# M001 151024 Agenda

Date: 15.10.2024

Time: 17:20

Location: online

Expected Duration: 1 hour

## 1. Project Concept

#### 1. Problem Statement

• What problem does our platform solve?

## 2. Target Audience and Market Position

• Who is the target audience for our product, and how does it stand out?

## 3. Key Features

What are the key features of our MVP (Minimum Viable Product)?

## 4. Stakeholders and Responsibilities

• Who are the stakeholders, and what are their roles?

#### 5. User Environment

What will be the user environment, and how will it impact usage?

## 6. Other Product Requirements

• What are the non-functional requirements or standards that we need to meet?

## 7. Competitive Analysis

• How does our platform compare to competitors?

## 8. Future Expansion

• What are the potential future features after the MVP release?

## 2. Vision document workload split

- Proposed Allocation of Tasks
- Submission Deadline