posting the company Equal Employment Opportunity policy on bulletin boards accessible to all employees at each location where construction work is performed.
- g. Review, at least annually, the company's Equal Employment Opportunity Policy and Affirmative Action obligations under these Specifications with all employees having any responsibility for hiring, assignment, layoff, termination or other employment decisions including specific review of these items with on-site supervisory personnel such as Superintendents, General Foremen, etc., prior to the initiation of construction work at any job site. A written record shall be made and maintained identifying the time and place of these meetings, persons attending, subject matter discussed and disposition of the subject matter.
- h. Disseminate the SUBRECIPIENT's Equal Employment Opportunity policy externally by including it in any advertising in the news media, specifically including minority and female news media and providing written notification to and discussing the SUBRECIPIENT's Equal Employment Opportunity policy with other SUBRECIPIENTS and Subcontractors with whom the SUBRECIPIENT does, or anticipates doing business.
- i. Direct its recruitment efforts, both oral and written, to minority, female and community organizations, to schools with minority and female students and to minority and female recruitment and training organizations serving the SUBRECIPIENT's recruitment area and employment needs. Not later than one (1) month prior to the date for the acceptance of applications for apprenticeship or other training by any recruitment source, the SUBRECIPIENT shall send written notification to organizations such as the above, describing the openings, screening procedures and tests to be used in the selection process.
- j. Encourage present minority and female employees to recruit other minority persons and women and where reasonable, provide after-school, summer

AFFIRMATIVE ACTION PLAN

and vacation employment to minority and female youth, both on the site and in other areas of a SUBRECIPIENT's workforce.

- k. Validate all tests and other selection requirements where there is an obligation to do so.
 - l. Conduct, at least annually, an inventory and evaluation at least of all minority and female personnel for promotional opportunities and encourage these employees to seek or to prepare for, through appropriate training, etc., such opportunities.
 - m. Ensure that seniority practices, job classifications, work assignments and other personnel practices do not have a discriminatory effect by continually monitoring all personnel and employment-related activities to ensure that the Equal Employment Opportunity policy and the SUBRECIPIENT's obligations under these Specifications are being carried out.
 - n. Ensure that all facilities and company activities are non-segregated except that separate and single-user toilet and necessary changing facilities shall be provided to assure privacy between the sexes.
 - o. Document and maintain a record of all solicitations of offers for subcontracts from minority and female Construction SUBRECIPIENTs and Suppliers, including circulation of solicitations to minority and female SUBRECIPIENT Associations and other business associations.
 - p. Conduct a review, at least annually, of all supervisors' adherence to and performance under the SUBRECIPIENT's Equal Employment Opportunity policy and Affirmative Action obligations.
4. SUBRECIPIENTs and SubSUBRECIPIENTs shall maintain all required records for a period of three years, or until audited, and permit access by City to all such records.

Signed: _____

Equal Employment Officer

Print: _____

Dated: _____

12/13/2018

Signed: _____

Authorized Officer/Title

Print: _____

Dated: _____

12/13/18

CERTIFICATION FOR CONTRACTS: HUD SECTION 3 REGULATIONS

THE CONTRACTOR, SUBCONTRACTOR, SUBRECIPIENT, OWNER, DEVELOPER, NONPROFIT, OR SERVICE PROVIDER BY HIS/HER SIGNATURE(S) AFFIXED HERETO DECLARES UNDER PENALTY OF PERJURY OR NON-COMPLIANCE ENFORCEMENT THAT:

- A. The work to be performed under this contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701(u) (Section 3). The purpose of Section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by Section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.
- B. The parties to this contract agree to comply with HUD's regulations in 24 CFR part 135, which implement Section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 135 regulations.
- C. The contractor agrees to send to each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the contractor's commitments under this Section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the Section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.
- D. The contractor agrees to include this Section 3 clause in every subcontract subject to compliance with regulations in 24 CFR part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this Section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR part 135. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR part 135.
- E. The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR part 135 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR part 135.
- F. Noncompliance with HUD's regulations in 24 CFR part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.

- G. With respect to work performed in connection with Section 3 covered Indian housing assistance, section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450e) also applies to the work to be performed under this contract. Section 7(b) requires that to the greatest extent feasible (i) preference and opportunities for training and employment shall be given to Indians, and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprises. Parties to this contract that are subject to the provisions of Section 3 and section 7(b) agree to comply with Section 3 to the maximum extent feasible, but not in derogation of compliance with section 7(b).

11-21-18
Date


Contractor's/Officer's Signature
(notary required)

Date

Greg Anglea
Chief Executive Officer
Print Contractor's/Officer's Name and Title

Project

Note: The person signing must be authorized by owner, developer or contractor to carry out the Contractor's Section 3 Area Economic Opportunity Plan.

State of California

County of San Diego

On this 21th day of November, 2018, before me, Karen L. White, Notary, personally appeared, **Greg Anglea, Chief Executive Officer, for Interfaith Community Services** who proved to me on the basis of satisfactory evidence to be the person(s) whose name is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature



(Seal)



**Request for Taxpayer
Identification Number and Certification**

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Interfaith Community Services, Inc	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input checked="" type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ► _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>
5 Address (number, street, and apt. or suite no.) See instructions. 550 W Washington Ave	Requester's name and address (optional)
6 City, state, and ZIP code Escondido, CA 92025	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
				-				-	
or									
Employer identification number									
9	5	-	3	8	3	7	7	1	4

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ► <i>John Sten, CFO</i>	Date ► <i>8/6/18</i>
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



CERTIFICATE OF LIABILITY INSURANCE

INTER-6

OP ID: MT

DATE (MM/DD/YYYY)

07/26/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER North County Insurance P. O. Box 907 Escondido, CA 92033-0907 House Account		CONTACT NAME: House Account PHONE (A/C No. Ext): 760-745-9511 FAX (A/C No.): 760-745-9157 E-MAIL ADDRESS:	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Philadelphia Indemnity Ins. Co	
		INSURER B: Beazley Insurance	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X		PHPK1855769	08/01/2018	08/01/2019	EACH OCCURRENCE \$ 1,000,000
A	<input checked="" type="checkbox"/> Sexual Misconduct			PHPK1855769	08/01/2018	08/01/2019	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input checked="" type="checkbox"/> Each Occ/Agg			PHPK1855769			MED EXP (Any one person) \$ 10,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC						PERSONAL & ADV INJURY \$ 1,000,000
	OTHER:						GENERAL AGGREGATE \$ 3,000,000
							PRODUCTS - COMP/OP AGG \$ 3,000,000
							\$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY ANY AUTO <input checked="" type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			PHPK1855769	08/01/2018	08/01/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE			PHUB640154	08/01/2018	08/01/2019	EACH OCCURRENCE \$ 4,000,000
	DED <input checked="" type="checkbox"/> RETENTION \$ 10,000						AGGREGATE \$ 4,000,000
							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
A	Professional			PHPK1855769	08/01/2018	08/01/2019	Occ/Agg 1M/3M
B	Cyber			W22FE0180101	08/01/2018	08/01/2019	Occ/Agg 2M/2M

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Escondido, its officials, employees and volunteers are named as additional insured per attached form CG 2010

CERTIFICATE HOLDER**CANCELLATION**

CITY OF E City of Escondido Community Services Dept. 201 N Broadway Escondido, CA 92025	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Mona Thomas

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – OWNERS, LESSEES OR
CONTRACTORS – SCHEDULED PERSON OR
ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location(s) Of Covered Operations
City of Escondido City Clerks Office	
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. Section II -- Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

C. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or

2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.



NORTH04

QP ID: VP

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/29/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Rancho Mesa Insurance Services 250 Riverview Parkway #401 Santee, CA 92071		619-937-0164		CONTACT Sam Brown NAME: PHONE (A/C, No, Ext): 619-937-0164 FAX (A/C, No): 619-937-0168 E-MAIL ADDRESS:		
INSURED Interfaith Community Services 550 W. Washington Escondido, CA 92025		INSURER(S) AFFORDING COVERAGE				NAIC #
		INSURER A: Zenith Insurance Company				13269
		INSURER B:				
		INSURER C:				
		INSURER D:				
		INSURER E:				
INSURER F:						

COVERAGES

CERTIFICATE NUMBER: 1

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR I TO	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	Z135124501	07/01/2018	07/01/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: OPERATIONS OF THE NAMED INSURED AS CERTIFICATE HOLDERS INTEREST MAY APPEAR SUBJECT TO POLICY TERMS, CONDITIONS AND EXCLUSIONS.

CERTIFICATE HOLDER	CANCELLATION
CITY OF ESCONDIDO ATTN: COMMUNITY SERVICES DEPARTMENT 201 N. BROADWAY ESCONDIDO, CA 92025	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE



IRS Department of the Treasury
Internal Revenue Service

P.O. Box 2508, Room 4010
Cincinnati OH 45201

In reply refer to: 4077550286
June 03, 2013 LTR 4168C 0
95-3837714 000000 00

00032869

BODC: TE

INTERFAITH COMMUNITY SERVICES INC
550 W WASHINGTON AVENUE
ESCONDIDO CA 92025-1643

Employer Identification Number: 95-3837714
Person to Contact: Vaida Singleton
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Mar. 08, 2013, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in February 1984.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

4077550286
June 03, 2013 LTR 4168C 0
95-3837714 000000 00
00032870

INTERFAITH COMMUNITY SERVICES INC
550 W WASHINGTON AVENUE
ESCONDIDO CA 92025-1643

If you have any questions, please call us at the telephone number
shown in the heading of this letter.

Sincerely yours,

A handwritten signature in cursive script that reads "Cindy Thomas".

Cindy Thomas
Manager, EO Determinations



RESOLUTION OF THE BOARD OF DIRECTORS

OF

INTERFAITH COMMUNITY SERVICES, INC.

Authorized Signatory for Contracts & Financial Instruments

The Board of Directors of Interfaith Community Services Inc., at the monthly Board of Directors meeting held on November 28, 2018, hereby resolves to authorize Greg Anglea, Chief Executive Officer to sign grant and contract proposals, execute contracts, amendments to contracts, adjustment requests, sign checks and manage financial accounts on behalf of Interfaith Community Services Inc. Signed copies of any resolutions shall be included in the next regularly scheduled board package.

Rev. Margaret Decker
Chair, Board of Directors

11/30/18
Date

Mitchell Dubick
Secretary, Board of Directors

11/30/18
Date

Greg Anglea
Chief Executive Officer

11/30/18
Date



RESOLUTION OF THE BOARD OF DIRECTORS

OF

INTERFAITH COMMUNITY SERVICES, INC.

Authorized Signatory for Contracts & Financial Instruments

The Board of Directors of Interfaith Community Services Inc., at the monthly Board of Directors meeting held on November 28, 2018, hereby resolves to authorize the Chair of the Board to sign grant applications brought forward by the Chief Executive Officer, on behalf of full Board of Directors when timing does not allow for full board review at a regularly scheduled board meeting. Signed copies of any resolutions shall be included in the next regularly scheduled board package. When feasible, such grant applications will also be reviewed by an appropriate board committee.

Rev. Margaret Decker
Chair, Board of Directors

11/30/18

Date

Mitchell Dubick
Secretary, Board of Directors

11/30/18

Date

Greg Anglea
Chief Executive Officer

11/30/18

Date



BOARD OF DIRECTORS

Updated September 2018

Chair

General Membership Chair

Reverend Meg Decker

Trinity Episcopal Church in Escondido
Escondido Faith Leaders' Council
University of Nevada

Immediate Past Chair

Silas Harrington

Community Lutheran Church in Escondido
Law Offices of Silas Harrington
University of Washington School of Law

Vice Chair

Gary Luoto

San Dieguito Boys and Girls Club
San Diego Chapter of the US Naval Academy
Alumni Association

Treasurer

Finance Committee Chair

Gene Evenskaas

Bank of America
US Treasury's Office of Technical Assistance
CEO and Founding Partner of Diablo Capital
Funding LLC.
Core Securities and Global Capital Markets Group
Carroll College
Harvard Business School

Secretary

Development Committee Chair

Mitchell Dubick, J.D., LL.M.

Yale University
Case Western Reserve University
Georgetown University
Chairman of the Board of Trustees of Seacrest
Village of San Diego Senior Community Centers
Chairman of Second Chance
National Executive Committee Member of the
Anti-Defamation League
Board Trustee of the San Diego Museum of Man

Investment Committee Chair

Lisa Brinig, CFP

Mariner Wealth Advisors, San Diego
University of Kansas
San Diego State University

Audit Committee Chair

Paul Polito

Polito Eppich Associated LLP, CPAs
Loyola Marymount University
Palomar College Foundation
St. Stephen's Catholic Community
North County Trade Tech High School
New Haven Youth and Family Services
John Paul the Great Catholic University

Governance Committee Chair

Kate McKone-Sweet, Ph.D.

HERS Wellesley Institute
University of Virginia Darden School of Business
University of Virginia, Darden Graduate School of
Business Administration
Schlesinger Fund for Global Healthcare
Professor of Operations Management at
Babson College
St. Bartholomew's Episcopal Church

Programs Committee Chair

Laurie Burt

The Church of Jesus Christ of Latter-day Saints,
Humanitarian Specialist
University of Utah
Past Board member, Charity Visions
Board Member, The Moran Eye Institute

Faith Leaders Council Chair

The Reverend Kadri Webb

St. John Missionary Baptist Church
University of Maryland Baltimore County
Samuel DeWitt Proctor School of Theology at the
Virginia Union University

Member

Christine Carrick

Owner/Director, Youngdale Mfg. Corp.
National University
San Diego State University
University of California Los Angeles
Past President, Palomar College Foundation
Palomar College President's Associates
Past Board Member, San Marcos
Boys and Girls Club
Palomar College Presidents Associates

Member**Zeynep Ilgaz**

Founder, President & CEO, Confirm BioSciences
 San Diego State University
 National Institutes of Health Commercialization
 Assistance Program
 Entrepreneur Society and San Diego State
 University

Member**Manuel E. "Manny" Martinez**

Founder and Senior Associate Martinez & Winter
 San Diego State University

Member**Stephen Smith**

Partner, Lewis Brisbois Bisgaard & Smith
 University of San Diego School of Law
 University of San Diego
 Adjunct Professor of Law at
 Thomas Jefferson School of Law

Member**Carol J. Brooks**

Rising Star Missionary Baptist Church
 Kent State University
 San Jose State University
 Community Healthcare Alliance Committee
 North County African American
 Women's Association
 Women's Community Club
 Past Board Member Vista Community Clinic
 Past Board Member KOCT Community Television

Member**John Byers**

Purdue University
 Indiana University Kelley School of Business
 Chief Information Officer of Nordson Corporation

Member**Diana VanDuzer**

Village Community Presbyterian USA Church
 Northwest Assistance Ministries

Member**Christine Weigel Schwann**

University of St. Thomas St. Paul, MN
 Certified Alcohol and Drug Counselor (CADAAC I)
 Member (California Consortium of Addiction
 Programs and Professionals (CCAPP)
 National Association of Social Workers
 Hope in the Streets Maranatha Chapel
 Lutheran Women's Missionary Society
 Summit for Stem Cells
 Wounded Warrior Project
 Westmont College President's Club
 United States Tennis Association Representative

BUSINESS LICENSE

CITY OF ESCONDIDO

The business named below is granted this license pursuant to the provisions of the Escondido Municipal Code to engage in, carry on, or conduct the business, trade, calling or occupation described below. Issuance of this license is not an assurance the proposed use conforms to city zoning or other regulations and shall not relieve the licensee of compliance with building, zoning, fire, or other ordinances of the City or the State of California, nor shall issuance be deemed a waiver of past or future violations of such laws, nor constitute a barrier to pursuit of appropriate legal action against the license holder for such violations. Licenseholder shall renew the license before the expiration date.

Description: 027-CIVIC/FRATERNAL/NON-P

Business Name: Interfaith Community Services

Business Location: 550 W WASHINGTON AVE
ESCONDIDO, CA 92025

Business Owner: Greg Anglea

Interfaith Community Services
550 W Washington Ave

Escondido, CA 92025

TO BE POSTED IN A CONSPICUOUS PLACE

Business License Number: 149069

Effective Date: May 21, 2018

Expiration Date: May 31, 2019

City of Escondido Community Development Department

By:

Bill Martin

Bill Martin, Director of Community Development

NOT TRANSFERABLE

Karen Youel

From: Greg Anglea <ganglea@interfaithservices.org>
Sent: Thursday, December 27, 2018 3:05 PM
To: Karen Youel
Cc: MaryLynn McCorkle; Karen White
Subject: RE: Interfaith contract - CDBG

Karen,

I have reviewed and approve this change.

Thank you,
Greg Anglea

From: Karen Youel [mailto:Kyouel@escondido.org]
Sent: Thursday, December 27, 2018 2:41 PM
To: Greg Anglea <ganglea@interfaithservices.org>
Cc: MaryLynn McCorkle <mmccorkle@regionalsolutions.net>; Karen White <kwhite@interfaithservices.org>
Subject: RE: Interfaith contract - CDBG
Importance: High

Greg,

As we discussed, I have changed the recipient from the Alliance to Interfaith for the Alliance. This will clarify contractual obligations and allow appropriate insurance. Please review and confirm whether you accept this version of the contract.

Best,
Karen Youel
Housing & Neighborhood Services Manager
City of Escondido
760-839-4518
KYouel@escondido.org



From: Greg Anglea <ganglea@interfaithservices.org>
Sent: Wednesday, December 26, 2018 5:48 AM
To: Karen Youel <Kyouel@escondido.org>
Cc: MaryLynn McCorkle <mmccorkle@regionalsolutions.net>; Karen White <kwhite@interfaithservices.org>
Subject: Re: Interfaith contract - CDBG

Yes let's talk this week.

How about tomorrow, Thursday 12/27 at 2pm? You can call my cell at 858-336-4526, or if preferred I can call you.

Karen from my office can offer other times if needed. MaryLynn is away this week otherwise I'd ask her to join too.

Thank you for reaching out on this issue. I look forward to discussing and resolving!

Greg

Sent from my mobile device

On Dec 24, 2018, at 4:25 PM, Karen Youel <KYouel@escondido.org> wrote:

Greg,

I was hoping to chat with you for a couple of minutes this week (if possible, if you are on vacation, I'm very happy for you). I think we can find a solution pretty quickly (and everyone wants to). I've been chatting with my attorney about the CDBG contracts and he is concerned about the Alliance contract. I explained to him that Interfaith acts as the fiscal sponsor for the Alliance. He remains concerned about liability. It boils down to wanting to have the contract and the insurance in the same entity name.

I am assuming that the Alliance is an unincorporated nonprofit associate (<https://www.nolo.com/legal-encyclopedia/what-an-unincorporated-nonprofit-association.html>). Which has worked for many years. But with today's conversations, I'm suddenly more concerned about the status of the organization if we have a full-time employee and are doing a fair amount of fundraising.

Best,
Karen Youel
<image002.png>Housing & Neighborhood Services Manager
City of Escondido
760-839-4518
KYouel@escondido.org

Alliance For Regional Solutions

Contracts Checklist

- Contract
- Project Work Plan (Attachment A of the contract)
- Project Budget and Budget Narrative (Attachment B of the contract)
- Affirmative Action Policy
- Section 3 Certification ****Please Note the contract and the Section 3 Notification require a notarized signature**
- IRS Form W-9

In addition, the following required documentation must be completed and returned in order to proceed with contract execution:

- Insurance Certificate (as indicated in contract; Insurance Guidelines attached)
 - IRS letter verifying 501c(3) status
 - Agency's current list of Board of Directors
 - Letter from Board designating authorized agent for contract execution
 - Proof of City of Escondido business license
 - Bylaws
- By ~~the~~ agreement + insurance
w/ same entity.
revised. Interfaith for
the Alliance*