**Administrator Removes Former Employees System Access**

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| **Title** | As the system Administrator, I want to Remove a former Employees Access to the stores system to ensure that only current employees have access. |
| **Primary Actor** | Administrator. |
| **Stakeholders & Interest** | The Administrator wants to remove a former employees access to the system.  Current Employees want to ensure that they still have access to the system. |
| **Preconditions** | The Administrator has their access credentials to the system and that they know which employee that they wish to remove access to. |
| **Postconditions** | The former Employees’ access to the system is removed. |
| **Main Success Scenario** | 1. Administrator logs into the system using their unique login credentials.  2. Administrator navigates into User Accesses and Privileges within the system.  3. Administrator finds the former employee within the list of Users.  4. Administrator removes the former employees system access permissions. |
| **Extensions** | 1a. Administrator forgets / loses their access credentials.  3a. Administrator is unable to locate employee in the Users list.  4a. Administrator does not remove all the former employee’s system access. |
| **Special Requirements** | Ensure that the administrator preforming the access removal has appropriate authentication and is also authorized to remove the employee from the system. |
| **Technology & Variation List** | 2a. Administrator navigates into the Employee Roster.  2a1. Administrator finds the former employee from the list.  2a2. Administrator goes to the employee’s system profile.  2a3. Administrator selects the option to change accesses and privileges.  2a4. Administrator removes the former employee’s system access permissions. |
| **Frequency** | Unknown; Would have to check with stores employment history. |
| **Open Issues** | Do we want to track when an employee’s accesses have been changed in a report? This could help keep records of when accesses were granted or removed.  Do we want this whole process to be automated when an employee leaves the company? |