

Accessing Your School-Level PALS Online Account

A Guide to Logging In & Retrieving Your District's Registration Code

Type www.palsk8.com into the address bar of your internet browser.



PHONOLOGICAL AWARENESS LITERACY SCREENING

PALS Other States PreK-3 login

Announcements: Welcome to the Fall 2014-15 Assessment Window.

helpful links

- ▶ Creating a New Teacher Account
- ▶ Same Teacher: Changing Name, Email, or Password
- ▶ Benchmarks
- ▶ 2013-2014 PALS K-3 Assessment Calendar
- ▶ 2014-2015 PALS K-3 Assessment Calendar
- ▶ Professional Resources
- ▶ FAQs
- ▶ How to clear browser cache

Returning Users

Email

Password

Forgot Your Password?

LOGIN

New to PALS? Create an account.

Log in to your PALS Online account:

The screenshot shows the PALS Online login interface. At the top left is the PALS logo with the text 'PHONOLOGICAL AWARENESS LITERACY SCREENING' to its right. Below this is a red heading 'PALS Other States PreK-3 login'. A yellow announcement bar contains the text 'Announcements: Welcome to the Fall 2014-15 Assessment Window.' On the left, a grey box titled 'helpful links' contains a list of links: 'Creating a New Teacher Account', 'Same Teacher: Changing Name, Email, or Password', 'Benchmarks', '2013-2014 PALS K-3 Assessment Calendar', '2014-2015 PALS K-3 Assessment Calendar', 'Professional Resources', 'FAQs', and 'How to clear browser cache'. The main login area is yellow and titled 'Returning Users'. It features input fields for 'Email' and 'Password', a 'LOGIN' button, and a 'Forgot Your Password?' link circled in red. At the bottom, a yellow box titled 'New to PALS?' contains the text 'Create an account.'

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Returning Users

Email

Password

[Forgot Your Password?](#)

LOGIN

New to PALS? Create an account.

As a school principal or other school-level user, your account has already been created. Enter your email address and password to log in.

If you have forgotten or do not know your password, click the "Forgot Your Password?" link, circled in red above.

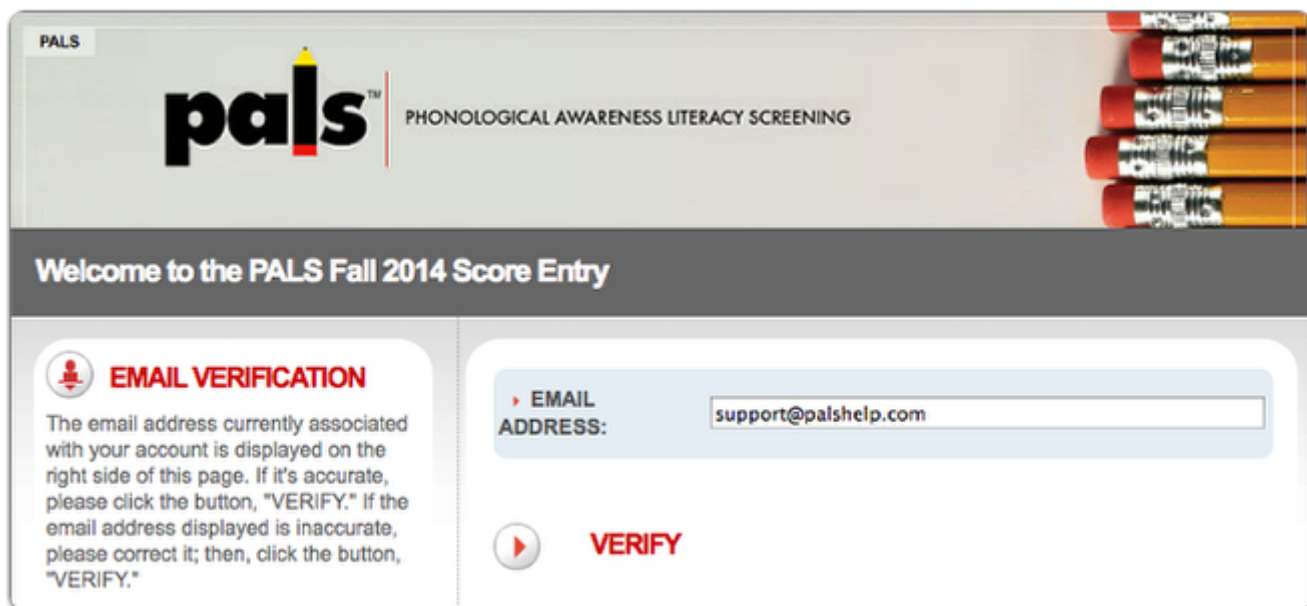
If you forget your password:



The screenshot shows a web interface for password recovery. On the left, a box titled '? FORGOT?' contains the text: 'Don't worry. It happens. Please submit the email address associated with your account and we will send you a link to reset your password.' Below this is an 'Email:' label, a text input field, and a 'Submit Request' button. On the right, a large graphic features a hand pointing upwards with a red 'X' over the index finger. Text on either side of the hand reads 'DON'T WORRY' and 'WE'LL REMIND YOU.'.

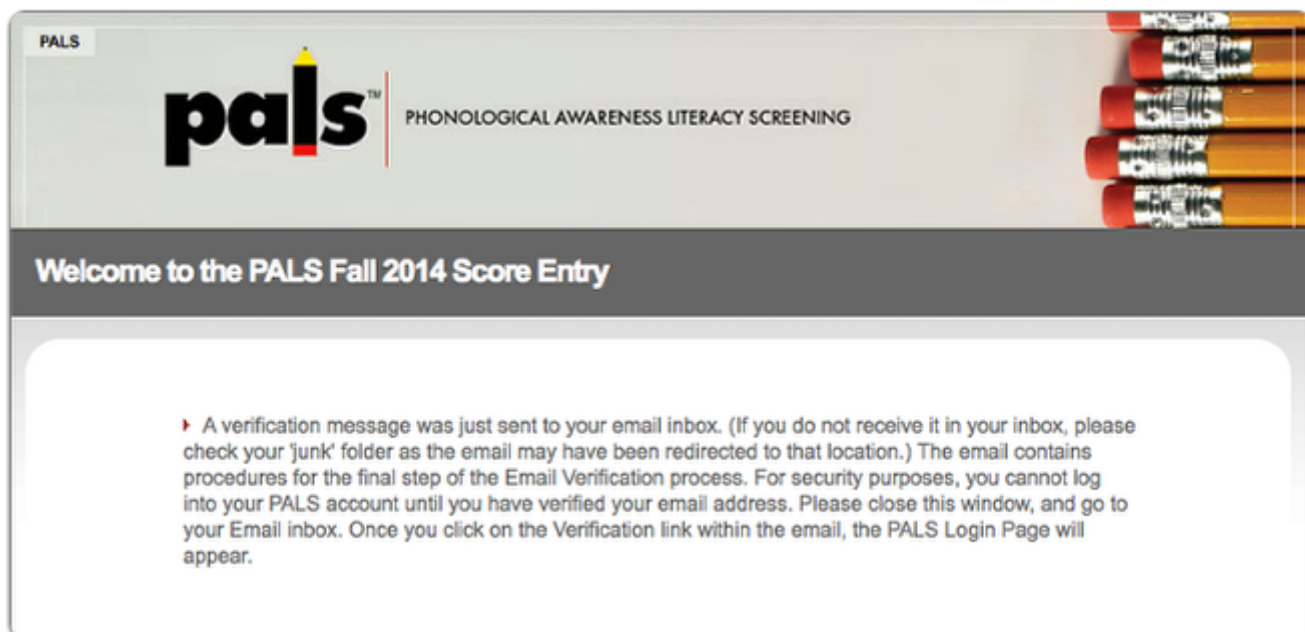
To receive a password re-set link, enter your email address in the box and click "Submit Request." An automated message from support@palshelp.com will arrive within a few minutes.

Verify your email address:



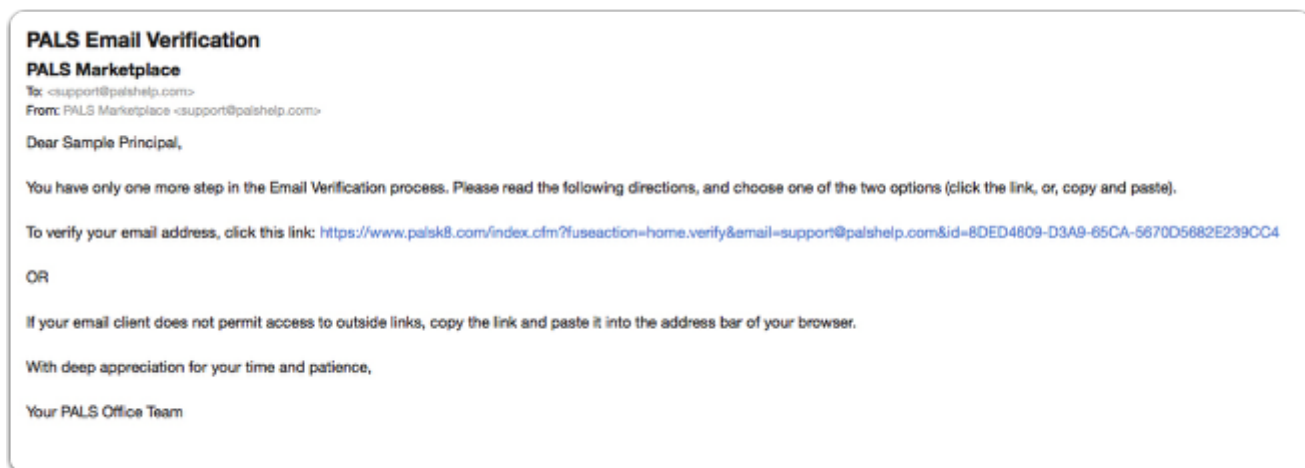
The screenshot shows the 'EMAIL VERIFICATION' section of the PALS website. The header includes the PALS logo and the text 'PHONOLOGICAL AWARENESS LITERACY SCREENING'. Below the header, a dark banner reads 'Welcome to the PALS Fall 2014 Score Entry'. The main content area has a left sidebar with the title 'EMAIL VERIFICATION' and an icon of a person. The text in the sidebar explains that the email address on the right is associated with the account and provides instructions on how to verify or correct it. To the right of the sidebar is a form with a label 'EMAIL ADDRESS:' and a text input field containing 'support@palshelp.com'. Below the input field is a red 'VERIFY' button with a play icon.

The first time that you log in to your account, you will be asked to verify that the email address associated with your account is correct and valid. If the address shown on this screen is correct, click "Verify." If it is incorrect, type your correct email address into the box, and then click "Verify."



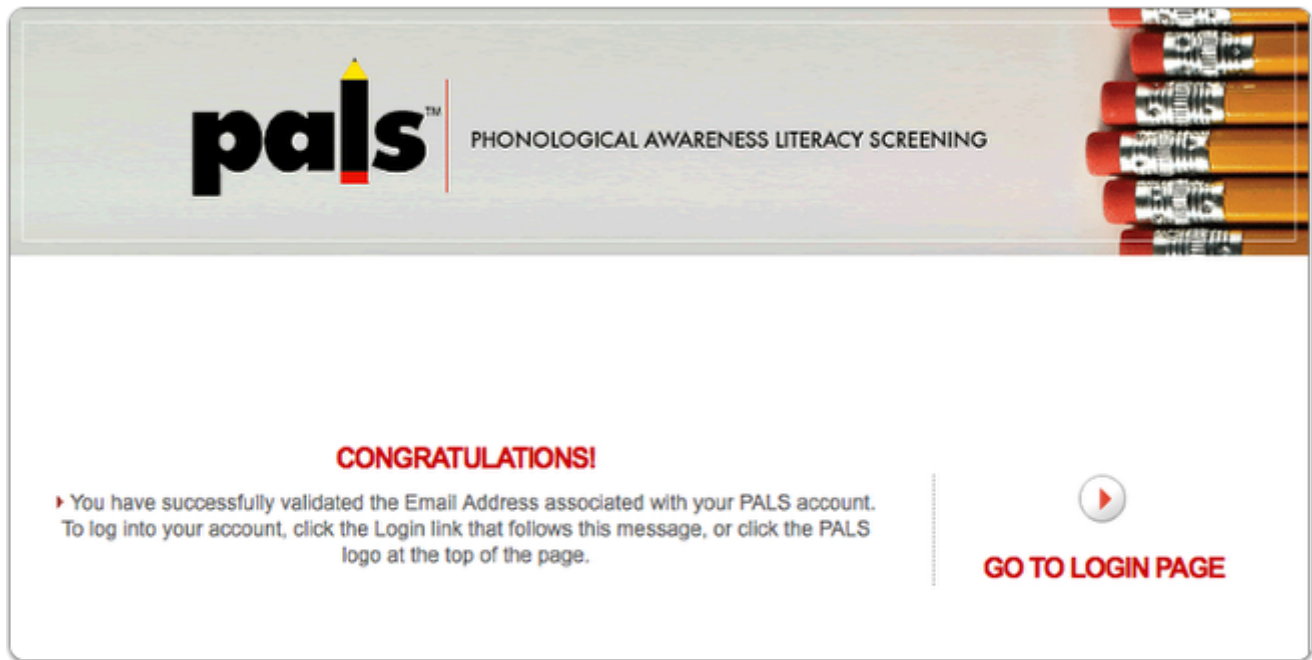
A system-generated email from support@palshelp.com will arrive within a few minutes. You must verify your email address before logging in to your account.

Click the link:



Once you have received the verification email, you can simply click the enclosed link to complete the email verification process.

Your email address has been verified.



You have now verified your email address. You only need to complete the email verification process one time! If you have accidentally sent yourself multiple email verification messages, please be sure to use the information in the *most recent* one that you received.

Log in!



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LOGIN

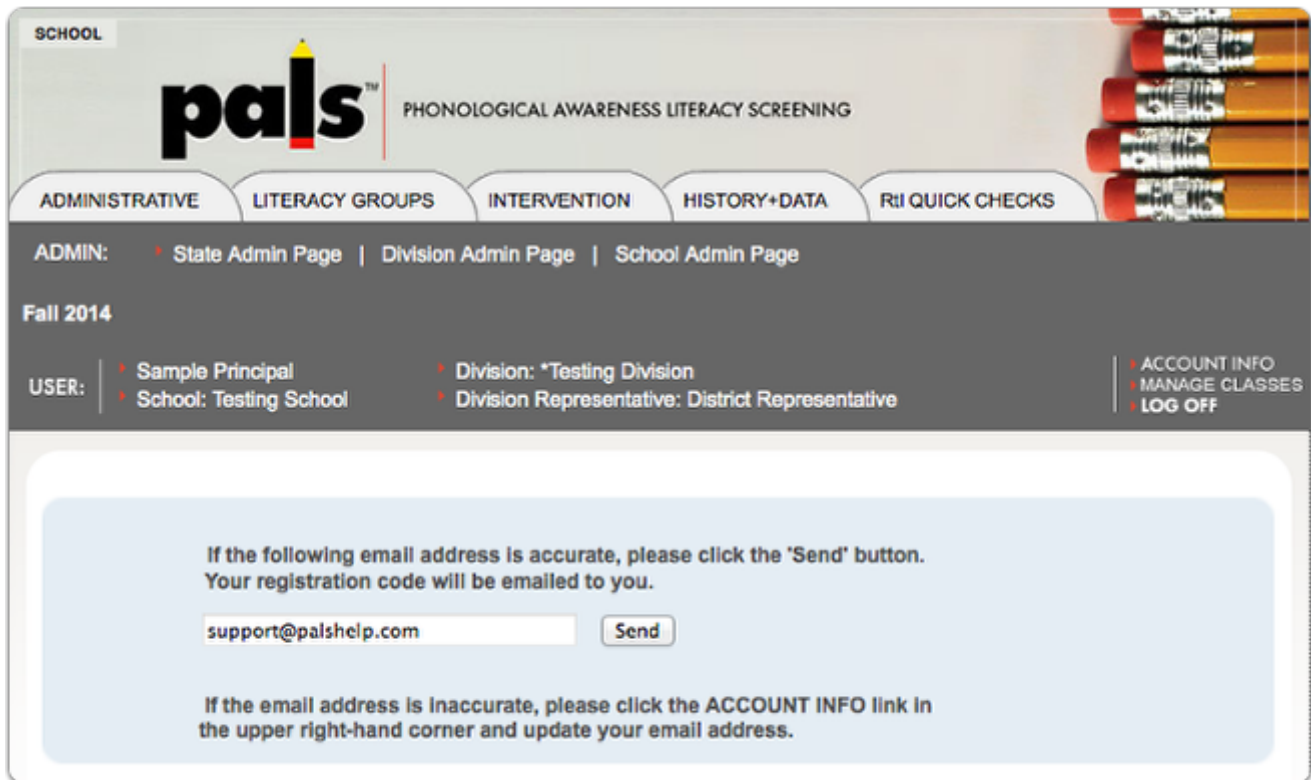
New to PALS? Create an account.

Retrieve your registration code:

The screenshot shows the PALS Online School Admin Page. The header includes the PALS logo and the text "PHONOLOGICAL AWARENESS LITERACY SCREENING". Below the header are tabs for ADMINISTRATIVE, LITERACY GROUPS, INTERVENTION, HISTORY+DATA, and QUICK CHECKS. The ADMINISTRATIVE tab is selected. The page displays user information for "Fall 2014", including "ADMIN: State Admin Page | Division Admin Page | School Admin Page" and "USER: Sample Principal | School: Testing School | Division: *Testing Division | Division Representative: District Representative". The main content area is divided into three columns. The left column, titled "TEACHER LIST", contains a list of users: "Sample Principal P", "Justin Sample P K 1 2 3", and "Test Teacher 1". The middle column, titled "SCHOOL MANAGEMENT", contains a list of options: "Last Year's Account Information", "Current Account Information", "Manage Accounts", "Add or Transfer Students", "Transfer Request Status", "School Pool Student List", and "Retrieve Registration Code". The "Retrieve Registration Code" option is circled in red. The right column, titled "VIEW RESULTS", contains sections for "PreK: Site Summary Report", "K-3 Summary of ID'd Students: K 1 2 3", and "K-3 Student COW Report: K 1 2 3". A red arrow points from the "TEACHER LIST" section to the "Retrieve Registration Code" option.

This is your Administrative Tab. It is the main screen of your school-level PALS Online account. Click "Retrieve Registration Code" in the center column.

PALS



SCHOOL

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ADMINISTRATIVE | LITERACY GROUPS | INTERVENTION | HISTORY+DATA | QUICK CHECKS

ADMIN: [State Admin Page](#) | [Division Admin Page](#) | [School Admin Page](#)

Fall 2014

USER: [Sample Principal](#) | [Division: *Testing Division](#) | [ACCOUNT INFO](#)
[School: Testing School](#) | [Division Representative: District Representative](#) | [MANAGE CLASSES](#)
[LOG OFF](#)

If the following email address is accurate, please click the "Send" button.
 Your registration code will be emailed to you.

If the email address is inaccurate, please click the **ACCOUNT INFO** link in the upper right-hand corner and update your email address.

A system-generated email from support@palshelp.com will arrive within a few minutes. Your district registration code will be a combination of letters and numbers. This code is the same for your entire district and is required for new teachers to create their PALS Online accounts. Teachers who already have PALS Online accounts from last year will not need this code.