

MINIT MESYUARAT BIL. 1/2016
CITP IWG on National Specification for Construction
CITP-IWG15/I1a-NSC

Tarikh : 28 April 2016 (Khamis)
Masa : 2.30 petang – 4.30 petang
Tempat : Bilik Lembaga
CIDB Tingkat 25
PWTC
Jalan Tun Ismail
50480 Kuala Lumpur
Pengerusi : Datuk Ir. Adanan Mohamed Hussain
Ketua Pengarah Kerja Raya

KEHADIRAN

Seperti di Lampiran A (* √ untuk yang hadir dan X untuk yang tidak hadir)

1. UCAPAN ALUAN PENERUSI

- 1.1. Pengerusi mengucapkan selamat datang dan terima kasih kepada semua Ahli Jawatankuasa, Penaja, Pemilik dan Sekretariat yang hadir.
- 1.2. Pengerusi memaklumkan bahawa mesyuarat pertama ini adalah penting dalam menentukan halatuju inisiatif dan KPI bagi Inisiatif CITP I1a.
- 1.3. Pengerusi juga meminta agar semua Ahli Jawatankuasa memperkenalkan diri. Pengerusi mengambil maklum ketidak hadiran Encik Mohd Sor Othman dari Jabatan Pengairan dan Saliran (JPS) dan Encik Esa Ahmad dari Jabatan Landskap Negara (KPKT) atas sebab-sebab yang tidak dapat dielakkan.

2. PENGENALAN CITP

- 2.1. Pemilik inisiatif memberi penerangan ringkas mengenai pengenalan *Construction Industry Transformation Programme 2016 – 2020 (CITP)* kepada semua ahli mesyuarat.

- 2.2. Pemilik inisiatif juga memaklumkan pemberian kit CITP 2016 – 2020 (brostur dan dokumen) kepada ke semua ahli mesyuarat yang hadir. Pemberian kit ini diharap dapat memberi kefahaman yang lebih mendalam terhadap inisiatif-inisiatif yang dirangka di bawah CITP 2016 – 2020.

3. PENGESAHAN TERMA DAN RUJUKAN AHLI JAWATANKUASA

- 3.1. Pemilik inisiatif memberi penerangan ringkas terhadap intipati utama terma rujukan ahli jawatankuasa IWG15/I1a –NSSC.
- 3.2. Terdapat sedikit kesilapan pada terma Skop Ahli Jawatankuasa di kertas pembentangan. Terma yang di pinda adalah seperti berikut:

All matters related to initiative I1a of CITP that is to introduce Malaysian Standard Specification for Construction

Tindakan : PIC

- 3.3. Walau bagaimanapun, pemilik inisiatif memaklumkan bahawa Terma dan Rujukan Ahli Jawatankuasa akan dikemaskini selari dengan keputusan mesyuarat hari ini.

Tindakan : PMO

4. PEMBENTANGAN INISIATIF, KPI, MILESTONE DAN CADANGAN HALATUJU INISIATIF

- 4.1. Pemilik inisiatif memberikan penjelasan terperinci mengenai sub-inisiatif I1a dan KPI di bawah inisiatif I1a dan memaklumkan beberapa cadangan penambahbaikan ke atas nama/tajuk sub-inisiatif I1a dan KPI setelah mengambil kira cadangan dari sesi perbincangan bersama Pengerusi dan Pengerusi Bersama.
- 4.2. Pengerusi Bersama membentangkan cadangan halatuju inisiatif kepada semua ahli mesyuarat. Beliau menegaskan bahawa dalam memacu inisiatif ini, satu dokumen menerangkan spesifikasi umum perlu diwujudkan bagi memastikan produk dan hasil kerja pembinaan mencapai tahap kualiti minima yang ditetapkan. Ini secara langsung dapat mengangkat industri pembinaan negara ke satu peringkat yang lebih tinggi dan bertaraf antarabangsa.

4.3. Pengerusi bersama juga berpendapat bahawa inisiatif ini perlu memberi fokus kepada keseluruhan rantaian pembinaan dan bukan hanya tertumpu kepada spesifikasi bangunan. Inisiatif yang sama turut diperkenalkan di Negara seperti United Kingdom, Afrika Selatan, Singapura dan Australia. Walaubagaimanapun sebagai permulaan, beliau mencadangkan agar ianya tertumpu kepada spesifikasi bangunan dan kerja sivil dan struktur.

4.4. Pengerusi bersama turut berkongsi pengalaman dalam menyediakan spesifikasi bagi projek sebenar dan mencadangkan model spesifikasi mengikut pecahan berikut:

a. *General specification*

Menghuraikan spesifikasi umum pembinaan

b. *Particular specification*

Menghuraikan secara terperinci spesifikasi tambahan mengikut kehendak projek sepertimana yang ditunjukkan di dalam lukisan pembinaan

4.5 Ir. Chen Thiam Leong (ACEM) berpendapat bahawa rujukan kepada Dokumen Spesifikasi JKR sedia ada adalah perlu dalam menetapkan tanda aras spesifikasi yang akan digunapakai.

4.6 Cadangan Penamaan Semula Sub-inisiatif I1a

Setelah mengambil kira kesemua pendapat ahli mesyuarat, ahli mesyuarat bersetuju untuk menamakan semula Sub-inisiatif I1a seperti berikut:

Introduce National Specification for Construction

Tindakan : PIC & PMO

4.7 Cadangan Penambahbaikan KPI

Dengan mengambil kira persetujuan bersama ahli mesyuarat untuk penamaan semula sub-inisiatif I1a, adalah juga dipersetujui oleh semua ahli mesyuarat untuk menambak baik KPI sedia ada seperti berikut:

a. *National Specification for Construction published by 2018*

b. *National Specification for Construction adopted by 10 clients by 2020*

c. *50 projects adopt National Specification for Construction by 2020*

Tindakan : PIC & PMO

4.8 Cadangan penambahbaikan Pelan Pelaksanaan Inisiatif (Milestone)

Cadangan penambahbaikan akan diperhalusi mengikut keputusan mesyuarat ini dan akan dibentangkan dimesyuarat IWG15/I1a – NSSC Bil. 2/2016.

Tindakan : Pemilik Inisiatif

5. TAKWIM MESYUARAT

- 5.1. Ahli mesyuarat bersetuju dan mengambil maklum akan bersidang semula pada 23 Jun 2016 jam 9.30 pagi. Jemputan rasmi akan diserahkan kepada semua ahli mesyuarat sekurang-kurangnya 2 minggu sebelum tarikh mesyuarat.

Tindakan : PIC

6. HAL-HAL LAIN

- 6.1. Ahli mesyuarat mencadangkan untuk membuat penambahan ahli dengan menamakan perwakilan dari organisasi / badan berikut:

- a. Master Builders Association Malaysia (MBAM)
- b. Real Estate, Housing Developers' Association Malaysia (REHDA)


Tindakan : PIC & PMO


7. PENUTUP

- 7.1. Pengerusi mengucapkan ribuan terima kasih di atas kehadiran dan komitmen ahli mesyuarat. Mesyuarat bersurai jam 4.45 petang dan akan bersidang semula pada 23 Jun 2016 jam 9.30 pagi.

Disediakan oleh;

Disemak oleh;


.....
(Nama: Shanreen Ghazali)
Tarikh : 28 April 2016


.....
(Nama: Zainora Zainal)
Tarikh : 4 Mei 2016

**MESYUARAT CITP IWG ON NATIONAL STANDARD SPECIFICATION FOR CONSTRUCTION
CITP-IWG15/I1a–NSSC**

SENARAI KEHADIRAN

BIL.	NAMA JAWATAN ORGANISASI	TEL: FAX: MOBILE: EMAIL:	TANDATANGAN				
			1	2	3	4	5
			TARIKH 28/4/2016	TARIKH	TARIKH	TARIKH	TARIKH
1	Datuk Ir. Adanan bin Mohamed Hussain (Chairman) Ketua Pengarah Kerja Raya Jabatan Kerja Raya	03-2618 8421 03-2618 8799 019-273 2199 ADNANMH.jkr@1govuc.gov.my	√				
2	Dato' Sr. Srikandan Kanagaintiram (Co-Chairman) President Royal Institution Of Surveyors Malaysia (RISM)	03-7955 1773/7956 9728/2166 8000 03-7955 0253/2166 8228 012-333 9332 srikandan@kpkqs.com	√				
3	Dr. Kamaluddin Hj. Abdul Rashid Pengarah Kanan Cawangan Kejuruteraan Awam & Struktur Jabatan Kerja Raya	03-2618 9161 03-2618 9155 013-249 4065 ARKAMAL@JKR.GOV.MY	√				
4	Ar. Zairul Azidin Badri Pengarah Bahagian Reka Bentuk dan Multimedia Jabatan Kerja Raya Cawangan Arkitek	03-2616 5023 03-2697 7430 019-334 7900 zairul.jkr@1govuc.gov.my	√				
5	Ir. Razdwan Kasim Pengarah Khidmat Pakar Cawangan Kejuruteraan Mekanikal Jabatan Kerja Raya	03-2618 9427 03-2618 9510 019-203 9811 razdwan.jkr@1govuc.gov.my	√				

**MESYUARAT CITP IWG ON NATIONAL STANDARD SPECIFICATION FOR CONSTRUCTION
CITP-IWG15/I1a–NSSC**

SENARAI KEHADIRAN

BIL.	NAMA JAWATAN ORGANISASI	TEL: FAX: MOBILE: EMAIL:	TANDATANGAN				
			1	2	3	4	5
			TARIKH 28/4/2016	TARIKH	TARIKH	TARIKH	TARIKH
6	Hj. Abu Bakar Johar Setiausaha Bahagian Kementerian Kesejahteraan Bandar, Perumahan dan Kerajaan Tempatan (KPKT) Bahagian Pembangunan & Pelaksanaan Projek	03-8891 3600 03-8891 3490 013-204 6484 abubakar@kpkt.gov.my	√				
7	En. Mohd Sor Othman Timbalan Pengarah (Pembangunan) Bahagian Pengurusan Zon Pantai Jabatan Pengairan dan Saliran Malaysia	03-2615 1605 03-2697 3201 019-233 3720 msor@water.gov.my	√				
8	En. Esa Ahmad Ketua Pengarah Jabatan Landskap Negara	03-4047 7000/4045 2841 03-4045 7194 019-248 5827 esa.kpkt@1govuc.gov.my	X				
9	En. Abdul Aziz Long Pengurus Besar Kanan Pusat Pengurusan & Penyelidikan Standard SIRIM Berhad	03-5544 6302 03-5544 6348 012-235 6060 azizl@sirim.my	√				
10	Ar. Zamri Ismail Council Members Pertubuhan Arkitek Malaysia (PAM)	03-2693 4182 03-2692 8782 019-610 7408 zamriarchitect2014@gmail.com	√				

**MESYUARAT CITP IWG ON NATIONAL STANDARD SPECIFICATION FOR CONSTRUCTION
CITP-IWG15/I1a-NSSC**

SENARAI KEHADIRAN

BIL.	NAMA JAWATAN ORGANISASI	TEL: FAX: MOBILE: EMAIL:	TANDATANGAN				
			1	2	3	4	5
			TARIKH 28/4/2016	TARIKH	TARIKH	TARIKH	TARIKH
11	Ir. Chen Thiam Leong Past President Association of Consulting Engineers Malaysia (ACEM)	03-2095 0031 03-2095 3499 012-215 9813 Tlchen55@gmail.com/sec@acem.co m.my	√				
12	Ir. Hj. Shahul Ikram Adnan Project Manager JSP Emenea JV Sdn. Bhd.	03-6150 2022 03-6150 2205 013-364 2417 ir_shahul@yahoo.com	√				
13	Ir. Looi Hip Peu Director Mektricon Sdn. Bhd.	03-7710 4858 03-7710 3858 017-613 2169 hippeulooi@gmail.com	√				
14	Sr Sariah Abd Karib Senior General Manager Corporate & Business Sector CIDB Malaysia	03-4047 7017 03-4047 7020 013-397 2679 sariah@cidb.gov.my	√				
15	Pn. Zainora Zainal General Manager Construction Business Division CIDB Malaysia	03-4047 7047 03-4047 7030 016-233 8887 zainora@cidb.gov.my	√				
16	Sr Noridah Shaffii Director Programme Management Office CIDB Malaysia	03-4047 7216 03-4047 7140 019-288 4659 pmo@cidb.gov.my	√				

**MESYUARAT CITP IWG ON NATIONAL STANDARD SPECIFICATION FOR CONSTRUCTION
CITP-IWG15/I1a–NSSC**

SENARAI KEHADIRAN

BIL.	NAMA JAWATAN ORGANISASI	TEL: FAX: MOBILE: EMAIL:	TANDATANGAN				
			1	2	3	4	5
			TARIKH 28/4/2016	TARIKH	TARIKH	TARIKH	TARIKH
17	Pn. Shahreen Binti Ghazali Manager Construction Business Division CIDB Malaysia	03-4047 7362 03-4047 7330 012-2222756 shahreen@cidb.gov.my	√				
18	Pn. Suhana Mohd Said Manager Corporate & Business Sector CIDB Malaysia	03-4047 7016 03-4047 7020 012-2745321 suhana@cidb.gov.my	√				

MESYUARAT BIL 1/2016

**CITP Initiative Working Group on
Malaysian Standard Specification for
Construction**

CITP-IWG15/I1a - NSSC

*Bilik Lembaga CIDB Malaysia
2.30 ptg, 28 April 2016*

AGENDA

CITP INITIATIVE WORKING GROUP ON MALAYSIAN STANDARD SPECIFICATION FOR CONSTRUCTION

- 1** Kata Aluan Pengerusi
- 2** Pengenalan kepada CITP
- 3** Pengesahan Terma Rujukan
- 4** Pembentangan Inisiatif, KPI dan Milestone
- 5** Pembentangan Cadangan halatuju inisiatif
- 6** Hal-Hal Lain

AGENDA 1

Kata Aluan Pengerusi

Datuk Ir. Adanan Mohamed Hussain
Ketua Pengarah Kerja Raya

AGENDA 2

Pengenalan kepada CITP

CONSTRUCTION INDUSTRY TRANSFORMATION PROGRAMME

2016 - 2020

Driving Construction Excellence Together

18 Initiatives

100+ KPIs

400+ Partners



QUALITY, SAFETY
& PROFESSIONALISM



ENVIRONMENTAL
SUSTAINABILITY



PRODUCTIVITY



INTERNATIONALISATION

CITP Journey

5

Nov

CIDB & CITP Budget
Allocated

4

Oct

Pledge Signing -
Owners, Sponsors,
Stakeholders

3

Sep

CITP Launched &
Implementation Plan
finalised

2

May

CITP Incorporated
within RMK-11

1

Mar

NDPC & SCSS
presentation

2015

6

Jan

CITP Implementation
begins

7

Jan

CITP Committees
finalised

8

Apr

CITP Committees sits

9

May

CITP KPIs Enhanced

10

Jun

1st Progress
Report

2020

CITP Implementation

2016

Chapter 8

Re-engineering economic growth
for greater prosperity

Focus area D: Transforming construction

- Strategy D1: Enhancing knowledge content
- Strategy D2: Driving productivity
- Strategy D3: Fostering sustainable practices
- Strategy D4: Increasing internationalisation

"The Government will introduce the Construction Industry Transformation Programme (CITP), 2016-2020, to propel the industry forward and meet market demand."

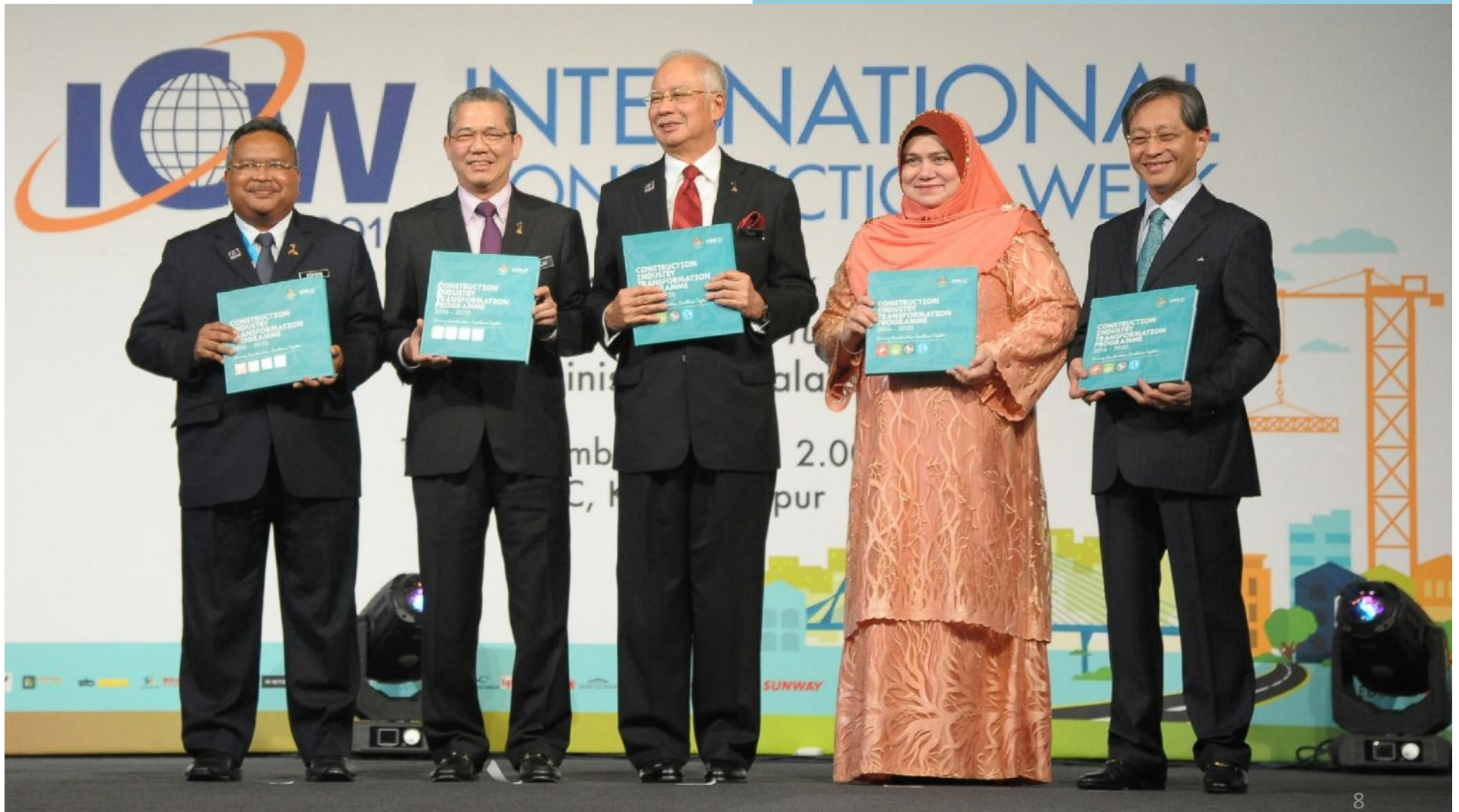


**Criticality of construction industry and CITP
recognised within 11th Malaysia Plan (RMKe-11)**

RMK-11 recognises importance of construction industry and CITP... with a specific
Focus Area within Chapter 8 of the document

Launching of CITP by the Prime Minister

14th International Construction Week, 10th September 2015



Construction Industry Transformation Programme 2016 - 2020

Driving Construction Excellence Together



On behalf of the Construction Industry Development Board (CIDB) Malaysia and as its Chief Executive, I acknowledge the vision of the Ministry of Works to lead the transformation of the construction industry through the Construction Industry Transformation Programme (CITP) and in doing so, raise the overall standards and performance of the industry. This is aligned with the national agenda under the 11th Malaysia Plan.

CIDB Malaysia hereby pledges our support to the overall implementation of the CITP initiatives and to undertake measures to ensure delivery of the outcomes across all of the four CITP strategic thrusts:

- Quality, Safety & Professionalism
- Environmental Sustainability
- Productivity
- Internationalisation

CIDB Malaysia also pledges to ensure compliance with all relevant laws and regulations affecting the construction industry where applicable and relevant to our role.

In summary, CIDB Malaysia will help ensure the success of CITP to the best of our ability.

Dato' Sri Ir. Dr. Judin Abdul Karim
Chief Executive
Construction Industry Development Board
Date: 3 September 2015



Dato' Sri Ir. Dr. Judin Abdul Karim
Ketua Eksekutif CIDB Malaysia



Enablers

Three Enablers drives the success of CTP

**Effective
Industry
Collaborations**

1

**Robust
Governance**

2

**Strong
Coordination
Body**

3

155 key stakeholders have already pledged their support for CITP: many more to come

Non-exhaustive

Private sector, including construction players



Government agencies and Ministries



10



5

Research and learning institutions



6



7



8



9



11



12



13



14



15



16

Professional boards and associations

1. Federation of Sabah Industries 2. Unit Perancang Ekonomi Negeri 3. Sabah Urban Development Corporation (SUDC) 4. Jabatan Pembangunan Sumber Manusia 5. MARA 6. Stanford University 7. Harvard University 8. UKM 9. Western Australia Skills Training 10. BNM 11. PAM 12. BQSM 13. IEM 14. MBAM Australia 15. BEM 16. LAM

4

CABINET / SCSS



3

1 MINISTERIAL COMMITTEE (CITP-MC)

Chair: Minister of Works

EPU, MOF, JKR, KETTHA, KDN, MOW, MITI, KPKT, MOHR, CIDB



2

4 THRUST WORKING GROUP (CITP-TWG)

Chair: CIDB Board

Co-chair: Industry Leader

Relevant government and Industry representatives

Quality, Safety &
Professionalism

Environmental
Sustainability

Productivity

Internationalisation



1

18 INITIATIVE WORKING GROUP (CITP-IWG)

Chair: Industry Leader

Co-chair: CIDB Board

Relevant government and Industry representatives



PMO
is

- **PMO :** Programme Management Office
- **PMO** will act as a **coordinating body**
- **PMO** will run **throughout duration of CITP** to ensure programme consistency

PMO
will

- Provide **coordination** and **project management support** to project teams
- Ensure **key cross-functional engagement**
- Provide **transparent decision support to CEO / CITP-MC/ TWG/IWG**
 - Consistent, program-wide view of progress, issues, interdependencies
- Proactively and **regularly communicate** to leadership and key stakeholders
- Provide **thought-leadership and guidance to initiative owners**
- **Track and report** achievement of targets
- Proactively **identify program level issues** to **support prompt resolution**
- Support **escalation of issues for resolution** using appropriate channels

PMO
cannot

- Be **accountable for programme delivery**
Initiative owners accountable
- **Validate financial targets** by team
- **Audit** existing programmes
- Project manage **individual initiatives**
- Monitor and advise of sub-milestone progress and issues
- **Approve changes to initiatives** or **add new initiatives**
Role of CEO / CIDB Board



QUALITY, SAFETY
& PROFESSIONALISM



ENVIRONMENTAL
SUSTAINABILITY



PRODUCTIVITY



INTERNATIONALISATION

CITP Initiatives **18**

Sub-Initiatives **24**

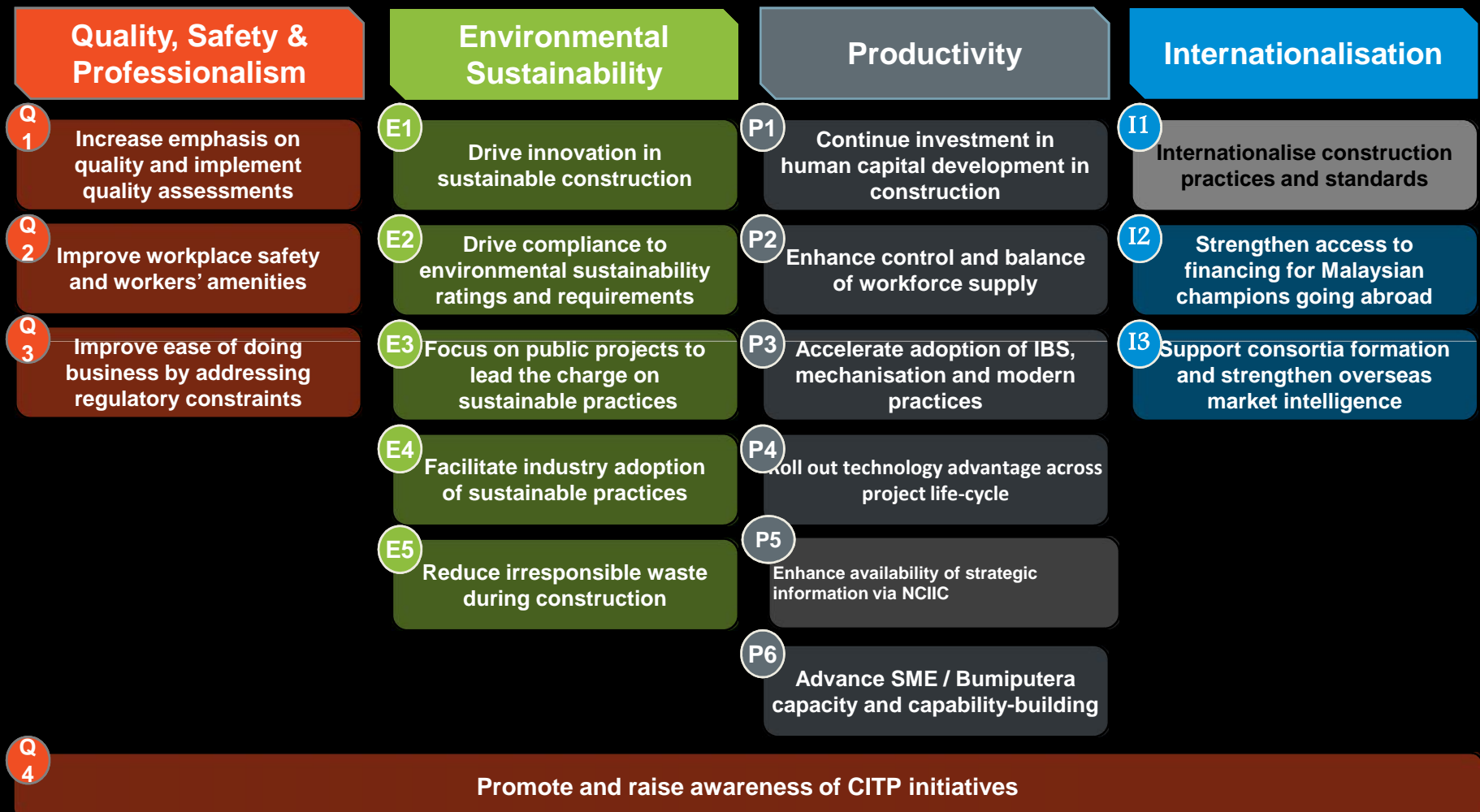
CITP Owners **16**

CITP Sponsors **4**

CITP KPIs **111**

CITP Partners **400+**

18 CITP initiatives to transform the construction industry across 4 strategic thrusts



Note: Several initiatives may belong to more than one strategic thrust. In such instances, these initiatives have been placed under the strategic thrust where it is expected to have the highest impact

Thrust Sponsors

Sr Sariah Abd. Karib

CIDB sector heads responsible to report on the progress of the thrust outcome to the relevant CITP Thrust Working Group

Initiative Sponsors

Sr Sariah Abd. Karib

CIDB sector heads responsible to oversee the implementation of the relevant CITP initiatives

Initiative Owners

Zainora Zainal

CIDB division responsible to implement and manage the relevant CITP initiatives

PICs / SOs

Shahreen Ghazali

managers responsible to support Initiative Owner to implement and manage the relevant CITP initiatives

Key Outcomes by 2020



Quality, Safety & Professionalism

Quality, Safety & Professionalism ingrained in industry culture

Environmental Sustainability

Malaysia's sustainable infrastructure :
a model for the emerging world



Productivity

More than doubling productivity,
matched by higher wages

Internationalisation

Malaysia champions : leading the charge
locally and globally



Thank You

AGENDA 3

Pengesahan Terma Rujukan

IWG MEMBERSHIP



CHAIRMAN

Datuk Ir. Adanan Mohamed Hussain
(KPKR)



CO-CHAIRMAN

Dato' Sr Srikandan Kanaganthiram
(CIDB BOD)

14 Members

**9 GOVERNMENT
REPRESENTATIVE**

**5 PRIVATE
REPRESENTATIVE**

IWG MEMBERSHIP

Ar. Zairul Azidin Badri (JKR)

Dr. Kamaluddin Hj. Abdul Rashid (JKR)

Ir. Radzwan Kasim (JKR)

Esa Hj, Ahmad (KPKT-JLN)

Hj. Abu Bakar Johar (KPKT)

Mohd Sor Othman (JPS)

Sr Sariah Abd Karib (SPONSOR)

Zainora Zainal (OWNER)

Sr Noridah Shaffii (PMO)

Abdul Aziz Long (SIRIM)

Ir. Hj. Shahul Ikram Hj. Adnan (IEM)

Ir. Chen Thiam Leong (ACEM)

Ir. Looi Hip Peu (TEEAM)

Ar. Zamri Ismail (PAM)

TERMS OF REFERENCE FOR THE CITP COMMITTEES

1. Name of Committee

CITP Initiative Working Group on National Standard Specification for Construction

2. Reference Code of Committee

CITP-IWG15/I1a-NSSC

3. Objective of Committee

The objectives of the committee are as follows:

- 3.1 To steer the implementation of National Standard Specification Initiative as prescribed under Initiative I1a of CITP including interfacing between public and private sector
- 3.2 To address CITP implementation roadblocks or challenges under Initiative I1a of CITP
- 3.3 To strive in achieving the implementation target (KPIs) as specified under Initiative I1a of CITP

4. Scope of Committee

All matters related to Initiative I1a of CITP that is to introduce Malaysian Standard Specification for construction specifications

5. Abbreviation

CIDB	: Construction Industry Development Board.
CITP	: Construction Industry Transformation Program
CITP-IWG	: CITP Initiative Working Group
KPI	: Key Performance Indicator
NSSC	: Malaysian Standard Specification for Construction
PMO	: Programme Management Office
TOR	: Terms of Reference

TERMS OF REFERENCE FOR THE CITP COMMITTEES

6. Definition

Initiative Owners	: CIDB division/unit heads responsible to implement and manage the relevant CITP initiatives
Initiative Sponsors	: CIDB sector heads responsible to oversee the implementation of the relevant CITP initiative
Thrust Sponsors	: CIDB sector heads responsible to report on the progress of the thrust outcome to the relevant CITP Thrust Working Group

7. Roles and Responsibilities

- 7.1 Provide oversight on the implementation of Initiative I1a
- 7.2 Assign members to monitor / support specific sub-activities as and when required
- 7.3 Jointly facilitate implementation delivery of Initiative I1a
- 7.4 Monitor the overall Initiative I1a progress towards milestones
- 7.5 Enhance cooperation and coordination; identify and recommend appropriate partners / stakeholders for Initiative I1a as and when required
- 7.6 Review issues and risks in implementation and resolve where possible
- 7.7 Provide guidance on next steps for successful Initiative I1a implementation
- 7.8 Progressively review implementation activities and timeline in consultation with Initiative I1a sponsor and owner as and when required
- 7.9 Escalate unresolved issues and risks to CITP Thrust Working Group / PMO in a timely manner
- 7.10 Ensure the delivery of Initiative I1a outcomes within the agreed timeline.

8. Key Performance Indicators (KPIs)

The KPIs of the committee shall be :

- 8.1 National Standard Specification complied by all public projects by Q4 2020
- 8.2 Malaysian Standard for construction specifications published by Q4 2018
- 8.3 Malaysian Standard for construction specifications adopted by 5 Malaysian banks in their qualifying project financing contract by Q2 2020

9. Designated Chairman

Chairman	: Datuk Ir Adanan Bin Mohamed Hussain Ketua Pengarah, JKR
Co-Chairman	: Dato' Sr Srikandan Kanagalingthiram CIDB Board Member

TERMS OF REFERENCE FOR THE CITP COMMITTEES

10. Membership of Committee

- a) Refer to **Appendix A** for List of appointed committee members.
- b) Appointed committee members shall personally attend committee meetings and shall not send representatives or alternate members.
- c) Appointed committee members may make recommendations to appoint co-opted members from any organization or any person should they think the co-opted members can contribute or give expert opinion on specific issues. The appointment of this co-opted member shall be temporary in nature for the purpose they were appointed.
- d) In the event that the chairman and co-chairman is not available for meetings, the committee shall nominate a member from the quorum to chair the said meeting.

11. Duration of Membership

The duration of membership is for a period of 2 years effective from the date of appointment.

12. Meetings

- 12.1 Notification of meetings shall be issued via fax/ email/ letter or any other means of communication at least one (1) week prior to the meeting.
- 12.2 Frequency of the meeting shall be at least twice a year.
- 12.3 The chairman/co-chairman and not less than half of total members shall constitute the quorum.

13. Honorarium

Chairman	:	RM600.00 per meeting
Members	:	RM400.00 per meeting

14. Expenses

Members travelling expenses for transportation and accommodation will be borne by CIDB in accordance with the current procedures.

15. Minutes of Meeting

Minutes of meeting will be prepared by the secretary appointed by the committee and circulated within 7 working days from the date of the meeting.

16. Vacancy

In the event of a vacancy among the members of a committee, the vacancy shall be filled by a person appointed in the same manner as the previous committee member.

TERMS OF REFERENCE FOR THE CITP COMMITTEES

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Minutes of meeting will be prepared by the secretary appointed by the committee and circulated within 7 working days from the date of the meeting.

16. Vacancy

In the event of a vacancy among the members of a committee, the vacancy shall be filled by a person appointed in the same manner as the previous committee member.

Key Terms of Appointment and Roles of Members

Name of Committee

CITP Initiative Working Group on Malaysian Standard Specification For Construction

Reference Code of Committee

CITP-IWG15/I1a-NSSC

Objective of Committee

- To steer the implementation of Malaysian Standard Specification For Construction initiatives as prescribed under Initiative I1a of CITP including interfacing between public and private sector
- To address CITP implementation roadblocks or challenges under Initiative I1a of CITP
- To strive in achieving the implementation target (KPIs) as specified under Initiative I1a of CITP

Scope of Committee

All matters related to Initiative I1a of CITP that is to Introduce National Specification for Construction

Key Terms of Appointment and Roles of Members

Roles and Responsibilities

- **Provide oversight** on the implementation of Initiative I1a
- **Assign members to monitor / support** specific sub-activities as and when required
- **Jointly facilitate implementation delivery** of the Initiative I1a
- **Monitor the overall Initiative I1a progress** towards milestones
- **Enhance cooperation and coordination; identify and recommend** appropriate partners / stakeholders for Initiative I1a as and when required
- **Review issues and risks** in implementation and resolve where possible
- **Provide guidance** on next steps for successful Initiative I1a implementation
- **Progressively review implementation activities and timeline** in consultation with Initiative I1a sponsor and owner as and when required
- **Escalate unresolved issues and risks to CITP Thrust Working Group /PMO** in a timely manner
- **Ensure the delivery** of Initiative I1a outcomes within the agreed timeline.

AGENDA 4

Pembentangan Inisiatif, KPI dan Milestone

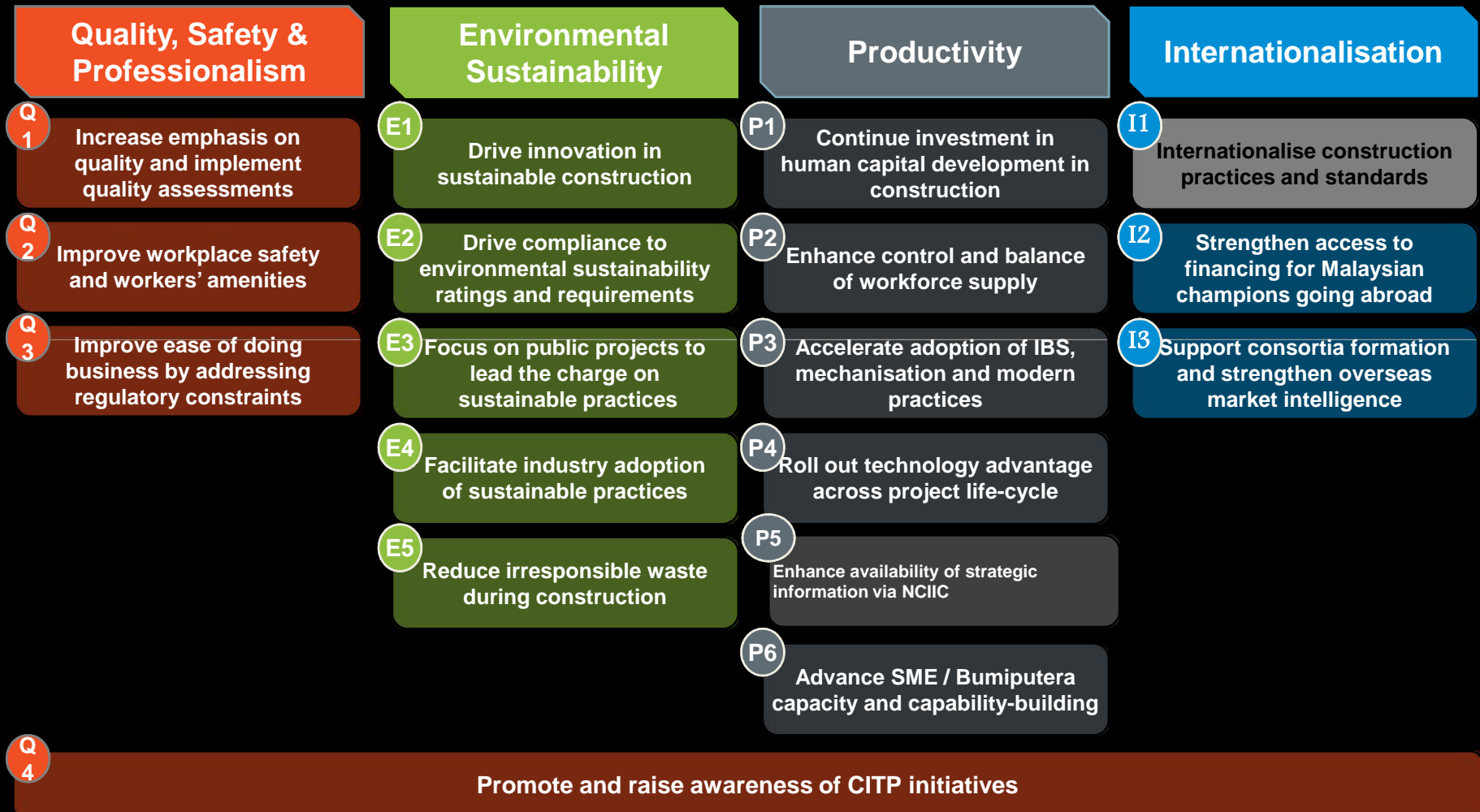
INITIATIVE, KPI & MILESTONE

CITP INITIATIVE WORKING GROUP ON MALAYSIAN STANDARD SPECIFICATION FOR CONSTRUCTION

CITP-IWG15/I1a - NSSC

By
Zainora Zainal
IWG15/I1a Initiative Owner

18 CITP initiatives to transform the construction industry across 4 strategic thrusts



Note: Several initiatives may belong to more than one strategic thrust. In such instances, these initiatives have been placed under the strategic thrust where it is expected to have the highest impact



CURRENT

INTERNATIONALISATION

I1 Internationalise construction practices and standards

I1a Introduce Malaysian Standard for Construction Specification

I1b Heighten Enforcement of Compliance to Mandatory Material Standards

I1c Enhance and Expend Adoption of MyCESMM



Case for Change

Lack of specifications to International Standard

that can enhance communication and understanding in achieving the required quality of workmanship and materials



Increasingly competitive domestic market, especially with the presence of foreign players

Foreign contractor market share domestically increased in 2013-2014

Case for Change

	No. Foreign Contractors	No. of Projects	Project Value (RMb)
2013	74	137	15.47
2014	99	187	47.62

Increased by 34% in Numbers of Foreign Contractors in Domestic Market



Support capacity growth for Malaysian players to participate in construction projects abroad



Case for Change

**Enhance Information
on specification of
Products and
Workmanship in line
with latest technology
introduced in BIM**



INTERNATIONALISATION

I1 Internationalise construction practices and standards

AGREED BY IWG15/I1a-NSSC

Introduce National Specification for Construction

CURRENT

Key Performance Indicator

CITP Initiative Working Group On Malaysian Standard Specification For Construction

Malaysian Standard for construction specifications
published by Q1 2018

Malaysian Standard for construction specifications
adopted by 5 Malaysian banks in their qualifying
project financing contract by Q2 2020

300 qualifying projects adopt **Malaysian Standard** for
construction specifications in Q4 2020

AGREED BY IWG15/I1a-NSSC

Key Performance Indicator

CITP Initiative Working Group On Malaysian Standard Specification For Construction

National Specification for construction published by 2018

**National Specification for construction adopted by 10
Clients by 2020**

**50 projects adopt National Specification for
construction by 2020**

Proposed Charter: Introduce National Standard Specification for Construction

Belongs to initiative	5	Internationalise construction processes and standards								
Objectives / benefits	Develop and adopt National Standard Specification for Construction to standardise practices in order to achieve higher level of quality in construction <ul style="list-style-type: none">Standardise specifications pertaining to construction workmanship and materialsEnhance communication and understanding on terms and clauses being referred to in the specificationsReduce uncertainties and disputes that may arise in projectsEnhance professionalism in the industry			Key agencies		CIDB, JKR, KPKT, MOF,				
				Supporting government agency		MOF, implementation agencies (e.g., client ministries with projects in the pipeline)				
				Potential external partners		professional boards and associations,				
				Working Groups		CIDB, JKR, JPS, professional boards & associations, Implementation agencies,				
				CIDB Sponsor²		Sr Sariah Abd Karib	CIDB Owner³	Zainora Zainal		
Key milestones										
Activities / Milestones <ul style="list-style-type: none">Appoint consultant to conduct study on benchmark specifications in other countries and develop one for Malaysian construction industryUndertake industry validation process on the proposed specification based on the studyPublish and Launch the National Standard Specification for ConstructionCoordinate with BIM committee on the availability of National Standard Specification for Construction to be linked in BIM platformUndertake promotion programmesSign MOU with identified stakeholdersMOF to mandate National Standard Specification for Construction as requirements for public projectsMonitor adoption of National Standard Specification for Construction			Completion date <ul style="list-style-type: none">Q3 2016Q4 2017Q2 2018Q3 2018ContinuousQ2 2018Q4 2020Q2 2018 onwards		Responsibility <ul style="list-style-type: none">CIDBCIDBCIDBCIDBCIDBCIDB,JKR,ACEM,PAM,REHDA,JPS,DBKL,,MBSA,ISKANDAR MALAYSIA,P.PUTRAJAYAMOF		CIDB PIC <ul style="list-style-type: none">ZainoraZainoraZainoraZainoraZainoraZainoraZainora		Interdependencies / Enablers¹ <ul style="list-style-type: none">Industry players inputAcceptance by bankers	

1. Interdependency with other CIPD initiatives and other ministries/agencies' plans 2. Responsible for overall alignment with relevant CIPD thrust

3. Responsible for coordinating with rest of Working Group, supporting resolution of cross-function/agency issues

**CITP-IWG15/I1a – NSSC
Meeting No.2 / 2016**

23 JUNE 2016

@ 9.30 am

**Finalising Consultants Terms of Reference and
Implementation Plan**

IWG Meeting Schedule



**thank
you!**

AGENDA 5

Pembentangan Cadangan Halatuju Inisiatif

oleh

**Pengerusi Bersama
CITP-IWG15/I1a -NSSC**

AGENDA 6

Hal-hal lain