

Accessing Your District-Level PALS Online Account

A Guide to Logging In & Retrieving Your District's Registration Code

Type www.palsk8.com into the address bar of your internet browser.





Log in to your PALS Online account:



As the PALS District Representative for your school district, your account has already been created. Enter your email address and password to log in.

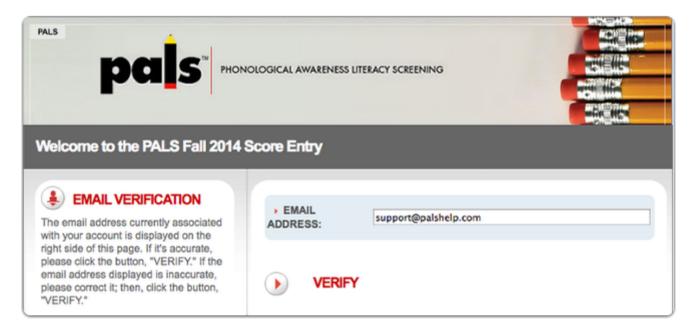
To re-set your password, click the "Forget Your Password?" link, circled in red above.





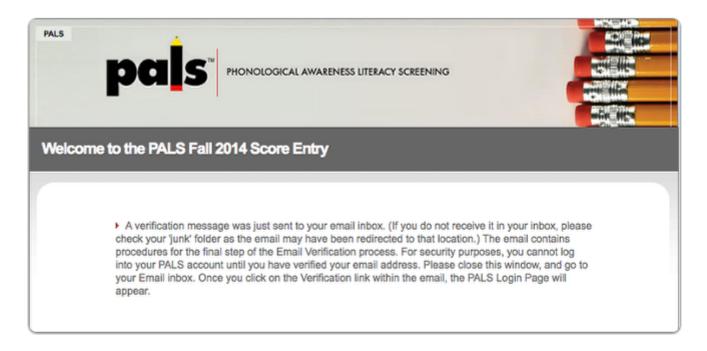
To receive a password re-set link, enter your email address in the box and click "Submit Request." An automated message from support@palshelp.com will arrive within a few minutes.

Verify your email address



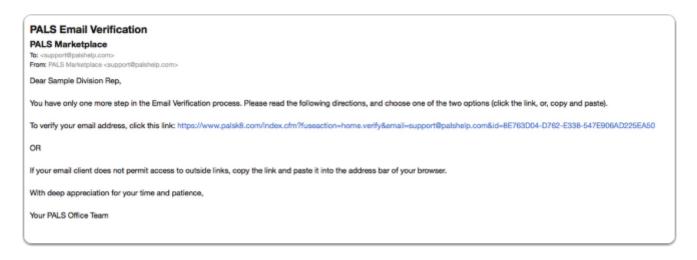
The first time that you log in to your account, you will be asked to verify that the email address associated with your account is correct and valid. If the address shown on this screen is correct, click "Verify." If it is incorrect, type your correct email address into the box, and then click "Verify."





A system-generated email from support@palshelp.com will arrive within a few minutes. You must verify your email address before logging in to your account.

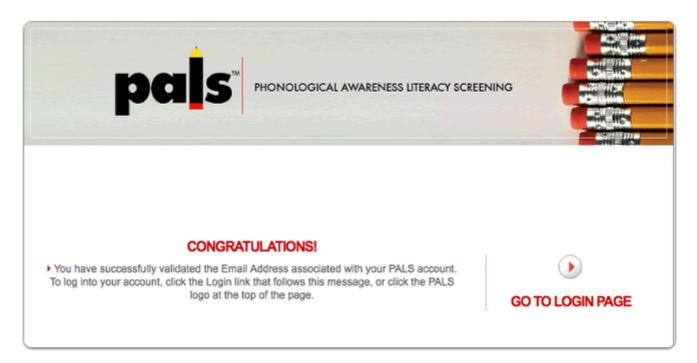
Click the link:



Once you have received the verification email, simply click the enclosed link to complete the email verification process.



Your email address has been verified.



You have now verified your email address. You only need to complete the email verification process one time! If you have accidentally sent yourself multiple email verification messages, please be sure to use the information in the *most recent* one that you received.

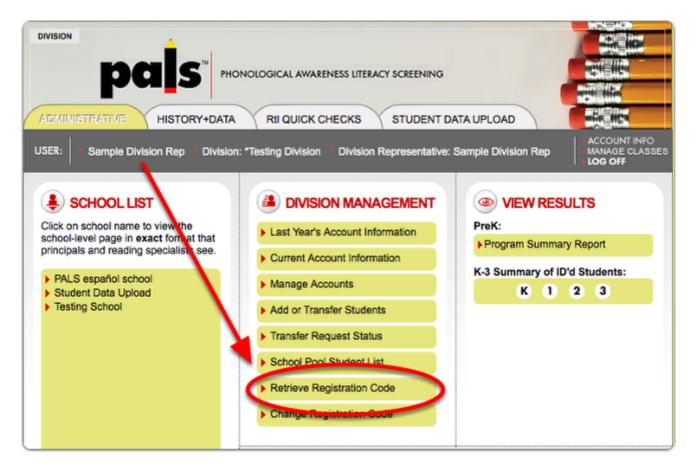


Log in!



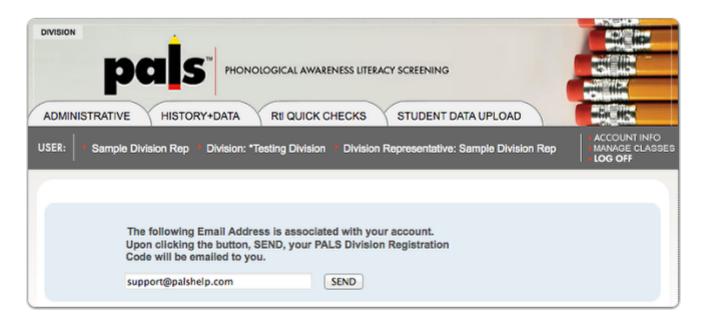


Retrieve your registration code:



This is your Administrative Tab. It is the main screen of your district-level PALS Online account. Click "Retrieve Registration Code" in the center column.





A system-generated email from support@palshelp.com will arrive within a few minutes. Your district registration code will be a combination of letters and numbers. This code is the same for your entire district and is required for new teachers to create their PALS Online accounts. Teachers who already have PALS Online accounts from last year will not need this code.