



19-1006325337

विदेश मंत्रालय भारत सरकार
Ministry of External Affairs Government of India
Online Appointment Receipt

Applicant Details:		Payment Details#	
Application Reference No.(ARN) 19-1006325337 Service Type FRESH Type of Application NORMAL Given Name SUBIR Surname DUTTA Gender MALE Father's Name GOUR HARI DUTTA Mother's Name RADHA RANI DUTTA Spouse's Name SUKLA DUTTA Date of Birth 11/12/1958 Place of Birth VISAKHAPATNAM,VISAKHAPATNAM URBAN,ANDHRA PRADESH Marital Status MARRIED Employment Type RETIRED GOVERNMENT SERVANT Application Submitted Date 01/07/2019 Present Residential Address A11,3RD FLOOR, BHIBHABATI APTS, SURYA SEN PALLY,, SHIVMANDIR, Darjeeling, 734011, WEST BENGAL, INDIA	Total Fee (Rs.) 1500.00 Paid Fee (Rs.) 1350.00 Date and Time 01/07/2019 10:21 PM Transaction Id CPT1084302 Appointment Details: Passport Seva Kendra Address SILIGURI, COMMERCIAL COMPLEX, FIRST FLOOR, HIMACHAL VIHAR, SILIGURI Appointment Id 100013202992419 Appointment Date and Time 11/07/2019 & 09:30 AM Reporting Date and Time 11/07/2019 & 09:15 AM Batch 5 Sequence No. 3		

Please Read Carefully:

- Please reach Passport Seva Kendra (PSK) at **09:15 AM** as mentioned above and you dont need to carry the printed copy of appointment receipt. An SMS with your appointment details is also accepted as proof of appointment during your visit to Passport Office.
- Check **Document Advisor** on website 'www.passportindia.gov.in' to know the documents required at PSK.Carry original documents and their self attested photocopies. Final decision with regard to documents required is at the discretion of RPO staff at PSK.
- In case of minor applicants (below 4 years of age), carry the recent passport size photograph (4.5 X 3.5 cm) with white background.Please [Click here](#) for photograph guidelines.
- Only applicant is allowed inside the PSK. However, in case of exceptions such as Senior Citizen / Physically Challenged / Illiterate / Minor applicants, one person from the family may be allowed to accompany inside PSK.
- At PSK, a paper token will be issued to you after checking of documents.Your application will be processed at Counter A followed by counters B and C. At all stages, please be alert and watch the token display screens to know the counter at which your application will be processed. After your visit to PSK, please login to Passport Portal to download acknowledgement slip. Also,you are requested to fill the feedback form at the exit counter.
- Corrosive substances, explosives, weapons and any sharp objects are not allowed inside the PSK. Please co-operate with security staff for frisking before entry in PSK. Your security is our primary concern.
- Take care of your belongings inside the PSK.
- Keep your mobile in silent mode inside PSK. Also video / photography is not allowed inside.
- Thanks for showing your interest in '[Passport Seva SMS Services](#)' enrolment. Please pay Rs 50/- (FIFTY ONLY) in cash as the Enrolment Charges during your visit to Passport Seva Kendra.
- **Help us to serve you better.**

Details as per the Payment Date. Payment once made for availing passport services will not be refunded.

We are delighted to offer attractive passport covers manufactured using quality leather and PU. You can choose from the available options at PSK.

The Following documents needs to be furnished at PSK/PO for verification:

- Aadhaar Card/E-Aadhaar
- Aadhaar Card/e-Aadhaar containing the 12 digit Aadhaar number issued by the Unique Identification Authority of India(UIDAI)

The following table lists Applicant Categories along with the Documents to be Submitted. The Document No. mentioned in Documents to be Submitted column is the reference given to the document mentioned in List of Documents table.

Applicant Categories	Documents to be Submitted
Ordinary Case (Citizen of India by birth)	1, 2, 3 (if the applicant is eligible for Non ECR), 27 (if Post Police Verification is required)
Citizen of India by Descent (Born to Indian parent(s) outside India)	(i) 1, 2, 3 (if the applicant is eligible for Non ECR) (ii) 4 or 5 or 6
Citizen of India by Registration/ Naturalization (Granted citizenship by MHA)	1, 2, 3 (if the applicant is eligible for Non ECR), 7
Applicants repatriated from abroad at Government cost	1, 2, 3 (if the applicant is eligible for Non ECR), 5 (if available), 8, 9
Applicants deported to India/ Emergency Certificate cases	1, 2, 3 (if the applicant is eligible for Non ECR), 5 (if available), 8 (if any), 9
Government/ Public Sector/ Statutory body employees	(i) 1, 2 (ii) 21 (if No Police Verification is required) or 20 (if Post Police Verification is required) or 25 (if Pre Police Verification is required).
Dependent family members of Government/ Public Sector/ Statutory body employees (For J&K children in age group 10-15 years are covered. For rest of India children in age group 18-21 are covered)	1, 2, 3 (if the applicant is eligible for Non ECR), 27 (if Post Police Verification is required), 21 (of dependent) and 22 (if No Police Verification is required)
Retired government officials	1, 2, 10 (if Post Police Verification is required)
Applicants having Diplomatic/ Official Passport and applying for ordinary Passport while in service	(i) 1, 2, 11 (12 if surrender certificate is not available) (ii) 21 or 20 or 25 if applicant is Government/Public Sector/Statutory body employee, 27 (if applicant is not a Government/Public Sector/Statutory body employee and if Post Police Verification is required) Note: In case the applicant submits "12", "2" is not required
Dependent family members of Diplomatic/ Official Passport holders who are not government servants (For J&K Children in age group 10-15 years are covered)	1, 2, 3 (if the applicant is eligible for Non ECR), 24, 27 (if Post Police Verification is required)
Owner, partners and directors of Companies which are members of CII, FICCI & ASSOCHAM.	(i) 1, 2 (ii) 22 if Post PV is required
Minor change in name	1 (in new name), 2 (in old name), 3 (if the applicant is eligible for Non ECR - Documents in old name are allowed), 27 (if Post Police Verification is required)
Major change in name	1 (in new name), 2 (in old name), 3 (if the applicant is eligible for Non ECR - Documents in old name are allowed), 13, 26
Change/ Addition in surname due to marriage	(i) 1, 2, 3 (if the applicant is eligible for Non ECR), 27 (if Post Police Verification is required)
Change in name in case of Government/ Public Sector/ Statutory body employees	1, 2, 15, 16, 27 (if Post Police Verification is required)
Nagaland Residents	1, 2, 3 (if the applicant is eligible for Non ECR) Note: Additional PV required from Guwahati through MHA.
Naga origins residing outside Nagaland	1, 2, 3 (if the applicant is eligible for Non ECR) Note: Additional PV required from Guwahati through MHA.
Jammu and Kashmir Residents	1, 2, 3 (if the applicant is eligible for Non ECR)
Jammu and Kashmir Residents staying outside J&K for more than five years	1, 2, 3 (if the applicant is eligible for Non ECR), 27 (if Post Police Verification is required)
Students staying away from their parent's current residence	1, 2, 3 (if the applicant is eligible for Non ECR), 17, 18, 27 (if Post Police Verification is required)
Senior Citizens (For J&K: Men - 65+ years, Women - 60+ years; For rest of India 65+ years)	1, 2, 3 (if the applicant is eligible for Non ECR), 27 (if Post Police Verification is required)

Document No.	List of Documents
1.	<p>Proof of Present Address. For Proof of Address attach one of the following documents:</p> <ol style="list-style-type: none"> Water bill/ Telephone (landline or post paid mobile bill)/ Electricity bill Photo passbook of running Bank Account (Scheduled Public Sector Banks, Scheduled Private Sector Indian Banks and Regional Rural Banks only) Income Tax Assessment Order Election Commission Photo ID card Gas connection bill Certificate from Employer of reputed and widely known companies on letter head (Only public limited companies can give address proof on company letter head along with seal. Computerised print-outs shall not be entertained) Spouse's passport copy (First and last page including family details), (provided the applicant's present address matches the address mentioned in the spouse's passport) Parent's passport copy, in case of minors (First and last page) Aadhaar Letter/ Card Rent Agreement <p>Note:</p> <ol style="list-style-type: none"> Applicants are required to submit the proof of address of the present address only, irrespective of the date from which he/she has been residing at the given address. Furnishing of Aadhaar card will expedite processing of passport applications. Aadhaar letter/card or the e-Aadhaar (an electronically generated letter from the website of UIDAI), as the case may be, will be accepted as Proof of Address (POA) and Proof of Photo-Identity (POI) for availing passport related services. Acceptance of Aadhaar as PoA and Poi would be subject to successful validation with Aadhaar database. Any of the remaining documents containing address Out of 12 documents listed under Tatkaal application, could also be accepted as proof of residence if such documents have the same present residential address as given by the applicant in the Passport Application Form.