**HATAICHANOK NGOWROONGRUENG** Broadcasting Tower Flat 41, Woodhouse Land, Leeds. LS2 9PD England

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**EDUCATION**

**University of Leeds,** *Leeds, England*  December 2014

*Master of Arts, International Relations*

**Silpakorn University,***Nakhon Pathom, Thailand* May, 2008 – March, 2012 *Bachelor of Arts*

Major in French, Minor in English

GPA: 3.53 (2nd Class Honors)

**Ramkamhaeng University**, *Bangkok, Thailand* June, 2008 – October,2012 *Bachelor of Arts*

Major in Political Science (International Relations)

GPA: 3.27

**ACHIEVEMENTS AND EXPERIENCES**

**Work Experiences**

**Ministry of Foreign Affairs**, *Bangkok Thailand* October, 2012

*Student internship at the Department of ASEAN Affairs*

* Attending an internship program designed to provide students with insightful information and experience in working at the Ministry of Foreign Affairs, Thailand
* Assisting in drafting several official papers such as opening remarks, reports and letters
* Translating the document “Table of ASEAN Treaties/Agreements and Ratification (363 titles)”
* Organizing conferences, preparing relevant conference presentations and documents, and managing time schedules and logistic matters for all guest speakers and participants

**WTIM12,** *Bangkok Thailand* Sept, 2012

*Liaison officer*

* Being a liaison officer in the WTIM12, an international conference hosted by Ministry of Information and Communication Technology (MICT) in cooperation with the International Telecommunication Union (ITU)
* Coordinating with a group of 6 officers from the ITU Secretariat based in Geneva to prepare and run the conference as well as being their interpreter during the conference

**International Experiences**

**French Summer Program,** Paris, Alsace, L’orient and Pont-Main, France April 2011 *Participant*

* Participating in an intercultural program organized by the French Department of Silpakorn University for 4 weeks
* Being a master of the event at the Thai traditional performance

**Exchange student,** Fribourg, Switzerland March, 2007- Jan, 2008 *Participant*

* Being awarded by the AFS organization a student exchange scholarship on the eleven-month AFS intercultural program held in Switzerland

**Extra Curricular Activities and Volunteer Works**

**Silpakorn University’s French Department,** *Nakhon Pathom, Thailand* Jan – April, 2012 *Volunteer tutor*

* Tutoring junior French-major students

**Silpakorn University’s Annual French Festival,** *Nakhon Pathom,Thailand* Jan, 2012 *Master of Ceremony*

* Being a master of ceremony and coordinating with all relevant sections

**AFS intercultural program** July, 2008- July, 2012 *Judging Committee*

* Interviewing and conducting activity tests before selecting suitable candidates to join the program

**PERSONAL ABILITIES**

Languages: Thai, English and French (DELF B2). Musical instruments: Guitar, Piano (Trinity test certificated for Grade 5) Computer Skills: Microsoft Office (Word, PowerPoint, Publisher) Hobbies: Reading, keeping fit, drawing and painting