

MEETING REPORT

Team Name: Travel agency system **Date of Meeting:** 10/03/2025

Start Time: 15:00 **End Time:** 17:00 **Meeting Location:** Europa Caffè

Moderator: Bora Dikolli **Recorder:** Selma Rustemi

Other Members Present: Elsa Marku, Abdulaziz Bezan, Alesia Veliu, Dea Plaku, Type

Danjela Kodra

Members Absent: _____

Topics Discussed:

Project description
Product service and description
Functional requirements
Non-functional requirements

Decisions Made:

Adding new functional and non-functional requirements
Fixed some legal issues

Tasks Assigned:

Bora Dikolli and Danjela Kodra- Functional Requirements
Elsa Marku, Dea Plaku and Alesia Veliu- Non-functional Requirements
Abdulaziz Bezan- Product Service And Description
Selma Rustemi- Project Description and Meeting Report

Time, Place, and Agenda for Next Meeting:

Same time and place next week.