

March 31, 2016

Mr. Deepank Devate Bengaluru

**Subject: Offer of Employment** 

## **Dear Deepank:**

On behalf of **Deloitte Consulting India Pvt. Ltd.** (the "Employer" or "Company"), I am pleased to confirm our offer of employment to you as **Consultant\_Consulting\*** based in **Bengaluru**. We extend this offer, and the opportunity it represents, with great confidence in your abilities. You have made a very favorable impression with everyone you met and we are excited with the prospect of you joining our organization on **May 15, 2016**.

Your immediate manager will communicate details of your role and work responsibilities in the initial weeks of your joining the Employer. As part of your annual compensation, you will receive a Total Salary of Rs.964,008/- and, will be eligible for a performance linked variable bonus. At your level, the variable bonus opportunity could range from of your Total Salary. The actual paid amount could vary depending upon the business and individual performance each fiscal year and, in some situations, could exceed the payout range indicated. Any amounts paid will be subject to statutory and other deductions as per Employer policies and practices. The details of your compensation breakdown are provided in the attached Annexure A.

You may also receive additional benefits as are generally accorded to the employees of the Employer, subject to the applicable policies and practices of the Employer.

Your employment with us will be governed by the Terms and Conditions as detailed in **Annexure B**, as well as any and all rules, regulations, guidelines, policies and practices of the Employer, which may be amended from time to time. Deloitte LLP and its U.S.-based subsidiaries (the "Deloitte U.S. Firms") requires their employees to make the necessary representations regarding independence and other matters. Because the Employer is an Indian subsidiary of Deloitte LLP, we must also comply with these independence requirements. Accordingly, this offer is conditional upon you agreeing to make such representations under the Employer's Independence Representations requirements, as further explained in **Annexure B**.

Your compensation details are confidential and you may discuss it only with the undersigned in case of any clarification. It is our hope that your acceptance of our offer will be just the beginning of a mutually beneficial relationship with our organization. We would like you to join the Employer on May 15, 2016, or an alternative mutually agreed upon date. At the time of joining, it is mandatory for you to submit the documents mentioned below.

Deloitte Consulting India Pvt. Ltd.

2 Block "C", Divyasree Technopolis Survey No. 123 & 132/2, Yemlur Post, Yemlur, Off Old Airport Road, Bengaluru – 560 037, Karnataka,

INDIA

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This offer letter, together with the Annexures described herein, and the Non-Disclosure, Non Solicit and Intellectual Property Rights Assignment Agreement, the Information Security Policy (which you are required to sign upon joining), constitute the entire agreement between the parties with respect to the subject matter of this offer, and supersedes all other previous or contemporaneous oral or written representations, understandings or agreements relating to the subject matter of this offer between you and the Employer or its affiliates.

In compliance with applicable laws, Deloitte U.S. India provides its professionals with home pick-up and drop transport services if their shift timings are between 8:30 pm - 6:00 am in Hyderabad; 9:30 pm - 6:00 am in Mumbai; and 8:00 pm - 6:00 am in Delhi and Bengaluru. Additionally, in Bengaluru, Mumbai and Delhi, the firm also provides day-transportation services from central locations to the office and back, at time periods other than those stated above and the associated costs for this conveyance allowance is INR 2,000, deducted on a monthly basis from the payroll, for professionals choosing to opt for the service.

This letter and Deloitte Consulting India Pvt. Ltd. employment application are intended to be final. To accept the offer and the terms of this letter, please sign below in the space provided within three business days.

Deepank, everyone you have interviewed with joins me in extending to you congratulations and warm regards. We look forward to you joining our team. If you wish to discuss any detail of this offer, please feel free to contact us.

Sincerely,

For Deloitte Consulting India Pvt. Ltd.
Best regards,

GUNJAN

Consulting India Pvt. Ltd.

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**Authorized Signatory** 

## Mr. Deepank Devate

### Acceptance

- I, **Deepank Devate**, hereby accept the terms and conditions of this employment offer. I will furnish all the documents for your records or shall be provided to the employer on the mutually agreed upon start date.
  - Passport Copy
  - Copy of the PAN Card
  - Three color passport photographs (Self)

Please sign and date your Acceptance

Signature:	Date:
Signature.	Dal



#### Annexure A

Mr. Deepank Devate	Consultant
Mr. Deepank Devate	Consultant

Description	Monthly (Rs. per month)	Annual (Rs. per Annum)
	(RS. per month)	(NS. per / Hillum)
Basic Pay	28,150	337,800
House Rent Allowance (	HRA) <b>14,075</b>	168,900
Special Allowance 1a & 1b	26,866	322,392
Medical Allowance <sup>2</sup>	1,250	15,000
Leave Travel Allowance	<sup>3</sup> <b>2,815</b>	33,780
Meal Vouchers <sup>4</sup>	2,200	26,400
Conveyance Allowance	5 <b>1,600</b>	19,200
Employer's contribution	to PF <b>3,378</b>	40,536
Total Salary (in Rs.)	80334	964,008
Variable Bonus*	You will be eligible for a performance linked vait will be paid out on the 31st of August on the band performance of the business	
Medical Insurance Premium <sup>6</sup>		

<sup>\*</sup> The Variable Bonus will vary, primarily based on your performance and the performance of the business, during the Employer's fiscal year which is June through May. Your performance will be formally assessed as a part of the Employer Performance Review Cycle Process. At your level, the variable bonus opportunity could range from of your Total Salary. The actual paid amount will vary depending upon the business and individual performance and in some circumstances, could exceed the payout range indicated. The performance of all the employees who have joined the Employer prior to March 1st will be assessed for the fiscal year ending in May. The disbursement of a Variable Bonus, if applicable, is subject to you being active on the rolls of the Employer on August 31st following the close of the fiscal year. For employees joining during the period March 1st to May 30th, a prorated Variable Bonus, if applicable, will be based on the first year-end review ratings in the subsequent year and paid on August 31st of that subsequent year. The Variable Bonus will not be paid in the event of termination of employment for any reason on or before the disbursement time. The application and interpretation of, and any determinations related to, the Variable Bonus is at the sole discretion of Employer. Employer may amend or terminate the Variable Bonus at any time.

All compensation and benefits are based on employee's position with the Employer in India.

Contd/		

Signature: Date:



#### Annexure A

<sup>1a</sup> All employees may claim tax exemption, subject to tax rules from time to time, from their Special Allowance component, expenses incurred towards communication and Driver / Fuel & Maintenance Expenses as per eligibility mentioned below:

**Employee in Level -**

Consultant

# <sup>1a</sup> Communication Expenses

Only one Postpaid mobile, one Land Phone and One internet connection bill(s) can be claimed. <sup>16</sup> Fuel Expenses

Petrol / Driver / Insurance / Repairs & Maintenance

Rs.3000/- per month Rs.7500/- per month

All employees at and above the level of **Career Level 4** are eligible for the company car lease program. If you choose to avail of this benefit, the amount towards lease rental will be paid by the firm on your behalf to the leasing company and your compensation structure will be adjusted accordingly. A revised letter with the new compensation structure will be issued that will supersede this letter for all practical purposes.

- <sup>2</sup> The Medical Allowance will be paid on a monthly basis. Bills towards legitimate medical expenses incurred by you and your immediate dependents should be submitted.
- <sup>3</sup> The Leave Travel Allowance (LTA) will be paid on a monthly basis as an allowance with tax deducted at source. If you choose to avail the tax benefit on LTA, you should submit proof of expenses incurred by you for Self and / your immediate dependents. The taxability or otherwise of LTA will be as per the Income Tax Act 1961, details of which will form part of the LTA Form.
- <sup>4</sup> Meal Vouchers will be issued at the start of each month and for the first month (For New Hires) prorated amount will be processed as part of payroll. If not collected, it will be processed as a taxable amount with the salary.
- <sup>5</sup> The Conveyance Allowance will be paid on a monthly basis as a tax exempted component. For Professionals who are on the company car lease program, this amount will be paid after appropriate tax deduction at source.
- <sup>6</sup> Annual Floating Medical Insurance Coverage for self and **6 dependents** is being paid by the Employer on your behalf. The premium amount is subject to change every year post renewal of insurance policy. In case you opt for an enhancement of the coverage limit, the additional premium will be adjusted accordingly from the special allowance.

You will also be entitled to Round-the-clock Personal Accident & Group Life Insurance Coverage for self. Premium towards the same is being paid by the Employer.

Original bills towards the above components should be submitted during the Income Tax fiscal period evidencing the expenditure to get Income Tax exemption, failing which the same will attract applicable Income Tax.

Submission of false, tampered or altered bills as proof of expense for any of the above components will result in disciplinary action including termination of employment.

Your compensation above is subject to income tax deduction per rules and guidelines prescribed under the prevailing tax laws. This may change from time to time in line with the amendments done in tax laws.

Signature:	Date:

<sup>&</sup>lt;sup>1a</sup> The internet/telephone/mobile bills should be in the Employee's name.

<sup>&</sup>lt;sup>1b</sup> The above limits for claiming vehicle running expenses (Driver / Fuel / Repairs & Maintenance expenses) is applicable only for all those who are on company car lease program. Prevalent perquisite valuation rules would be applied for taxation purposes.