

DATHAN DAILEY

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[Dathan Dailey | LinkedIn](#)

Education

University of South Carolina Honors College - Columbia |
Computer Science Major; Bachelor of Computer Science; GPA: 4.0

Columbia, SC

University of South Carolina – Lancaster |
Associate of Science, Dual Enrollment; GPA: 4.0
Relevant Coursework: Chemistry, Medical Forensics, Microeconomics, Government, Spanish

Lancaster, SC

Work Experience

RemeDy Tax & Financial Services - Tax Filer & Data Entry |
2021 - Present (Seasonal Worker)

Charlotte, NC

- Handled confidential data for approximately **50 clients per week**, organizing and processing over **100 W-2/W-40 forms** at a time.
- Processed between **25–150 data entries and client communications per session**, ensuring accuracy and compliance with tax procedures.
- Managed front-desk operations by answering calls, routing inquiries, and assisting walk-in clients.
- Digitized and organized paper records, improving document retrieval efficiency.

Baker - Crumbl Cookies |
Jun 2023 – May 2024

Fort Mill, SC

- Coordinated baking operations including mixing, baking, decorating, and packaging cookies for high-volume production.
- Assisted shift leads with production flow and maintained inventory to meet daily order targets.
- Monitored quality and presentation to ensure consistency and customer satisfaction, both at front register and in the back.

Assistant Manager - Lifeline Phone Repairs |
May 2022 – 2023

Fort Mill, SC

- Repaired 10–20 devices weekly, specializing in screen and battery replacement for various smartphone models.
- Oversaw shift-based inventory and tracked part availability to ensure smooth daily operations.
- Provided excellent customer service while handling opening and closing procedures.

Awards

- AP Scholar with Distinction**, AP Classroom July 2025
- National College Match Finalist**, QuestBridge October 2024
- U.S. Presidential Scholar Nominee**, U.S. Department of Education November 2024
- Palmetto Boys State Participant**, American Legion June 2024
- National African American Recognition Award**, College Board August 2023

Skills

Technology: Java Programming • Python (beginner) • Microsoft Office Applications
Communication: Public Speaking (Toastmasters Certified) • Spanish (Intermediate)
Certification: Medical Forensics Certified • Toastmasters International