**Mohammad Y Alsharu**

2405 SW 31st Street, OKC, OK (405) 923-1438 M\_ALSHARE@YAHOO.COM

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**EDUCATION Master of Business Administration MBA**  received Aug/2012

Oklahoma Christian University, Oklahoma GPA 3.83/4.0

**Bachelor of Science, Business Administration**

Mutah University, Jordan received Feb/02

**EXPEREINCE**

* **Action-Link Marketing and Advertising / Market Development Manager** OKC, OK. May/10 – Present

Product development, brand ambassador, increase product awareness, coaching and training

Targeted and promoted technology and electronics products

Provide written and oral communication in regard to strategy and execution to the Regional Manager

* **Carter healthcare/ Director of operation internship**. OKC, Ok Apr/12- May/12

Learned about the home health industry; trends analyzing, marketing and financial performance evaluation

Assisted company’s needs in developing web based learning management system and its contents

Developed and implemented individuals and team strategies to achieve company’s profitability goals

* **OKC Metro of Realtors / Management Internship.** OKC, OK Dec/11- Mar/12

Management, maintaining files, events and inventory audit

* **Wal-Mart / Wireless Sales and customer service Associate.** OKC, OK. Jun/08 - Apr/10

Led store to top ranking in region for wireless sales, highest monthly sales person for 18 months

Assisted customers with applications, credit checks, contracts, selecting products customer service

* **Jordan Pharmaceutical Association/Administrative officer**. Jordan Oct/02 - Sep/07

Supervising administrative, clerical duties, scheduled events; elections, lectures and scientific days

Monitoring health insurance and retirement payments, HR, training, finance, accounting

**SKILLS**

* Bilingual, English/ Arabic. Strong clerical, analytical, strategic and leadership skills. Proficient in Microsoft Word, Excel, PowerPoint and outlook.

**TRAINING**

* **Serve Model Leadership**. Chick-fil-A University & Winshapre International. May, 07
* **Entrepreneurship Development Program**. United Nations Industrial Development Organization UNIDO, Jul.03

**VOLUNTEER**

* **Save the Children Organization / Coordinator / Educator**. Jordan. 05 – 07

Volunteered to teach: Enterprise in Action, Personal Economics, Success Skills and Leadership