



**ABUJA CHAMBER OF COMMERCE AND INDUSTRY
BUSINESS ENTREPRENEURSHIP SKILLS AND TECHNOLOGY (BEST) CENTRE
2020 TRAINING SCHEDULE**

Program	Feb	Mar	April	May	June	July	Aug	Sept.	Oct.	Nov.	Dec.
BUSINESS AND ENTREPRENEURSHIP											
UNIDO HP LIFE Entrepreneurship Development Training		26 th -27 th			3 rd -4 th				5 th -6 th		
Enterprise Development Training for Business Owners	18 th -20 th		15 th -17 th		3 rd -5 th		24 th - 26 th			16 th -18 th	
Export Readiness: 10 Steps to Successful Exporting		23 rd -25 th				20 th -22 nd				16 th -18 th	
Social Media Marketing Strategy for Business Owners		25 th -26 th			16 th -17 th				12 th -13 th		
Strategies for Business Growth			6 th -7 th			13 th -15 th				16 th -18 th	
Customer Experience				18 th -19 th				14 th -15 th			2 nd -3 rd
GEMOLOGY											
Introductory Gemology (Gems Grading & Identification)	3 rd -7 th	23 rd -27 th		18 th -22 nd Abuja		20 th -24 th Lagos				23 rd -27 th	
MEDIATION AND CONCILIATION											
Certification Training in Mediation and Conciliation			13 th -16 th		8 th -11 th			14 th -17 th		23 rd - 26 th	
LEADERSHIP AND MANAGEMENT											
Attitudinal Change and Ethical conducts in		23 rd -25 th			8 th -10 th			28 th -30 th			14 th -16 th
Creativity and Innovation in Leadership			13 th -15 th			20 th -22 nd			12 th -14 th		
Cyber Security for IT Professionals	Starts 25 th		Starts 11 th				Starts 8 th			Starts 7 th	
Cyber Security for Executives	13-14	24 th -25 th			16 th -17 th					26 th -27 th	
Strategic Response to change: Managing Transitions and Leading Improvements			22 nd - 23 rd			8 th -9 th				4 th - 5 th	
Virtual Team Building and Management		9 th -10 th			15 th -16 th				5 th -6 th		
Introduction to Project management			6 th -8 th			13 th 15 th				23 rd -25 th	
Emotional Intelligence											
Advanced Programme for Executive Assistants, Admin Professionals and Managers			13 th - 17 th				17 th - 21 st				7 th - 11 th
Quality Management Standard ISO9001:2015 Foundation	5 th -6 th			19 th - 20 th				22 nd -23 rd			8 th -9 th
MS Excel and PowerPoint Application Workshop		20 th -23 rd				27 th -30 th				16 th 19 th	
Leading with Effective Communication			13 th -15 th					21 st -23 rd			
Public Relations, Communication and Marketing		13 th -17 th							19 th -23 rd		
Logistics and Supply Chain Management				11 th -15 th					26 th -30 th		

Program	Feb	Mar	April	May	June	July	Aug	Sept.	Oct.	Nov.	Dec.
HOSPITALITY											
Key Operations Management for Hospitality Management Staff			9 th -11 th			6 th -8 th				16 th -18 th	
Hospitality Marketing/New Innovations in Hospitality Online Marketing			6 th -7 th				6 th -7 th			24 th -25 th	
Performance Training for Food and Beverage Service Personnel				18 th -21 st					12 th -15 th		
HACCP Standards, Personal Hygiene for Food Handlers					15 th -18 th			21 st -24 th			
VOCATIONAL TRAINING											
ICT											
Website Design			6 th - 17 th				3 rd -15 th				
Digital Marketing			6 th -17 th				3 rd -15 th				
Graphics Design			6 th 17 th				3 rd -15 th				
Computer Animation			6 th -17 th				3 rd -15 th				
Modelling Classes	24 th -26 th		6 th -17 th				3 rd -15 th				
Photography			6 th -17 th				3 rd -15 th				
Film Making			6 th -17 th				3 rd -15 th				
Up Cycling X	27 th										
Perfume Making			6 th -17 th				3 rd -15 th				
Hair Dressing and Make-up Artistry	3 rd -24 th Abj/Lagos		6 th -17 th				3 rd -15 th				
LANGUAGE CLASSES (#BESTL2L)											
French											
Spanish//Portugese											
Arabic/Mandarin/German											
Hausa/Igbo/Yoruba and other Nigeria Languages			6 th -30 th				3 rd - 28 th				
PRE AND POST RETIREMENT TRAINING PARTNER UNIVERSITIES											
Charisma University											
Al-Madinah University											
BEST TALK/Mentoring Sessions Includes; ● Symposium on the new Industrial Revolution ● Block Chain ● Augumented Reality/ Virtual Reality ● Artificial Intelligence ● Robotics Process Automation	13 th										

NOTE: The Centre is flexible in organizing tailor made training based on the organizational needs assessment. Facility available for meetings, seminars, conferences and workshops

VENUE

BEST Centre, Abuja International Trade and Convention Centre, Airport road, Abuja




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