

Filter and page shortcuts

PAGE NAVIGATION SHORTCUTS			
Show or hide keyboard shortcuts		shift	?
Go to next page	alt	shift	→
Go back to prior page	alt	shift	←
Go to first page	alt	shift	↓
Go to last page	alt	shift	↑
Show visible table columns menu	alt	shift	m

FILTER SHORTCUTS			
Select envelope # filter	alt	shift	e
Select bulk # filter	alt	shift	b
Select queues # filter	alt	shift	q
Select case types # filter	alt	shift	t
Select organizations # filter	alt	shift	o
Select case # filter	alt	shift	c
Select date range # filter	alt	shift	d
Select filing codes filter	alt	shift	i
Select locations filter	alt	shift	l
Select reviewers # filter	alt	shift	v
Apply filters	alt	shift	a
Abort filter changes	alt	shift	x
Reset all filters	alt	shift	r

Envelope review shortcuts

ENVELOPE INFORMATION			
View all information	alt	shift	l
View envelope information	alt	shift	e
View filing information	alt	shift	i
View case information	alt	shift	c
View party information	alt	shift	p
View fees and payment information	alt	shift	f
View service contact information	alt	shift	s

ENVELOPE ACTIONS			
Accept filing	alt	shift	a
Reject filing	alt	shift	r
End review	alt	shift	n
Forward envelope	alt	shift	w

DOCUMENT ACTIONS			
Toggle document dropdown	alt	shift	d
Toggle document thumbnail panel	alt	shift	t
Zoom in document	alt	shift	+
Zoom out document	alt	shift	-