

# M001 Meeting 151024 Agenda

**Date:** 15.10.2024

**Time:** 17:20

**Location:** online

**Expected Duration:** 1 hour

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## 1. Project Concept

### 1. Problem Statement

- What problem does our platform solve?

### 2. Target Audience and Market Position

- Who is the target audience for our product, and how does it stand out?

### 3. Key Features

- What are the key features of our MVP (Minimum Viable Product)?

### 4. Stakeholders and Responsibilities

- Who are the stakeholders, and what are their roles?

### 5. User Environment

- What will be the user environment, and how will it impact usage?

### 6. Other Product Requirements

- What are the non-functional requirements or standards that we need to meet?

### 7. Competitive Analysis

- How does our platform compare to competitors?

### 8. Future Expansion

- What are the potential future features after the MVP release?

## 2. Vision document workload split

- Proposed Allocation of Tasks
  - Submission Deadline
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