

Creating Your PALS Online Account for New Teachers

Navigate to the PALS Online homepage

Type www.wi.palsk8.com into the address bar of your internet browser.

New or Returning?



PHONOLOGICAL AWARENESS LITERACY SCREENING

PALS Wisconsin Public Login

Announcements: Welcome to the Fall 2014-15 Assessment Window.

helpful links

- ▶ News You Can Use
- ▶ Creating a New Teacher Account
- ▶ Same Teacher: Changing Name, Email, or Password
- ▶ Benchmarks
- ▶ 2013-2014 PALS K-3 Assessment Calendar
- ▶ 2014-2015 PALS K-3 Assessment Calendar
- ▶ Professional Resources
- ▶ FAQs
- ▶ How to clear browser cache

Returning Users

Email

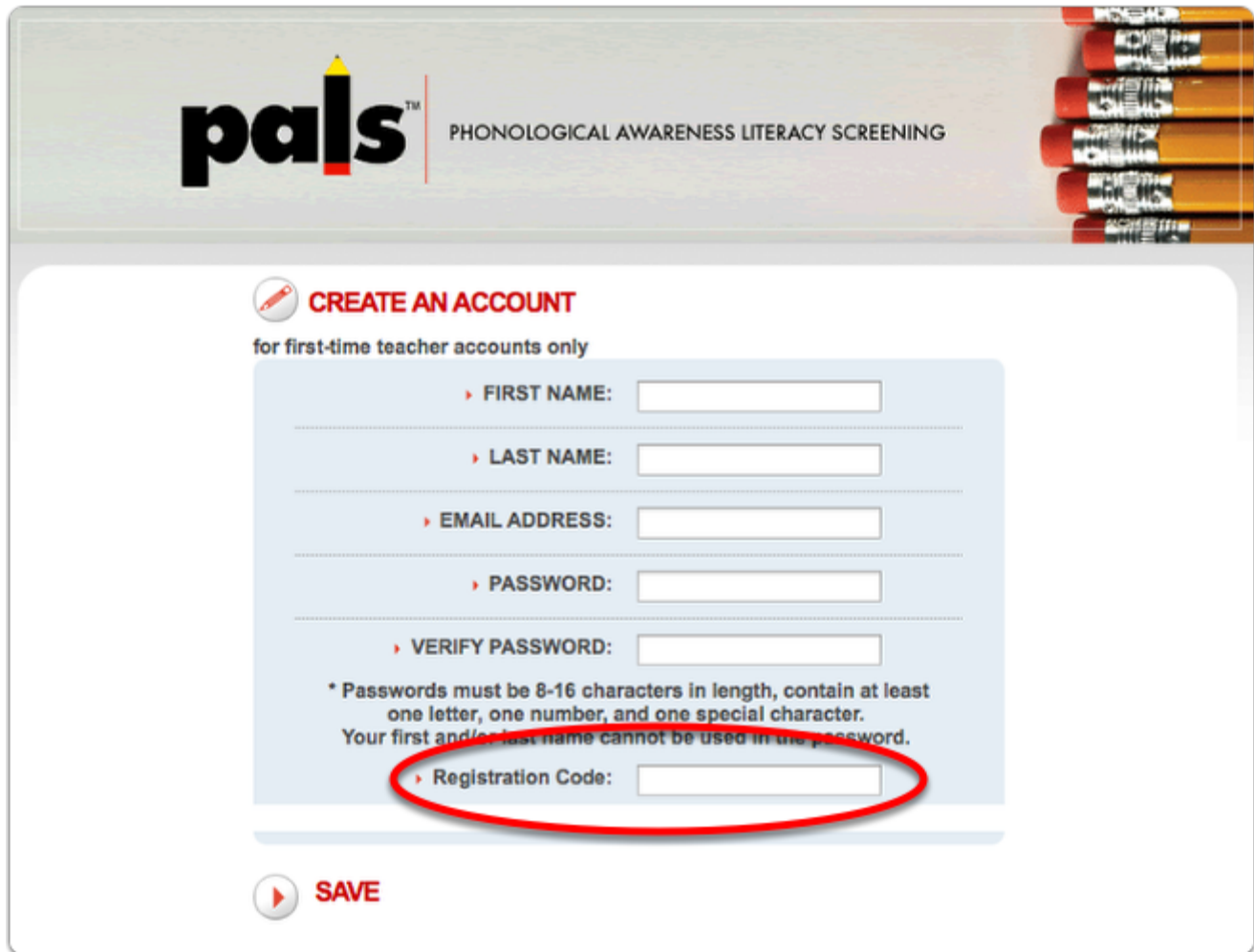
Password

[Forgot Your Password?](#)


New to PALS? Create an account.

To create a new teacher account, click "New to PALS?" If you had an account last year, you do not need to create a new account.

Create your account:



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 **CREATE AN ACCOUNT**
for first-time teacher accounts only

› FIRST NAME:

› LAST NAME:


› EMAIL ADDRESS:

› PASSWORD:

› VERIFY PASSWORD:

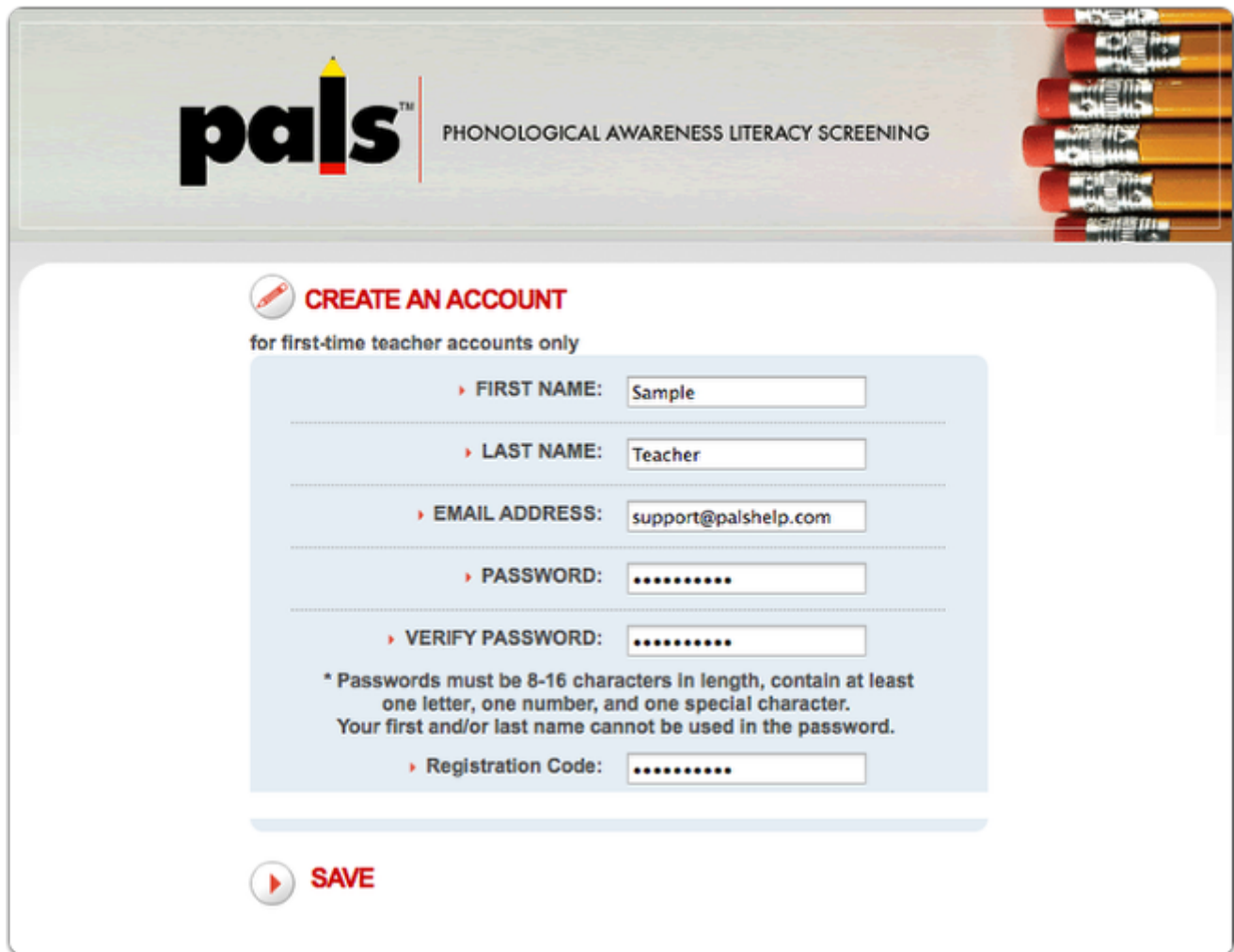
* Passwords must be 8-16 characters in length, contain at least one letter, one number, and one special character.
Your first and/or last name cannot be used in the password.

› Registration Code:

 **SAVE**


You will need to get the registration code from your PALS District Representative or school principal. The code is ten characters long, a mix of letters and numbers. It is the same for everyone in your school district.

Enter your account information:



The screenshot shows the PALS marketplace account creation interface. At the top, the PALS logo is on the left, and the text "PHONOLOGICAL AWARENESS LITERACY SCREENING" is on the right. Below the logo, there is a "CREATE AN ACCOUNT" button with a pencil icon. The text "for first-time teacher accounts only" is displayed below the button. The form contains several input fields: "FIRST NAME" (Sample), "LAST NAME" (Teacher), "EMAIL ADDRESS" (support@palshelp.com), "PASSWORD" (masked with dots), "VERIFY PASSWORD" (masked with dots), and "Registration Code" (masked with dots). A note states: "* Passwords must be 8-16 characters in length, contain at least one letter, one number, and one special character. Your first and/or last name cannot be used in the password." At the bottom, there is a "SAVE" button with a right arrow icon.

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 **CREATE AN ACCOUNT**
for first-time teacher accounts only

› FIRST NAME:

› LAST NAME:


› EMAIL ADDRESS:

› PASSWORD:

› VERIFY PASSWORD:

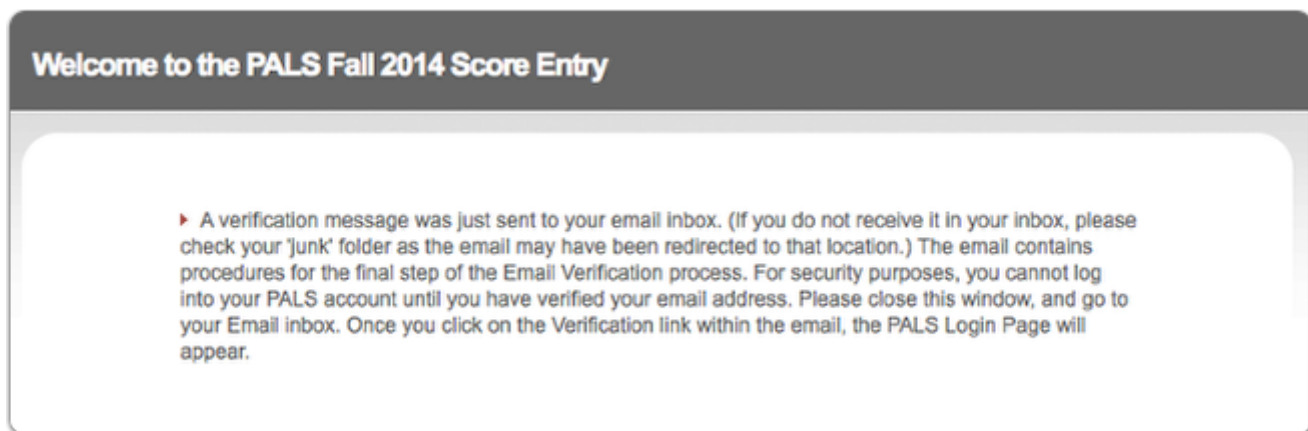
* Passwords must be 8-16 characters in length, contain at least one letter, one number, and one special character.
Your first and/or last name cannot be used in the password.

› Registration Code:

 **SAVE**

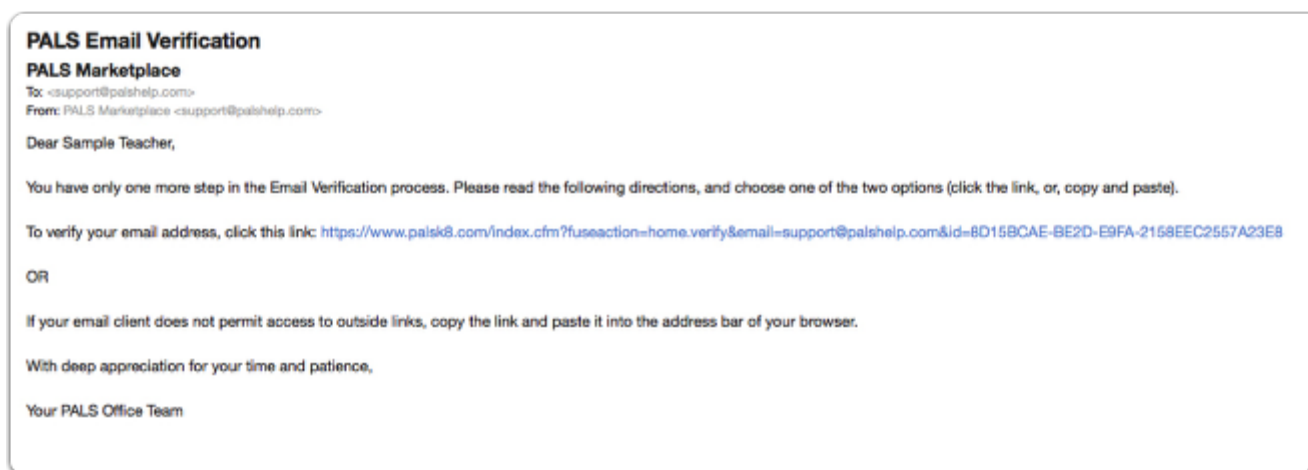
Make sure that the information you enter on this screen is correct! You must use your official school district email address. Your password can be anything you like but cannot contain any part of your first or last name and must contain letters, at least one number, and one "special character," such as a pound sign or ampersand.

Verify your email address:



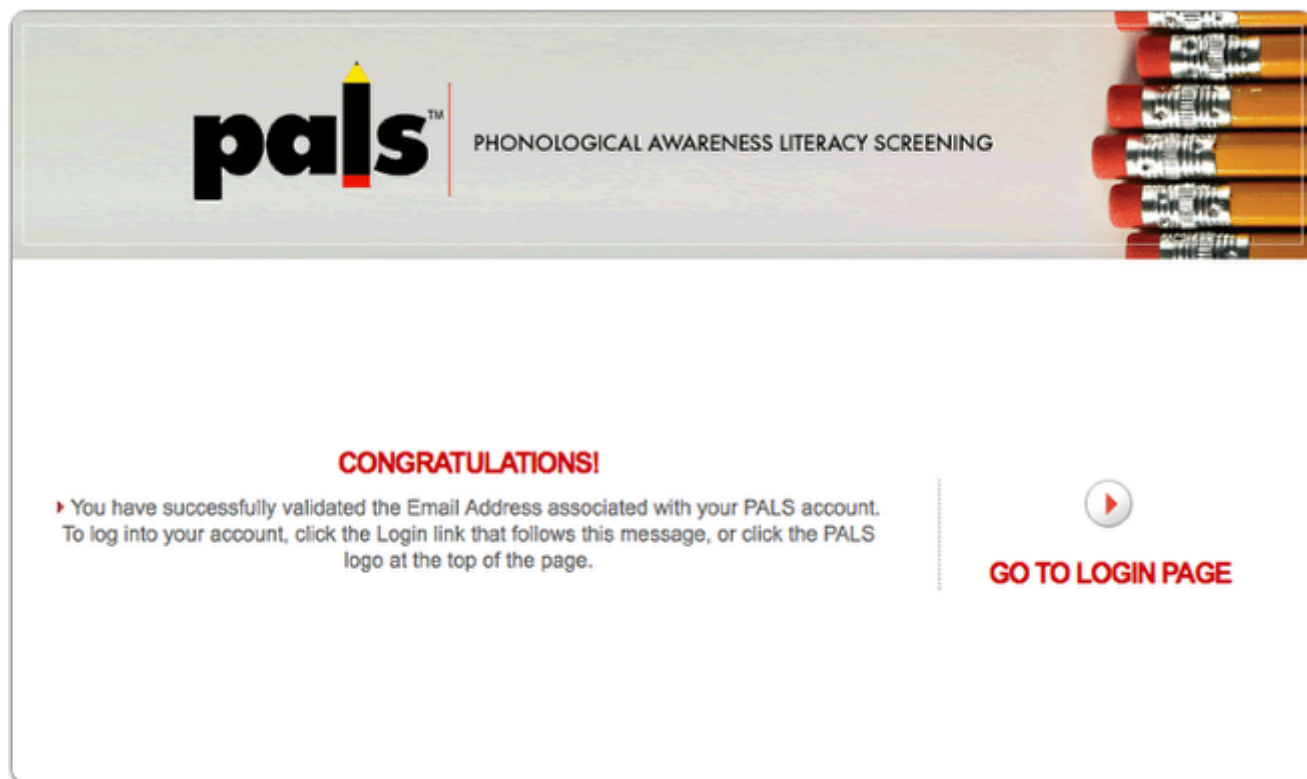
Before you can log in to your account for the first time, you must confirm that the email address associated with your account is correct. Within a few minutes, a system-generated email from support@palshelp.com will arrive in your email inbox.

Click the link:



When the email verification message arrives, click the link in the email to complete the email verification process.

Your email address has now been verified.



You have now verified your email address. You only need to complete the email verification process one time! If you have accidentally sent yourself multiple email verification messages, please be sure to use the information in the *most recent* one that you received.

Log in!



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Returning Users

Email

Password

LOGIN

[Forgot Your Password?](#)


New to PALS? [Create an account.](#)

Confirm your account information:

PALS

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Welcome to the PALS Fall 2014 Score Entry

 **USER ACCOUNT**

You can change your name, email address, and password by updating the information displayed on this page. After the changes are made, click the button, "UPDATE/CONFIRM."

[◀BACK](#)

YOUR INFORMATION ▾

▸ FIRST NAME:


▸ LAST NAME:

▸ EMAIL ADDRESS: [EDIT]

▸ PASSWORD:

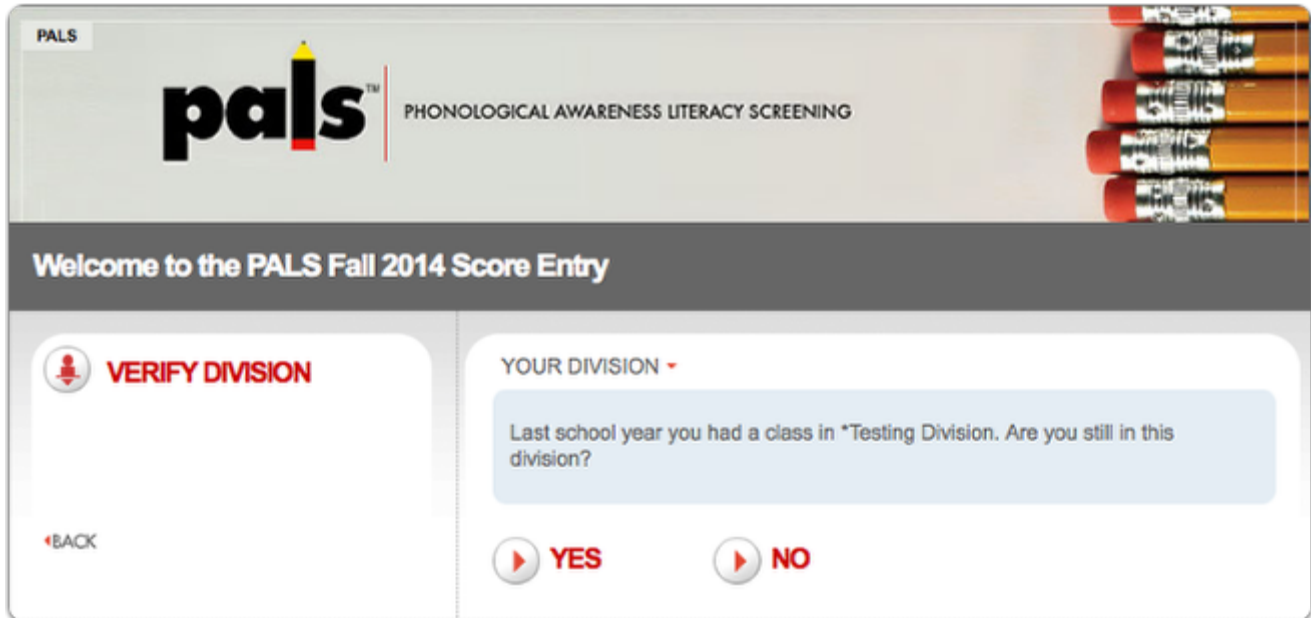
▸ VERIFY PASSWORD:

* Passwords must be 8-16 characters in length, contain at least one alphabet character, one number, and one special character. Your first and/or last name cannot be used in the password.

 **UPDATE / CONFIRM**

If necessary, you may make changes to this information here. You can always change this information later by clicking on the "account info" button in your account. Click "Update/Confirm" to proceed to your account.

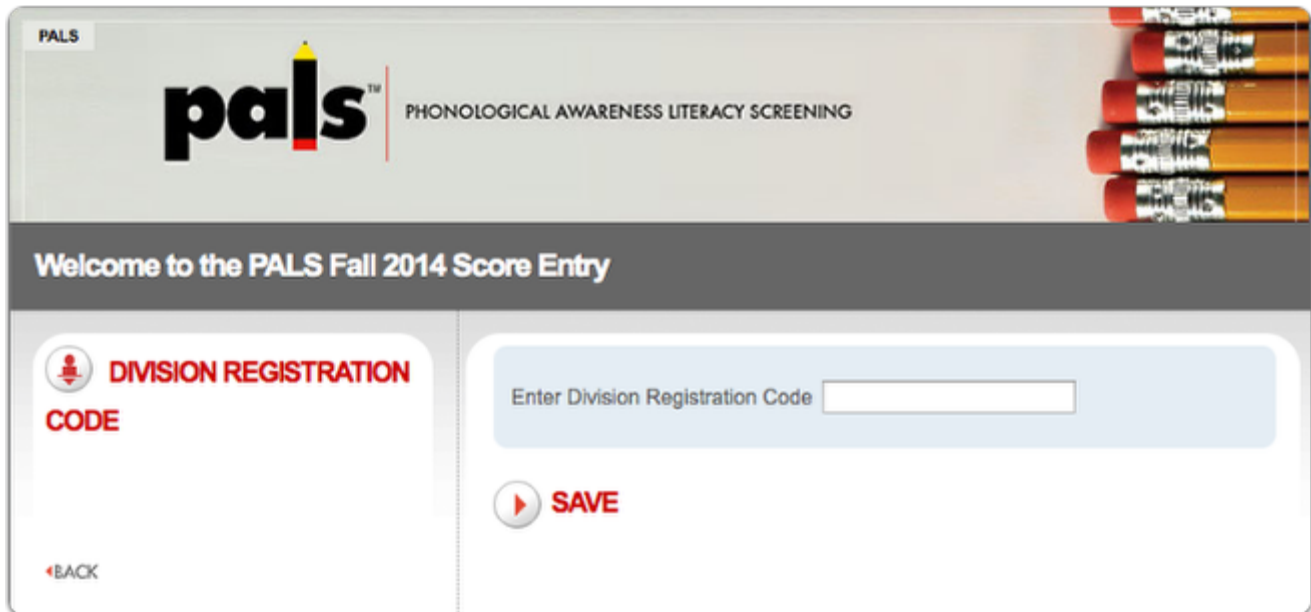
Verify Division:



The screenshot shows the PALS (Phonological Awareness Literacy Screening) Fall 2014 Score Entry interface. At the top, the PALS logo is displayed next to the text "PHONOLOGICAL AWARENESS LITERACY SCREENING". Below this, a dark gray banner reads "Welcome to the PALS Fall 2014 Score Entry". The main content area is divided into two sections. On the left, there is a button labeled "VERIFY DIVISION" with a person icon. Below this button is a "BACK" link. On the right, there is a section titled "YOUR DIVISION" with a dropdown arrow. Below this title is a light blue box containing the text: "Last school year you had a class in *Testing Division. Are you still in this division?". At the bottom of this section are two buttons: "YES" and "NO", each with a right-pointing arrow icon.

The District Registration Code that you entered is unique to your school district. Both new and returning users see this prompt upon logging in for the first time in a given school year. Please confirm that the prompt is displaying the name of your school district by clicking "YES."

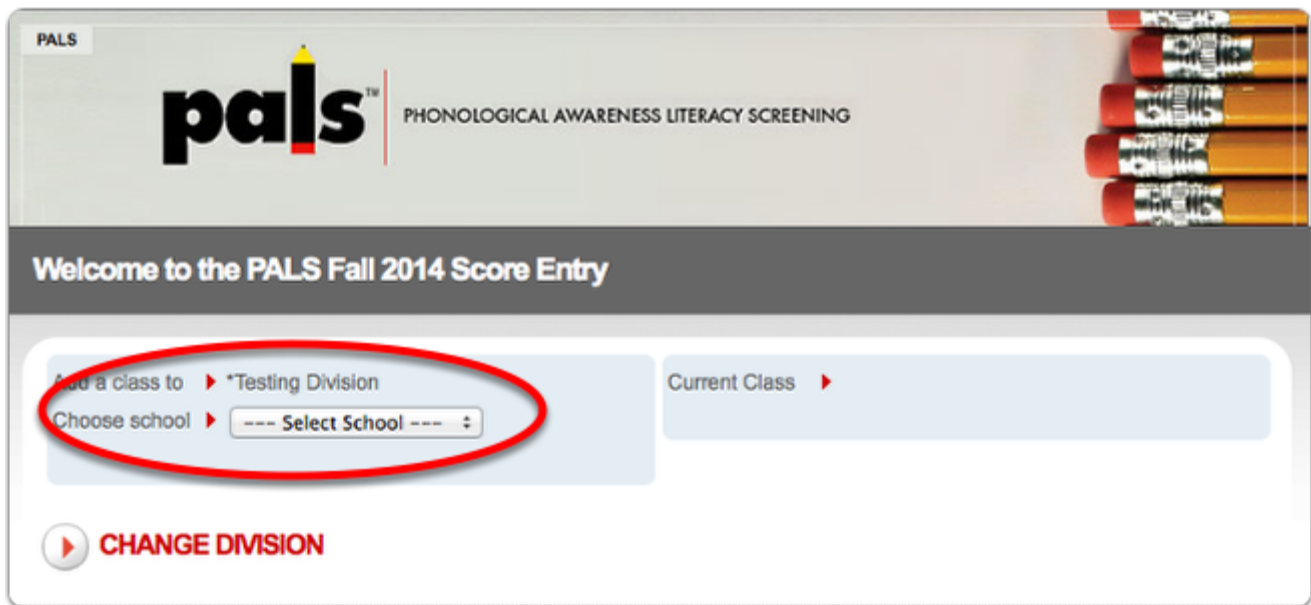
If you HAVE changed school districts:



The screenshot shows the PALS Fall 2014 Score Entry page. At the top, there is a header with the PALS logo and the text "PHONOLOGICAL AWARENESS LITERACY SCREENING". Below the header, a dark grey bar contains the text "Welcome to the PALS Fall 2014 Score Entry". The main content area is divided into two sections. On the left, there is a section titled "DIVISION REGISTRATION CODE" with a red icon of a person. On the right, there is a light blue box with the text "Enter Division Registration Code" followed by a text input field. Below the input field is a red "SAVE" button with a right-pointing arrow icon. At the bottom left of the left section is a red "BACK" button with a left-pointing arrow icon.

Sometimes, a returning user will be in a new school district the following school year. The system will allow you to enter the registration code for a different school district if that is the case. For new users, though, this is not relevant.

Select your school:



The screenshot shows the PALS Fall 2014 Score Entry page. At the top, there is a header with the PALS logo and the text "PHONOLOGICAL AWARENESS LITERACY SCREENING". Below the header, a dark grey bar contains the text "Welcome to the PALS Fall 2014 Score Entry". The main content area is divided into two sections. On the left, there is a section titled "Add a Class to" with a red icon of a person. Below this, there is a light blue box with the text "Choose school" followed by a dropdown menu. The dropdown menu is currently set to "Select School". To the right of this section is a light blue box with the text "Current Class" followed by a right-pointing arrow icon. At the bottom left of the left section is a red "CHANGE DIVISION" button with a right-pointing arrow icon.

Use the drop down menu to select the name of your school. Do not click "CHANGE DIVISION."

Select your grade level:

PALS

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Welcome to the PALS Fall 2014 Score Entry

Add a class to ▶ *Testing Division

Choose school ▶ Testing School

Create a PreK AM class

Create a PreK PM class

Create a PreK (Full Day) class

Create a Kindergarten AM class

Create a Kindergarten PM class

Create a Kindergarten (Full Day) class

Create a First Grade AM class

Create a First Grade PM class

Create a First Grade (Full Day) class

Create a Second Grade AM class

Create a Second Grade PM class

Create a Second Grade (Full Day) class

Create a Third Grade AM class

Create a Third Grade PM class

Create a Third Grade (Full Day) class

▶ **CHANGE DIVISION**

Current Class ▶

Once you have chosen the correct school from the drop down menu, you will be prompted to select your grade level. Click the "create" button next to each appropriate choice. Most users will have only one class.

Continue to your account:

PALS

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Welcome to the PALS Fall 2014 Score Entry

Add a class to ▶ *Testing Division

Choose school ▶ Testing School

Create a PreK AM class

Create a PreK PM class

Create a PreK (Full Day) class

Create a Kindergarten AM class

Create a Kindergarten PM class

Create a Kindergarten (Full Day) class

Create a First Grade AM class

Create a First Grade PM class

Create a Second Grade AM class

Create a Second Grade PM class

Create a Second Grade (Full Day) class

Create a Third Grade AM class

Create a Third Grade PM class

Create a Third Grade (Full Day) class

Current Class ▶

Delete Testing School, First Grade (Full Day)

▶ **CHANGE DIVISION**

▶ **CONTINUE**

Once you have selected the appropriate class(es), click "CONTINUE" to proceed to your account.

If you have multiple classes:

PALS

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Welcome to the PALS Fall 2014 Score Entry

Add a class to ▶ *Testing Division

Choose school ▶ Testing School

Create a PreK (Full Day) class

Create a Kindergarten AM class

Create a Kindergarten PM class

Create a Kindergarten (Full Day) class

Create a First Grade AM class

Create a First Grade PM class

Create a First Grade (Full Day) class

Create a Second Grade AM class

Create a Second Grade PM class

Create a Second Grade (Full Day) class

Create a Third Grade AM class

Create a Third Grade PM class

Create a Third Grade (Full Day) class

Current Class ▶

Delete Testing School, PreK AM

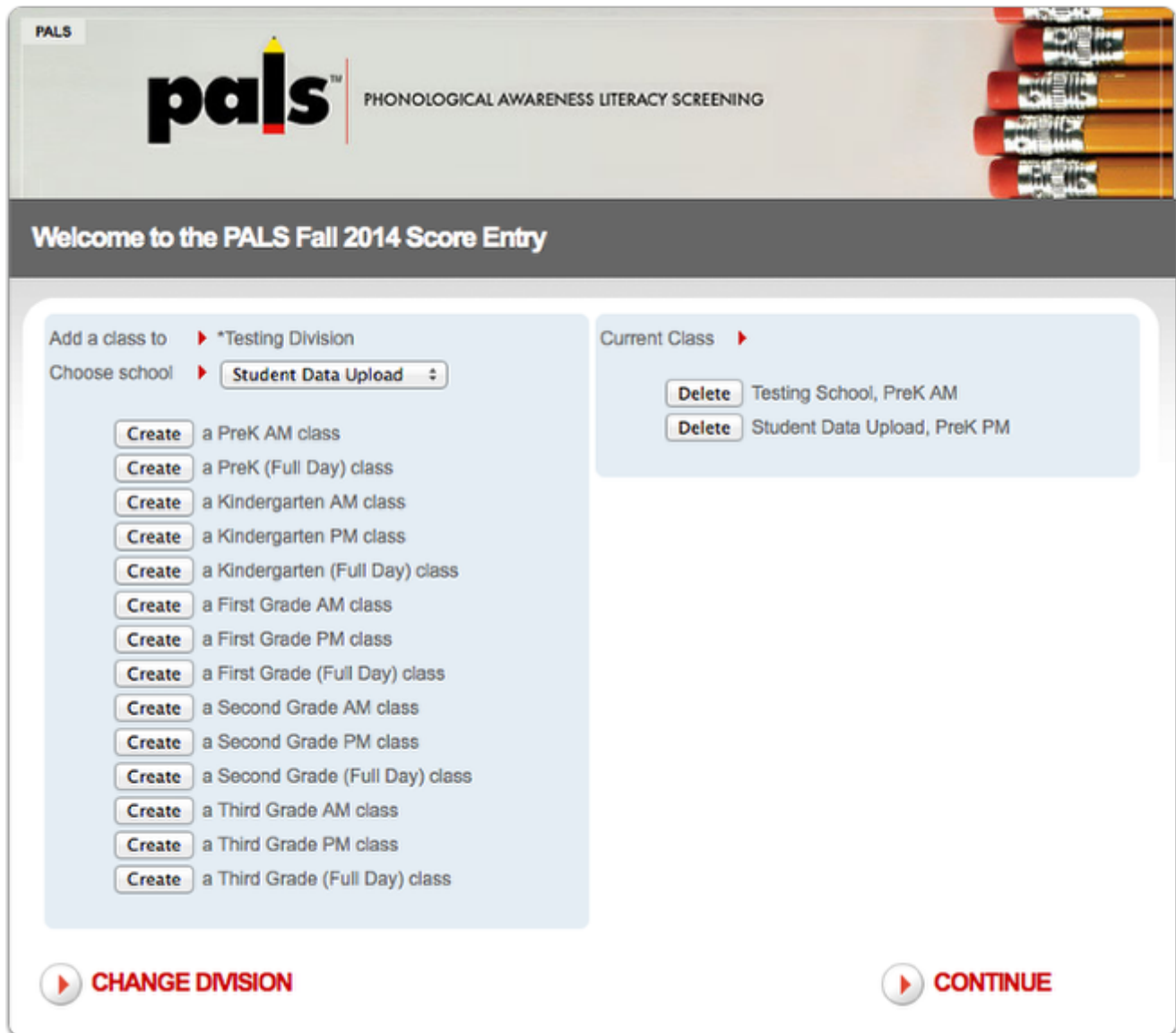
Delete Testing School, PreK PM

▶ **CHANGE DIVISION**

▶ **CONTINUE**

Many PreK teachers have both an AM and a PM class. Simply click "create" for each class you have. If you accidentally select an incorrect class, you can click "delete" next to the class you would like to remove.

If you have a class at more than one school:




The screenshot shows the PALS Fall 2014 Score Entry interface. At the top, there is a header with the PALS logo and the text "PHONOLOGICAL AWARENESS LITERACY SCREENING". Below the header, a dark grey bar contains the text "Welcome to the PALS Fall 2014 Score Entry". The main content area is divided into two columns. The left column has a section titled "Add a class to" with a dropdown menu set to "*Testing Division". Below this is a "Choose school" dropdown menu set to "Student Data Upload". A list of class options is displayed, each with a "Create" button: "a PreK AM class", "a PreK (Full Day) class", "a Kindergarten AM class", "a Kindergarten PM class", "a Kindergarten (Full Day) class", "a First Grade AM class", "a First Grade PM class", "a First Grade (Full Day) class", "a Second Grade AM class", "a Second Grade PM class", "a Second Grade (Full Day) class", "a Third Grade AM class", "a Third Grade PM class", and "a Third Grade (Full Day) class". The right column has a section titled "Current Class" with a dropdown menu. Below this, there are two "Delete" buttons: "Delete Testing School, PreK AM" and "Delete Student Data Upload, PreK PM". At the bottom of the interface, there are two buttons: "CHANGE DIVISION" and "CONTINUE".

Occasionally, a teacher has classes at more than one site. If, as seen in this example, your AM and PM PreK classes are in different schools, click "create" next to the class at the first school, then use the drop down menu to select another school. The list of class options will appear in full for the second school, from which you can select that class(es) you have there.

Once you are finished choosing your classes, click "CONTINUE" to proceed to your account.


Watch the online tutorial!

Sign In


Featured Course

Concept of Word in Text


Start Now




Grades 1-3



Using PALS 1-3 Data to Drive Instruction



PALS 1-3 Online Score Entry & Reporting System



Wisconsin PALS 1-3 Online Score Entry & Reporting System

For more in-depth instructions on getting the most out of your PALS Online account, please view the Online Score Entry & Reporting System tutorial for your grade level on the online professional development site, pd.casenex.com.

The online tutorial contains detailed information on how to add students to your class, enter scores, view reports, and use all of the features available to you through your PALS Online account.