

Final Deliverables Grading Report

Student Name: Luis Medina

Project Name: Actively Seeking Entry-Level IT Support Opportunities

Grading Date: 12/09/2025

Total Score: 104.0 / 140 points (74.3%)

1. Closure Website (85 points)

1.1 Overall Website

URL is clean and professional	2.0 / 2
Content is well organized and logically structured	5.0 / 5
Website is easy to navigate	3.0 / 3
Visually professional and polished / consistent styling	5.0 / 5

1.2 Project Charter

Content is well organized and logically structured	3.0 / 3
All information aligns across sections (no contradictions)	3.0 / 3
Scope	1.5 / 1.5
Stakeholder Register	0.0 / 1.5
Budget Estimation	0.0 / 1.5
Deliverables	1.5 / 1.5
Methodology Diagram	0.0 / 1.5
Project Tool Selection	0.0 / 1.5

Comments:

I did not see the stakeholder register, budget estimation, methodology diagram, and project tool selection artifacts attached to your project charter.

1.3 Status Report

Timeframe	0.0 / 1
Issues & Risks	0.0 / 1

Comments:

I did not see the required status reports attached to your project charter.

1.4 Project Closure Document

Content is well organized and logically structured	0.0 / 1
Document is easy to navigate	0.0 / 1
Project Information	0.0 / 2
Deliverables Summary	0.0 / 4
Change Log	0.0 / 1
Performance Analysis	0.0 / 1
Stakeholder Management	0.0 / 1
Risk and Issue Summary	0.0 / 1
What Went Well	0.0 / 1
What Didn't Go Well	0.0 / 1
What Would You Do Differently	0.0 / 1

Lessons Learned Register	0.0 / 1
Key Takeaways	0.0 / 1
Formal Sign-Off	0.0 / 1
Recognition	0.0 / 1
What's Next	0.0 / 1

Comments:

I did not see the required project closure document attached to your project charter.

1.5 STAR Stories

STAR Story #1	2.0 / 2
STAR Story #2	2.0 / 2
STAR Story #3	2.0 / 2
STAR Story #4	2.0 / 2
STAR Story #5	2.0 / 2

1.6 Stakeholder Interview Documentation

Interview #1	3.0 / 3
Interview #2	3.0 / 3
Interview #3	3.0 / 3
Interview #1	2.0 / 2
Interview #2	2.0 / 2
Interview #3	2.0 / 2

Section Total: 49.0 / 77

2. Stakeholder Interview Recordings (15 points)

Question A: How do you use project management in your life or job?	5.0 / 5
Question B: What advice do you have for me and my classmates who are learning project management?	5.0 / 5
Question C: What qualities do you look for in people you hire or work with?	5.0 / 5

Section Total: 15.0 / 15

3. Bite-Sized Lessons (25 points)

Selected a relevant project management topic	5.0 / 5
Informational	10.0 / 10
Engaging	10.0 / 10

Section Total: 25.0 / 25

4. Peer Reviews (15 points)

Received peer feedback from Classmate 1	3.8 / 3.75
Received peer feedback from Classmate 2	3.8 / 3.75
Provided thoughtful peer feedback to Classmate 1	3.8 / 3.75
Provided thoughtful peer feedback to Classmate 2	3.8 / 3.75

Section Total: 15.0 / 15