

We are excited to work with you and help facilitate a match between your interests and our clients' needs. Whether you are looking for a full time position or a contracting role, we have a wide range of companies that offer interesting and exciting opportunities.

### **How Does the Application Process Work?**

We've automated the data gathering aspects of the application process so that we can spend more time finding ways to showcase your skills and experience, and to do it in as rapid a fashion as possible. Our clients move quickly, so we need you to help us package your candidacy as accurately and quickly as possible.

Please note that we only submit fully-vetted and qualified candidates to our clients, so consider this the first step to helping us get to know you! We recognize that this process takes extra effort, but we know it pays off in capturing the attention of our clients. It also has a halo effect of generating good content that you can leverage elsewhere – such as your LinkedIn profile.

### **Application Steps:**

#### **1) Apply online**

Go to the [Opportunities Portal](#) on our website, choose the opportunity you are interested in, fill out the data fields that are requested and hit the apply button.

#### **2) Revise your resume**

Reformat your resume using our [STAR Resume Guide](#) which includes an **MS Word template**. To increase your chances of getting an interview, tailor page Page 1 of your the STAR resume to the opportunity job posting you are applying for.

#### **3) Provide additional information**

As soon as you apply online, you will receive an email asking for additional details such as phone number, rate requirements, availability and other background questions. It also asks for key selling points to ensure the client knows why you are someone they should consider for the job, over someone else. Our team (and several of our clients) will receive this information real-time via email workflow.

#### **4) Next steps**

You will receive email updates from our automated system, or a Candidate Relations Project Manager (CRPM), explaining your status and what to expect.

### **What's our story?**

Simply put, we are passionate about connecting people to jobs. We're a consulting and staffing firm that has been quietly disrupting the market. Take a moment to review our [Values](#) - it's what we stand for and how we run our business. We think it will resonate with you.

If you are interested in receiving our opportunities emailed right to your inbox, please go to [www.starcollaborative.com/subscribe](http://www.starcollaborative.com/subscribe) and choose the opportunity areas the types of opportunities you are interested in receiving. Add [opportunities@STARcollaborative.com](mailto:opportunities@STARcollaborative.com) to your address book to ensure timely and accurate delivery.