STEPS IN CREATING THE DATA FILE:

Using Microsoft Excel to Create The File

- a) File must contain three (3) portions: HEADERS, DETAILS, CONTROLS. The first row must contain the **HEADERS.** (Please see the **HEADERS** portion of Technical Annex "A")
- The succeeding rows, the number of which depends upon the number of payees/employees, should contain DETAILS. (If you have fifty (50) payees/employees for a particular schedule, there should be fifty (50) DETAILS lines). Follow the format outlined in the DETAILS portion for the applicable form/schedule of Technical Annex "A".
- c) The last row should contain the CONTROLS. Please refer to the CONTROLS portion of the applicable form/schedule in Technical Annex "A".
- d) Do not use header column names.
- e) Follow the column sequence and the specified field format.
- All information must **not** contain any special characters (commas, apostrophes, quotes, colons and periods). Periods can only be used in amount fields when serving as decimal points.
- g) All amounts must not contain commas or special characters except decimal point for the centavos. The amount "P 123,456,789.12" should be encoded as 123456789.12. If the amount field pertains to a null or a blank value, encode the value as zero, as in "0", i.e., zero when blank.
- h) The following information should be formatted with leading zeros (0), if necessary:

Example: If Branch Code is 1, it should appear as **0001** (**not as 1**)

If Return Period is December 31, 2000, it should appear as 12/31/2008 (not as

12/31/08)

- Save the filename as a Comma Separated Value file (999999999.CSV, where 99999999 is the first eight (8) digits of the Withholding Agent's TIN) and not as an EXCEL file (99999999.xls)
- Close the Excel session and open 99999999.csv using NotePad or WordPad. Save 99999999.csv as 99999999.s99, where 99999999 is the first eight (8) digits of the Withholding Agent's TIN, and s99 is replaced using the following convention:

s3	Schedule 3, Form 1604E
s4	Schedule 4, Form 1604E
s5	Schedule 5, Form 1604CF
s6	Schedule 6, Form 1604CF
s71	Schedule 7.1, Form 1604CF
s72	Schedule 7.2, Form 1604CF
s73	Schedule 7.3, Form 1604CF
s74	Schedule 7.4, Form 1604CF
s75	Schedule 7.5, Form 1604CF

Page 1 of 18 Technical Specifications: Form 1604CF ALPHALIST (July 2008 ENCS)

II. **Using Other Formats to Create the File**

- Follow steps a-h of Part I. a)
- Separate each column with a comma. b)
- Save the file as 99999999. s99, where 99999999 is the first eight (8) digits of the Withholding c) Agent's TIN, and s99 is replaced using the following convention:

s3			Schedule 3, Form 1604E
s4			Schedule 4, Form 1604E
s5			Schedule 5, Form 1604CF
s6			Schedule 6, Form 1604CF
s71			Schedule 7.1, Form 1604CF
s72			Schedule 7.2, Form 1604CF
s73			Schedule 7.3, Form 1604CF
s74			Schedule 7.4, Form 1604CF
s75			Schedule 7.5, Form 1604CF

III. **Diskette Labelling and Submission**

- Use a sticker label when labelling the outside part of the CD/diskette. Indicate the Form Type Code, a) Schedule Number, Return Period, TIN, Registered Name and Branch Code of the Withholding Agent.
- b) Each CD/diskette may contain several files as may be accommodated in the CD/diskette, provided that the file-naming standard outlined in <u>I-i</u> and <u>II-c</u> is strictly followed.
- c) CDs/Diskettes submitted should be accompanied by a duly accomplished Information Return and Transmittal Form (Annex "C").

Technical Specifications: Form 1604CF ALPHALIST (July 2008 ENCS) Printed: 01/27/09

1604CF (July 2008 ENCS) ANNUAL INFORMATION RETURN OF INCOME TAX WITHHELD ON COMPENSATION AND FINAL WITHHOLDING TAXES

NOTE: Shaded areas contain ACTUAL VALUES.

Header:

		TYPE	WIDTH	FORMAT	DESCRIPTION
	FIELD NAME				
1.	FTYPE_CODE	TEXT	7	H1604E or	Form type code
				H1604CF	
2.	TIN	TEXT	9	99999999	Employer's TIN
3.	BRANCH_CODE	TEXT	4	9999	Employer's Branch Code
4.	RETRN_PERIOD	DATE	10	MM/DD/YYYY	Return Period

SCHEDULE 5 Alphabetical List of Payees subject to Final Withholding Tax (Reported under Form 2306)

Details:

	FIELD NAME	TYPE	WIDTH	FORMAT	DESCRIPTION
1.	SCHEDULE_NUM	TEXT	4	D5	Schedule number
2.	FTYPE_CODE	TEXT	6	1604CF	Form Type
3.	TIN_EMPYR	TEXT	9	999999999	Employer's TIN
4.	BRANCH_CODE_EMPLYR	TEXT	4	9999	Employer's Branch Code
5.	RETRN_PERIOD	DATE	10	MM/DD/YYYY	Return Period
6.	SEQ_NUM	NUMBER	6	999999	Sequence Number
7.	TIN	TEXT	9	999999999	Payee's TIN
8.	BRANCH_CODE	TEXT	4	9999	Payee's Branch Code
9.	REGISTERED_NAME	TEXT	50	X(50)	Payee's Registered Name
10.	LAST_NAME	TEXT	30	X(30)	Payee's Last Name
11.	FIRST_NAME	TEXT	30	X(30)	Payee's First Name
12.	MIDDLE_NAME	TEXT	30	X(30)	Payee's Middle Name
13.	STATUS_CODE	TEXT	1	X	Status Code
14.	ATC_CODE	TEXT	5	X(5)	ATC Code
15.	INCOME_PYMT	NUMBER	14	9(11).99	Amount of Income Payment
16.	TAX_RATE	NUMBER	5	9(2).99	Rate of Tax
17.	ACTUAL_AMT_WTHLD	NUMBER	14	9(11).99	Amount of Tax Withheld

Controls:

	FIELD NAME	TYPE	WIDTH	FORMAT	DESCRIPTION
1.	SCHEDULE_NUM	TEXT	4	C5	Schedule Number
2.	FTYPE_CODE	TEXT	6	1604CF	Form Type
3.	TIN_EMPYR	TEXT	9	99999999	Employer's TIN
4.	BRANCH_CODE_EMPLYR	TEXT	4	9999	Employer's Branch Code
5.	RETRN_PERIOD	DATE	10	MM/DD/YYYY	Return Period
6.	INCOME_PYMT	NUMBER	14	9(11).99	Amount of Income Payment
7.	ACTUAL_AMT_WTHLD	NUMBER	14	9(11).99	Total Amount of Tax
					Withheld

Technical Specifications: Form 1604CF ALPHALIST (July 2008 ENCS)

Page 3 of 18 Printed :01/27/09

Form 1604CF Schedule 6:

Alphalist of Employees Other Than Rank and File who were given Fringe Benefits During the Year (Reported under Form 2306)

Details:

	FIELD NAME	TYPE	WIDTH	FORMAT	DESCRIPTION
1.	SCHEDULE_NUM	TEXT	4	D6	Schedule number
2.	FTYPE_CODE	TEXT	6	1604CF	Form Type
3.	TIN_EMPYR	TEXT	9	999999999	Employer's TIN
4.	BRANCH_CODE_EMPLYR	TEXT	4	9999	Employer's Branch Code
5.	RETRN_PERIOD	DATE	10	MM/DD/YYYY	Return Period
6.	SEQ_NUM	NUMBER	6	999999	Sequence Number
7.	TIN	TEXT	9	999999999	Payee's TIN
8.	BRANCH_CODE	TEXT	4	9999	Payee's Branch Code
9.	LAST_NAME	TEXT	30	X(30)	Payee's Last Name
10.	FIRST_NAME	TEXT	30	X(30)	Payee's First Name
11.	MIDDLE_NAME	TEXT	30	X(30)	Payee's Middle Name
12.	ATC_CODE	TEXT	5	X(5)	ATC Code
13.	FRINGE_BENEFIT_AMT	NUMBER	14	9(11).99	Amount of Fringe Benefit
14.	GROSS_MONETARY	NUMBER	14	9(11).99	Grossed-up Monetary
					Value
15.	ACTUAL_AMT_WTHLD	NUMBER	14	9(11).99	Amount of Tax Withheld

Controls:

	FIELD NAME	TYPE	WIDTH	FORMAT	DESCRIPTION
1.	SCHEDULE_NUM	TEXT	4	C6	Schedule Number
2.	FTYPE_CODE	TEXT	6	1604CF	Form Type
3.	TIN_EMPYR	TEXT	9	999999999	Employer's TIN
4.	BRANCH_CODE_EMPLYR	TEXT	4	9999	Employer's Branch Code
5.	RETRN_PERIOD	DATE	10	MM/DD/YYYY	Return Period
6.	FRINGE_BENEFIT_AMT	NUMBER	14	9(11).99	Total Amount of Fringe Benefit
7.	GROSS_MONETARY	NUMBER	14	9(11).99	Total Grossed-up Monetary Value
8.	ACTUAL_AMT_WTHLD	NUMBER	14	9(11).99	Total Amount of Tax Withheld

Page 4 of 18 Technical Specifications: Form 1604CF ALPHALIST (July 2008 ENCS)

Form 1604CF - Schedule 7.1
Alphalist of Employees Terminated before December 31 (Reported under Form 2316, July 2008 ENCS)

Details:

Deta	ails:				
	FIELD NAME	TYPE	WIDTH	FORMAT	DESCRIPTION
1.	SCHEDULE_NUM	TEXT	4	D7.1	Schedule Number
2.	FTYPE_CODE	TEXT	6	1604CF	Form Type
3.	TIN_EMPYR	TEXT	9	99999999	Employer's TIN
4.	BRANCH_CODE_EMPLYR	TEXT	4	9999	Employer's Branch Code
5.	RETRN_PERIOD	DATE	10	MM/DD/YYYY	Return Period
6.	SEQ_NUM	NUMBER	6	999999	Sequence Number
7.	TIN	TEXT	9	99999999	Employee's TIN
8.	BRANCH_CODE	TEXT	4	9999	Employee's Branch Code
9.	LAST_NAME	TEXT	30	X(30)	Employee's Last Name
10.	FIRST_NAME	TEXT	30	X(30)	Employee's First Name
11.	MIDDLE_NAME	TEXT	30	X(30)	Employee's Middle Name
12.	EMPLOYMENT_FROM	DATE	10	MM/DD/YYYY	Employment From
13.	EMPLOYMENT_TO	DATE	10	MM/DD/YYYY	Employment To
14.	GROSS_COMP_INCOME	NUMBER	14	9(11).99	Gross Compensation
					Income
15.	PRES_NONTAX_13TH_M	NUMBER	14	9(11).99	13 th month pay and other
	ONTH				benefits (non-taxable)
16.	PRES_NONTAX_DE_MINI	NUMBER	14	9(11).99	Nontaxable De Minimis
	MIS				Benefits
17.	PRES_NONTAX_SSS_ET	NUMBER	14	9(11).99	SSS, GSIS, PHIC,
	C				PAGIBIG and Union Dues
18.	PRES_NONTAX_SALARIE	NUMBER	14	9(11).99	Non-taxable Salaries and
	S				other Compensation
19.	TOTAL_NONTAX_COMP_I	NUMBER	14	9(11).99	Total Nontaxable/Exempt
	NCOME DAGGE	NUMBER	4.4	0(4.4) 00	Compensation Income
20.	PRES_TAXABLE_BASIC_	NUMBER	14	9(11).99	Taxable Basic Salary
04	SALARY	NUMBER	4.4	0(44) 00	Tavalda 40 th mandle may and
21.	PRES_TAXABLE_13TH_M ONTH	NUMBER	14	9(11).99	Taxable 13 th month pay and other benefits
22.	PRES_TAXABLE_SALARI	NUMBER	14	9(11).99	Taxable Salaries and other
22.	ES	INUIVIDER	14	9(11).99	Compensation
23.	TOTAL TAXABLE COMP	NUMBER	14	9(11).99	Total Taxable
23.	INCOME	NONDER	14	9(11).99	Compensation Income
24.	EXMPN CODE	TEXT	2	X(2)	Exemption Code
25.	EXMPN AMT	NUMBER	14	9(11).99	Amount of Exemption
26.	_	NUMBER	14	9(11).99	
20.	T KEMIOW_I AID	NONDER	14	3(11).33	and Hospital insurance
27.	NET_TAXABLE_COMP_IN	NUMBER	14	9(11).99	Net Taxable Compensation
	COME	NOMBER		0(11).00	Income
28.	TAX_DUE	NUMBER	14	9(11).99	Tax Due
29.	PRES_TAX_WTHLD	NUMBER	14	9(11).99	Tax Withheld
30.	AMT_WTHLD_DEC	NUMBER	14	9(11).99	Tax Withheld in December
31.	OVER_WTHLD	NUMBER	14	9(11).99	Overwithheld tax refunded
01.		NOMBER	1-7	5(11).55	to employee
32.	ACTUAL_AMT_WTHLD	NUMBER	14	9(11).99	Actual amount withheld
33.	SUBS_FILING	TEXT	1	X	Substituted Filing? Yes/No
	5550_i iEii10	1 = /\ 1	'		

Technical Specifications: Form 1604CF ALPHALIST (July 2008 ENCS)

Page 5 of 18 Printed: 01/27/09

Form 1604CF - Schedule 7.1 Controls:

	FIELD NAME	TYPE	WIDTH	FORMAT	DESCRIPTION
1.	SCHEDULE_NUM	TEXT	4	C7.1	Schedule Number
2.	FTYPE_CODE	TEXT	6	1604CF	Form Type
3.	TIN_EMPYR	TEXT	9	99999999	Employer's TIN
4.	BRANCH_CODE_EMPLYR	TEXT	4	9999	Employer's Branch Code
5.	RETRN_PERIOD	DATE	10	MM/DD/YYYY	Return Period
6.	GROSS_COMP_INCOME	NUMBER	14	9(11).99	Total Gross Compensation Income
7.	PRES_NONTAX_13TH_MONTH	NUMBER	14	9(11).99	Total 13 th month pay and other benefits (non-taxable)
8.	PRES_NONTAX_DE_MINIMIS	NUMBER	14	9(11).99	Total Nontaxable De Minimis Benefits
9.	PRES_NONTAX_SSS_ETC	NUMBER	14	9(11).99	Total SSS, GSIS, PHIC, PAGIBIG and Union Dues
10.	PRES_NONTAX_SALARIES	NUMBER	14	9(11).99	Total Non-taxable Salaries and other Compensation
11.	TOTAL_NONTAX_COMP_INCOM E	NUMBER	14	9(11).99	Total Nontaxable/Exempt Compensation Income
12.	PRES_TAXABLE_BASIC_SALARY	NUMBER	14	9(11).99	Total Taxable Basic Salary
13.	PRES_TAXABLE_13TH_MONTH	NUMBER	14	9(11).99	Total Taxable 13 th month pay and other benefits
14.	PRES_TAXABLE_SALARIES	NUMBER	14	9(11).99	Total Taxable Salaries and other Compensation
15.	TOTAL_TAXABLE_COMP_INCOM E	NUMBER	14	9(11).99	Total Taxable Compensation Income
16.	EXMPN_AMT	NUMBER	14	9(11).99	Total Amount of Exemption
17.	PREMIUM_PAID	NUMBER	14	9(11).99	Total Premium paid on Health and Hospital insurance
18.	NET_TAXABLE_COMP_INCOME	NUMBER	14	9(11).99	Total Net Taxable Compensation Income
19.	TAX_DUE	NUMBER	14	9(11).99	Total Tax Due
20.	PRES_TAX_WTHLD	NUMBER	14	9(11).99	Total Tax Withheld
21.	AMT_WTHLD_DEC	NUMBER	14	9(11).99	Total Tax Withheld in December
22.	OVER_WTHLD	NUMBER	14	9(11).99	Total Overwithheld tax refunded to employee
23.	ACTUAL_AMT_WTHLD	NUMBER	14	9(11).99	Total Actual amount withheld

Technical Specifications: Form 1604CF ALPHALIST (July 2008 ENCS)

Page 6 of 18 Printed :01/27/09

Form 1604CF - Schedule 7.2

Alphalist of Employess whose Compensation Income are Exempt from Withholding Tax but subject to Income Tax (Reported under Form 2316, July 2008 ENCS)

Details:

	FIELD NAME	TYPE	WIDTH	FORMAT	DESCRIPTION
1.	SCHEDULE_NUM	TEXT	4	D7.2	Schedule Number
2.	FTYPE_CODE	TEXT	6	1604CF	Form Type
3.	TIN_EMPYR	TEXT	9	999999999	Employer's TIN
4.	BRANCH_CODE_EMPLYR	TEXT	4	9999	Employer's Branch Code
5.	RETRN_PERIOD	DATE	10	MM/DD/YYYY	Return Period
6.	SEQ_NUM	NUMBER	6	999999	Sequence Number
7.	TIN	TEXT	9	999999999	Employee's TIN
8.	BRANCH_CODE	TEXT	4	9999	Employee's Branch Code
9.	LAST_NAME	TEXT	30	X(30)	Employee's Last Name
10.	FIRST_NAME	TEXT	30	X(30)	Employee's First Name
11.	MIDDLE_NAME	TEXT	30	X(30)	Employee's Middle name
12.	GROSS_COMP_INCOME	NUMBER	14	9(11).99	Gross Compensation Income
13.	PRES_NONTAX_13TH_MO	NUMBER	14	9(11).99	Nontaxable 13 th month pay
13.	NTH	NOMBLIX	14	3(11).33	and other benefits
14.	PRES_NONTAX_DE_MINIMI S	NUMBER	14	9(11).99	Nontaxable De Minimis Benefits
15.	PRES_NONTAX_SSS_ETC	NUMBER	14	9(11).99	Nontaxable SSS,GSIS, PAGIBIG and Union Dues
16.	PRES_NONTAX_SALARIES	NUMBER	14	9(11).99	Nontaxable Salaries and other Compensation
17.	TOTAL_NONTAX_COMP_IN COME	NUMBER	14	9(11).99	Total Nontaxable/Exempt Compensation Income
18.	PRES_TAXABLE_BASIC_SA LARY	NUMBER	14	9(11).99	Taxable Basic Salary
19.	PRES_TAXABLE_SALARIES	NUMBER	14	9(11).99	Taxable Salaries and other Compensation
20.	EXMPN_CODE	TEXT	2	X(2)	Exemption Code
21.	EXMPN_AMT	NUMBER	14	9(11).99	Amount of Exemption
22.	PREMIUM_PAID	NUMBER	14	9(11).99	Premium paid on Health and other Hospital Insurance
23.	NET_TAXABLE_COMP_INC OME	NUMBER	14	9(11).99	Net Taxable Compensation Income
24.	TAX_DUE	NUMBER	14	9(11).99	Tax Due

Controls:

	FIELD NAME	TYPE	WIDTH	FORMAT	DESCRIPTION
1.	SCHEDULE_NUM	TEXT	4	C7.2	Schedule Number
2.	FTYPE_CODE	TEXT	6	1604CF	Form Type
3.	TIN_EMPYR	TEXT	9	999999999	Employer's TIN
4.	BRANCH_CODE_EMPLYR	TEXT	4	9999	Employer's Branch Code
5.	RETRN_PERIOD	DATE	10	MM/DD/YYYY	Return Period
6.	GROSS_COMP_INCOME	NUMBER	14	9(11).99	Total Gross Compensation
					Income
7.	PRES_NONTAX_13TH_MO	NUMBER	14	9(11).99	Total Nontaxable 13 th
	NTH				month pay and other
					benefits
8.	PRES_NONTAX_DE_MINIMI	NUMBER	14	9(11).99	Total Nontaxable De

Technical Specifications: Form 1604CF ALPHALIST (July 2008 ENCS)

Page 7 of 18 Printed :01/27/09

	S				Minimis Benefits
9.	PRES_NONTAX_SSS_ETC	NUMBER	14	9(11).99	Total Nontaxable SSS,
					GSIS, PAGIBIG and Union
					Dues
10.	PRES_NONTAX_SALARIES	NUMBER	14	9(11).99	Total nontaxable Salaries
					and other Compensation
11.	TOTAL_NONTAX_COMP_IN	NUMBER	14	9(11).99	Total Nontaxable/Exempt
	COME				Compensation Income
12.	PRES_TAXABLE_BASIC_SA	NUMBER	14	9(11).99	Total Taxable Basic Salary
	LARY				
13.	PRES_TAXABLE_SALARIES	NUMBER	14	9(11).99	Total Taxable Salaries and
					other compensation
14.	EXMPN_AMT	NUMBER	14	9(11).99	Total Amount of exemption
15.	PREMIUM_PAID	NUMBER	14	9(11).99	Total Premium paid on
					Health and other Hospital
					Insurance
16.	NET_TAXABLE_COMP_INC	NUMBER	14	9(11).99	Total Net Taxable
	OME				Compensation Income
17.	TAX_DUE	NUMBER	14	9(11).99	Total Tax Due

Form 1604CF - Schedule 7.3:
Alphalist of Employees as of December 31 with no Previous Employers (Reported under BIR Form 2316, July 2008) ENCS)

Details:

	FIELD NAME	TYPE	WIDTH	FORMAT	DESCRIPTION
1.	SCHEDULE_NUM	TEXT	4	D7.3	Schedule number
2.	FTYPE_CODE	TEXT	6	1604CF	Form Type
3.	TIN_EMPYR	TEXT	9	99999999	Employer's TIN
4.	BRANCH_CODE_EMPLYR	TEXT	4	9999	Employer's Branch code
5.	RETRN_PERIOD	DATE	10	MM/DD/YYYY	Return Period
6.	SEQ_NUM	NUMBER	6	999999	Sequence number
7.	TIN	TEXT	9	99999999	Employee's TIN
8.	BRANCH_CODE	TEXT	4	9999	Employee's Branch code
9.	LAST_NAME	TEXT	30	X(30)	Employee's Last Name
10.	FIRST_NAME	TEXT	30	X(30)	Employee's First Name
11.	MIDDLE_NAME	TEXT	30	X(30)	Employee's Middle name
12.	GROSS_COMP_INCOME	NUMBER	14	9(11).99	Gross Compensation
				, ,	Income
13.	PRES_NONTAX_13TH_MO	NUMBER	14	9(11).99	Nontaxable 13 th month pay
	NTH				and other benefits
14.	PRES_NONTAX_DE_MINIMI	NUMBER	14	9(11).99	Nontaxable De Minimis
	S				Benefits
15.	PRES_NONTAX_SSS_ETC	NUMBER	14	9(11).99	Nontaxable SSS, GSIS,
					PAGIBIG and Union Dues
16.	PRES_NONTAX_SALARIES	NUMBER	14	9(11).99	Nontaxable Salaries and
					other Compensation
17.	TOTAL_NONTAX_COMP_IN	NUMBER	14	9(11).99	Total Nontaxable/Exempt
	COME				Compensation Income
18.	PRES_TAXABLE_BASIC_SA	NUMBER	14	9(11).99	Taxable Basic Salary
40	LARY	AH IMADED	4.4	0(44) 00	T II (cth
19.	PRES_TAXABLE_13TH_MO	NUMBER	14	9(11).99	Taxable 13 th month pay and
-00	NTH	NUMBER	4.4	0(44) 00	other benefits
20.	PRES_TAXABLE_SALARIES	NUMBER	14	9(11).99	Taxable Salaries and other
04	TOTAL TAYABLE COMB L	NUMBER	4.4	0(44) 00	Compensation
21.	TOTAL_TAXABLE_COMP_I NCOME	NUMBER	14	9(11).99	Total Taxable
22		TEXT	2	V(2)	Compensation Income
22. 23.	EXMPN_CODE			X(2)	Exemption Code
24.	EXMPN_AMT PREMIUM_PAID	NUMBER	14 14	9(11).99	Amount of Exemption Premium paid on Health
24.	PREMIUM_PAID	NUMBER	14	9(11).99	and Hospital insurance
25.	NET_TAXABLE_COMP_INC	NUMBER	14	9(11).99	Net Taxable Compensation
25.	OME	INUIVIDEN	14	9(11).99	Income
26.	TAX_DUE	NUMBER	14	9(11).99	Tax Due
27.	PRES_TAX_WTHLD	NUMBER	14	9(11).99	Tax Withheld
28.	AMT_WTHLD_DEC	NUMBER	14	9(11).99	Tax Withheld in December
29.	OVER_WTHLD	NUMBER	14	9(11).99	Overwithheld tax refunded
23.	OVER_WITTED	INOMBER	14	3(11).99	to employee
30.	ACTUAL_AMT_WTHLD	NUMBER	14	9(11).99	Actual amount withheld
31.	SUBS_FILING	TEXT	1	X(1)	Substituted Filing? Yes/No
J1.	30D3_FILING	ΙΕΛΙ	I	^(1)	Jupantuled Filling: 1 es/NO

Technical Specifications: Form 1604CF ALPHALIST (July 2008 ENCS)

Page 9 of 18 Printed :01/27/09

Form 1604CF - Schedule 7.3: Controls:

	FIELD NAME	TYPE	WIDTH	FORMAT	DESCRIPTION
1.	SCHEDULE_NUM	TEXT	4	D7.3	Schedule number
2.	FTYPE_CODE	TEXT	6	1604CF	Form Type
3.	TIN_EMPYR	TEXT	9	99999999	Employer's TIN
4.	BRANCH_CODE_EMPLYR	TEXT	4	9999	Employer's Branch Code
5.	RETRN_PERIOD	DATE	10	MM/DD/YYYY	Return period
6.	GROSS_COMP_INCOME	NUMBER	14	9(11).99	Total Gross Compensation
					Income
7.	PRES_NONTAX_13TH_MO	NUMBER	14	9(11).99	Total Nontaxable 13 th
	NTH				month pay and other
					benefits
8.	PRES_NONTAX_DE_MINIMI	NUMBER	14	9(11).99	Total Nontaxable De
	S			2/11/	Minimis Benefits
9.	PRES_NONTAX_SSS_ETC	NUMBER	14	9(11).99	Total Nontaxable SSS,
					GSIS, PAGIBIG and Union
10.	PRES NONTAX SALARIES	NUMBER	14	9(11).99	dues Total Nontaxable Salaries
10.	PRES_NONTAX_SALARIES	NUIVIDER	14	9(11).99	and other Compensation
11.	TOTAL_NONTAX_COMP_IN	NUMBER	14	9(11).99	Total Nontaxable/Exempt
11.	COME	NUMBER	14	9(11).99	Compensation Income
12.	PRES_TAXABLE_BASIC_SA	NUMBER	14	9(11).99	Total Taxable Basic Salary
12.	LARY	NOMBLIC	1-7	3(11).55	Total Taxable Basic Galary
13.	PRES_TAXABLE_13TH_MO	NUMBER	14	9(11).99	Total Taxable 13 th month
	NTH	Nomber		0(11).00	pay and other benefits
14.	PRES_TAXABLE_SALARIES	NUMBER	14	9(11).99	Total Taxable salaries and
		_		- (other compensation
15.	TOTAL_TAXABLE_COMP_I	NUMBER	14	9(11).99	Total Taxable
	NCOME			, ,	Compensation Income
16.	EXMPN_AMT	NUMBER	14	9(11).99	Total Amount of exemption
17.	PREMIUM_PAID	NUMBER	14	9(11).99	Total Premium paid on
					Health and hospital
					insurance
18.	NET_TAXABLE_COMP_INC	NUMBER	14	9(11).99	Total Net Taxable
	OME				Compensation Income
19.	TAX_DUE	NUMBER	14	9(11).99	Total Amount due
20.	PRES_TAX_WTHLD	NUMBER	14	9(11).99	Total Amount withheld
21.	AMT_WTHLD_DEC	NUMBER	14	9(11).99	Total amount withheld in
				2// 1:	December
22.	OVER_WTHLD	NUMBER	14	9(11).99	Total overwithheld tax
	A OTHER AND THE	10000		2// 1)	refunded to employee
23.	ACTUAL_AMT_WTHLD	NUMBER	14	9(11).99	Total actual tax withheld

Technical Specifications: Form 1604CF ALPHALIST (July 2008 ENCS)

Page 10 of 18 Printed :01/27/09

Form 1604CF - SCHEDULE 7.4

Alphalist of Employees as of December 31 with Previous Employers within the year (Reported under Form 2316, July 2008 ENCS)

Details:

Dett	ails: FIELD NAME	TYPE	WIDTH	FORMAT	DESCRIPTION
1.	SCHEDULE NUM	TEXT	4	D7.4	Schedule number
2.	FTYPE_CODE	TEXT	6	1604CF	Form type
3.	TIN EMPYR	TEXT	9	999999999	Employer's TIN
4.	BRANCH_CODE_EMPLYR	TEXT	4	9999	Employer's branch code
5.	RETRN_PERIOD	DATE	10	MM/DD/YYYY	Return period
6.	SEQ_NUM	NUMBER	6	999999	Sequence Number
7.	TIN	TEXT	9	999999999	Employee's TIN
8.	BRANCH_CODE	TEXT	4	9999	Employee's Branch code
9.	LAST_NAME	TEXT	30	X(30)	Employee's last name
10.	FIRST_NAME	TEXT	30	X(30)	Employee's First name
11.	MIDDLE NAME	TEXT	30	X(30)	Employee's middle name
12.	GROSS_COMP_INCOME	NUMBER	14	9(11).99	Gross Compensation
				. ,	Income
13.	PREV_NONTAX_13TH_MO NTH	NUMBER	14	9(11).99	Nontaxable 13 th month pay and other benefits from previous employer
14.	PREV_NONTAX_DE_MINIMI S	NUMBER	14	9(11).99	Nontaxable De Minimis Benefits from previous employer
15.	PREV_NONTAX_SSS_ETC	NUMBER	14	9(11).99	Nontaxable SSS, GSIS, PAGIBIG and Union dues from previous employer
16.	PREV_NONTAX_SALARIES	NUMBER	14	9(11).99	Nontaxable salaries and other compensation from previous employer
17.	PREV_TOTAL_NONTAX_CO MP_INCOME	NUMBER	14	9(11).99	Total Nontaxable/Exempt Compensation Income from previous employer
18.	PREV_TAXABLE_BASIC_SA LARY	NUMBER	14	9(11).99	Taxable Basic Salary from previous employer
19.	PREV_TAXABLE_13TH_MO NTH	NUMBER	14	9(11).99	Taxable 13 th month pay and other benefits from previous employer
20.	PREV_TAXABLE_SALARIES	NUMBER	14	9(11).99	Taxable salaries and other compensation from previous employer
21.	PREV_TOTAL_TAXABLE	NUMBER	14	9(11).99	Total Taxable from Previous Employer
22.	PRES_NONTAX_13TH_MO NTH	NUMBER	14	9(11).99	Nontaxable 13 th month pay and other benefits from present employer
23.	PRES_NONTAX_DE_MINIMI S	NUMBER	14	9(11).99	Nontaxable De Minimis Benefits
24.	PRES_NONTAX_SSS_ETC	NUMBER	14	9(11).99	Nontaxable SSS, GSIS, PAGIBIG and Union dues from present employer
25.	PRES_NONTAX_SALARIES	NUMBER	14	9(11).99	Nontaxable salaries and other compensation from present employer

Technical Specifications: Form 1604CF ALPHALIST (July 2008 ENCS)

Page 11 of 18 Printed :01/27/09

	FIELD NAME	TYPE	WIDTH	FORMAT	DESCRIPTION
26.	PRES_TOTAL_NONTAX_CO	NUMBER	14	9(11).99	Total Nontaxable/Exempt
	MP_INCOME				Compensation Income from
					present employer
27.	PRES_TAXABLE_BASIC_SA	NUMBER	14	9(11).99	Taxable Basic Salary from
	LARY				present employer
28.	PRES_TAXABLE_13TH_MO	NUMBER	14	9(11).99	Taxable 13 th month pay and
	NTH				other benefits from present
	DDEC TAYABLE CALABIEC	NUMBER	4.4	0(11) 00	employer
29.	PRES_TAXABLE_SALARIES	NUMBER	14	9(11).99	Taxable salaries and other
					compensation from present
30.	PRES TOTAL COMP	NUMBER	14	9(11).99	employer Total Compensation
30.	PRES_TOTAL_COMP	NUIVIDER	14	9(11).99	Present
31.	TOTAL TAXABLE COMP I	NUMBER	14	9(11).99	Total Taxable(Previous &
31.	NCOME	NOMBLIX	14	9(11).99	Present Employers)
32.	EXMPN CODE	TEXT	2	X(2)	Exemption Code
33.	EXMPN AMT	NUMBER	14	9(11).99	Amount of exemption
34.	PREMIUM PAID	NUMBER	14	9(11).99	Premium paid on health
"	11(2,000)	TOMBER		0(11).00	and hospital insurance
35.	NET_TAXABLE_COMP_INC	NUMBER	14	9(11).99	Net Taxable Compensation
	OME				Income
36.	TAX_DUE	NUMBER	14	9(11).99	Amount due
37.	PREV_TAX_WTHLD	NUMBER	14	9(11).99	Amount withheld by
				, ,	previous employer
38.	PRES_TAX_WTHLD	NUMBER	14	9(11).99	Amount withheld by present
					employer
39.	AMT_WTHLD_DEC	NUMBER	14	9(11).99	Amount withheld & paid in
					December
40.	OVER_WTHLD	NUMBER	14	9(11).99	Overwithheld tax refunded
					to employee
41.	ACTUAL_AMT_WTHLD	NUMBER	14	9(11).99	Actual amount withheld

Form 1604CF – SCHEDULE 7.4 Controls:

COI	itrols: FIELD NAME	TYPE	WIDTH	FORMAT	DESCRIPTION
1.	SCHEDULE NUM	TEXT	4	C7.4	Schedule number
2.	FTYPE_CODE	TEXT	6	1604CF	Form type
3.	TIN EMPYR	TEXT	9	999999999	Employer's TIN
4.	BRANCH_CODE_EMPLYR	TEXT	4	9999	Employer's Branch code
5.	RETRN_PERIOD	DATE	10	MM/DD/YYYY	Return period
6.	GROSS_COMP_INCOME	NUMBER	14	9(11).99	Gross Compensation
0.		NOMBER	' '	0(11).00	Income
7.	PREV_NONTAX_13TH_MO	NUMBER	14	9(11).99	Total Nontaxable 13 th
	NTH			-(,	month pay and other
					benefits from previous
					employer
8.	PREV_NONTAX_DE_MINIMI	NUMBER	14	9(11).99	Nontaxable De Minimis
	S			, ,	Benefits
9.	PREV_NONTAX_SSS_ETC	NUMBER	14	9(11).99	Total Nontaxable SSS,
					GSIS, PAGIBIG and Union
					dues from previous
					employer
10.	PREV_NONTAX_SALARIES	NUMBER	14	9(11).99	Total Nontaxable salaries
					and other compensation
				- (()	from previous employer
11.	PREV_TOTAL_NONTAX_CO	NUMBER	14	9(11).99	Total Nontaxable/Exempt
4.0	MP_INCOME			2/11/	Compensation Income
12.	PREV_TAXABLE_BASIC_SA LARY	NUMBER	14	9(11).99	Taxable Basic Salary
13.	PREV_TAXABLE_13TH_MO	NUMBER	14	9(11).99	Total Taxable 13 th month
13.	NTH	NOMBER	14	9(11).99	pay and other benefits from
	19111				previous employer
14.	PREV_TAXABLE_SALARIES	NUMBER	14	9(11).99	Total Taxable salaries and
		NOMBER	' '	0(11).00	other compensation from
					previous employer
15.	PREV_TOTAL_TAXABLE	NUMBER	14	9(11).99	Total Taxable from
				- (Previous Employer
16.	PRES_NONTAX_13TH_MO	NUMBER	14	9(11).99	Total Nontaxable 13 th
	NTH			,	month pay and other
					benefits from present
					employer
17.	PRES_NONTAX_DE_MINIMI	NUMBER	14	9(11).99	Nontaxable De Minimis
	S				Benefits
18.	PRES_NONTAX_SSS_ETC	NUMBER	14	9(11).99	Total Nontaxable SSS,
					GSIS, PAGIBIG and Union
					dues from present employer
19.	PRES_NONTAX_SALARIES	NUMBER	14	9(11).99	Total Nontaxable salaries
					and other compensation
	DDEO TOTAL NOVENA	A11 18 45 55		0/11/	from present employer
20.	PRES_TOTAL_NONTAX_CO	NUMBER	14	9(11).99	Total Nontaxable/Exempt
	MP_INCOME				Compensation Income from
24	DDEC TAVABLE BACIC CA	VILIMOLD	1.1	0/44\ 00	present employer
21.	PRES_TAXABLE_BASIC_SA LARY	NUMBER	14	9(11).99	Taxable Basic Salary
22.	PRES_TAXABLE_13TH_MO	NUMBER	14	9(11).99	Taxable 13 th month pay and
	NTH			= ().50	other benefits from present
					employer
23.	PRES_TAXABLE_SALARIES	NUMBER	14	9(11).99	Total Taxable salaries and
	_			` ,	other compensation from
		Į.			

Technical Specifications: Form 1604CF ALPHALIST (July 2008 ENCS)

Page 13 of 18 Printed :01/27/09

	FIELD NAME	TYPE	WIDTH	FORMAT	DESCRIPTION
					present employer
24.	PRES_TOTAL_COMP	NUMBER	14	9(11).99	Total Compensation Present
25.	TOTAL_TAXABLE_COMP_I NCOME	NUMBER	14	9(11).99	Total Taxable(Previous & Present Employers)
26.	EXMPN_AMT	NUMBER	14	9(11).99	Total Amount of exemption
27.	PREMIUM_PAID	NUMBER	14	9(11).99	Total Premium paid on health and hospital insurance
28.	NET_TAXABLE_COMP_INC OME	NUMBER	14	9(11).99	Net Taxable Compensation Income
29.	TAX_DUE	NUMBER	14	9(11).99	Total Amount due
30.	PREV_TAX_WTHLD	NUMBER	14	9(11).99	Total Amount withheld by previous employer
31.	PRES_TAX_WTHLD	NUMBER	14	9(11).99	Total Amount withheld by present employer
32.	AMT_WTHLD_DEC	NUMBER	14	9(11).99	Total Amount withheld & paid in December
33.	OVER_WTHLD	NUMBER	14	9(11).99	Total Overwithheld tax refunded to employee
34.	ACTUAL_AMT_WTHLD	NUMBER	14	9(11).99	Total Actual amount withheld

Page 14 of 18 Printed :01/27/09

Form 1604CF - SCHEDULE 7.5

Alphalist of Minimum Wage Earners (Reported under Form 2316, July 2008 ENCS)

Details:

Details	:				
	FIELD NAME	TYPE	WIDTH	FORMAT	DESCRIPTION
1.	SCHEDULE_NUM	TEXT	4	D7.5	Schedule number
2.	FTYPE_CODE	TEXT	6	1604CF	Form type
3.	TIN_EMPYR	TEXT	9	999999999	Employer's TIN
4.	BRANCH_CODE_EMPLYR	TEXT	4	9999	Employer's branch code
5.	RETRN_PERIOD	DATE	10	MM/DD/YYYY	Return period
6.	SEQ_NUM	NUMBER	6	999999	Sequence Number
7.	TIN	TEXT	9	99999999	Employee's TIN
8.	BRANCH_CODE	TEXT	4	9999	Employee's Branch code
9.	LAST_NAME	TEXT	30	X(30)	Employee's last name
10.	FIRST NAME	TEXT	30	X(30)	Employee's First name
11.	MIDDLE_NAME	TEXT	30	X(30)	Employee's middle name
12.	REGION_NUM	TEXT	4	9999	Region No. Where
					Assigned
13.	PREV_NONTAX_GROSS_C	NUMBER	14	9(11).99	Gross Compensation
	OMP_INCOME			(11)100	Income Previous
14.	PREV_NONTAX_BASIC_SM	NUMBER	14	9(11).99	Basic/Statutory Minimum
	W			(11)100	Wage
15.	PREV_NONTAX_HOLIDAY_	NUMBER	14	9(11).99	Holiday Pay from previous
	PAY			,	employer
16.	PREV_NONTAX_OVERTIME	NUMBER	14	9(11).99	Overtime Pay from previous
	_PAY			,	employer
17.	PREV_NONTAX_NIGHT_DIF	NUMBER	14	9(11).99	Night Shift Differential from
	F			,	previous employer
18.	PREV_NONTAX_HAZARD_	NUMBER	14	9(11).99	Hazard Pay from previous
	PAY			` ,	employer
19.	PREV_NONTAX_13 TH _MON	NUMBER	14	9(11).99	Nontaxable 13 th month pay
	TH				and other benefits from
					previous employer
20.	PREV_NONTAX_DE_MINIMI	NUMBER	14	9(11).99	Nontaxable De Minimis
	S				Benefits from previous
					employer
21.	PREV_NONTAX_SSS_ETC	NUMBER	14	9(11).99	Nontaxable SSS, GSIS,
					PAGIBIG and Union dues
					from previous employer
22.	PREV_NONTAX_SALARIES	NUMBER	14	9(11).99	NonTaxable salaries and
					other compensation from
					previous employer
23.	PREV_TOTAL_NONTAX_CO	NUMBER	14	9(11).99	Total Nontaxable/Exempt
	MP_INCOME			-//	Compensation Income
24.	PREV_TAXABLE_13 TH _MON	NUMBER	14	9(11).99	Taxable 13 th month pay and
	TH				other benefits from previous
05	DDEV TAXABLE OALABIEO	NUMBER	4.4	0(44) 00	employer
25.	PREV_TAXABLE_SALARIES	NUMBER	14	9(11).99	Taxable salaries and other
					compensation from
00	DDEV TOTAL TAYABLE	NUMBER	4.4	0(44) 00	previous employer
26.	PREV_TOTAL_TAXABLE	NUMBER	14	9(11).99	Total Taxable from previous
07	ENADLOVMENT EDOM	DATE	40		employer
27.	EMPLOYMENT_FROM	DATE	10	MM/DD/YYYY	Present Employment From
28.	EMPLOYMENT_TO	DATE	10	MM/DD/YYYY	Present Employment To
29.	PRES_NONTAX_GROSS_C	NUMBER	14	9(11).99	Nontaxable Gross
	OMP_INCOME				Compensation Income from

Technical Specifications: Form 1604CF ALPHALIST (July 2008 ENCS)

Page 15 of 18 Printed :01/27/09

	FIELD NAME	TYPE	WIDTH	FORMAT	DESCRIPTION
					present employer
30.	PRES_NONTAX_BASIC_SM W_DAY	NUMBER	14	9(11).99	Basic/Statutory Minimum Wage Per Day
31.	PRES_NONTAX_BASIC_SM W_MONTH	NUMBER	14	9(11).99	Basic/Statutory Minimum Wage Per Month
32.	PRES_NONTAX_BASIC_SM W_YEAR	NUMBER	14	9(11).99	Basic/Statutory Minimum Wage Per Year
33.	FACTOR_USED	NUMBER	3	999	Factor Used (No. of Days/Year)
34.	PRES_NONTAX_HOLIDAY_ PAY	NUMBER	14	9(11).99	Holiday Pay from present employer
35.	PRES_NONTAX_OVERTIME _PAY	NUMBER	14	9(11).99	Overtime Pay from present employer
36.	PRES_NONTAX_NIGHT_DIF F	NUMBER	14	9(11).99	Night Shift Differential from present employer
37.	PRES_NONTAX_HAZARD_ PAY	NUMBER	14	9(11).99	Hazard Pay from present employer
38.	PRES_NONTAX_13 ^{1H} _MON TH	NUMBER	14	9(11).99	Total Nontaxable 13 th month pay and other benefits from present employer
39.	PRES_NONTAX_DE_MINIMI S	NUMBER	14	9(11).99	Nontaxable De Minimis Benefits from present employer
40.	PRES_NONTAX_SSS_ETC	NUMBER	14	9(11).99	Nontaxable SSS, GSIS, PAGIBIG and Union dues from present employer
41.	PRES_NONTAX_SALARIES	NUMBER	14	9(11).99	Total Nontaxable Salaries and other Compensation
42.	PRES_TAXABLE_13 TH _MON TH	NUMBER	14	9(11).99	Taxable 13 th month pay and other benefits from present employer
43.	PRES_TAXABLE_SALARIES	NUMBER	14	9(11).99	Total Taxable salaries and other compensation from present employer
44.	PRES_TOTAL_COMP	NUMBER	14	9(11).99	Total Compensation Present
45.	GROSS_COMP_INCOME	NUMBER	14	9(11).99	Total Compensation Income (Previous & Present Employers)
46.	EXMPN_CODE	TEXT	2	X(2)	Exemption Code
47.	EXMPN_AMT	NUMBER	14	9(11).99	Amount of exemption
48.	PREMIUM_PAID	NUMBER	14	9(11).99	Premium paid on health and hospital insurance
49.	NET_TAXABLE_COMP_INC OME	NUMBER	14	9(11).99	Net Taxable Compensation Income
50.	TAX_DUE	NUMBER	14	9(11).99	Amount Due
51.	PREV_TAX_WTHLD	NUMBER	14	9(11).99	Amount withheld by previous employer
52.	PRES_TAX_WTHLD	NUMBER	14	9(11).99	Amount withheld by present employer
53.	AMT_WTHLD_DEC	NUMBER	14	9(11).99	Amount withheld and in December
54.	OVER_WTHLD	NUMBER	14	9(11).99	Over withheld tax refunded

Page 16 of 18 Printed :01/27/09

	FIELD NAME	TYPE	WIDTH	FORMAT	DESCRIPTION
					to employee
55.	ACTUAL_AMT_WTHLD	NUMBER	14	9(11).99	Actual amount withheld

Form 1604CF – SCHEDULE 7.5 Controls:

Contr					
	FIELD NAME	TYPE	WIDTH	FORMAT	DESCRIPTION
1.	SCHEDULE_NUM	TEXT	4	C7.5	Schedule number
2.	FTYPE_CODE	TEXT	6	1604CF	Form type
3.	TIN_EMPYR	TEXT	9	99999999	Employer's TIN
4.	BRANCH_CODE_EMPLYR	TEXT	4	9999	Employer's Branch code
5.	RETRN_PERIOD	DATE	10	MM/DD/YYYY	Return period
6.	PREV_NONTAX_GROSS_	NUMBER	14	9(11).99	Gross Compensation
	COMP_INCOME				Income previous employer
7.	PREV_NONTAX_BASIC_S MW	NUMBER	14	9(11).99	Basic/Statutory Minimum Wage
8.	PREV_NONTAX_HOLIDAY _PAY	NUMBER	14	9(11).99	Holiday Pay from previous employer
9.	PREV_NONTAX_OVERTI ME_PAY	NUMBER	14	9(11).99	Overtime Pay from previous employer
10.	PREV_NONTAX_NIGHT_D IFF	NUMBER	14	9(11).99	Night Shift Differential from previous employer
11.	PREV_NONTAX_HAZARD _PAY	NUMBER	14	9(11).99	Hazard Pay from previous employer
12.	PREV_NONTAX_13TH_M ONTH	NUMBER	14	9(11).99	Nontaxable 13th month pay and other benefits from previous employer
13.	PREV_NONTAX_DE_MINI MIS	NUMBER	14	9(11).99	Nontaxable De Minimis Benefits
14.	PREV_NONTAX_SSS_ET C	NUMBER	14	9(11).99	Nontaxable SSS, GSIS, PAGIBIG and Union dues from previous employer
15.	PREV_NONTAX_SALARIE S	NUMBER	14	9(11).99	NonTaxable salaries and other compensation from previous employer
16.	PREV_TOTAL_NONTAX_ COMP_INCOME	NUMBER	14	9(11).99	Total Nontaxable/Exempt Compensation Income
17.	PREV_TAXABLE_13TH_M ONTH	NUMBER	14	9(11).99	Taxable 13th month pay and other benefits from previous employer
18.	PREV_TAXABLE_SALARI ES	NUMBER	14	9(11).99	Taxable salaries and other compensation from previous employer
19.	PREV_TOTAL_TAXABLE	NUMBER	14	9(11).99	Total Taxable from previous employer
20.	PRES_NONTAX_GROSS_ COMP_INCOME	NUMBER	14	9(11).99	Total Nontaxable Gross Compensation Income from present employer
21.	PRES_NONTAX_BASIC_S MW_DAY	NUMBER	14	9(11).99	Total Basic/Statutory Minimum Wage Per Day
22.	PRES_NONTAX_BASIC_S MW_MONTH	NUMBER	14	9(11).99	Total Basic/Statutory Minimum Wage Per Month
23.	PRES_NONTAX_BASIC_S MW_YEAR	NUMBER	14	9(11).99	Total Basic/Statutory Minimum Wage Per Year
24.	PRES_NONTAX_HOLIDAY	NUMBER	14	9(11).99	Total Holiday Pay from

Technical Specifications: Form 1604CF ALPHALIST (July 2008 ENCS)

Page 17 of 18 Printed :01/27/09

	FIELD NAME	TYPE	WIDTH	FORMAT	DESCRIPTION
	_PAY				present employer
25.	PRES_NONTAX_OVERTI ME_PAY	NUMBER	14	9(11).99	Total Overtime Pay from present employer
26.	PRES_NONTAX_NIGHT_D IFF	NUMBER	14	9(11).99	Total Night Shift Differential from present employer
27.	PREV_NONTAX_HAZARD _PAY	NUMBER	14	9(11).99	Total Hazard Pay from present employer
28.	PRES_NONTAX_13TH_M ONTH	NUMBER	14	9(11).99	Total Nontaxable 13th month pay and other benefits from present employer
29.	PRES_NONTAX_DE_MINI MIS	NUMBER	14	9(11).99	Total Nontaxable De Minimis Benefits
30.	PRES_NONTAX_SSS_ET C	NUMBER	14	9(11).99	Total Nontaxable SSS, GSIS, PAGIBIG and Union dues from present employer
31.	PRES_NONTAX_SALARIE S	NUMBER	14	9(11).99	Total Nontaxable Salaries and other Compensation
32.	PRES_TAXABLE_13TH_M ONTH	NUMBER	14	9(11).99	Total Taxable 13th month pay and other benefits from present employer
33.	PRES_TAXABLE_SALARI ES	NUMBER	14	9(11).99	Total Taxable salaries and other compensation from present employer
34.	PRES_TOTAL_COMP	NUMBER	14	9(11).99	Total Compensation Present
35.	GROSS_COMP_INCOME	NUMBER	14	9(11).99	Total Compensation Income (Previous & Present Employers)
36.	EXMPN_AMT	NUMBER	14	9(11).99	Total Amount of Exemption
37.	PREMIUM_PAID	NUMBER	14	9(11).99	Total Premium paid on health and hospital insurance
38.	NET_TAXABLE_COMP_IN COME	NUMBER	14	9(11).99	Total Net Taxable Compensation Income
39.	TAX_DUE	NUMBER	14	9(11).99	Total Amount Due
40.	PREV_TAX_WTHLD	NUMBER	14	9(11).99	Total Amount withheld by previous employer
41.	PRES_TAX_WTHLD	NUMBER	14	9(11).99	Total Amount withheld by present employer
42.	AMT_WTHLD_DEC	NUMBER	14	9(11).99	Total Amount withheld & paid in December
43.	OVER_WTHLD	NUMBER	14	9(11).99	Total Over withheld tax refunded to employee
44.	ACTUAL_AMT_WTHLD	NUMBER	14	9(11).99	Total Actual amount withheld

Page 18 of 18 Printed :01/27/09