

### File menu

Shortcut ↓	Action ↓
Ctrl-O	Open File
Ctrl-N	New File
Ctrl-S	Save File
Ctrl-Alt-S	Save As
Ctrl-Shift-S	Save All
Ctrl-P	Print
Alt-F4	Exit
Ctrl-Tab	Next Document (also shows list of open files). Can be disabled - see Settings/Preferences/Global.
Ctrl-Shift-Tab	Previous Document (also shows list of open files). Can be disabled - see above.
Ctrl-Numpadn	Go to the n-th document on tab bar, n between 1 and 9.
Ctrl-PgUp	Next document
Ctrl-PgDn	Previous document
Ctrl-W	Close Current Document

#### **Edit menu**

Shortcut ↓	Action ↓
Ctrl-C	Сору
Ctrl-Insert	Сору
Ctrl-Shift-T	Copy current line to
	clipboard
Ctrl-X	Cut
Shift-Delete	Cut

Ctrl-V	Paste
Shift-Insert	Paste
Ctrl-Z	Undo
Alt-Backspace	Undo
Ctrl-Y	Redo
Ctrl-A	Select All
Alt-Shift-Arrow keys, or	Column Mode Select
Alt + Left mouse click	
Ctrl + Left mouse click	Start new selected
	area. Only multiple
	stream areas ca be
	selected this way.
ALT-C	Column Editor
Ctrl-D	<b>Duplicate Current Line</b>
Ctrl-T	Switch the current line
	position with the
	previous line position
Ctrl-Shift-Up	Move Current Line, or
	current selection if a
	single stream, Up
Ctrl-Shift-Down	Move Current Line, or
	current selection if a
	single stream, Down
Ctrl-L	Delete Current Line
Ctrl-I	Split Lines
Ctrl-J	Join Lines
Ctrl-G	Launch GoToLine
	Dialog
Ctrl-Q	Single line comment
Ctrl-Shift-Q	Single line uncomment
Ctrl-K	Toggle single line
	comment
Ctrl-Shift-K	Block comment
Tab (selection of one or	Insert Tabulation or
more full lines)	Space (Indent)
Shift-Tab (selection of	Remove Tabulation or
one or more full lines)	Space (outdent)
Ctrl-BackSpace	Delete to start of word
Ctrl-Delete	Delete to end of word

Ctrl-Shift-BackSpace	Delete to start of line
Ctrl-Shift-Delete	Delete to end of line
Ctrl-U	Convert to lower case
Ctrl-Shift-U	Convert to UPPER CASE
Ctrl-B	Go to matching brace
Ctrl-Space	Launch CallTip ListBox
Ctrl-Shift-Space	Launch Function
	Completion ListBox
Ctrl-Alt-Space	Launch Path
	Completion ListBox
Ctrl-Enter	Launch Word
	Completion ListBox
Ctrl-Alt-R	Text Direction RTL
Ctrl-Alt-L	Text Direction LTR
Enter	Split line downwards,
	or create new line
Shift-Enter	Split line downwards,
	or create new line
Ctrl-Alt-Enter	SInsert new
	unindented line above
<	urrent
Ctrl-Alt-Shift-Enter	SInsert new
	unindented line below
	current

# Search menu

Shortcut ↓	<b>Action ↓</b>
Ctrl-F	Launch Find Dialog
Ctrl-H	Launch Find / Replace
	Dialog
F3	Find Next
Shift-F3	Find Previous
Ctrl-Shift-F	Find in Files
F7	Switch to Search results
	window (was Activate
	sub view before v5.2)
Ctrl-Alt-F3	Find (volatile) Next
Ctrl-Alt-Shift-F3	Find (volatile) Previous

Ctrl-F3	Select and Find Next (was Find (Volatile) Next
	prior to v5.6.5)
Ctrl-Shift-F3	Select and Find
	Previous (was Find
	(Volatile) Previous prior
	to v5.6.5)
F4	Go to next found
Shift-F4	Go to previous found
Ctrl-Shift-I	Incremental Search
Ctrl-n	Jump Down (to next
	text marked using n-th
	stye. n is 1 to 5, or 0 for
	default Found style.
Ctrl-Shift-n	Jump Up (to next text
	marked using n-th stye.
	n is 1 to 5, or 0 for
	default Found style.
Ctrl-F2	Toggle Bookmark
F2	Go To Next Bookmark
Shift-F2	Go To Previous
	Bookmark
Ctrl-B	Go to Matching Brace
	(caret must be on a
	brace)
Ctrl-Alt-B	Select All between
	Matching Braces (caret
	must be on a brace)

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Shortcut ↓	Action ↓
Ctrl-(Keypad-/Keypad+)	or Ctrl + mouse wheel
	button (if any) Zoom in
	(+ or up) and Zoom out
	(- or down)
Ctrl-Keypad/	Restore the original
	size from zoom
F11	Toggle Full Screen

	Mode
F12	Toggle Post-It Mode
Ctrl-Alt-F	Collapse the Current
	Level
Ctrl-Alt-Shift-F	Uncollapse the Current
	Level
Alt-0	Fold All
Alt-(1~8)	Collapse the Level (1~8)
Alt-Shift-0	Unfold All
Alt-Shift-(1~8)	Uncollapse the Level
	(1~8)

### Macro menu

Shortcut ↓	Action ↓
Ctrl-Shift-R	Start to record /Stop
	recording the macro
Ctrl-Shift-P	Play recorded macro
Alt-Shift-S	Trim Trailing and Save

#### Run menu

Shortcut ↓	<b>Action ↓</b>
F5	Launch Run Dialog
Alt-F1	Get PHP help
Alt-F2	Google search
Alt-F3	Wikipedia search
Alt-F5	Open file (name at
	cursor)
Alt-F6	Open file in another
	instance (name at
	cursor)
Ctrl-Alt-Shift-R	Open in Chrome
Ctrl-Alt-Shift-X	Open in Firefox
Ctrl-Alt-Shift-I	Open in IE
Ctrl-Alt-Shift-F	Open in Safari
Ctrl-Alt-Shift-O	Send via Outlook

### ? menu

Shortcut ↓	Action ↓
F1	About
Shift+F1	Help Contents

# Incremental search widget

Shortcut ↓	Action ↓
Enter	Next match (same as > button)
Shift+Enter	Previous match (same as < button)

# **Mouse gestures**

Shortcut ↓	Action ↓
Single left click	Set current line
Single left click on	Toggle typing mode
rightmost status bar	between Insert and
pane	Overtype
Single left click on	Toggle bookmark
bookmark margin	
Shift+left click on fold	Uncollapse this fold
point	and all those below
Ctrl+left click on fold	Toggle collapsed state
point	of this fold, and
	propagate below
Right click	Pop up context menu
Double left click	Select word
Double left click on	Go to line
location pane (status	
bar)	
Triple left click	Select line