

Mei Deanna Liu

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OBJECTIVE

To obtain a professional position in the computer science industry utilizing my relevant experience, technical expertise, and problem-solving skills.

EDUCATION

Computer Science 08/2016 – present
Stony Brook University Stony Brook, NY

Expected Graduation May 2020
GPA: 3.5/4.0

Courses: Computer Networks, Algorithm Analysis, Technical Communications, Physics, Internet Programming

WORK EXPERIENCE

Student Technician 09/2018 – Present
Stony Brook University, DoIT Stony Brook, NY

- Assist student and faculty staff with technical support on electronic devices
- Process includes, but not limited to, re-imaging, hard drive wipe/destroy, Onboard diagnostics
- Maintain second office location (new)

Administrative

Assistant/Youth Mentor 07/2016 – 08/2018
Chinese-American Planning Council Brooklyn, NY

- Administered reports as monitor on a regular basis
- Reorganized office administration procedures – increased overall efficiency by 100%
- Evaluated and maintained office files and folders
- Organized and scheduled meetings with mentees on a weekly basis

SKILLS

Languages

English Native
Cantonese Native
Mandarin Professional

Coding

Java Professional
Javascript Professional
CSS Professional
HTML Professional
MIPS Assembly Professional

Technologies/Environment

Windows 10 Professional
Multisim 12.0 Professional
Microsoft Office Professional
Autodesk Inventor Professional
macOS High Sierra Moderate

VOLUNTEERING

Service Learning Participant/

Group Leader 10/2013 – 06/2016
Chinese-American Planning Council Brooklyn, NY

- Held discussions of weekly current events while analyzing the details of the events
- Participation in various community events including but not limited to: breast cancer walks, immigration fairs and Mulchfest
- One of the few participants that earned the most service hours in all participating years

ACTIVITIES

Graphic Design Director 11/2017 – present
ChinaBlue Stony Brook University

Member 09/2012 – 06/2014
Math Team B Brooklyn Technical High School