

# PALS-PreK: 10 Steps to PALS Implementation

for Colorado Teachers and Reading Specialists

1. Open your PALS-PreK Teacher Set and review the assessment materials. PALS-PreK comes in only one form; there is no Form A or Form B.
2. Go to [www.palscolorado.info](http://www.palscolorado.info) to familiarize yourself the PALS Colorado Resource Center. Use this site to track updates and stay up-to-date with information about PALS.
3. Go to the professional development website at [pd.casenex.com](http://pd.casenex.com) and create an account (if purchased). All PALS online tutorials and courses are posted here. Enroll in the *PALS-PreK Administration & Scoring Online* tutorial. After watching the tutorial, an online quiz will appear that will allow you to earn PALS-PreK administration training certification.
4. Check with your PALS District Representative regarding your assessment schedule, including the assessment window dates and score entry deadline.
5. Organize your assessment materials, remembering to keep non-consumable materials for use again next year.
6. Go to the professional development website at [pd.casenex.com](http://pd.casenex.com) for the second tutorial (if purchased). Enroll in and complete the *PALS-PreK Online Score Entry & Reporting System* tutorial to learn about the PALS Online System and how to enter your scores.
7. Go to [www.palsk8.com](http://www.palsk8.com) and set up your PALS Online account using the registration code supplied by your PALS District Representative. Create your Class List and check all student information for accuracy.
8. Administer PALS-PreK to your students during the established assessment window.
9. Enter scores into your PALS Online account.
10. View and/or print your reports.