



ArchivesSpace

Cooke (Paul Philips) Papers

An inventory of Paul Philips Cooke at DC Public Library

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English

Describing Archives: A Content Standard

People's Archive, MLK Library

901 G Street NW

Washington, DC

peoples.archive@dc.gov

Table of Contents

Summary Information	3
Biographical / Historical	3
Scope and Contents	4
Arrangement	4
Administrative Information	5
Controlled Access Headings	5
Collection Inventory	6
Series 1: Works	6
Series 2: Central and Cardozo High Schools/Miner Teachers College/DC Teachers College/University of the District of Columbia	8
Series 3: Cosmos Club	9
Sub-series 1	9
Sub-series 2: Cosmos Club Administration	9
Series 4: John Carroll Society	10
Series 5: The Torch Club	11
Series 6: Advisory Neighborhood Councils	11
Series 7: Subject Files	13
Series 8: Audio Files	16

Summary Information

Repository:	People's Archive, MLK Library
Creator:	Cooke, Paul P.
Title:	Paul Philips Cooke Papers
ID:	100
Date [inclusive]:	1871-2000
Physical Description:	16 Cubic Feet
Physical Description:	16 Boxes
Language of the Material:	English
Language of the Material:	English

[^ Return to Table of Contents](#)

Biographical / Historical

Dr. Paul Phillips Cooke was born in New York City in 1917 and moved to Washington DC with his parents at the age of four. Cooke attended DC public schools graduating from Paul Lawrence Dunbar High School in 1933. Cooke earned a Bachelor of Science degree in English in 1937 from Miner Teachers College and a Master of Arts degree in Education in 1941 from New York University, a Master of Arts degree in English Literature in 1943 from the Catholic University of America, and a Doctorate in Education in 1947 from Columbia University. Cooke worked as a Professor of English at DC Teachers College from 1944 to 1974. Cooke was named the college's president in 1966 and served in that capacity until 1974. The University of the District of Columbia awarded him with an honorary degree and the U.D.C. Legacy Award in 2004. Throughout his life Cooke was deeply involved in education and many local DC government issues. Cooke actively participated in many social movements including , the Black Power movement, the desegregation of DC schools and the struggle for civil rights.

[^ Return to Table of Contents](#)

Scope and Contents

This collection consists of works and materials collected or authored by Paul Phillips Cooke. Items include clippings, correspondence, reports, meeting minutes, pamphlets, and publications from a variety of organizations, including the Cosmos and Torch Clubs. Additionally, there is information on Cooke's time as a student at Miners Teachers College and as President of the D.C. Teachers College.

[^ Return to Table of Contents](#)

Arrangement

Series 1: Works (1933-1994) The materials in this series consist of addresses, lectures, and talks written and given by Paul Phillips Cooke from early in his career until after his retirement on a variety of subjects. Series 2: Central and Cardozo High Schools, Miner Teachers College, D.C. Teachers College, and University of the District of Columbia (1937-1995) The records in this series pertain to Cooke's career as a student and educator. During this period, Cooke served as President at D.C. Teachers College. These materials also reflect his involvement in education for Black students in Washington, D.C. Series 3: The Cosmos Club (1904-2001) This series contains items related to Cooke's long-standing relationship with the Cosmos Club, a private social club in Washington, D.C. and events held at this venue. Sub-series 1: This sub-series consists of items related to the Cosmos Club and events held at the Club. Sub-series 2: This sub-series contains Cooke's and other members' application materials, as well as items related to governance issues and the controversy surrounding the issue of allowing women into the Club. Series 4: The John Carroll Society (1967-1986) These materials record Cooke's active participation in the John Carroll Society (JCS), a local society for the enrichment of Catholic professionals. Series 5: The Torch Club (1985-1998) This series contains records related to Cooke's tenure as a member of the Torch Club, an organization for professional and academic men and women. Series 6: Advisory Neighborhood Councils (1974-1975) Items in this series document Cooke's interest in the formation of Advisory Neighborhood Councils, local non-partisan bodies made up of elected representatives that are a unique feature of the District of Columbia's Home Rule Charter. Series 7: Subject Files (1917-2004) This series contains a variety of materials focused mainly on African-American issues and the history of Washington, D.C. Series 8: Audio Files (1954-1965) The content of these audio files is unknown, as the processor was unable to listen to reel to reel tapes. One tape broken in the attempt.

[^ Return to Table of Contents](#)

Administrative Information

Publication Statement

People's Archive, MLK Library

901 G Street NW
Washington, DC
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Revision Description

Additional processing competed by Susan Watterson, intern. Finding aid revised to be more evergreen. 2019 2020-08-26

Custodial History

This collection was donated to the Library by Paul Phillips Cooke in eight separate gifts between 1999 and 2001.

Processing Information

This collection was originally processed as part of the 2016 D.C. Africana Project, a grant project administered by the George Washington University. Basic archival procedures and organization were applied at that time. In 2019, the collection was reprocessed, including additional materials missed during the initial processing effort. Standard archival procedures were applied in accordance with the Library's processing manual. The files were shifted and reorganized into eight series. Duplicate materials were weeded from the collection and discarded at that time. Additionally, the processor removed all clips and deteriorating fasteners, photocopied clippings, and made redacted copies of any items containing sensitive or personal information. Four audio cassettes (three New York Times and one Washingtonian magazine) believed to be books on tape were discarded.

Conditions Governing Use

There are no known restrictions on the use of the material.

[^ Return to Table of Contents](#)

Controlled Access Headings

- African Americans

- Education
- Education, higher
- Public schools
- Discrimination
- Segregation

Collection Inventory

Series 1: Works, 1933-1994

Scope and Contents

The materials in this series comprise addresses, lectures and talks written and given by Paul Phillips Cooke from early in his career until after his retirement on a variety of subjects.

Title/Description	Instances	
Addresses, Lectures & Other Talks 1967-1993, 1967-1993	box 1	folder 1
Addresses, Lectures & Other Talks 1988, 1933-1988	box 1	folder 2
<u>Processing Information:</u> Processing Information Organized Chronologically		
Talks, 1935-1988: Addresses, Lectures, Remarks, Speeches, 1935-1988	box 1	folder 3
<u>Processing Information:</u> Processing Information Recorded in Alphabetical Order March 1989		
Addresses, Lectures, Other Talks 1933-1993, 1933-1993	box 1	folder 4
<u>Processing Information:</u> Processing Information Organized By Subject Area		
Addresses, Lectures, Other Talks 1993, 1993	box 1	folder 5
<u>Processing Information:</u> Processing Information Organized By Subject Area		
Addresses, Lectures, Other Talks 1933-1993, 1933-1993	box 1	folder 6
<u>Processing Information:</u>		

Processing Information

Chronological Order

Addresses, Lectures, Other Talks 1933-1993, 1933-1993	box 1	folder 7
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Processing Information:**Processing Information**

Chronological Order

Addresses, Lectures and Other Talks, Various, 1965-1993	box 1	folder 8
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Processing Information:**Processing Information**

Contains Transparencies

Black Women of America - A Rose By Any Other Name, 1996	box 1	folder 9
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The Centennial Drama. Miners Teachers College - A Century and Beyond, 1951	box 1	folder 10
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DC Teachers College Photographs and Essays 1966-1974, 1966-1974	box 1	folder 11
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Emancipation 1862 "First Freed", 1992	box 1	folder 12
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Graduates of the District of Columbia Teachers College 1972-1977, 1980	box 1	folder 13
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Graduates of the DIstrict of Columbia Teachers College and Predecessor Institutions 1873-1977	box 1	folder 14
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Graduates of the DIstrict of Columbia Teachers College and Predecessor Institutions 1874-1977, 1990	box 1	folder 15
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Processing Information:**Processing Information**

Alphabetized By Student Name

Improving the Retention of Underprepared College Students, 1987	box 2	folder 1
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Journal of Negro History 1949-1982 Articles and Reviews, 1949-1982		
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Perspectives on the Preparation of American Teachers and Educational Leaders, 1990	box 2	folder 3
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Plays for Children 1948-1955, Division of English, Miner Teachers College	box 2	folder 4
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Public Higher Education in the District of Columbia Lecture and Paper, 1977	box 2	folder 5
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Processing Information:

Processing Information

Presented to the Anacostia Historical Society

Publications, Papers and Other Writings: A Descriptive Bibliography, 1993	box 2	folder 6
Publications, Papers and Other Writings: A Descriptive Bibliography, 1994	box 2	folder 7
Talks of a College Professor and President: Addresses, Eulogies, Lectures, Remarks, Speeches, 1990		
Talks of a College Professor and President, 1933-1988, 1990	box 2	folder 9

Processing Information:

Processing Information

Arranged By Subject Category

[^ Return to Table of Contents](#)

Series 2: Central and Cardozo High Schools/Miner Teachers College/DC Teachers College/University of the District of Columbia, 1937-1995

Scope and Contents

The records in this series describe Cooke's career as a student, teacher and educator. During this period Cooke served as President at DC Teachers College. The materials reflect his involvement in education for Black students in Washington DC.

Title/Description	Instances	
Annual Report of President of Miner Teacher College June 30, 1954, 1954	box 2	folder 10
Benjamin H. Alexander, Ph.D. President, University of the District of Columbia, 1982-1983	box 3	folder 1
Central-Cardozo File 1949-1950, 1949-1950	box 3	folder 2
Contribution of District of Columbia Documents Relating to Postsecondary Education, 1975-1976	box 3	folder 3
<u>Processing Information:</u>		
Processing Information		
Acts of the DC Council		
District of Columbia Teachers College Catalog & Announcement of Courses 1968-1970, 1968-1970	box 3	folder 4
DC Teachers College Catalog 1971-1972, 1971-1972	box 3	folder 5
Miner Teachers College Class of 1937: The Journal of the 55th Anniversary Luncheon, 1992	box 3	folder 6

Miner Teachers College Plays, Cantata, And Opera 1946-1955, 1995	box 3	folder 7
Anecdotal Reports and Records School Integration in Washington, DC 1954-1955, 1954-1955	box 3	folder 8
<u>Processing Information:</u> Processing Information The First Year		
UDC Twenty-Second Annual Scholarship and Awards Banquet, 1993	box 3	folder 9
<u>Processing Information:</u> Processing Information College of Business and Public Management		

[^ Return to Table of Contents](#)

Series 3: Cosmos Club, 1904-2001

Scope and Contents

Cooke's long-standing relationship with The Cosmos Club, a private social club in Washington, DC and materials related to events held at this venue.

Sub-series 1

Title/Description	Instances	
Clippings 1904, 1928, 1952, 1962, 1995-1996, undated, 1904-1996	box 4	folder 1
Correspondence 1976-1978, 1980, 1983, 1985, 1995, undated, 1976-1995	box 4	folder 2
Printed Materials, 1978, 1980, 1982-1983, 1985-1986, 1991-1993, 2001, undated, 1978-2001	box 4	folder 3

Sub-series 2: Cosmos Club Administration

Scope and Contents

Cooke's and other members' application materials, governance issues of the club and the turbulence centering around the issue of allowing women into the Cosmos Club.

Title/Description	Instances	
Cooke Membership Information, 1978	box 5	folder 1
Gandalf, 1980, 1982-1983, 1985, 1987, undated, 1980-1987	box 5	folder 2

Scope and Contents

Gandalf represented a group within the Cosmos Club who rejected approval of women's membership

Governance 1979-1981, 1985-1986, 1995-1996, undated, 1979-1996	box 5	folder 3
Reslyn W. Henley Memorial Award 1996-1997, undated, 1996-1997	box 5	folder 4
List of Members 1985, Geographical Listing of Members 1996, 1985-1996	box 5	folder 5
<u>Processing Information:</u> Processing Information folder one of two		
List of Members, 2000	box 5	folder 6
<u>Processing Information:</u> Processing Information folder two of two		
Membership Information, 1983-1987	box 5	folder 7
Reports, Various 1981, 1993, 1995-1996, 1999, 2000, undated, 1981-2000	box 5	folder 8

[^ Return to Table of Contents](#)

Series 4: John Carroll Society, 1967-1986

Scope and Contents

These materials record Cooke's active participation in JCS, a local society for the enrichment of Catholic professionals.

Title/Description	Instances	
Administrative, 1971-1976	box 6	folder 1
<u>Processing Information:</u> Processing Information folder contains some undated material		
Membership Directory, 1998-2000	box 6	folder 2
Correspondence, 1971-1975	box 6	folder 3
<u>Processing Information:</u>		

Processing Information

folder contains some undated material

Board Meetings, 1969-1975	box 6	folder 4
John Carroll Society Materials	box 6	folder 5
Pamphlets: 1967, 1972, 1974-1976, 1984-1986, 1967-1986	box 6	folder 6

Processing Information:

Processing Information

folder contains one undated pamphlet

[^ Return to Table of Contents](#)

Series 5: The Torch Club, 1985-1998

Scope and Contents

Records of Cooke's tenure as a member of this organization of professional and academic men and women.

Title/Description	Instances	
Administrative: 1985-1986, 1991-1998, 1985-1998	box 6	folder 7
<u>Processing Information:</u> Processing Information folder contains some undated material		
Correspondence, 1992-1995	box 6	folder 8
Printed Materials 1991-1993, 1991-1993	box 6	folder 9
<u>Processing Information:</u> Processing Information folder one of two		
Printed Materials 1994-1998, 1994-1998	box 7	folder 1
<u>Processing Information:</u> Processing Information folder two of two		
Resumes	box 7	folder 2

[^ Return to Table of Contents](#)

Series 6: Advisory Neighborhood Councils, 1974-1975

Scope and Contents

Documents Cooke's interest in the formation of these non-partisan, neighborhood bodies made up of locally elected representatives that are a unique feature of the District of Columbia's Home Rule Charter.

Title/Description	Instances	
Clippings 1971-1975, 1971-1975	box 7	folder 3
<u>Processing Information:</u>		
Processing Information		
folder contains some undated material		
Correspondence, 1974-1975		
	box 7	folder 4
<u>Processing Information:</u>		
Processing Information		
folder contains several maps that may not belong to the files		
Meeting Minutes, 1974-1975		
	box 7	folder 5
Notes		
	box 7	folder 6
Printed Material and Ephemera 1974, 1976, 1974-1976		
	box 7	folder 7
An Analysis of "the Service Area "Alternatives Under Home Rule", 1974		
	box 7	folder 8
Comparison of Selected Service Areas with Present Service Areas and Wards, 1974		
	box 7	folder 9
<u>Processing Information:</u>		
Processing Information		
folder contains maps		
DC Project: Community Legal Assistance and Street Law, 1975		
	box 7	folder 10

Scope and Contents

Report issued from Georgetown University Law Center

Examination of Issues and Alternative Approaches for Organizing Advisory Neighborhood Councils, 1974		
	box 7	folder 11
Scope and Contents		
A Project Proposed by Center for Governmental Studies		
Progress Report of Boundary Committee Ward Six ANC Planning Task Force		
	box 7	folder 12
Progress Report of Committee on Internal Workings of ANC Councils For Ward Six..., 1975		
	box 7	folder 13
<u>Processing Information:</u>		

Processing Information

remainder of title reads "Planning Task Force of ANCs"

Report of the Workshop on Finance and Budget	box 7	folder 14
Report of the Workshop on ANC Boundaries and Population, 1975	box 7	folder 15
Suggested Neighborhood Council Areas...with Estimated 1970 Population	box 7	folder 16

Scope and Contents

Arranged by Suggested Redefinitions of Service Areas

Untitled Reports 1974-1975 and undated, 1974-1975	box 7	folder 17
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[^ Return to Table of Contents](#)

Series 7: Subject Files, 1917-2004

Scope and Contents

A variety of materials focused mainly on African-American issues and the history of Washington, DC.

Title/Description	Instances	
Alpha Kappa Alpha Debutante Cotillion, 1992	box 8	folder 1
Bergman, Ingrid (Lisner Auditorium Performance), 1946	box 8	folder 2
<u>Processing Information:</u>		
Processing Information		
contains letters and clippings from 1946 and comments from Cooke 1999		
Scope and Contents		
contains letters and clippings from 1946 and comments from Cooke 1999		
Board of Education Kiryas Joel v. Louis Grumet et al, 1994	box 8	folder 3
Clippings - Black Power, 1964, 1967-1968, 1964-1968	box 8	folder 4
Clippings - General, 1967-1968, 1976-1978 and undated, 1967-1978	box 8	folder 5
Clippings - Segregation 1953, 1955, 1959, 1961-1964 and undated, 1953-1964	box 8	folder 6
Columbia Heights - Historical, 1982, 1989 and 1993, 1982-1993	box 8	folder 7

Processing Information:

Processing Information

contains Upper Cardozo/Columbia Heights Comprehensive Survey

Congress 1871-1873 and undated, 1871-1873	box 8	folder 8
Government of the District of Columbia Commissioners' Council on Human Relations 1961, 1961	box 8	folder 9
<u>Processing Information:</u>		
Processing Information		
annual report		
The Continental Society, Inc. 35th Anniversary 1953-1988, 1988	box 8	folder 10
Cooke Family 1917-2004, 1917-2004	box 8	folder 11
The Paul Phillips Cooke Lecture Series, 1980-2003, 1980-2003	box 9	folder 1
Correspondence 1995-1999, 1995-1999	box 9	folder 2
Crime in the Nation's Capital, 1947-1954, 1966, 1948-1966	box 9	folder 3
District of Columbia General Information,, 1983, 1996 and undated, 1983-1996	box 9	folder 4
District of Columbia History, 18th and 19th Century	box 9	folder 5
<u>Processing Information:</u>		
Processing Information		
Banneker, Shepherd, Johnson		
DC Humanities Council, 1995	box 9	folder 6
Gasch, Michael B., 1996-1999	box 9	folder 7
Gasch, Judge Oliver, 1989-2000	box 9	folder 8
Girard Neighborhood Association, 1980-1984, 1987-1992 and undated, 1980-1992	box 9	folder 9
History of the City of Washington	box 9	folder 10
Interracial Workshop, 1947, 1949, 1950-1952, 1954, 1982 and undated, 1947-1982	box 10	folder 1
Jenifer, Theodore Percy Funeral Program, 1998	box 10	folder 2
Junior Citizens Corps 17th Annual Testimonial Dinner 1978, 1978	box 10	folder 3
Leadership Conference on Civil Rights 45th Anniversary, 1981-1982, 1999, 2001 and undated, 1981-2001	box 10	folder 4
Massachusetts Avenue Architecture/Research	box 10	folder 5

Processing Information:

Processing Information

contains a plastic sleeve of photocopies

Menus	box 10	folder 6
Midtown Youth Academy 1984-1986 and undated, 1984-1986	box 10	folder 7
NAACP Legal Defense Fund, 1978-1979, 1990-1991, 1978-1991	box 10	folder 8
New Negro Alliance Year Book 1939, 1939	box 10	folder 9
The Normal Schools: District of Columbia, 1986	box 10	folder 10
Play Reviews, 1941-1957	box 10	folder 11
Police Community Relations, 1980-1985	box 10	folder 12
Public Laws and Bills, 1958-1972, 1958-1972	box 11	folder 1
The City on the Hill: Race Relations in Washington, DC, 1865-1885, 1975	box 11	folder 2
Radio, 1976	box 11	folder 3
Llewellyn J. Scott/St Martin de Porres Hospice	box 11	folder 4
<u>Processing Information:</u> Processing Information folder (1) of (2)		
Llewellyn J. Scott/St Martin de Porres Hospice	box 11	folder 5
<u>Processing Information:</u> Processing Information folder (2) of (2)		
State Advisory Committee Newsletter, 1981-1983	box 11	folder 6
Southwestern Citizenship and Protection Program, 1959	box 11	folder 7
Mary Church Terrell, 1978	box 11	folder 8
Robert H. Terrell Law School, 1941-1946	box 11	folder 9
United States Commission on Civil Rights, 1979-1982	box 12	folder 1
<u>Processing Information:</u> Processing Information folder (1) of (2)		
United States Commission on Civil Rights, 1983-1996	box 12	folder 2
<u>Processing Information:</u>		

Processing Information

folder (2) of (2)

United States History, 1976	box 12	folder 3
YMCA, 1995-1996	box 12	folder 4

[^ Return to Table of Contents](#)**Series 8: Audio Files, 1954-1965****Scope and Contents**

Unknown: unable to listen to reel to reel tapes. One tape broken in the attempt.

Title/Description	Instances	
Practicum Testing and Appraisal, 1962	box 13	folder 1
Cradle of Glory (1) of (2) reel to reel tape, 1954	box 13	folder 2
Cradle of Glory (2) of (2) reel to reel tape, 1955	box 13	folder 3
Tapes of Trojan Interview reel to reel tape	box 13	folder 4
<u>Processing Information:</u> Processing Information approx. 5" tape		
Allison Show with Dr. Hugh Johnson UPO Director Operations reel to reel tape, 1965	box 13	folder 5
3 Cuts for Board of Trade/Allis reel to reel tape	box 13	folder 6
<u>Processing Information:</u> Processing Information tape damaged in an attempt to play		
4th Tapes of Trojans reel to reel tape	box 13	folder 7
<u>Processing Information:</u> Processing Information box is marked USED		

[^ Return to Table of Contents](#)