Skills

* Computer skills, including proficiency in Word, Excel, and PowerPoint
* Mediating disputes between people
* Communicating ideas effectively with coworkers

Education

**Bachelor of Science in Business Administration, Emphasis in Marketing** Expected Graduation: May 2015

Oklahoma State University, Stillwater, Oklahoma GPA: 3.933

* Funded through President’s Distinguished Scholarship, Academic Scholarship, and Institutional Nominee Cash Scholarship

Work Experience

**Supplemental Instruction Leader** August 2013-December 2013

Oklahoma State University Stillwater, Oklahoma

* Facilitated peer-led study groups for students studying Economics
* Created worksheets and quizzes to help students further their understanding of Economics
* Kept students focused on their short-term assignments and long-term goals

**Summer Sports Camp Counselor** May 2011 – August 2013

Arctic Edge Ice Arena Oklahoma City, Oklahoma

* Supervised approximately forty to eighty campers with four other counselors
* Designed activities for the campers and directed them through those activities
* Discussed ideas for ways to improve the camp with managers and fellow counselors
* Head counselor during the Summer of 2013

**Lifeguard**  May 2009 – August 2010

Neighborhood Pool Service Edmond, Oklahoma

* Supervised swimmers at various neighborhood pools
* Checked pool water every day to ensure safety and cleanliness

Professional Development

Delta Sigma Pi Professional Business Fraternity Spring 2013 – Present

Honors College at Oklahoma State University Fall 2011 – Present

Saxum Summership July 2013

Marketing Club Fall 2012 – Spring 2013

Significant Accomplishments, Community Involvement, and Activities

President’s Honor Roll at Oklahoma State University Spring 2012 and Fall 2013

OSU Ice Hockey Club Fall 2011 – Fall 2012

Volunteer at Kids First Ice Hockey Development Clinic May 2010 – June 2012

Two-Time National Champion for Ice Hockey April 2010 and April 2012

Captain of Ice Hockey team August 2010 – May 2012

Eagle Scout November 2011

Boy Scouts May 2004 – November 2011

Mission Work June 2010 – July 2011