

Instructions to See Teachers' CaseNEX Tutorial Progress

Please note that only users marked as administrators in the professional development website will be able to monitor teacher's progress with the tutorials. Contact support@palshelp.com if you need to update your status as an administrator so that you can view your teacher's progress.

District PALS Representatives and principals can see teacher's progress as teachers enroll and complete the PALS online tutorials and courses. If you have not registered at the professional development website at pd.casenex.com, please follow the instructions below. You will not have to complete the training to view teacher's progress.

1. Go to: pd.casenex.com/.
2. Click on "Start Now" for any tutorial or course. It will bring you to a main course page.
3. The session details will be on the right hand side. Click on "Create an Account."
4. Enter your name and your school email address.
5. You will receive an email with a link back to the course page. Once you have confirmed that you have entered a valid email address, you will choose and enter a password. You may then sign in using this password and your email address.
NOTICE: Your technical support may be needed! Here are the items that should be white listed should you not receive your login email: Datadrivenclassroom.com, Casenex.com
6. At this point it will ask you for your school. For district administrators, please choose "District" at the bottom of the drop down list when asked to enter your school. For principals, please enter the school where you are a principal.
7. Enter a password. It will then allow you to sign in using your email address and password.
8. For PALS District Representatives, this will add a "Reports" link to your dashboard where you will be able to see all the teachers in your district. Use the drop down on the left to view one school at a time.
9. For principals, we will cross reference your email address with our list. This will add a "Reports" link to your dashboard where you will be able to see all the teachers in your district. Use the drop down on the left to view one school at a time. If it does not give you a "Reports" link at that time please contact our office at support@palshelp.com and we will update your status in the system.