

# DATHAN DAILEY

Columbia, SC • dathanc7@gmail.com •  
[Dathan Dailey](#) | [LinkedIn](#)

## Education

**University of South Carolina Honors College - Columbia** | Columbia, SC  
*Computer Science Major, Bachelor of Computer Science; GPA: 4.0*

**University of South Carolina – Lancaster** | Lancaster, SC  
*Associate of Science, Dual Enrollment; GPA: 4.0*  
Relevant Coursework: Chemistry, Medical Forensics, Microeconomics, Government, Spanish

## Work Experience

**RemeDy Tax & Financial Services - Tax Filer & Data Entry** | Charlotte, NC  
*2021 - Present (Seasonal Worker)*

- Handled confidential data for approximately **50 clients per week**, organizing and processing over **100 W-2/W-40 forms** at a time.
- Processed between **25–150 data entries and client communications per session**, ensuring accuracy and compliance with tax procedures.
- Managed front-desk operations by answering calls, routing inquiries, and assisting walk-in clients.
- Digitized and organized paper records, improving document retrieval efficiency.

**Baker - Crumbl Cookies** | Fort Mill, SC  
*Jun 2023 – May 2024*

- Coordinated baking operations including mixing, baking, decorating, and packaging cookies for high-volume production.
- Assisted shift leads with production flow and maintained inventory to meet daily order targets.
- Monitored quality and presentation to ensure consistency and customer satisfaction, both at front register and in the back.

**Assistant Manager - Lifeline Phone Repairs** | Fort Mill, SC  
*May 2022 – 2023*

- Repaired 10–20 devices weekly, specializing in screen and battery replacement for various smartphone models.
- Oversaw shift-based inventory and tracked part availability to ensure smooth daily operations.
- Provided excellent customer service while handling opening and closing procedures.

## Awards

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|---|---------------|
| • <b>AP Scholar with Distinction</b> , AP Classroom                       | July 2025     |
| • <b>National College Match Finalist</b> , QuestBridge                    | October 2024  |
| • <b>U.S. Presidential Scholar Nominee</b> , U.S. Department of Education | November 2024 |
| • <b>Palmetto Boys State Participant</b> , American Legion                | June 2024     |
| • <b>National African American Recognition Award</b> , College Board      | August 2023   |

## Skills

Technology: Java Programming • Python (beginner) • Microsoft Office Applications  
Communication: Public Speaking (Toastmasters Certified) • Spanish (Intermediate)  
Certification: Medical Forensics Certified • Toastmasters International